

**Journey School
A California Public Charter School**

October 28, 2010

REGULAR MEETING

FINAL MINUTES APPROVED ON 11/18/2010

6:30-9:30 p.m.

At Journey School

27102 Foxborough

Aliso Viejo, Ca 92656

Journey School Office: (949) 448-7232

www.journeyschool.net

Roll Call:

Marc Damikolas, Council President: Absent

Dr. Kris Powell, Council Vice President: Present

John Kaplan, Council Treasurer: Present - Arrived at 6:53 p.m.

Jan Geisendorfer, Council Secretary: Present

Kimberly Brown, Council Member: Present

Diana Graber, Council Member: Present - Arrived at 7:25 p.m.

Cheryl Moe, Council Member: Present

Bettina Spretke, Parent Cabinet Member: Present

Bonnie River, Educational Trustee Member: Present

Julie Hatchel, CUSD Member (NV): Absent

Others Present at Meeting

Name:

Marie Kenney

Lisa Fry

Natasha Dubrovski

Kerry Townley-Smith

Isabelle Townley-Smith

Lili Jeffers

Natasha Loayza

Zachary Geisendorfer

Position:

Parent

Parent

8th grade parent

8th grade parent

8th grade student

8th grade student

8th grade student

8th grade student

#	AGENDA ITEM	SPONSOR	TIME
1	<p>Call to Order, Roll Call and Review of Norms/Roles</p> <p>Meeting called to order at: 6:35 pm</p>	Kim Brown	6:35
2	<p>Inspirational Presentation by 8th grade class</p> <p>Ms. Townley-Smith and students, Lili and Isabelle, made a presentation on their last 2 main lessons blocks, Platonic Solids and Geography. Unable to show slide show due to technical difficulties but show can be viewed on the 8th grade website at http://sites.google.com/a/journeyschool.net/mskerrysclass/home. The 2 students above and 2 other students (Zach and Natasha) took questions from council members and Natasha's main lesson book was shown to council members.</p>	Kerry Townley-Smith	
3	<p>Approval of Agenda*</p> <p>Changes to Agenda: Strike 5b- disc. of revised budget</p> <p>Motion to approve by: Cheryl</p> <p>Second by: Jan</p> <p>Vote: Unanimous</p>	Kim Brown	
4	<p>PUBLIC COMMENT:</p> <p>Name: Marie Kenney (parent of Kindy and 5th grade children)</p> <p>Comment: Concerned about new fundraising policy. Puts unfair burden on classes to raise money and limits them to not making additional donations when needed. Marie provided a spreadsheet on the estimated fundraising required of each class.</p> <p>Name: John Kaplan</p> <p>Comment: A couple of 2nd grade children came to school today with masks for Halloween, against our policy. Other children were scared and it was not addressed administratively.</p> <p>Name: Cheryl Moe</p> <p>Comment: Enrollment policy needs to be updated. Re: Special</p>		6:50

	meeting on 9/30/10 Brown Act requires agenda to be sent out to council members in advance and it wasn't. Requests agenda one week in advance of any scheduled meeting.		
5	<p>INFORMATION ITEMS:</p> <p>A. Administrative Update* -see also written update</p> <p>Attendance was 97% in Sept. 2010 and 95% in Oct. 2010. Each % point is \$ 7K so important to keep attendance high.</p> <p>Shaheer showed on screen numbers for enrollment and wait list.</p> <p>WAIT LIST: 1st -23 ; 2nd- 25; 3rd – 10; 4th – 18; 5th- 1; 6th – 10 and none for 7th or 8th. Jr. Kindy has 27; Sr. Kindy has 36. Total is 63 and capacity is 66. Our budget is set at 252 and we have 262 current students. For 2011-12 school year 52 families have expressed an interest to enroll. Bonnie and Laura are doing walk throughs which have been well received.</p> <p>Cheryl posed question if students could do independent study (IS) packet if on vacation. Shaheer said IS was written into the Charter but taken out because it could have jeopardized our charter renewal. To do IS would require a revision of the charter.</p> <p>Kim asked what the Prop 39 savings are. Budget meeting will be scheduled between now and the next regular meeting to address this and other budget issues.</p> <p>Cheryl commented that it is difficult to track parent fundraising per class and this needs to be clearer. Classes have had problems with funds being less than what they had tracked. We need a better understanding of accounts receivable and account payable. Jan reported a problem with the current 8th grade in this regard.</p> <p>B. Financial Report*: Report from ExED on current financial information (August and September), update on audit, and discussion of revised budget : see also materials provided</p> <p>Taken off agenda- Larry could not be present.</p> <p>C. Faculty Update</p> <p>Bonnie shared that all teachers are responsible for serving on committees. Regarding Halloween guidelines were provided to the parents about costumes. Needs to know more about what happened.</p> <p>Re: Waldorf Training</p> <ul style="list-style-type: none"> • 5 teachers have committed to the training and one teacher is 	Shaheer Faltas	6:59
		Bonnie River	7:20

<p>considering it. There are also 4-5 Journey parents who would like to make a career shift and have committed to do the training. Parents will cover their own expenses.</p> <ul style="list-style-type: none"> • Bonnie explained the Hybrid training program again. Thinks other will be interested if they understand it better. • She is rewriting the program to have less time spent in Northern CA on Steiner campus. Redesign is going through approval. • She explained that the “Art of Teaching” cannot be repeated more than 3 times without being enrolled in a Waldorf program. • The online portion is ready to go through Adobe Connect. A lot of enthusiasm from the committed students. <p>Bonnie shared that Ocean Charter in Culver City, CA, had 731 student apps for 31 openings. Important to research what they are doing to generate so much interest. Several commented that it could be the location.</p>		
<p>D. Parent Cabinet Update</p> <ul style="list-style-type: none"> • Preparations underway for Harvest festival. • PC is taking on a pizza lunch which will be headed by Mary Wilson. • 5th, 6th, 7th and 8th grade have been given permission to do a Tuesday in class lunch. • Book Fair will be November 15th – 19th. • Lisa Skipsted resigned. There will be a “big hole” with Lisa leaving at the beginning of January 2011. 	Bettina Spretke	
<p>Report on Follow-up for Previous Board Items: <i>What commitments were made and did we follow through?</i></p> <p>Jan will make a “to do” list from the last two meetings to improve follow through.</p> <p>Cheryl will provide update to bylaws for Jan.</p>	Kim Brown	
<p>E. Report from Debra Lambrecht on Development Activities (Development Report): See also materials provided</p> <p>Time of phone call: 8:00 p.m.</p>	Diana Graber Debra Lambrecht (via phone)	

	<ul style="list-style-type: none"> • Summary of phone call: Debra was invited and agreed to 2 day visit in November 2010. She will attend council meeting, meet with educational foundation, meet re: site committee, and meet with gardening committee. Gardening and tech projects have a lot of potential for funding partnerships. • Important to build infrastructure so new projects have a place to land. <p>Diana shared after call that in prior conversation with Debra, she is excited about the teacher training and learning center.</p>		
6	<p>Consent Calendar Action Items:</p> <p><i>Items on Consent Calendar may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Calendar and moved to an Action Item.</i></p> <p>ANY ITEMS PULLED FOR DISCUSSION OR CHANGES:</p> <p>6A: Discussion about minutes. Discussed necessity of having agenda and minutes on weekly newsletter/ or website. Will be easier to do after Kris Reynolds takes over website. Kris researched large and small school districts (smaller than us). Larger ones have minutes available; smaller ones do not.</p> <p>John made motion to adopt 9/23/10 minutes. Diana seconded. Cheryl abstained. Unanimously approved.</p> <p>Kim made motion to adopt 9/30/10 minutes. Kris seconded. Cheryl abstained because agenda not sent out prior to meeting; Bettina and Diana abstained due to absence. Unanimously approved by those voting.</p> <p>6C: Marie Kenney stated she is appalled at how IEP services were rendered for her daughter. Her child did not get services that were in the IEP. She is in 5th grade and was remediated for math at 1st grade level. She believes the current special ed teacher exposes Journey to a possible lawsuit because she is not following the law.</p> <p>Lisa Fry thinks privacy rights are being violated and IEP's are not followed to the letter of the law. The special ed teacher is not qualified or able to handle her case load. She feels frustrated and believes current situation is affecting many children.</p>	<p>Presenter if item is removed from consent</p> <p>Jan Geisendorfer</p>	7:45

	<p>A. Approval of Minutes:* September 23 and 30, 2010; Prior Minutes from 2009-10: Provided August 20, 2009 and Dec 17, 2009 for approval</p> <p>B. Unaudited Actuals*: Approval of unaudited actual report for 2009-10 as submitted to CUSD and OCDE</p> <p>C. Special Education MOU with CUSD*: Approval of Memorandum of Understanding with CUSD regarding Special Education services and costs</p> <p>D. Conflict of Interest Biennial Review*: Approval of existing Conflict of Interest Policy with no changes for mandated Biennial Review</p> <p>E. Proposition 39 Facilities Request*: Approval of submission of annual Prop 39 Facilities request to CUSD for 2011-12 school year</p> <p>F. 990 Tax returns: Approval of filing of routine extension for tax returns until February.</p> <p>CONSENT ITEMS THAT REMAINED ON CONSENT: All except 6A</p> <p>MOTION TO APPROVE ALL CONSENT ITEMS AS WRITTEN:</p> <p>BY: Kris</p> <p>SECOND BY: John</p> <p>Vote: Unanimous</p>	<p>Shaheer Faltas</p> <p>Shaheer Faltas</p> <p>Shaheer Faltas</p> <p>Shaheer Faltas</p> <p>Shaheer Faltas</p> <p>Shaheer Faltas</p>	
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7	<p>DISCUSSION & ACTION ITEMS</p> <p>Budget Revision*: Discussion of updated budget for 2010-11 and possible adoption</p> <p>DISCUSSION SUMMARY:</p> <p>John, Cheryl and Shaheer will set time this evening for budget meeting.</p> <p>A. Fiscal Policies*: Discussion and approval of draft Fiscal Policies prepared by ExEd</p> <p>DISCUSSION SUMMARY: None</p> <p>MOTION: Motion made by Kris to table discussion until Larry is present.</p> <p>SECOND BY: Cheryl</p> <p>Vote: Unanimous</p> <p>B. Council Development and Training*: Discussion of Board Best Practices, including: calendar of yearly activities, etc.</p> <p>DISCUSSION SUMMARY:</p> <p>Cheryl researched Brown Act training to use the attorneys that the school used for GRASP training. The cost is \$ 550.00 (\$185.00 an hour) for 1 hr. of prep and a 2 hr. meeting. Cheryl will set the date for training. January 27, 2011 is first choice; December 16, 2010 is second choice. Discussed importance of all being present so we learn together.</p> <p>Bonnie to extend an invitation to the faculty to attend the training.</p> <p>C. Council Minutes*: Discussion of recovery of both approved and unapproved minutes PLUS responsibility to draft minutes for any meetings which are missing minutes.</p> <p>DISCUSSION SUMMARY:</p> <p>Bettina doesn't know how we approved 7/22 minutes because she can't find them. Realized these minutes are dated 7/23. Cheryl took minutes; she will forward to Bettina. Bettina will be responsible for finding out the status of 6/16/09, and 6/26/09 minutes (meeting cancelled?)</p>	Shaheer Faltas	
		Cheryl Moe	
		Kim Brown	

8	<p>CLOSED SESSION: The meeting convened to closed session to discuss the matters described below at 8:30 pm.</p> <p>Shaheer invited into closed session at 8:45 p.m.; left closed session at 9:10 p.m. when his evaluation was discussed.</p> <p>The name of the school’s labor negotiator is Shaheer Faltas</p> <p>The name of the Employee Organization is Journey School Teacher’s Association.</p> <p>The closed session item will be for a CONFERENCE WITH LABOR NEGOTIATOR</p> <p>MOTION to adjourn into Closed Session</p> <p>BY: Kim</p> <p>SECOND BY: Kris</p> <p>Vote: Unanimous</p> <p><i>Pursuant to Government Code §54957: Public Employee Performance Evaluation, Title: Administrator</i></p> <p><i>Pursuant to Government Code §54957: Public Employment, Title: Teacher</i></p> <p><i>Pursuant to Government Code §54957: Union Negotiation</i></p>	Kim Brown	8:45
9	<p>RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at: 9:15 p.m.</p>	Kim	9:15
10	<p>PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).</p> <p>ACTION TAKEN IN CLOSED SESSION:</p> <p>Motion made by Diana and seconded by Kris for Shaheer to negotiate with Patti Connolly for educational support, commencing in January 2011. If above \$ 60K he will get approval from treasurer. Unanimously approved.</p> <p>Motion made by John and seconded by Kim for Sylvia Sandefur to be hired as handwork teacher through January 2011. Patti Connolly to evaluate her performance in January 2011. Unanimously approved.</p> <p>Not all council members could access Monkey Survey online for administrator evaluation. Cheryl will resend and we will complete within one week.</p>	Kim	9:15

	<p>RECORD OF VOTES OF EACH MEMBER IF ACTION TAKEN:</p> <p>AYES: 8</p> <p>NOS: 0</p> <p>ABSTAIN: 0</p>		
11	<p>INFORMATION ITEM: JSC meeting self-assessment</p> <p>1. What best practices did we implement in relation to Section IV of the school’s charter, Governance?</p> <p>More uplifting meeting. Shorter meeting and respectful.</p> <p>2. What needs to get better? How will this get done?</p> <p>Need better follow through. Jan will do “to do” list.</p>	Kim Brown	9:20
12	<p>Adjournment</p> <p>MOTION to adjourn the meeting</p> <p>BY: John</p> <p>SECOND BY: Diana</p> <p>Vote: Unanimous:</p> <p>MEETING ADJOURNED AT 9:40 PM</p>	Kim	9:38