

Journey School
A California Public Charter School

September 24, 2015
REGULAR MEETING MINUTES
Approved December 10, 2015

6:00 p.m.

At Journey School
27102 Foxborough
Aliso Viejo, CA 92656
In the Journey School Office
(949) 448-7232
www.journeyschool.net

Michael Corbo, Council President: Absent
Sue Vaughn, Council Vice-President: Present
Susan Toma-Berge, Council Secretary: Present
Jon Kaplan, Council Member, Treasurer Present, left at 7:30 pm
Judy Levinsohn, Council Member, Present
Kara McCann, Council Member, Present
Lisa O'Neill, Parent Cabinet Member: Present, arrived at 6:20 pm
Jill Murphy, Educational Trustee Member: Present

AGENDA ITEM	
1	<i>Call to Order, Roll Call and Review of Norms/Roles and</i> The meeting was called to order at 6:10 pm. <i>Oath of Office* for new board member</i> Incoming board member Judy Levinsohn was administered the Oath of Office.
2	<i>Inspirational Passage</i> Sue Vaughn read a passage inspired by the Pope's visit to the US this week.
3	<i>Approval of Agenda*</i> <i>NOTE: The order of the agenda may be changed without prior notice to the public.</i> There was a motion to approve the agenda, which was seconded and approved unanimously.

4	<p>PUBLIC COMMENT: <i>Reminder: Please fill-out a speaker card; see policy above for guidelines</i></p> <p>There were no members of the public present and no comments were submitted.</p>
5	<p>CONSENT AGENDA ITEMS:</p> <p><i>Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</i></p> <ul style="list-style-type: none"> A. <i>Approval of Minutes*:</i> <i>Minutes from meeting of August 20, 2015.</i> B. <i>Staffing Plan*:</i> <i>Approval of updates to 2015-16 staffing plan.</i> C. <i>Recurring Expenses for 2015-16*:</i> <i>Approval of list of recurring, regular expenses that can be paid with one signature per fiscal policies.</i> D. <i>Ratification of Agreement with Earthroots for 2015-16*:</i> <i>Approval of updated contract for Earthroots instructional services for EcoLiteracy program.</i> E. <i>Ratification of Agreement with Green Apple Lunch Box for food services for 2015-16*:</i> <i>Approval of updated contract for Green Apple services.</i> <p>There was a motion to approve the Consent Agenda items, which was seconded and approved unanimously.</p>
6	<p>INFORMATION ITEMS: Reports</p> <ul style="list-style-type: none"> A. <i>Administrative Update*:</i> <i>Report from School Director regarding: Start of school, CAASPP results, CELDT testing, staffing updates, etc.</i> <p>Gavin Keller reported that the start of school has gone very smoothly, especially considering administrative and staff changes that took place, as well as the introduction of new students into the community. The Back to School Meetings were very successful. He reviewed the CAASPP results and some of the class by class results. He reported that he will be looking further at similar schools in order to do comparisons between Journey and other schools with similar demographics. He commented on the Close the Gap fundraising campaign, which is currently trending a bit lower than expected, but they have been trying a variety of efforts, including phone calls and letters home to encourage donations. The implementation of an online enrollment system this year and the resulting transition may have caused a reduction in the initial payments. The Close the Gap amounts in the budget were increased due to the projected increase in enrollment, but the targets may still be met if outreach is successful.</p> <ul style="list-style-type: none"> B. <i>Faculty Update:</i> <i>Update on Faculty activities.</i> <p>Jill Murphy reported on the smooth start to school and commended Gavin on his leadership. The back to school evening was very well attended this year. There are professional development</p>

workshops coming up, including one hosted by Diana Graber at UCI, as well as a conference on math instruction in Waldorf schools. Eurhythmia has started with the contracted eurhythmia teacher who will be here for a six week block. The students really like this teacher. The Kindergarten Festival of Courage takes place next week.

C. Education Director Update*: *Update on educational activities and plans*

A written report was provided. Gavin highlighted the pedagogical goals laid out for the year, and how these are aligned with LCAP. The Compassionate Campus team and the Special Education team have been collaborating to better meet the needs of students with behavioral issues. Gavin commented on the use of middle school specialists and math support to further enhance the program both for struggling students as well as accelerated students. The Title I resources will be used to support reading interventions in Grades 1-4. Teacher Robin Davis will be working with Ed. Director Patti Connolly to provide additional remediation using Waldorf methods to students.

D. Parent Cabinet Update*: *Update on Parent Cabinet activities and bank accounts.*

Lisa O'Neill reported that Parent Cabinet has been meeting since summer, there are several changes in leadership this year. There is a new chairperson, Kim Hart. They are working on structural changes which will help to distribute the workload, for example, using committees more and structuring the meetings differently to increase participation. With the increased size of the school, communication is more difficult, including relaying the importance of the volunteer efforts, and figuring out systems for getting volunteers into place where needed.

The Parent Cabinet funds are now being held in a separate account which is under the tax ID of the Parent Cabinet 501 ©(3). The funds that were in the account under the school tax ID have been spent or donated to the school, with only a very small amount being transferred out.

Michele Cable is still the PC Treasurer. Harvest Faire is November 14, and will be on a Saturday and will include the broader community as well. The PC Auction will take place on March 12, 2016.

E. Report on Follow-up for Previous Board Items

Sue Vaughn had two items on her list from last meeting:

1. Continuing to recruit additional board members
2. Update on the plans for the Energy Grant funds

Gavin reported that new information indicates that the Energy Grant planning funds do NOT need to be spent this fiscal year, although the school does still plan to retain a consultant and/or work with 8th grade students on this project.

F. Financial Report*: *Review of July and August financial statements*

Franci Sassin updated the board on the financial documents, and reported that at this time, it does not look like there will need to be a budget revision done in October. There was discussion about

	<p>the state funds to support educator professional development and the requirements of these funds.</p>
7	<p>BOARD DISCUSSION/ACTION ITEMS: Development and Journey School Foundation</p> <p>A. Update on Development and Foundation Activities*: Report on Journey School Foundation activities and plans and plans to have JSF President report at next Council meeting</p> <p>Journey School Foundation President TJ Coveyou spoke during the back to school meetings. The Foundation would like to raise \$1 million to start the Capital Campaign. The JSF would like to bring some Orange County leaders to the Harvest Faire as an introduction to the school, including session with Journey students. The JSF would also like to offer adult classes with Journey teachers to potential donors.</p> <p>Mr. Coveyou will attend an upcoming Council meeting, possibly next month.</p> <p>The Assistance League of Capistrano Valley provides small grants to middle school teachers through their Links to Learning program; six Journey teachers so far have been awarded these grants.</p>
8	<p>CLOSED SESSION: The meeting will now convene to closed session to discuss the matters described below:</p> <p>A. Pursuant to Government Code §54957.6: CONFERENCE WITH LABOR NEGOTIATORS: Update on negotiations, specifically reopeners and negotiation schedule.</p> <p>Employee organization: Journey Teachers' Association/CTA/NEA</p> <p>Agency designated representative: Gavin Keller</p> <p>There was a motion to enter closed session, which was seconded and approved unanimously.</p> <p>The Council entered closed session at 7:08 pm. Council member Jill Murphy left based on the matter under discussion. Administrators Gavin Keller and Franci Sassin were invited into closed session based on their work in this matter.</p> <p>The Council adjourned out of closed session at 7:45 pm. No action was taken in closed session.</p>
9	<p>Adjournment</p> <p>The meeting was adjourned at 7:45.</p>

**Items that are expected to have back up materials provided prior to or at the meeting are indicate with an asterisk. Other items may also have back up materials provided.*