

*Journey School  
A California Public Charter School*

*Thursday, April 25, 2024*  
**REGULAR MEETING AGENDA**

**6:00 p.m.**

*At Journey School  
27102 Foxborough  
Aliso Viejo, CA 92656*

*(949) 448-7232*  
[www.journeyschool.net](http://www.journeyschool.net)

NOTE: This meeting will be held in person on the Journey School campus and will be live streamed via Zoom. Members of the public are welcome to attend. Join Zoom Meeting:  
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnlC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240

Passcode: 92629

One tap mobile +16694449171,,86025029240#,,,,\*92629# US

***BOARD MEMBERS:***

*Amy Capelle, Council President  
Melissa Dahlin, Council Vice President  
Margaret Moodian, Council Secretary  
Jeannie Lee, Board Member  
Michael Allbee, Board Treasurer*

***ADVISORY POSITIONS:***

*Faculty Advisor - TBD  
Cassie Kawling, Parent Cabinet Advisor*

***INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS***

*Journey School welcomes your participation at the school's Council meetings. The purpose of a public meeting of the Council is to conduct the affairs of Journey School in public. We are pleased that you are in attendance. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:*

- 1. Agendas are available to audience members during the meeting and on the school website.*
- 2. "Request to Speak" cards are available for all audience members who wish to speak prior to an agenda item or under the general category of "Public Comment." "Public Comment"*

time is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not discuss your issue, respond in substance or take action. These presentations are limited to five (5) minutes (ten (10) minutes if a translator is needed) and total time allotted to non-agenda items will not exceed thirty (30) minutes. The Council may give direction to staff to respond to your concern.

3. With regard to items that are on the agenda, you may specify that agenda item on your “Request to Speak” card and submit the card prior to an agenda item. The public comment period precedes presentations on that agenda item by staff and/or school committees, Council discussion, and deliberation. You will be given an opportunity to speak for up to five (5) minutes (ten (10) minutes if a translator is needed).
4. When addressing the Council, speakers are requested to state their name and adhere to the time limits set forth.
5. Audience members attending a meeting virtually are required to follow the guidelines specified in points 1 through 4 with the following exception noted: In lieu of a “Request to Speak” card, an audience member may utilize the chat function to indicate their name and a request to speak under the general category of “Public Comment” or at a specific agenda item. All other comments, questions, and dialogue entered into the chat will not be entered into public record and will not be responded to/addressed.

**Notices:** Journey does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Please notify the office at (949) 448-7232 twenty-four (24) hours prior to the date of the meeting for disability accommodations necessary in order to participate. Per California Government Code section 54957.5(b), Journey shall make materials that are part of the regular agenda packet available in the office and/or on the school’s website [www.journeyschool.net](http://www.journeyschool.net), without delay and at the same time, they are distributed to the Council.

	<b>AGENDA ITEM</b>	<b>SPONSOR</b>	<b>EST. TIME</b>
1	<b>Call to Order and Roll Call</b>	Amy Capelle	6:00
2	<b>Inspirational Passage</b>	Amy Capelle	6:05
3	<b>Approval of Agenda*</b>  <b>NOTE: The order of the agenda may be changed without prior notice to the public.</b>	Amy Capelle	6:10
4	<b>PUBLIC COMMENT: Members of the public may contribute public comment.</b> Reminder: See policy above for time guidelines.		
5	<b>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</b>  A. <b>Potential Reschedule of May Council Meeting</b>  B. <b>Executive Director Performance Feedback Survey*</b>	Amy Capelle	6:15
6	<b>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is</b>	Gavin Keller	6:30

	<p><b>removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</b></p> <p><b>A. Approval of Minutes*:</b> Minutes from regular meeting March 28, 2024.</p> <p><b>B. Tax Returns*:</b> Review of draft tax returns - 2023 990s</p> <p><b>C. Uniform Complaint Procedure (UCP) Update*:</b> Annual review of UCP</p> <p><b>D. Homeless Policy Review*:</b> Annual review of Homeless Policy</p> <p><b>E. Suicide Prevention Policy*:</b> Annual review of policy</p>		
7	<p><b>INFORMATION ITEMS: Reports</b></p> <p>A. <b>Financial Update*:</b> Report on March financials and P2 ADA</p> <p>B. <b>Faculty Update:</b> Update on Faculty activities.</p> <p>C. <b>Parent Cabinet Update:</b> Update on Parent Cabinet activities</p> <p>D. <b>Administrative Update:</b> Report from School Directors, including update on El Dorado Charter SELPA, Universal Transitional Kindergarten, staff assignments, summer ELOP programming, recess volunteers, LCAP processes, camping trips, and school events</p>	<p>Larry Tamayo</p> <p>TBD</p> <p>Cassie Kauwling</p> <p>Gavin Keller / Amanda Simmons</p>	6:45
8	<p><b>SCHOOL OPERATIONS: Discussion/Action</b></p> <p>A. <b>Records Retention Policies*:</b> Review and approval of a Journey School Records Retention and Disposal policy and a Student Records Retention policy.</p> <p>B. <b>Parent Advisory Committee*:</b> Review and approval of formation of a Parent Advisory Committee (PAC) and related bylaws</p> <p>C. <b>2024-2025 Staffing Plan*:</b> Review and approval of staffing plan and related contracts, including a proposal from Strategic Kids to provide to provide paraprofessionals to support provision of special education services.</p>	Gavin Keller	7:45
9	<p><b>CLOSED SESSION</b></p> <p>A. <b>Pursuant to Government Code § 54957:</b> Public Employee Compensation, Administrative Support Staff</p> <p>B. <b>Potential Litigation § 54956.9(d):</b> Facts and circumstances to be discussed in closed session.</p>		8:30
10	<b>Adjournment</b>	Amy Capelle	9:00

*Agenda publicly posted at Journey School on **April 22, 2024.**  
And on the school website at [www.journeyschool.net](http://www.journeyschool.net)*

*\*Items that are expected to have back up materials provided prior to or at the meeting are indicate with an asterisk. Other items may also have back up materials provided.*