

***Journey School  
A California Public Charter School***

***Thursday, Mar 28, 2024***

***REGULAR MEETING AGENDA***

***6:00 p.m.***

*At Journey School, 27102 Foxborough, Aliso Viejo, CA 92656  
(949) 448-7232 [www.journeyschool.net](http://www.journeyschool.net)*

*This meeting will be live streamed via Zoom. Join Zoom Meeting.  
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnlC6wnsvu9uqK8j.1>*

*Meeting ID: 860 2502 9240  
Passcode: 92629  
One tap mobile +16694449171,,86025029240#,,,,\*92629# US*

***BOARD MEMBERS:***

*Amy Capelle, Council President  
Melissa Dahlin, Council Vice President  
Margaret Moodian, Council Secretary  
Jeannie Lee, Board Member  
Michael Allbee, Board Treasurer*

***ADVISORY POSITIONS:***

*Faculty Advisor - TBD  
Cassie Kawwling, Parent Cabinet Advisor*

***INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS***

*Journey School welcomes your participation at the school's Council meetings. The purpose of a public meeting of the Council is to conduct the affairs of Journey School in public. We are pleased that you are in attendance. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:*

- 1. Agendas are available to audience members during the meeting and on the school website.*
- 2. "Request to Speak" cards are available for all audience members who wish to speak prior to an agenda item or under the general category of "Public Comment." "Public Comment" time is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not discuss your issue, respond in substance or take action. These presentations are limited to five (5) minutes (ten (10) minutes if a translator is needed) and total time allotted to non-agenda items will not exceed thirty (30) minutes. The Council may give direction to staff to respond to your concern.*
- 3. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Speak" card and submit the card prior to an agenda item. The public comment period precedes presentations on that agenda item by staff and/or school committees, Council*

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discussion, and deliberation. You will be given an opportunity to speak for up to five (5) minutes (ten (10) minutes if a translator is needed).

4. When addressing the Council, speakers are requested to state their name and adhere to the time limits set forth.
5. Audience members attending a meeting virtually are required to follow the guidelines specified in points 1 through 4 with the following exception noted: In lieu of a "Request to Speak" card, an audience member may utilize the chat function to indicate their name and a request to speak under the general category of "Public Comment" or at a specific agenda item. All other comments, questions, and dialogue entered into the chat will not be entered into public record and will not be responded to/addressed.

**Notices:** Journey does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Please notify the office at (949) 448-7232 twenty-four (24) hours prior to the date of the meeting for disability accommodations necessary in order to participate. Per California Government Code section 54957.5(b), Journey shall make materials that are part of the regular agenda packet available in the office and/or on the school's website [www.journeyschool.net](http://www.journeyschool.net), without delay and at the same time, they are distributed to the Council.

	<b>AGENDA ITEM</b>	<b>SPONSOR</b>	<b>EST. TIME</b>
1	<b>Call to Order and Roll Call</b>	Amy Capelle	6:00
2	<b>Inspirational Passage</b>	Gavin Keller	6:05
3	<b>Approval of Agenda*</b> NOTE: Order of the agenda may be changed without prior notice to the public.	Amy Capelle	6:10
4	<b>PUBLIC COMMENT: Members of the public may contribute public comment.</b> Reminder: See policy above for time guidelines.	Amy Capelle	6:15
5	<b>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</b>  <b>A. Approval of Minutes*:</b> Minutes from regular meeting February 27, 2024.  <b>B. Updates to 2023-24 Staffing Plan*:</b> Ratification of changes to the Staffing Plan to meet current needs.  <b>C. Journey School Council Bylaws*:</b> Review and approval of previously approved bylaws. There are no changes at this time.	Gavin Keller	6:25
6.	<b>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</b>  <b>A. Report out from CCSA conference</b> on items related to Board and governance.	Amy / Gavin / Margaret	6:30

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7	<b>INFORMATION ITEMS: Reports</b>  A. <b>Financial Update*</b> : Report on February financials B. <b>Faculty Update</b> : Update on Faculty activities C. <b>Parent Cabinet Update</b> : Update on Parent Cabinet activities D. <b>Administrative Update</b> : Report from School Director, including update on enrollment lottery, CAASPP testing, Special Education, Moulton Niguel Water District partnership, audit engagement/contract cost and Employee Retention Credit.	Larry Tamayo  TBD  Cassie Kauwling  Gavin Keller	6:45
8	<b>SCHOOL OPERATIONS: Discussion/Action</b>  A. <b>Expanded Learning Opportunities Program*</b> : Review of proposal from Strategic Kids to coordinate a summer program for kindergarteners. B. <b>Staffing Plan 2024-25*</b> : Review of initial draft of Staffing Plan for upcoming school year. C. <b>Special Education Job Descriptions 2024-25*</b> : Review and approval of Special Education Job Descriptions D. <b>Material Revision to Charter*</b> : Review and approval of material revisions to the Charter document, in anticipation that Journey becomes a member school of the El Dorado Charter SELPA and exits the CUSD SELPA. E. <b>Charter Performance Category*</b> : Review of Journey's 2023 performance categorization completed by the CDE. This yearly classification is to be considered by CUSD for charter renewal purposes in 2028. F. <b>Parent Advisory Committee Formation*</b> : Establish a Parent Advisory Committee (PAC) for incorporation of parent input on Journey's School Plan for Student Achievement (SPSA). G. <b>School Director Evaluation</b> : Review the timing of the current process and discuss revisiting the 2024-25 school year survey questions to reflect any changes that may need to be made.	Gavin Keller	7:30
9	<b>Adjournment</b>	Amy Capelle	9:00

***Agenda publicly posted at Journey School on March 25, 2024, and on the school website at [www.journeyschool.net](http://www.journeyschool.net)***

*\*Items that are expected to have back up materials provided prior to or at the meeting are indicate with an asterisk. Other items may also have back up materials provided.*