

*Journey School
A California Public Charter School*

Thursday, April 25, 2024
REGULAR MEETING AGENDA

6:00 p.m.

*At Journey School
27102 Foxborough
Aliso Viejo, CA 92656*

(949) 448-7232
www.journeyschool.net

NOTE: This meeting will be held in person on the Journey School campus and will be live streamed via Zoom. Members of the public are welcome to attend. Join Zoom Meeting:
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnlC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240

Passcode: 92629

One tap mobile +16694449171,,86025029240#,,,,*92629# US

BOARD MEMBERS:

*Amy Capelle, Council President
Melissa Dahlin, Council Vice President
Margaret Moodian, Council Secretary
Jeannie Lee, Board Member
Michael Allbee, Board Treasurer*

ADVISORY POSITIONS:

*Faculty Advisor - TBD
Cassie Kawling, Parent Cabinet Advisor*

INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS

Journey School welcomes your participation at the school's Council meetings. The purpose of a public meeting of the Council is to conduct the affairs of Journey School in public. We are pleased that you are in attendance. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- 1. Agendas are available to audience members during the meeting and on the school website.*
- 2. "Request to Speak" cards are available for all audience members who wish to speak prior to an agenda item or under the general category of "Public Comment." "Public Comment"*

time is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not discuss your issue, respond in substance or take action. These presentations are limited to five (5) minutes (ten (10) minutes if a translator is needed) and total time allotted to non-agenda items will not exceed thirty (30) minutes. The Council may give direction to staff to respond to your concern.

3. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Speak" card and submit the card prior to an agenda item. The public comment period precedes presentations on that agenda item by staff and/or school committees, Council discussion, and deliberation. You will be given an opportunity to speak for up to five (5) minutes (ten (10) minutes if a translator is needed).
4. When addressing the Council, speakers are requested to state their name and adhere to the time limits set forth.
5. Audience members attending a meeting virtually are required to follow the guidelines specified in points 1 through 4 with the following exception noted: In lieu of a "Request to Speak" card, an audience member may utilize the chat function to indicate their name and a request to speak under the general category of "Public Comment" or at a specific agenda item. All other comments, questions, and dialogue entered into the chat will not be entered into public record and will not be responded to/addressed.

Notices: Journey does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Please notify the office at (949) 448-7232 twenty-four (24) hours prior to the date of the meeting for disability accommodations necessary in order to participate. Per California Government Code section 54957.5(b), Journey shall make materials that are part of the regular agenda packet available in the office and/or on the school's website www.journeyschool.net, without delay and at the same time, they are distributed to the Council.

	AGENDA ITEM	SPONSOR	EST. TIME
1	Call to Order and Roll Call	Amy Capelle	6:00
2	Inspirational Passage	Amy Capelle	6:05
3	Approval of Agenda* NOTE: The order of the agenda may be changed without prior notice to the public.	Amy Capelle	6:10
4	PUBLIC COMMENT: Members of the public may contribute public comment. Reminder: See policy above for time guidelines.		
5	BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action): A. Potential Reschedule of May Council Meeting B. Executive Director Performance Feedback Survey*	Amy Capelle	6:15
6	CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is	Gavin Keller	6:30

	<p>removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</p> <p>A. Approval of Minutes*: Minutes from regular meeting March 28, 2024.</p> <p>B. Tax Returns*: Review of draft tax returns - 2023 990s</p> <p>C. Uniform Complaint Procedure (UCP) Update*: Annual review of UCP</p> <p>D. Homeless Policy Review*: Annual review of Homeless Policy</p> <p>E. Suicide Prevention Policy*: Annual review of policy</p>		
7	<p>INFORMATION ITEMS: Reports</p> <p>A. Financial Update*: Report on March financials and P2 ADA</p> <p>B. Faculty Update: Update on Faculty activities.</p> <p>C. Parent Cabinet Update: Update on Parent Cabinet activities</p> <p>D. Administrative Update: Report from School Directors, including update on El Dorado Charter SELPA, Universal Transitional Kindergarten, staff assignments, summer ELOP programming, recess volunteers, LCAP processes, camping trips, and school events</p>	<p>Larry Tamayo</p> <p>TBD</p> <p>Cassie Kauwling</p> <p>Gavin Keller / Amanda Simmons</p>	6:45
8	<p>SCHOOL OPERATIONS: Discussion/Action</p> <p>A. Records Retention Policies*: Review and approval of a Journey School Records Retention and Disposal policy and a Student Records Retention policy.</p> <p>B. Parent Advisory Committee*: Review and approval of formation of a Parent Advisory Committee (PAC) and related bylaws</p> <p>C. 2024-2025 Staffing Plan*: Review and approval of staffing plan and related contracts, including a proposal from Strategic Kids to provide to provide paraprofessionals to support provision of special education services.</p>	Gavin Keller	7:45
9	<p>CLOSED SESSION</p> <p>A. Pursuant to Government Code § 54957: Public Employee Compensation, Administrative Support Staff</p> <p>B. Potential Litigation § 54956.9(d): Facts and circumstances to be discussed in closed session.</p>		8:30
10	Adjournment	Amy Capelle	9:00

*Agenda publicly posted at Journey School on **April 22, 2024.**
And on the school website at www.journeyschool.net*

**Items that are expected to have back up materials provided prior to or at the meeting are indicate with an asterisk. Other items may also have back up materials provided.*

2023-24 Executive Director Evaluation

Rank answers from 1 to 4:

GENERAL

Matrix

Score	Description
1	Performance is noticeably less than expected. Infrequently performs to and meets job requirements. Fails to meet a critical job requirement. Dismissal should be contemplated. Retention in this job would negatively affect the school.
2	Performance is acceptable and clearly and fully meets all critical requirements of the position in terms of quality and quality of work. It is described as good, solid performance. Minor deviations may occur, the overall level of performance meets or slightly exceeds all position requirements. Retention in this position is acceptable.
3	Performance frequently exceeds job requirements. Accomplishments are regularly above expected levels. Performance is sustained and uniformly high with thorough and on-time results. Retention in this position is highly desired.
4	Performance levels and accomplishments far exceed normal expectations. This category is reserved for the employee who truly stands out and clearly and consistently demonstrates exceptional accomplishments in terms of quality and quantity of work that is easily recognized as truly exceptional by others. Retention in this position should be encouraged through monetary recognition.
N/A	I don't have knowledge of this area.

*** 1. Define your relationship with the Executive Director**

- Board Member Admin Staff
- Direct Report Support Org.
- Parent Other
- Teacher

Other (please specify)

* 2. **How often do you interact? (Select one)**

- Daily Once or twice a quarter
 Once or twice a week Hardly ever
 Once or twice a month

LEADERSHIP

Questions 3-35: Please select only one answer for each question.

PROFESSIONALISM

3. Leads the organization in fulfilling its mission and goals in accordance with the policies established in the Charter.

- 1 2 3 4 N/A

4. Ensures the organization is successful in all areas of its mission. Provides vision and leadership by example.

- 1 2 3 4 N/A

5. Participates in personal and staff professional development.

- 1 2 3 4 N/A

SCHOOL CULTURE

6. Makes the organization a place where staff and students are all committed to excellence and believe that hard work is the key to achieving it.

- 1 2 3 4 N/A

7. Consistently evaluates and proactively improves people, processes, programs, and services for greater effectiveness, efficiency and charter agreed upon values.

- 1 2 3 4 N/A

GOVERNANCE

8. Implements Council policies and recommends policies for Board consideration.

- 1 2 3 4 N/A

1

2

3

4

N/A

9. Works closely with the Board to keep it fully informed on all aspects of the status and development of the organization to ensure transparent and effective oversight of the organization.

1

2

3

4

N/A

10. With input from the Board, ensures the development and ongoing refinement of a long-term strategy, establishes objectives and plans that meet the needs of students, staff and all constituents, ensures consistent and timely progress toward strategic objectives.

1

2

3

4

N/A

OPERATIONS

STUDENT OUTCOMES

11. Leads the organization to meet or exceed agreed upon goals for increasing student performance with charter specific approaches.

1

2

3

4

N/A

12. Demonstrates thorough knowledge of effective curriculum, assessment and instructional practices to close the achievement gap.

1

2

3

4

N/A

13. Addresses behavioral issues in a timely manner.

1

2

3

4

N/A

14. Develops programs, services and supports intended to support educational progress of student subgroups (Special Education students, English learners, low-income, race, etc.).

1

2

3

4

N/A

COMPLIANCE

15. Ensures that the organization meets--and is in compliance with--all local, state and federal laws and mandates.

1

2

3

4

N/A

16. Oversees development and proper functioning of admission, enrollment and attendance tracking processes.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

17. Provides for the overall safety and well-being of students and staff.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. Ensures organization is administered well with sufficient investment of staff time and other resources.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

FISCAL RESPONSIBILITY

19. Understands and provides leadership in the areas of financial planning, budgeting, accounting and management of the organization's financial resources.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

20. Determines the current and future financial resources needed to realize the organization's mission.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

21. Ensures that clear and accurate accounting, payroll, cash management, and insurance systems are maintained.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

STUDENT RETENTION

22. Ensures organization has frequent, meaningful, and well-attended ways for families to be involved in their child's learning and the school community.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

23. Provides appropriate emphasis on parent satisfaction and its role in maintaining low student attrition rates.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

24. Listens and communicates respectfully to the range of concerns expressed by students and parents.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

STAFF RETENTION

25. Recruitment – Attracts and selects high performing staff and leadership.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

26. Staff culture – Creates a staff culture and work environment in which highly effective staff members are actively engaged and feel connected to the organization and its mission.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

27. Professional Development - Develops, maintains, and regularly reviews systems, opportunities and practices that further the staff's ability to support students' educational progress.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

28. Staff Retention – Successfully retains top performers. Creates an environment where staff is committed to a long tenure and would recommend working at the school to others.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

FACILITIES

29. Ensures the environment reflects the organization's mission and values as well as enhances learning.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

30. Ensures that the organization's physical environment (buildings and grounds) is well-cared for, sanitary, and promotes health and safety.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

STRATEGIC

COMMUNITY INVOLVEMENT

31. Listens and knowledgeably responds to the range of concerns expressed by various stakeholders.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

32. Develops and maintains effective external relationships that support the organization's performance and fundraising success.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

33. Maintains positive communication with CUSD.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

STRATEGIC OBJECTIVES

34. Met Strategic Goal #1: "Re-establish Journey's culture of school community and parent participation/engagement within the classrooms and across the school."

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

35. Met Strategic Goal #2: "Collect, analyze and report on data that can be leveraged to share Journey's effectiveness and enhance student outcomes."

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 36. What are the School Leader's most significant accomplishments and/ or strengths demonstrated this year that had an significant impact on the organizational development?

* 37. What are the top three things the School Leader could do next year to move the organization forward?

38. If there a topic on which you'd like to comment/address regarding the Executive Director's performance that is not covered by the questions on this survey, please elaborate here.

39. Please add any additional comments.

Submit

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Journey School
A California Public Charter School

Thursday, March 28, 2024

REGULAR MEETING MINUTES

6:00 p.m.

*This meeting was held at Journey School, 27102 Foxborough, Aliso Viejo, CA 92656
(949) 448-7232 www.journeyschool.net*

This meeting was live streamed via Zoom at the following link:
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnlC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240

Passcode: 92629

One tap mobile +16694449171,,86025029240#,,,,*92629# US

AGENDA ITEM	
1	<p>Call to Order and Roll Call: <i>The meeting was called to order at 6:05</i></p> <p>BOARD MEMBERS: <i>Amy Capelle, Council President - Present</i> <i>Melissa Dahlin, Council Vice President - Present</i> <i>Margaret Moodian, Council Secretary - Present</i> <i>Jeannie Lee, Board Member - Absent</i> <i>Michael Allbee, Board Treasurer - Present</i></p> <p>Also present: <i>Gavin Keller, Executive Director</i> <i>Shelly Kelly, Education Director</i> <i>Kelly Larson, Faculty Member</i> <i>Cassie Kauwling, Parent Cabinet Advisor</i> <i>Gaylen Corbett, Clerical Support</i></p>
2	<p>Inspirational Passage: <i>Gavin shared inspirational passages by education transformer and author Ken Robinson.</i></p>
3	<p>Approval of Agenda* <i>Melissa made a motion to approve the agenda. Margaret seconded the motion and it was unanimously approved.</i></p>
4	<p>PUBLIC COMMENT: <i>There were no members of the public in attendance.</i></p>
5	<p>CONSENT AGENDA ITEMS:</p> <p>A. Approval of Minutes*: <i>Minutes from regular meeting February 27, 2024.</i></p>

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A California Public Charter School

	<p>B. Updates to 2023-24 Staffing Plan* to meet current needs.</p> <p>C. Journey School Council Bylaws*: Review and approval of previously approved bylaws. There are no changes at this time.</p> <p><i>Melissa made a motion to approve all items on the consent agenda. Mike seconded the motion and it was unanimously approved.</i></p>
6.	<p>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</p> <p>A. Report out from CCSA Conference: Amy, Gavin, Margaret and Gaylen shared summaries of the sessions they attended at the CCSA conference.</p>
7	<p>INFORMATION ITEMS: Reports</p> <p>A. Financial Update*: Gavin shared the report on February financials submitted by Larry Tamayo. Mike asked about how much funds might be available from the unencumbered block grant. Gavin will inquire with Larry Tamayo regarding that question. Gavin stated that the rate of chronic absenteeism has declined.</p> <p>B. Faculty Update: Kelly shared an update on faculty activities including her experiences in a variety of schools before she came to Journey School, and her views on the positive state of Journey's cohesive faculty and well balanced administration. She also shared updates on work being done by PEDCO for the Alliance self-study, the Waldorf Foundations training program offered by Journey, and a proposed mentoring program for teachers.</p> <p>C. Parent Cabinet Update: Cassie shared an update on Parent Cabinet activities including the upcoming auction, May Faire clothing sale, Mendocino Farms restaurant fundraiser, and Community Social feedback.</p> <p>D. Administrative Update: Gavin reported on enrollment lotteries, projected enrollment for 2024-25, El Dorado Charter SELPA approval process, CAASPP testing, and Moulton Niguel Water District partnership to install water efficient fixtures at no cost. Regarding the Employee Retention Credit, audits of other schools indicate that Journey School is in compliance. Following up regarding the audit engagement/contract cost, Gavin clarified that the cost specified in last month's meeting is one charge, not two. Gavin also explained that all Journey teachers use curriculum standards and assessment rubrics to measure student progress.</p>
8	<p>SCHOOL OPERATIONS: Discussion/Action</p> <p>A. Expanded Learning Opportunities Program*: Board members reviewed a proposal from Strategic Kids to coordinate a summer program for kindergarteners. Margaret made a motion to approve the proposal by Strategic Kids. Melissa seconded the motion and it was unanimously approved.</p> <p>B. Staffing Plan 2024-25*: Gavin shared an initial draft of the Staffing Plan for the upcoming school year, including plans for hiring for our Special Education department.</p>

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A California Public Charter School

	<p>C. Special Education Job Descriptions 2024-25*: Board members reviewed Special Education job descriptions including Special Education Program Director, Special Education Teacher and Speech Pathologist. Amy suggested adding the requirement of Waldorf training and annual professional development training. Melissa made a motion to approve the job descriptions as amended. Mike seconded the motion and it was unanimously approved.</p> <p>D. Material Revision to Charter*: Gavin reviewed the proposed material revisions to the Charter document, in anticipation that Journey becomes a member school of the El Dorado Charter SELPA and exits the CUSD SELPA. Gavin stated that he would like to submit the revision on April 12th. Mike made a motion to approve the material revisions to the charter. Melissa seconded the motion and it was unanimously approved.</p> <p>E. Charter Performance Category*: Gavin reviewed and explained Journey’s 2023 performance categorization completed by the CDE. This yearly classification will be considered by CUSD for charter renewal purposes in 2028.</p> <p>F. Parent Advisory Committee Formation*: Board Members reviewed a proposal to establish a Parent Advisory Committee (PAC) for incorporation of parent input on Journey’s School Plan for Student Achievement (SPSA). Cassie, Gavin and board members discussed changing the committee size from "not to exceed 11" to wording that specifies a minimum number of members as well as a maximum. Rewording suggested included "...Additionally an election will be held and voted on by the parent body to fill any remaining positions." Remove "which will be no less than two seats." Specify that no single person may hold the position of president and secretary. Add wording to indicate that if there are not enough people to meet the requirements of the PAC then the input on SPSA will revert back to PC. Gavin will review these changes with our attorney and report back to the board.</p> <p>G. School Director Evaluation: Board members reviewed the timing of the current process and discussed revisiting the 2024-25 school year survey questions to reflect any changes that may need to be made.</p>
9	<p>Adjournment Margaret made a motion to adjourn the meeting. Melissa seconded the motion and it was unanimously approved. The meeting was adjourned at 9:23 p.m.</p>

Agenda publicly posted at Journey School on March 25, 2024, and on the school website at www.journeyschool.net

**Items that are expected to have back up materials provided prior to or at the meeting are indicated with an asterisk. Other items may also have back up materials provided.*

Caution: Forms printed from within Adobe Acrobat products may not meet IRS or state taxing agency specifications. When using Acrobat, select the "Actual Size" in the Adobe "Print" dialog.

CLIENT'S COPY

DRAFT



April 2, 2024

Journey School
27102 Foxborough
Aliso Viejo, CA 92656
Attention: Gavin Keller

Dear Gavin,

Enclosed is the organization's 2022 Exempt Organization return.

Specific filing instructions are as follows.

FORM 990 RETURN:

This return has qualified for electronic filing. After you have reviewed the return for completeness and accuracy, please sign, date and return Form 8879-TE to our office. We will transmit the return electronically to the IRS and no further action is required. Please return Form 8879-TE to us as soon as possible, but no later than by May 15, 2024 the filing deadline.

In addition, tax-exempt organizations must make available for public inspection a copy of their annual returns for the preceding three years and exemption application, if applicable. An organization generally must furnish filings to anyone who requests them in person or in writing. An exempt organization may meet this requirement by posting all the documents on its website or at another organizations site as part of a database of similar materials. Specific requirements must be met to meet this exception.

CALIFORNIA FORM 199 RETURN:

The California Form 199 return has qualified for electronic filing. After you have reviewed your return for completeness and accuracy, please sign, date and return Form 8453-EO to our office. We will then transmit your return to the FTB. Do not mail the paper copy of the return to the FTB.

No payment is required.

A few final reminders relating to your tax return filings:

- There are substantial penalties for failure to properly disclose and report foreign financial accounts and foreign activity. Please make sure you have informed us of any foreign financial accounts or foreign activity so that we have the necessary information to complete any required disclosures or filings.
- Be sure to review the returns prior to signing as you have final responsibility for all information included in the returns. Please contact us if you have any questions or concerns.
- We recommend you keep a paper or electronic copy of your tax returns permanently. Supporting documentation should be kept for a minimum of seven years based on IRS guidance.

CLA exists to create opportunities – for our clients, our people, and our communities. We value our relationship with you and thank you for your trust and confidence in allowing us to serve you. If we can assist you in making strategic, informed decisions in areas of tax or beyond, please contact us as questions arise throughout the year.

Sincerely,

CliftonLarsonAllen LLP

DRAFT



CliftonLarsonAllen LLP
CLAconnect.com

JOURNEY SCHOOL
FORM 990 INCOME TAX RETURN
FOR YEAR ENDED JUNE 30, 2023

DRAFT

Form **8879-TE**

IRS e-file Signature Authorization for a Tax Exempt Entity

OMB No. 1545-0047

For calendar year 2022, or fiscal year beginning JUL 1, 2022, and ending JUN 30, 2023

2022

Department of the Treasury
Internal Revenue Service

Do not send to the IRS. Keep for your records.
Go to www.irs.gov/Form8879TE for the latest information.

Name of filer

JOURNEY SCHOOL

EIN or SSN

33-0912707

Name and title of officer or person subject to tax

GAVIN KELLER
EXECUTIVE DIRECTOR

Part I Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line **1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not complete more than one line in Part I.**

1a Form 990 check here	<input checked="" type="checkbox"/>	b Total revenue , if any (Form 990, Part VIII, column (A), line 12)	1b <u>7,830,407.</u>
2a Form 990-EZ check here	<input type="checkbox"/>	b Total revenue , if any (Form 990-EZ, line 9)	2b _____
3a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b _____
4a Form 990-PF check here	<input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part V, line 5)	4b _____
5a Form 8868 check here	<input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b _____
6a Form 990-T check here	<input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b _____
7a Form 4720 check here	<input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b _____
8a Form 5227 check here	<input type="checkbox"/>	b FMV of assets at end of tax year (Form 5227, Item D)	8b _____
9a Form 5330 check here	<input type="checkbox"/>	b Tax due (Form 5330, Part II, line 19)	9b _____
10a Form 8038-CP check here	<input type="checkbox"/>	b Amount of credit payment requested (Form 8038-CP, Part III, line 22)	10b _____

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that I am an officer of the above entity or I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the 2022 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

I authorize CLIFTONLARSONALLEN LLP to enter my PIN 22100
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax

Date

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

95405291740

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2022 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature

DERRICK DEBRUYNE

Date

04/02/24

ERO Must Retain This Form - See Instructions

Do Not Submit This Form to the IRS Unless Requested To Do So

LHA For Privacy Act and Paperwork Reduction Act Notice, see instructions.

Form **8879-TE** (2022)

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
 Do not enter social security numbers on this form as it may be made public.
 Go to www.irs.gov/Form990 for instructions and the latest information.

2022

Open to Public Inspection

A For the 2022 calendar year, or tax year beginning **JUL 1, 2022** and ending **JUN 30, 2023**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization JOURNEY SCHOOL Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 27102 FOXBOROUGH City or town, state or province, country, and ZIP or foreign postal code ALISO VIEJO, CA 92656 F Name and address of principal officer: GAVIN KELLER SAME AS C ABOVE	D Employer identification number 33-0912707 E Telephone number 949-448-7232 G Gross receipts \$ 7,830,407. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions H(c) Group exemption number
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
J Website: JOURNEYSCHOOL.NET		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other		
L Year of formation: 2000		M State of legal domicile: CA

Part I Summary

	1 Briefly describe the organization's mission or most significant activities: EDUCATION BY OFFERING STEINER (WALDORF) BASED EDUCATIONAL METHODS IN A PUBLIC SCHOOL SETTING.	
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
Activities & Governance	3 Number of voting members of the governing body (Part VI, line 1a)	3 5
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4 4
	5 Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5 80
	6 Total number of volunteers (estimate if necessary)	6 345
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a 0.
	b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b 0.
	Revenue	8 Contributions and grants (Part VIII, line 1h)
9 Program service revenue (Part VIII, line 2g)		0. 0.
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)		5,725. 37,388.
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		103,680. 960,655.
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)		5,539,772. 7,830,407.
Expenses		13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0. 0.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	4,029,602. 4,483,962.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0. 0.
	b Total fundraising expenses (Part IX, column (D), line 25)	2,452.
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	1,720,975. 2,041,441.
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	5,750,577. 6,525,403.	
19 Revenue less expenses. Subtract line 18 from line 12	-210,805. 1,305,004.	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year 1,980,579. End of Year 4,452,590.
	21 Total liabilities (Part X, line 26)	603,499. 1,770,506.
	22 Net assets or fund balances. Subtract line 21 from line 20	1,377,080. 2,682,084.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer GAVIN KELLER, EXECUTIVE DIRECTOR	Date			
	Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name DERRICK DEBRUYNE	Preparer's signature DERRICK DEBRUYNE	Date 04/02/24	Check if self-employed <input type="checkbox"/>	PTIN P00591016
	Firm's name CLIFTONLARSONALLEN LLP	Firm's EIN 41-0746749	Phone no. (626) 857-7300		
	Firm's address 2210 EAST ROUTE 66 GLEN DORA, CA 91740				

May the IRS discuss this return with the preparer shown above? See instructions Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III []

1 Briefly describe the organization's mission: TO EDUCATE K-8 STUDENTS IN SOUTHERN CALIFORNIA BY OFFERING STEINER (WALDORF) BASED EDUCATIONAL METHODS IN A PUBLIC SCHOOL SETTING.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? [] Yes [X] No

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? [] Yes [X] No

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses.

4a (Code:) (Expenses \$ 5,276,563. including grants of \$) (Revenue \$ 140,505.) A CHARTER SCHOOL PROVIDING EDUCATIONAL OPPORTUNITIES TO THE SURROUNDING COMMUNITY.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.) (Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 5,276,563.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? See instructions	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	X	
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	X	
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I.</i> See instructions		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X

Part IV Checklist of Required Schedules (continued)

Table with 3 columns: Question ID, Question Text, Yes, No. Rows 22-38. Includes questions about grants, compensation, tax-exempt bonds, excess benefit transactions, and controlled entities.

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

Table with 3 columns: Question ID, Question Text, Yes, No. Rows 1a, 1b, 1c. Includes questions about Form 1096, Forms W-2G, and backup withholding rules.

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

Table with columns for question number, question text, and Yes/No columns. Includes questions 2a through 17 regarding employee counts, tax returns, unrelated business income, foreign accounts, prohibited transactions, and charitable contributions.

Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI [X]

Section A. Governing Body and Management

Table with 3 columns: Question, Yes, No. Rows include: 1a (5), 1b (4), 2, 3, 4, 5, 6, 7a, 7b, 8a, 8b, 9.

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

Table with 3 columns: Question, Yes, No. Rows include: 10a, 10b, 11a, 11b, 12a, 12b, 12c, 13, 14, 15a, 15b, 16a, 16b.

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed CA
18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection.
19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
20 State the name, address, and telephone number of the person who possesses the organization's books and records
EXCELLENT EDUCATION - LARRY TAMAYO - 619-266-3230
409 CAMINO DEL RIO SOUTH, SUITE 200, SAN DIEGO, CA 92606

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) GAVIN KELLER EXECUTIVE DIRECTOR	40.00			X			145,332.	0.	41,538.	
(2) SHELLEY KELLEY EDUCATION DIRECTOR	40.00				X		108,068.	0.	32,902.	
(3) JEANNIE LEE COUNCIL MEMBER / TEACHER	40.00	X					74,872.	0.	20,996.	
(4) AMY CAPELLE PRESIDENT	1.50	X		X			0.	0.	0.	
(5) MELISSA DAHLIN VICE PRESIDENT	1.50	X		X			0.	0.	0.	
(6) MICHAEL ALLBEE TREASURER	1.50	X		X			0.	0.	0.	
(7) MARGARET MOODIAN SECRETARY	1.50	X		X			0.	0.	0.	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
1b Subtotal							328,272.	0.	95,436.	
c Total from continuation sheets to Part VII, Section A							0.	0.	0.	
d Total (add lines 1b and 1c)							328,272.	0.	95,436.	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **2**

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	X	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
STRATEGIC KIDS LLC, 26941 CABOT RD. #109, LAGUNA HILLS, CA 92653	SUPPLEMENTAL INSTRUCTIONS	297,879.
EXED, 1990 SOUTH BUNDY DR. STE 340, LOS ANGELES, CA 90025	BACK OFFICE SERVICES	120,951.

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **2**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A)	(B)	(C)	(D)	
			Total revenue	Related or exempt function revenue	Unrelated business revenue	Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	6,668,659.				
	f All other contributions, gifts, grants, and similar amounts not included above ...	1f	163,705.				
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f		6,832,364.				
Program Service Revenue	2 a _____	Business Code					
	b _____						
	c _____						
	d _____						
	e _____						
	f All other program service revenue						
	g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		37,388.			37,388.	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	6a	(i) Real				
			(ii) Personal				
	b Less: rental expenses ...	6b					
	c Rental income or (loss)	6c					
	d Net rental income or (loss)						
	7 a Gross amount from sales of assets other than inventory	7a	(i) Securities				
			(ii) Other				
	b Less: cost or other basis and sales expenses	7b					
	c Gain or (loss)	7c					
d Net gain or (loss)							
8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	8a						
b Less: direct expenses	8b						
c Net income or (loss) from fundraising events							
9 a Gross income from gaming activities. See Part IV, line 19	9a						
b Less: direct expenses	9b						
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	10a						
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue	11 a EMPLOYEE RETENTION CRE	Business Code	611600	820,150.		820,150.	
	b FIELD TRIP FEES		611600	130,631.	130,631.		
	c OTHER REVENUE		611600	9,874.	9,874.		
	d All other revenue						
	e Total. Add lines 11a-11d			960,655.			
12 Total revenue. See instructions			7,830,407.	140,505.	0.	857,538.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	302,000.	265,760.	36,240.	
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	3,019,158.	2,574,960.	444,198.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	610,360.	527,913.	82,447.	
9 Other employee benefits	432,119.	368,820.	63,299.	
10 Payroll taxes	120,325.	87,685.	32,640.	
11 Fees for services (nonemployees):				
a Management				
b Legal	16,245.		16,245.	
c Accounting	17,717.		17,717.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)	558,333.	402,669.	155,664.	
12 Advertising and promotion	8,236.		8,236.	
13 Office expenses	303,424.	225,507.	77,917.	
14 Information technology	21,430.		21,430.	
15 Royalties				
16 Occupancy	390,039.	175,699.	214,340.	
17 Travel	32,270.	32,270.		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	26,001.	26,001.		
23 Insurance	59,872.		59,872.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a SPECIAL EDUCATION FEES	258,075.	258,075.		
b FIELD TRIPS	150,005.	150,005.		
c INSTRUCTIONAL MATERIALS	122,697.	122,697.		
d DISTRICT OVERSIGHT FEE	51,734.	51,734.		
e All other expenses	25,363.	6,768.	16,143.	2,452.
25 Total functional expenses. Add lines 1 through 24e	6,525,403.	5,276,563.	1,246,388.	2,452.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	317,789.	1	84,450.
	2 Savings and temporary cash investments	879,881.	2	2,265,074.
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	541,398.	4	1,369,825.
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	43,836.	9	51,265.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 487,993.		
	b Less: accumulated depreciation	10b 181,600.	197,675.	10c 306,393.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	0.	15	375,583.
16 Total assets. Add lines 1 through 15 (must equal line 33)	1,980,579.	16	4,452,590.	
Liabilities	17 Accounts payable and accrued expenses	326,889.	17	618,016.
	18 Grants payable		18	
	19 Deferred revenue	276,610.	19	776,913.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	0.	25	375,577.
	26 Total liabilities. Add lines 17 through 25	603,499.	26	1,770,506.
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	1,377,080.	27	2,682,084.
	28 Net assets with donor restrictions		28	
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 Total net assets or fund balances	1,377,080.	32	2,682,084.
33 Total liabilities and net assets/fund balances	1,980,579.	33	4,452,590.	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	7,830,407.
2	Total expenses (must equal Part IX, column (A), line 25)	2	6,525,403.
3	Revenue less expenses. Subtract line 2 from line 1	3	1,305,004.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	1,377,080.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	2,682,084.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

- 1 Accounting method used to prepare the Form 990: Cash Accrual Other _____
If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.
- 2a Were the organization's financial statements compiled or reviewed by an independent accountant?
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- b Were the organization's financial statements audited by an independent accountant?
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:
 Separate basis Consolidated basis Both consolidated and separate basis
- c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?
If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.
- 3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?
- b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits

	Yes	No
1		
2a		X
2b	X	
2c	X	
3a		X
3b		

Form 990 (2022)

SCHEDULE A (Form 990)

Department of the Treasury Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust. Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization: JOURNEY SCHOOL; Employer identification number: 33-0912707

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 [] A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
2 [X] A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990).)
3 [] A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
4 [] A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii).
5 [] An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv).
6 [] A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
7 [] An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi).
8 [] A community trust described in section 170(b)(1)(A)(vi).
9 [] An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture.
10 [] An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions...
11 [] An organization organized and operated exclusively to test for public safety.
12 [] An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations...
a [] Type I. A supporting organization operated, supervised, or controlled by its supported organization(s)...
b [] Type II. A supporting organization supervised or controlled in connection with its supported organization(s)...
c [] Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s)...
d [] Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated...
e [] Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
f Enter the number of supported organizations: []
g Provide the following information about the supported organization(s).

Table with 6 columns: (i) Name of supported organization, (ii) EIN, (iii) Type of organization, (iv) Is the organization listed in your governing document?, (v) Amount of monetary support, (vi) Amount of other support. Includes a Total row at the bottom.

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2022 (line 6, column (f), divided by line 11, column (f))	14	%
15 Public support percentage from 2021 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2022. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test - 2021. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2022. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2021. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Table with 7 columns: (a) 2018, (b) 2019, (c) 2020, (d) 2021, (e) 2022, (f) Total. Rows include: 1 Gifts, grants, contributions, and membership fees received; 2 Gross receipts from admissions; 3 Gross receipts from activities that are not an unrelated trade or business; 4 Tax revenues levied for the organization's benefit; 5 The value of services or facilities furnished by a governmental unit; 6 Total; 7a Amounts included on lines 1, 2, and 3 received from disqualified persons; 7b Amounts included on lines 2 and 3 received from other than disqualified persons; 8 Public support.

Section B. Total Support

Table with 7 columns: (a) 2018, (b) 2019, (c) 2020, (d) 2021, (e) 2022, (f) Total. Rows include: 9 Amounts from line 6; 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources; 10b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975; 10c Add lines 10a and 10b; 11 Net income from unrelated business activities not included on line 10b; 12 Other income; 13 Total support.

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

Table with 2 columns: Line number, Percentage. Row 15: Public support percentage for 2022 (line 8, column (f), divided by line 13, column (f)) 15 %; Row 16: Public support percentage from 2021 Schedule A, Part III, line 15 16 %

Section D. Computation of Investment Income Percentage

Table with 2 columns: Line number, Percentage. Row 17: Investment income percentage for 2022 (line 10c, column (f), divided by line 13, column (f)) 17 %; Row 18: Investment income percentage from 2021 Schedule A, Part III, line 17 18 %

19a 33 1/3% support tests - 2022. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2021. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?		
b A family member of a person described on line 11a above?		
c A 35% controlled entity of a person described on line 11a or 11b above? <i>If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.</i>		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).		
2 Activities Test. Answer lines 2a and 2b below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3 Parent of Supported Organizations. Answer lines 3a and 3b below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>If "Yes" or "No" provide details in Part VI.</i>		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.**
 All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required - <i>provide details in Part VI</i>)	5
6	Other distributions (<i>describe in Part VI</i>). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (<i>provide details in Part VI</i>). See instructions.	8
9	Distributable amount for 2022 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2022	(iii) Distributable Amount for 2022
1 Distributable amount for 2022 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2022 (reasonable cause required - <i>explain in Part VI</i>). See instructions.			
3 Excess distributions carryover, if any, to 2022			
a From 2017			
b From 2018			
c From 2019			
d From 2020			
e From 2021			
f Total of lines 3a through 3e			
g Applied to underdistributions of prior years			
h Applied to 2022 distributable amount			
i Carryover from 2017 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4 Distributions for 2022 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2022 distributable amount			
c Remainder. Subtract lines 4a and 4b from line 4.			
5 Remaining underdistributions for years prior to 2022, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
6 Remaining underdistributions for 2022. Subtract lines 3h and 4b from line 1. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
7 Excess distributions carryover to 2023. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2018			
b Excess from 2019			
c Excess from 2020			
d Excess from 2021			
e Excess from 2022			

Part VI

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Horizontal lines for supplemental information input.



Schedule B
(Form 990)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

Attach to Form 990 or Form 990-PF.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Name of the organization

JOURNEY SCHOOL

Employer identification number

33-0912707

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization JOURNEY SCHOOL	Employer identification number 33-0912707
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Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	CHARITIES AID FOUNDATION AMERICA 300 BRICKSTONE SQUARE, SUITE 601 ANDOVER, MA 01810	\$ 11,220.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	THE BLACKBAUD GIVING FUND 65 FAIRCHILD STREET CHARLESTON, SC 29492	\$ 5,400.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	JOURNEY SCHOOL PARENT CABINET 27102 FOXBOROUGH ALISO VIEJO, CA 92656	\$ 86,264.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization JOURNEY SCHOOL	Employer identification number 33-0912707
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Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
	<div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div>	\$ _____	_____
	<div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div>	\$ _____	_____
	<div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div>	\$ _____	_____
	<div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div>	\$ _____	_____
	<div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div>	\$ _____	_____
	<div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div>	\$ _____	_____
	<div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"> </div>	\$ _____	_____

Name of organization JOURNEY SCHOOL	Employer identification number 33-0912707
---	---

Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of **\$1,000 or less** for the year. (Enter this info. once.) \$ _____
Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public
Inspection

Name of the organization **JOURNEY SCHOOL** Employer identification number **33-0912707**

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
 Preservation of land for public use (for example, recreation or education) Preservation of a historically important land area
 Protection of natural habitat Preservation of a certified historic structure
 Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after July 25, 2006, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year _____

4 Number of states where property subject to conservation easement is located _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 \$ _____

(ii) Assets included in Form 990, Part X \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 \$ _____

b Assets included in Form 990, Part X \$ _____

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990. Schedule D (Form 990) 2022

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange program
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment _____ %
 - b Permanent endowment _____ %
 - c Term endowment _____ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|---|--------|----|
| (i) Unrelated organizations | 3a(i) | |
| (ii) Related organizations | 3a(ii) | |
| b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? <input type="checkbox"/> | 3b | |
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings		242,449.	77,707.	164,742.
c Leasehold improvements		102,828.	66,062.	36,766.
d Equipment		67,056.	37,831.	29,225.
e Other		75,660.		75,660.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				306,393.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.)		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) OPERATING RIGHT OF USE ASSET	375,583.
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	375,583.

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) OPERATING LEASE LIABILITY	375,577.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	375,577.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ...

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	7,830,407.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	0.
3	Subtract line 2e from line 1	3	7,830,407.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	7,830,407.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	6,525,403.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	0.
3	Subtract line 2e from line 1	3	6,525,403.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	6,525,403.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2:

THE SCHOOL IS A NON-PROFIT ENTITY EXEMPT FROM THE PAYMENT OF INCOME TAXES UNDER INTERNAL REVENUE CODE SECTION 501(C)(3) AND CALIFORNIA REVENUE AND TAXATION CODE SECTION 23701D. ACCORDINGLY, NO PROVISION HAS BEEN MADE FOR INCOME TAXES. MANAGEMENT HAS DETERMINED THAT ALL INCOME TAX POSITIONS ARE MORE LIKELY THAN NOT OF BEING SUSTAINED UPON POTENTIAL AUDIT OR EXAMINATION; THEREFORE, NO DISCLOSURES OF UNCERTAIN INCOME TAX POSITIONS ARE REQUIRED. THE SCHOOL FILED AN EXEMPT SCHOOL RETURN AND APPLICABLE UNRELATED BUSINESS INCOME TAX RETURN IN THE U.S. FEDERAL JURISDICTION AND WITH THE CALIFORNIA FRANCHISE TAX BOARD.

SCHEDULE E
(Form 990)

Schools

OMB No. 1545-0047

Complete if the organization answered "Yes" on Form 990, Part IV, line 13, or
Form 990-EZ, Part VI, line 48.

2022

Department of the Treasury
Internal Revenue Service

Attach to Form 990 or Form 990-EZ.

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Inspection

Go to www.irs.gov/Form990 for the latest information.

Name of the organization

JOURNEY SCHOOL

Employer identification number

33-0912707

Part I

	YES	NO
1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	X	
2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	X	
3 Has the organization publicized its racially nondiscriminatory policy on its primary publicly accessible Internet homepage at all times during its tax year in a manner reasonably expected to be noticed by visitors to the homepage, or through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain. If you need more space, use Part II	X	
THE APPLICATION INCLUDES THE NONDISCRIMINATORY POLICY.		
4 Does the organization maintain the following?		
a Records indicating the racial composition of the student body, faculty, and administrative staff?	X	
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?		X
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	X	
d Copies of all material used by the organization or on its behalf to solicit contributions?	X	
If you answered "No" to any of the above, please explain. If you need more space, use Part II.		
N/A- THE SCHOOL PROVIDES NO SCHOLARSHIPS OR FINANCIAL ASSISTANCE.		
5 Does the organization discriminate by race in any way with respect to:		
a Students' rights or privileges?		X
b Admissions policies?		X
c Employment of faculty or administrative staff?		X
d Scholarships or other financial assistance?		X
e Educational policies?		X
f Use of facilities?		X
g Athletic programs?		X
h Other extracurricular activities?		X
If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.		
6a Does the organization receive any financial aid or assistance from a governmental agency?	X	
b Has the organization's right to such aid ever been revoked or suspended?		X
If you answered "Yes" on either line 6a or line 6b, explain on Part II.		
7 Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, as modified by Rev. Proc. 2019-22, 2019-22 I.R.B. 1260, covering racial nondiscrimination? If "No," explain on Part II	X	

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule E (Form 990) 2022

Part II Supplemental Information. Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also provide any other additional information. See instructions.

LINE 6 - EXPLANATION OF GOVERNMENT FINANCIAL AID:

JOURNEY SCHOOL IS A PUBLIC CHARTER SCHOOL PRINCIPALLY FUNDED BY CALIFORNIA AND FEDERAL MONIES RECEIVED THROUGH THE CALIFORNIA DEPARTMENT OF EDUCATION.



**SCHEDULE J
(Form 990)**

Department of the Treasury
Internal Revenue Service

Compensation Information

For certain Officers, Directors, Trustees, Key Employees, and Highest
Compensated Employees
Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
Attach to Form 990.
Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public
Inspection

Name of the organization

JOURNEY SCHOOL

Employer identification number

33-0912707

Part I Questions Regarding Compensation

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?

3 Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|---|
| <input type="checkbox"/> Compensation committee | <input checked="" type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment?
- b** Participate in or receive payment from a supplemental nonqualified retirement plan?
- c** Participate in or receive payment from an equity-based compensation arrangement?
- If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1a		
1b		
2		
3		
4a		X
4b		X
4c		X
5a		X
5b		X
6a		X
6b		X
7		X
8		X
9		

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2022

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC and/or 1099-NEC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) GAVIN KELLER EXECUTIVE DIRECTOR	(i)	145,332.	0.	0.	27,680.	13,858.	186,870.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							

Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

Lined area for supplemental information. Includes a large, faint 'DRAFT' watermark oriented diagonally across the page.

**SCHEDULE O
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Open to Public
Inspection

Name of the organization

JOURNEY SCHOOL

Employer identification number

33-0912707

FORM 990, PART VI, SECTION A, LINE 7A:

CAPISTRANO UNIFIED SCHOOL DISTRICT SHALL HAVE THE ABILITY TO APPOINT ONE
COUNCIL MEMBER OF THE GOVERNING BODY.

FORM 990, PART VI, SECTION A, LINE 8B:

THERE ARE NO COMMITTEES WITH THE AUTHORITY TO ACT ON BEHALF OF THE BOARD.

FORM 990, PART VI, SECTION B, LINE 11B:

THE FORM 990 IS PREPARED BY THE ORGANIZATION'S OUTSIDE PUBLIC ACCOUNTING
FIRM BASED ON INFORMATION PROVIDED BY MANAGEMENT. ONCE A DRAFT OF THE
RETURN IS AVAILABLE, IT IS REVIEWED BY MANAGEMENT WITH ANY CHANGES OR
REVISIONS INCORPORATED INTO THE FILING. THE REVISED RETURN IS THEN
SUBMITTED TO THE BOARD OF DIRECTORS FOR THEIR REVIEW AND APPROVAL PRIOR TO
SUBMITTING TO THE IRS.

FORM 990, PART VI, SECTION B, LINE 12C:

FORM 700 IS COMPLETED ANNUALLY AND REVIEWED BY JOURNEY SCHOOL'S MANAGEMENT.
THE FORM IS THEN MAINTAINED ON FILE AND MADE AVAILABLE ONLINE TO THE PUBLIC
THROUGH THE ORANGE COUNTY CLERK OF THE BOARD WEBSITE AS PUBLIC DOCUMENTS.

MONITORING IS PERFORMED REGULARLY BY THE OFFICERS TO IDENTIFY POTENTIAL
CONFLICTS OF INTEREST. ANY QUESTION OF A CONFLICT IS ADDRESSED WITH THE
INTERESTED PERSON, WHO IS REQUIRED TO DISCLOSE THE EXISTENCE OF ANY
FINANCIAL INTEREST AND BE AFFORDED THE OPPORTUNITY TO DISCLOSE ALL MATERIAL
FACTS TO THE BOARD AND EXECUTIVE DIRECTOR. IF A CONFLICT OF INTEREST IS
IDENTIFIED, THE APPROPRIATE ACTION IS TAKEN, INCLUDING LIMITATIONS TO THE

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990) 2022

232211 10-28-22

Name of the organization JOURNEY SCHOOL	Employer identification number 33-0912707
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INDIVIDUAL'S INFLUENCE ON RELATED BUSINESS MATTERS.

FORM 990, PART VI, SECTION B, LINE 15:

THE COUNCIL REVIEWS INFORMATION ON COMPARABLE SALARIES FOR BOTH DISTRICT PRINCIPALS AS WELL AS CHARTER SCHOOL ADMINISTRATORS/DIRECTORS PRIOR TO OFFERING A CONTRACT TO THE SCHOOL ADMINISTRATOR, WHO FUNCTIONS AS THE EXECUTIVE DIRECTOR. THE AFFIRMATION OF THIS REVIEW IS INCLUDED IN THE MINUTES FROM THE COUNCIL MEETING AT WHICH THE ADMINISTRATOR CANDIDATE IS BEING CONSIDERED AND/OR HIRED.

THIS PROCESS WAS LAST COMPLETED IN 2023.

FORM 990, PART VI, SECTION C, LINE 19:

ALL PUBLIC GOVERNING AND CORPORATE DOCUMENTS, INCLUDING THE ANNUAL FORM 700 FILINGS ARE AVAILABLE FOR REVIEW BY THE PUBLIC UPON REQUEST. THE PUBLIC MAY ALSO REQUEST COPIES OF ANY PUBLIC DOCUMENTS AND THESE WILL BE PROVIDED WITHIN THE REQUIRED TIMELINES EITHER ELECTRONICALLY OR WITH PAPER COPIES.

FORM 990, PART XII, LINE 2C:

THE PROCESS HAS NOT CHANGED SINCE PRIOR YEAR.

**SCHEDULE R
(Form 990)**

Department of the Treasury
Internal Revenue Service

Related Organizations and Unrelated Partnerships
Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization **JOURNEY SCHOOL** Employer identification number **33-0912707**

Part I Identification of Disregarded Entities. Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity

Part II Identification of Related Tax-Exempt Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
JOURNEY SCHOOL FOUNDATION - 33-0913720 27102 FOXBOROUGH ALISO VIEJO, CA 92656	FUNDRAISING	CALIFORNIA	501(C)(3)	LINE 12A, I	JOURNEY SCHOOL	X	
JOURNEY SCHOOL PARENT CABINET - 45-4165654 27102 FOXBOROUGH ALISO VIEJO, CA 92656	SUPPORT	CALIFORNIA		LINE 7	N/A		X

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule R (Form 990) 2022

Part III Identification of Related Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a partnership during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate allocations?		(i) Code V-UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
							Yes	No		Yes	No	

Part IV Identification of Related Organizations Taxable as a Corporation or Trust. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a corporation or trust during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of end-of-year assets	(h) Percentage ownership	(i) Section 512(b)(13) controlled entity?	
								Yes	No

Part V Transactions With Related Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note: Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

- a** Receipt of **(i)** interest, **(ii)** annuities, **(iii)** royalties, or **(iv)** rent from a controlled entity
- b** Gift, grant, or capital contribution to related organization(s)
- c** Gift, grant, or capital contribution from related organization(s)
- d** Loans or loan guarantees to or for related organization(s)
- e** Loans or loan guarantees by related organization(s)
- f** Dividends from related organization(s)
- g** Sale of assets to related organization(s)
- h** Purchase of assets from related organization(s)
- i** Exchange of assets with related organization(s)
- j** Lease of facilities, equipment, or other assets to related organization(s)
- k** Lease of facilities, equipment, or other assets from related organization(s)
- l** Performance of services or membership or fundraising solicitations for related organization(s)
- m** Performance of services or membership or fundraising solicitations by related organization(s)
- n** Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)
- o** Sharing of paid employees with related organization(s)
- p** Reimbursement paid to related organization(s) for expenses
- q** Reimbursement paid by related organization(s) for expenses
- r** Other transfer of cash or property to related organization(s)
- s** Other transfer of cash or property from related organization(s)

	Yes	No
1a		X
1b		X
1c		X
1d		X
1e		X
1f		X
1g		X
1h		X
1i		X
1j		X
1k		X
1l		X
1m		X
1n	X	
1o	X	
1p		X
1q		X
1r		X
1s		X

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

	(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1)				
(2)				
(3)				
(4)				
(5)				
(6)				

Part VI Unrelated Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(a) Name, address, and EIN of entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(e) <small>Are all partners sec. 501(c)(3) orgs.?</small>		(f) Share of total income	(g) Share of end-of-year assets	(h) <small>Dispropor- tionate allocations?</small>		(i) Code V-UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) <small>General or managing partner?</small>		(k) Percentage ownership
				Yes	No			Yes	No		Yes	No	

Part VII Supplemental Information

Provide additional information for responses to questions on Schedule R. See instructions.

Lined area for supplemental information.



California Exempt Organization Annual Information Return

Calendar Year 2022 or fiscal year beginning (mm/dd/yyyy) **07/01/2022**, and ending (mm/dd/yyyy) **06/30/2023**

Corporation/Organization name JOURNEY SCHOOL		California corporation number 2051459	
Additional information. See instructions.		FEIN 33-0912707	
Street address (suite or room) 27102 FOXBOROUGH		PMB no.	
City ALISO VIEJO	State CA	ZIP code 92656	
Foreign country name	Foreign province/state/county	Foreign postal code	

<p>A First return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>B Amended return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>C IRC Section 4947(a)(1) trust <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>D Final information return? <input type="checkbox"/> Dissolved <input type="checkbox"/> Surrendered (Withdrawn) <input type="checkbox"/> Merged/Reorganized Enter date: (mm/dd/yyyy)</p> <p>E Check accounting method: (1) <input type="checkbox"/> Cash (2) <input checked="" type="checkbox"/> Accrual (3) <input type="checkbox"/> Other</p> <p>F Federal return filed? (1) <input type="checkbox"/> 990T (2) <input type="checkbox"/> 990PF (3) <input type="checkbox"/> Sch H (990) (4) <input checked="" type="checkbox"/> Other 990 series</p> <p>G Is this a group filing? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>H Is this organization in a group exemption <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," what is the parent's name?</p>	<p>I Did the organization have any changes to its guidelines not reported to the FTB? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>J If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>K Is the organization exempt under R&TC Section 23701g? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," enter the gross receipts from nonmember sources \$</p> <p>L Is the organization a limited liability company? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>M Did the organization file Form 100 or Form 109 to report taxable income? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>N Is the organization under audit by the IRS or has the IRS audited in a prior year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>O Is federal Form 1023/1024 pending? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date filed with IRS</p>
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Part I Complete Part I unless not required to file this form. See General Information B and C.

Receipts and Revenues	1 Gross sales or receipts from other sources. From Side 2, Part II, line 8	1	998,043	00
	2 Gross dues and assessments from members and affiliates	2		00
	3 Gross contributions, gifts, grants, and similar amounts received STMT 1	3	6,832,364	00
	4 Total gross receipts for filing requirement test. Add line 1 through line 3. This line must be completed. If the result is less than \$50,000, see General Information B	4	7,830,407	00
	5 Cost of goods sold	5		00
	6 Cost or other basis, and sales expenses of assets sold	6		00
	7 Total costs. Add line 5 and line 6	7		00
	8 Total gross income. Subtract line 7 from line 4	8	7,830,407	00
Expenses	9 Total expenses and disbursements. From Side 2, Part II, line 18	9	6,525,403	00
	10 Excess of receipts over expenses and disbursements. Subtract line 9 from line 8	10	1,305,004	00
Filing Fee	11 Total payments	11		00
	12 Use tax. See General Information K	12		00
	13 Payments balance. If line 11 is more than line 12, subtract line 12 from line 11	13		00
	14 Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12	14		00
	15 Penalties and interest. See General Information J	15		00
16 Balance due. Add line 12 and line 15. Then subtract line 11 from the result	16		00	
Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.			
	Signature of officer	Title EXECUTIVE DIRE	Date	<input type="checkbox"/> Telephone
Paid Preparer's Use Only	Preparer's signature	DERRICK DEBRUYNE	Date 04/02/24	Check if self-employed <input type="checkbox"/> <input type="checkbox"/> PTIN P00591016
	Firm's name (or yours, if self-employed) and address	CLIFTONLARSONALLEN LLP 2210 EAST ROUTE 66 GLENDDORA, CA 91740		<input type="checkbox"/> Firm's FEIN 41-0746749 <input type="checkbox"/> Telephone (626) 857-7300
	May the FTB discuss this return with the preparer shown above? See instructions <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Part II Organizations with gross receipts of more than \$50,000 and private foundations regardless of amount of gross receipts - complete Part II or furnish substitute information.

228951 01-10-23

Receipts from Other Sources	1	Gross sales or receipts from all business activities. See instructions	•	1		00
	2	Interest	•	2	37,388	00
	3	Dividends	•	3		00
	4	Gross rents	•	4		00
	5	Gross royalties	•	5		00
	6	Gross amount received from sale of assets (See instructions)	•	6		00
	7	Other income	•	7	960,655	00
	8	Total gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1	•	8	998,043	00
	9	Contributions, gifts, grants, and similar amounts paid	•	9		00
	10	Disbursements to or for members	•	10		00
	11	Compensation of officers, directors, and trustees	•	11	302,000	00
	12	Other salaries and wages	•	12	3,019,158	00
	13	Interest	•	13		00
	14	Taxes	•	14	120,325	00
	15	Rents	•	15	390,039	00
	16	Depreciation and depletion (See instructions)	•	16	26,001	00
	17	Other expenses and disbursements	•	17	2,667,880	00
	18	Total expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9	•	18	6,525,403	00

Schedule L Balance Sheet	Beginning of taxable year		End of taxable year	
	(a)	(b)	(c)	(d)
Assets				
1 Cash		1,197,670		2,349,524
2 Net accounts receivable		541,398		1,369,825
3 Net notes receivable				
4 Inventories				
5 Federal and state government obligations				
6 Investments in other bonds				
7 Investments in stock				
8 Mortgage loans				
9 Other investments				
10 a Depreciable assets	353,272		487,993	
b Less accumulated depreciation	(155,597)	197,675	(181,600)	306,393
11 Land				
12 Other assets	STMT 5	43,836		426,848
13 Total assets		1,980,579		4,452,590
Liabilities and net worth				
14 Accounts payable		326,889		618,016
15 Contributions, gifts, or grants payable				
16 Bonds and notes payable				
17 Mortgages payable				
18 Other liabilities	STMT 6	276,610		1,152,490
19 Capital stock or principal fund				
20 Paid-in or capital surplus. Attach reconciliation				
21 Retained earnings or income fund		1,377,080		2,682,084
22 Total liabilities and net worth		1,980,579		4,452,590

Schedule M-1 Reconciliation of income per books with income per return			
Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.			
1 Net income per books	•	1,305,004	7 Income recorded on books this year not included in this return. Attach schedule
2 Federal income tax	•		8 Deductions in this return not charged against book income this year. Attach schedule
3 Excess of capital losses over capital gains	•		9 Total. Add line 7 and line 8
4 Income not recorded on books this year. Attach schedule	•		10 Net income per return. Subtract line 9 from line 6
5 Expenses recorded on books this year not deducted in this return. Attach schedule	•		
6 Total. Add line 1 through line 5		1,305,004	
			1,305,004

CA 199

CASH CONTRIBUTIONS
INCLUDED ON PART I, LINE 3

STATEMENT 1

CONTRIBUTOR'S NAME	CONTRIBUTOR'S ADDRESS	DATE OF GIFT	AMOUNT
CHARITIES AID FOUNDATION AMERICA	300 BRICKSTONE SQUARE, SUITE 601 ANDOVER, MA 01810		11,220.
THE BLACKBAUD GIVING FUND	65 FAIRCHILD STREET CHARLESTON, SC 29492		5,400.
JOURNEY SCHOOL PARENT CABINET	27102 FOXBOROUGH ALISO VIEJO, CA 92656		86,264.
TOTAL INCLUDED ON LINE 3			102,884.

CA 199

OTHER INCOME

STATEMENT 2

DESCRIPTION	AMOUNT
OTHER REVENUE	9,874.
EMPLOYEE RETENTION CREDIT	820,150.
FIELD TRIP FEES	130,631.
TOTAL TO FORM 199, PART II, LINE 7	960,655.

CA 199 COMPENSATION OF OFFICERS, DIRECTORS AND TRUSTEES STATEMENT 3

NAME AND ADDRESS	TITLE AND AVERAGE HRS WORKED/WK	COMPENSATION
GAVIN KELLER 27102 FOXBOROUGH ALISO VIEJO, CA 92656	EXECUTIVE DIRECTOR 40.00	200,379.
JEANNIE LEE 27102 FOXBOROUGH ALISO VIEJO, CA 92656	COUNCIL MEMBER / TEACHER 40.00	101,621.
AMY CAPELLE 27102 FOXBOROUGH ALISO VIEJO, CA 92656	PRESIDENT 1.50	0.
MELISSA DAHLIN 27102 FOXBOROUGH ALISO VIEJO, CA 92656	VICE PRESIDENT 1.50	0.
MICHAEL ALLBEE 27102 FOXBOROUGH ALISO VIEJO, CA 92656	TREASURER 1.50	0.
MARGARET MOODIAN 27102 FOXBOROUGH ALISO VIEJO, CA 92656	SECRETARY 1.50	0.
TOTAL TO FORM 199, PART II, LINE 11		302,000.

CA 199	OTHER EXPENSES	STATEMENT 4
DESCRIPTION		AMOUNT
SPECIAL EDUCATION FEES		258,075.
FIELD TRIPS		150,005.
INSTRUCTIONAL MATERIALS		122,697.
DISTRICT OVERSIGHT FEE		51,734.
PENSION PLAN CONTRIBUTIONS		610,360.
OTHER EMPLOYEE BENEFITS		432,119.
LEGAL FEES		16,245.
ACCOUNTING FEES		17,717.
OTHER PROFESSIONAL FEES		558,333.
ADVERTISING AND PROMOTION		8,236.
OFFICE EXPENSES		303,424.
INFORMATION TECHNOLOGY		21,430.
TRAVEL		32,270.
INSURANCE		59,872.
ALL OTHER EXPENSES		25,363.
TOTAL TO FORM 199, PART II, LINE 17		2,667,880.

CA 199	OTHER ASSETS	STATEMENT 5
DESCRIPTION	BEG. OF YEAR	END OF YEAR
PREPAID EXPENSES AND DEFERRED CHARGES	43,836.	51,265.
OPERATING RIGHT OF USE ASSET	0.	375,583.
TOTAL TO FORM 199, SCHEDULE L, LINE 12	43,836.	426,848.

CA 199	OTHER LIABILITIES	STATEMENT 6
DESCRIPTION	BEG. OF YEAR	END OF YEAR
OPERATING LEASE LIABILITY	0.	375,577.
DEFERRED REVENUE	276,610.	776,913.
TOTAL TO FORM 199, SCHEDULE L, LINE 18	276,610.	1,152,490.

CA 199

FUND BALANCES

STATEMENT 7

DESCRIPTION

BEG. OF YEAR

END OF YEAR

NET ASSETS WITHOUT DONOR RESTRICTIONS

1,377,080.

2,682,084.

TOTAL TO FORM 199, SCHEDULE L, LINE 21

1,377,080.

2,682,084.

DRAFT

TAXABLE YEAR
2022

California e-file Return Authorization for Exempt Organizations

FORM
8453-EO

Exempt Organization name	Identifying number
JOURNEY SCHOOL	33-0912707

Part I Electronic Return Information (whole dollars only)

1 Total gross receipts (Form 199, line 4)	1	<u>7,830,407</u>
2 Total gross income (Form 199, line 8)	2	<u>7,830,407</u>
3 Total expenses and disbursements (Form 199, line 9)	3	<u>6,525,403</u>

Part II Settle Your Account Electronically for Taxable Year 2022

4 <input type="checkbox"/> Electronic funds withdrawal	4a Amount	4b Withdrawal date (mm/dd/yyyy)
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Part III Banking Information (Have you verified the exempt organization's banking information?)

5 Routing number _____	7 Type of account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
6 Account number _____	

Part IV Declaration of Officer


I authorize the exempt organization's account to be settled as designated in Part II. If I check Part II, box 4, I authorize an electronic funds withdrawal for the amount listed on line 4a.

Under penalties of perjury, I declare that I am an officer of the above exempt organization and that the information I provided to my electronic return originator (ERO), transmitter, or intermediate service provider and the amounts in Part I above agree with the amounts on the corresponding lines of the exempt organization's 2022 California electronic return. To the best of my knowledge and belief, the exempt organization's return is true, correct, and complete. If the exempt organization is filing a balance due return, I understand that if the Franchise Tax Board (FTB) does not receive full and timely payment of the exempt organization's fee liability, the exempt organization will remain liable for the fee liability and all applicable interest and penalties. I authorize the exempt organization return and accompanying schedules and statements be transmitted to the FTB by the ERO, transmitter, or intermediate service provider. **If the processing of the exempt organization's return or refund is delayed, I authorize the FTB to disclose to the ERO or intermediate service provider the reason(s) for the delay.**


Sign Here		_____		EXECUTIVE DIRECTOR
	Signature of officer	Date	Title	

Part V Declaration of Electronic Return Originator (ERO) and Paid Preparer.

I declare that I have reviewed the above exempt organization's return and that the entries on form FTB 8453-EO are complete and correct to the best of my knowledge. (If I am only an intermediate service provider, I understand that I am not responsible for reviewing the exempt organization's return. I declare, however, that form FTB 8453-EO accurately reflects the data on the return.) I have obtained the organization officer's signature on form FTB 8453-EO before transmitting this return to the FTB; I have provided the organization officer with a copy of all forms and information that I will file with the FTB, and I have followed all other requirements described in FTB Pub. 1345, 2022 Handbook for Authorized e-file Providers. I will keep form FTB 8453-EO on file for **four** years from the due date of the return or **four** years from the date the exempt organization return is filed, whichever is later, and I will make a copy available to the FTB upon request. If I am also the paid preparer, under penalties of perjury, I declare that I have examined the above exempt organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

ERO	ERO's signature 	DERRICK DEBRUYNE	Date	Check if also paid preparer <input checked="" type="checkbox"/>	Check if self-employed <input type="checkbox"/>	ERO's PTIN P00591016
Must Sign	Firm's name (or yours if self-employed) and address	CLIFTONLARSONALLEN LLP 2210 EAST ROUTE 66 GLENORA, CA	Firm's FEIN 41-0746749	ZIP code 91740		

Under penalties of perjury, I declare that I have examined the above organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

Paid Preparer	Paid preparer's signature 	_____	Date	Check if self-employed <input type="checkbox"/>	Paid preparer's PTIN
Must Sign	Firm's name (or yours if self-employed) and address	_____	Firm's FEIN	ZIP code	

JOURNEY SCHOOL UNIFORM COMPLAINT PROCEDURES POLICY

Last Approved 4.27.23

The Journey School Council, in its capacity as the Governing Board (“Board”) of Journey School (“School”) is committed to compliance with applicable state and federal laws and regulations governing educational programs. Most issues are best handled informally and proactively, and the Board encourages the early resolution of complaints with direct communication whenever possible. Additional information about the school’s communication protocols are found on the school website (www.journeyschool.net) and School Handbook (also found on the school website). If you find that for some reason this informal resolution is not adequate, you can follow our formal complaint policy and procedure set out herein.

This Uniform Complaint Procedures Policy (“UCP”) contains rules and instructions about UCP complaints regarding any alleged violation of federal or state laws or regulations governing certain educational programs and activities offered by the School. The School developed this UCP in accordance with Title 5, California Code of Regulations, §§ 4600-4687. The School has primary responsibility to ensure School’s compliance with applicable state and federal laws and regulations, and School will investigate and seek to resolve UCP complaints in accordance with this UCP policy. This UCP has been approved by the School’s Board.

UCP COMPLAINTS

Not all complaints fall under the scope of the UCP. Complaints arising from the employment relationship are separately addressed by the School’s employment policies. Many concerns, including classroom assignments, grades, hiring and evaluation of staff, homework policies and practices, student advancement and retention, student discipline, student records, the Brown Act, and other general education requirements, are not UCP complaints. The School, however, may use these complaint procedures to address complaints not covered by the UCP in its sole discretion. Only allegations within the subject matters falling within the UCP can be appealed to the CDE.

A UCP complaint is a written and signed statement alleging a violation of federal or state laws or regulations, which may include: complaints regarding certain programs and activities (list below); complaints alleging the charging of pupil fees for participation in an educational activity; complaints regarding non-compliance with the requirements of the School’s Local Control and Accountability Plans (“LCAP”); or an allegation of unlawful discrimination, harassment, intimidation, or bullying in certain programs or activities.

Complaints Regarding Programs and Activities

According to state and federal codes and regulations, the programs and activities subject to the UCP are:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career
- Technical Education
- Education and Graduation requirements of Pupils in Foster Care, Homeless Pupils, former Juvenile Court Pupils, and Pupils of Military Families
- Regional Occupational Centers and Programs
- Reasonable Accommodation to a Lactating Pupil
- Schoolsite Councils
- School Plan for Student Achievement
- School Safety Plans
- Pupil Fees, which includes a purchase that a pupil is required to make to obtain materials, supplies, equipment or clothes associated with an educational activity
- Complaints Regarding the School's LCAP
- Every Student Succeeds Act
- Migrant Education
- Physical Education Instructional Minutes
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing
- State Preschool
- Career Technical and Technical Education; Career Technical and Technical Training
- Childcare and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content (grades nine through twelve)
- Complaints of Discrimination, Harassment, Intimidation and/or Bullying any protected group as identified in Education Code §§ 200 and 220 and Government Code § 11135, including any actual or perceived characteristics set forth in Penal Code § 422.55, based on sex, sexual orientation, gender, gender identity, gender expression, race or ethnicity, ethnic group identification, ancestry, nationality, national origin, religion, color, mental or physical disability, age, immigration status, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by the School which is funded directly by, or that received or benefits from, any state financial assistance
- Any other state or federal educational program the State Superintendent of Public Instruction or the California Department of Education or designee deems appropriate

THE UCP ANNUAL NOTICE

The School provides notice of this UCP on an annual basis. The notice addresses all students, employees, parents or guardians, school advisory committee members, appropriate private school officials or representatives (if applicable), and other interested parties. The notice includes information regarding allegations about discrimination, harassment, intimidation, or bullying. It lists all federal and state programs within the scope of the UCP. It lists the position at School who is responsible for and knowledgeable about processing UCP complaints. The

School's annual UCP notice is in English. If 15% or more of students enrolled at the School speak a single primary language other than English, the annual notice will be provided in that language as well pursuant to Education Code § 48985.

DESIGNATION OF RESPONSIBLE EMPLOYEE

The School's Executive Director is the employee responsible for receiving, investigating and responding to UCP complaints (the "Responsible Employee"):

Gavin Keller, Executive Director
Journey School
27102 Foxborough
Aliso Viejo, CA 92656
949-448-7232

In no instance will the Responsible Employee be assigned to investigate a complaint in which he or she has a bias that would prohibit him or her from fairly investigating or responding to the complaint. Any complaint against Responsible Employee or that raises a concern about Responsible Employee's ability to investigate the complaint fairly and without bias should be referred to an appropriate School official (e.g., Board Member), who will help assist how the complaint will be investigated.

The School will ensure that the Responsible Employee (or designee) investigating the complaint is knowledgeable about the laws and programs at issue in the complaints. The School may consult with legal counsel appropriate.

CONFIDENTIALITY AND NON-RETALIATION

The School will ensure that complainants are protected from retaliation and that the identity of a complainant alleging discrimination, harassment, intimidation or bullying remains confidential as appropriate.

COMPLAINT PROCEDURES

Step 1: Filing a UCP Complaint

A UCP complaint must be filed according to the procedures set forth herein.

Any individual, including a person's duly authorized representative or an interested third party, public agency, or organization, may file a UCP complaint. However, a complaint filed on behalf of a student may only be filed by that student or that student's duly authorized representative.

A complaint alleging unlawful discrimination, harassment, intimidation, or bullying may be filed by a person who alleges that he or she personally suffered unlawful discrimination, harassment, intimidation, or bullying, or by a person who believes that an individual or any specific class of individuals has been subjected to the same.

A UCP complaint is written and signed. If a complainant is unable to put his/her complaint in writing due to a disability or illiteracy, the School will assist the complainant in the filing of the complaint. A signature on a UCP complaint may be handwritten, typed (including in an email), or electronically-generated. Complaints related to pupil fees and/or LCAPs may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

Complaints shall be filed with the Responsible Employee at the address provided herein. A pupil fees complaint may also be filed with the School's Executive Director, Education Director, or designee. The Responsible Employee will maintain a log of complaints and subsequent related actions to the extent required by oversight agencies.

Upon receipt of a complaint, the Responsible Employee (or designee) will evaluate the complaint to determine whether it is subject to this UCP and will notify the complainant within five (5) workdays if the complaint is outside the jurisdiction of this UCP.

The Responsible Employee (or designee) may also determine if interim measures are necessary pending the result of an investigation. The interim measures shall remain in place until the Responsible Employee (or designee) determines that they are no longer necessary or until the School issues its final written Investigation Report, whichever occurs first.

Timing of Complaints and Investigation

A complaint alleging unlawful discrimination, harassment, intimidation, or bullying shall be filed no later than six (6) months from the date when the alleged unlawful discrimination, harassment, intimidation or bullying occurred or the complainant first obtained knowledge of it. The time for filing may be extended by the Responsible Employee (or designee) for good cause upon written request from the complainant. Such extension shall be in writing and may not exceed ninety (90) days following the expiration of the six-month period.

All other complaints shall be filed no later than one (1) year from the date the alleged violation occurred. For complaints regarding LCAP, the date of the alleged violation is the date when the School's governing board approves the LCAP or annual update.

Unless a UCP complaint is resolved through mediation as set forth below, School will investigate the UCP complaint and issue a written Investigation Report to the complainant within 60 calendar days from the date of receipt of the complaint, unless the complainant agrees in writing to an extension of time.

Step 2: Mediation (Optional)

The Responsible Employee (or designee) and complainant may mutually agree to mediation. Any School employee or member of the School's governing board who has not been involved with the allegations in the complaint may be assigned by the Responsible Employee (or designee) to serve as mediator. The mediator will arrange for both the complainant and School to present relevant evidence. The Responsible Employee (or designee) will inform the complainant that the mediation process may be terminated at any time by either the School or complainant, in which case the complaint will proceed directly to an investigation. If mediation

resolves the complaint to the satisfaction of both parties, the School will implement any remedial measures and the complainant may choose to withdraw the complaint. If mediation does not resolve the complaint to the satisfaction of both parties or within the parameters of law, the Responsible Employee (or designee) shall proceed with his/her investigation of the complaint.

The use of mediation does not extend the School's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

Step 3: Investigation of Complaint

In order to investigate the complaint, the Responsible Employee (or designee) shall have access to applicable School records and/or information related to the complaint allegations. As part of his/her investigation, the Responsible Employee (or designee) will do all of the following, in any order:

- Provide an opportunity for the complainant or complainant's representative and the School's representative to present information relevant to the complaint or investigative process.
- Obtain statements from individuals/witnesses who can provide relevant information concerning the alleged violation.
- Review documents that may provide information relevant to the allegation.
- When necessary, seek clarification on specific complaint issues.

Refusal by the complainant or his/her representatives to provide the Responsible Employee (or designee) with documents or other evidence related to the allegations in the complaint, or failure or refusal to cooperate or obstruction of the investigation, may result in dismissal of complaint because of a lack of evidence to support the allegation.

Refusal by the School to provide the Responsible Employee (or designee) with documents or other evidence related to the allegations in the complaint, or failure or refusal to cooperate or obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

Step 4: Final Written Decision (Investigation Report)

The Responsible Employee (or designee) shall prepare and send to the complainant a written report of the investigation and final decision (the "Investigation Report") within sixty (60) calendar days of receipt of the complaint, unless complainant agrees to extend this date. The School's Investigation Report shall be written in English and, when required by law, in the complainant's primary language.

The Investigation Report shall include:

1. The finding(s) of fact based on the evidence gathered;

2. Conclusion providing a clear determination as to each allegation as to whether the School is in compliance with the relevant law;
3. If the School finds merit in the complaint, the corrective actions required by law;
4. Notice of the complainant's right to appeal the School's Investigation Report to the CDE, except when the School has used its UCP to address a non-UCP complaint; and
5. Procedures to be followed for initiating an appeal to the CDE.

In addition, any Investigation Report on a complaint of discrimination, harassment, intimidation or bullying based on state law shall include a notice that the complainant must wait until sixty (60) calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies.

An Investigation Report shall not include student information protected under the Family Educational Rights and Privacy Act (FERPA) or any private employee personnel information, including but not limited to the nature of the disciplinary action taken against a student or employee. If a student or employee is disciplined as a result of the complaint, the Investigation Report shall simply state that effective action was taken and that the student or employee was informed of the School's expectations.

If the School finds merit in a complaint regarding pupil fees, physical education instructional minutes, or LCAP, the remedy will go to all affected pupils and parents/guardians. The School, in good faith will engage in reasonable efforts to identify and fully reimburse all pupils, parents and guardians who paid any unlawful pupil fee within one year prior to the filing of the complaint.

APPEAL PROCESS

A complainant may appeal the School's Investigation Report by filing a written appeal within thirty (30) calendar days of the date of the Investigation Report to the California Department of Education ("CDE"). This appeal to the CDE must specify and explain the basis for the appeal, including at least one of the following:

1. The School failed to follow its complaint procedures;
2. Relative to the allegations of the complaint, the Investigation Report lacks material findings of fact necessary to reach a conclusion of law;
3. The material findings of fact in the Investigation Report are not supported by substantial evidence;
4. The legal conclusion in the Investigation Report is inconsistent with the law; and/or
5. In a case in which the School found noncompliance, the corrective actions fail to provide a proper remedy.

The appeal must be sent to CDE with: (1) a copy of the locally filed complaint; and (2) a copy of the School's Investigation Report.

Appeals of decisions regarding discrimination, harassment, intimidation, and/or bullying, and regarding provision of accommodations to lactating students should be sent to:

California Department of Education
Education Equity UCP Appeals Office
1430 N Street
Sacramento, CA 95814
916-319-8239

Appeals of decisions regarding LCAP should be sent to:

California Department of Education
Local Agency Systems Support Office
1430 N Street
Sacramento, CA 95814
916-319-0809

Appeals of decisions regarding pupil fees or all other educational program complaints should be sent to:

California Department of Education
Categorical Programs Complaints Management Office
1430 N Street
Sacramento, CA 95814
916-319-0929

The CDE may directly intervene in the complaint without waiting for action by the School when one of the conditions listed in Title 5, California Code of Regulations, § 4650 exists, including cases in which the School has not taken action within sixty (60) days of the date the complaint was filed with the School. A direct complaint to CDE must identify the basis for direct filing of the complaint, which must include evidence that supports such a basis.

CIVIL LAW REMEDIES

A complainant may pursue available civil law remedies under state or federal discrimination, harassment, intimidation or bullying laws. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

Board Policy on Education of Homeless Students

Journey School

Last approved April 27, 2023

Homelessness exists in our community. Children and youth who have lost their housing due to natural disaster, economic hardship, or other reasons live in a variety of places, including shared residences, motels, shelters, transitional housing programs, cars, campgrounds, and others. Together with other public education agencies in our community, Journey School will ensure that all homeless children and youth receive a free appropriate public education and are given meaningful opportunities to succeed in our schools. Journey School will also make all efforts to follow the requirements of the McKinney-Vento Act for students and families who wish to enroll in our public school of choice.

Under federal law, homeless children and youth must have access to appropriate public education and be given a full opportunity to meet state and local academic achievement standards. They must be included in state and district-wide assessments and accountability systems and be free from discrimination, segregation, and harassment.

Definitions

“Homeless” students are those who lack fixed, regular, and adequate nighttime residences and include:

1. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks (does not include trailers or mobile homes in a mobile home park) or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement.
2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings.
3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing (e.g., condemned buildings), bus or train stations, or similar settings; and
4. Migratory children who qualify as homeless because the children are living in conditions described in (1)-(3) above.

A child or youth shall be considered to be homeless for as long as he or she is in a living situation described above.

Unaccompanied youth means a youth not in the physical custody of a parent or guardian, who is homeless as defined above. The more general term *youth* also includes unaccompanied youth.

Enroll and *enrollment* mean attending school and participating fully in school activities.

Immediate means without delay.

Journey School Policy on Homeless Education

Parent means a person having legal or physical custody of a child or youth.

School of Origin means the school that a homeless student attended when permanently housed or the school in which the homeless student was last enrolled. If the school the homeless child attended when permanently housed is different from the school in which the homeless child was last enrolled, or if there is some other school that the homeless child attended with which the homeless child is connected and that the homeless child attended within the immediately preceding 15 months, the Liaison (defined below), in consultation with, and with the agreement of, the homeless child and the parent/guardian, shall determine, in the best interests of the homeless child, the school that shall be deemed the School of Origin.

Liaison is the staff person designated by our school as the person responsible for carrying out the duties assigned to the Liaison by the McKinney-Vento Act.

Liaison

The Journey School Liaison shall be the school's Executive Director or his/her designee.

Gavin Keller, Executive Director
Journey School
27102 Foxborough
Aliso Viejo, CA 92656
949-448-7232

Identification

The Journey School Liaison, in collaboration with the other school personnel, will identify homeless children who seek enrollment in our school. The Liaison will train school personnel on possible indicators of homelessness, sensitivity in identifying families and youth as in transition, and procedures for forwarding information indicating homelessness to the Liaison. Journey School may utilize a form such as the *Student Residency Declaration* form, or other similar means, to identify homeless students.

The Liaison shall work to ensure that homeless students enroll in and have a full and equal opportunity to succeed at Journey School, homeless families and students receive educational services for which they are eligible, and to meet legal requirements centered on supporting homeless youth.

The Liaison will keep data on the number of homeless children and youth in the Journey School, where they are living, their academic achievement (including performance on state- and district-wide assessments), and the reasons for any enrollment delays, interruptions in their education, or school transfers.

School Selection

Each homeless child and youth have the right to remain at his or her school of origin or to attend any school in the attendance area in which the child or youth is actually living. Feasibility of enrollment in our school shall be a child-centered determination, based on the needs and interests of the particular student and the parent or youth's wishes. Potential feasibility considerations include, but are not limited to:

Journey School Policy on Homeless Education

- Safety of the student
- Continuity of instruction
- Likely area of family or youth's future housing
- Time remaining in the academic year
- Anticipated length of stay in temporary living situation
- School placement of siblings

A homeless student will, to the extent possible, be placed in his/her School of Origin, unless his/her parent/guardian requests otherwise. Services that are required to be provided, including services under federal and other programs, shall not be considered in determining feasibility.

If enrollment of a homeless child in our school is determined not to be feasible, Journey School may use a *Written Notification of Enrollment Decision* form to communicate this decision to parents and other relevant parties.

Enrollment

Homeless students may not have school enrollment documents readily available. Nonetheless, Journey School, if selected for enrollment and determined feasible for a homeless child, must immediately enroll the homeless child. Enrollment may not be denied or delayed due to the lack of any document normally required for enrollment, including:

- Proof of residency
- Transcripts/school records (The enrolling school must contact the student's previous school to obtain school records. Initial placement of students whose records are not immediately available can be made based on the student's age and information gathered from the student, parent, and previous schools or teachers.)
- Immunizations or immunization/health/medical/physical records (If necessary, the school must refer students to the Liaison to assist with obtaining immunizations and/or immunization and other medical records. Health records may often be obtained from previous schools or state registries, and school- or community-based clinics can initiate immunizations when needed.)
- Proof of guardianship
- Birth certificate
- Any other document requirements
- Any factor related to the student's living situation

Journey School may utilize a form such as the *Missing Enrollment Documentation Declaration* and *Caregiver's (not parent/guardian) Authorization Declaration* forms to streamline enrollment for homeless students.

In accordance with school policies, charter, Education Code § 47605(e), and Education Code § 48850(a)(3)(A), a homeless student or unaccompanied youth may enroll at the school if the enrollment cap is not met for the student's grade level/program.

Services

Homeless children in our school shall be provided services comparable to services offered to other students in our school, including:

Journey School Policy on Homeless Education

- Title I (as described below)
- Educational services for which the student meets eligibility criteria, including special education and related services and programs for English language learners
- Transportation services as available to other students in our school (NOTE: home to school transportation services are not currently available to any Journey student)
- Gifted and talented programs

Journey School recognizes that homeless children may suffer from disabilities but may not have been evaluated for such or may lack documentation regarding prior evaluation, including a copy of their Individualized Education Program (IEP). To address this problem, evaluations of homeless children suspected of having a disability shall be given priority and coordinated with students' prior and subsequent schools as necessary to ensure timely completion of a full evaluation. If a student has an Individualized Education Program (IEP), the enrolling school shall immediately implement it. Any necessary IEP meetings or re-evaluations shall then be conducted expeditiously. If complete records are not available, IEP teams must use good judgment in choosing the best course of action, balancing procedural requirements and the provision of services. In all cases, the goal will be to avoid any disruption in appropriate services.

Disputes

The dispute process only applies if the Liaison makes a determination that a homeless student be placed at a school other than his/her School of Origin. This dispute process does not apply if the Journey school's enrollment limitations prevented Journey School from enrolling the student.

During the dispute process, the homeless student shall be immediately admitted to the School of Origin.

Written Explanation During Dispute

The parent/guardian will be provided with a written explanation of the placement decision, including an explanation of the parent/guardian's right to appeal the decision.

The written explanation will be complete, as brief as possible, simply stated, and provided in language that the parent/guardian or student can understand.

Rights of Appeal

The Liaison will carry out the dispute resolution process as quickly as possible after receiving notice of the dispute. If a parent/guardian disagrees with the Liaison's enrollment decision, he/she may appeal the decision to Journey's Board. The Board will make a determination on this appeal within ten (10) school days.

If the parent/guardian wishes to appeal the Board's placement decision, the parent/guardian may appeal the decision to the Orange County Department of Education per Education Code § 48853(h). If a parent/guardian appeals the placement decision, the Liaison will forward all written documentation and related paperwork to the county office of education on behalf of the parent/guardian.

Title I

Journey School Policy on Homeless Education

Children and youth in transition are automatically eligible for Title I services, regardless of what school they attend. The trauma and instability of homelessness put students at sufficient risk of academic regression to warrant additional support. Journey School shall reserve such funds as are necessary to provide services comparable to those provided to other Title I students. The amount reserved shall be determined by a formula based upon the per-pupil Title I expenditure and developed jointly by the Liaison and the Title I staff. Reserved funds will be used to provide education-related support services to homeless children. Our school's Title I plan will be coordinated with our McKinney-Vento services, through collaboration between the Title I staff and the Liaison. Homeless children shall be assessed, reported on, and included in accountability systems, as required by federal law and U.S. Department of Education regulations and guidance.

Training

The Liaison will conduct training and sensitivity/awareness activities for school staff at least once each year. The trainings and activities will be designed to increase staff awareness of homelessness, facilitate immediate enrollment, and ensure compliance with this policy.

Coordination

The Liaison shall coordinate with and seek support from the State Coordinator for the Education of Homeless Children and Youth, public and private service providers in the community, liaisons in other local education agencies such as the authorizing district and county office of education, charter schools, and other organizations and agencies. Both public and private agencies will be encouraged to support the Liaison and our school in implementing this policy.

References

The McKinney-Vento Homeless Assistance Act, 42 U.S.C. §§11431 – 11436.

Title I, Part A of the Elementary and Secondary Education Act, 20 U.S.C. §§6311 – 6315.

The Individuals with Disabilities Education Act, 20 U.S.C. §§1400 *et seq.*

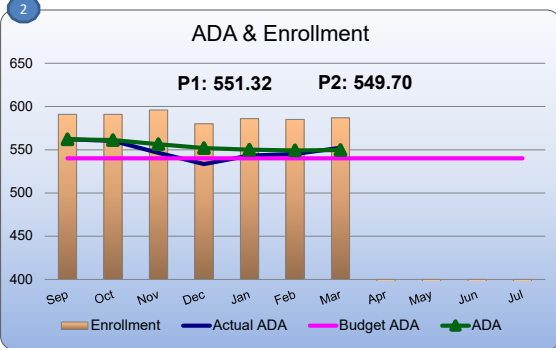
June 5, 1992 Policy of the Administration for Children and Families of the U.S.
Department of Health and Human Services.

California Education of Homeless Children and Youth Program, <http://www.cde.ca.gov/sp/hs/>

JOURNEY SCHOOL - Financial Dashboard (March 2024)

1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●
 Net Income / (Loss) ● Year-End Cash ●



State Budget Update
Per School Services of CA: State Revenues Recover Slightly

The Department of Finance (DOF) released the March Finance Bulletin, which summarizes tax collections through February 2024. In a glimmer of good news, the preliminary General Fund agency cash receipts in February were \$288 million, or 3% higher than the Governor's Budget forecast for February, largely due to withholding receipts. The DOF cautions that single-month readings can be misleading and may be impacted by the timing of compensation and calendar year recording of payments.

Figure 1: 2023-24 Comparison of General Fund Revenues for Big Three Taxes (Dollars in Millions)

Revenue Source	Forecast	Actual	Difference	Percent Difference	Forecast	Actual	Difference	Percent Difference	
				February 2024					
Personal Income	\$4,597	\$5,177	\$579	12.6%	\$80,773	\$76,670	-\$4,103	-5.1%	
Corporation	\$269	\$104	-\$165	-9.2%	\$21,775	\$20,631	-\$1,144	-5.3%	
Sales and Use	\$4,420	\$4,272	-\$148	-3.3%	\$23,176	\$22,829	-\$347	-1.5%	

3 Average Daily Attendance Analysis

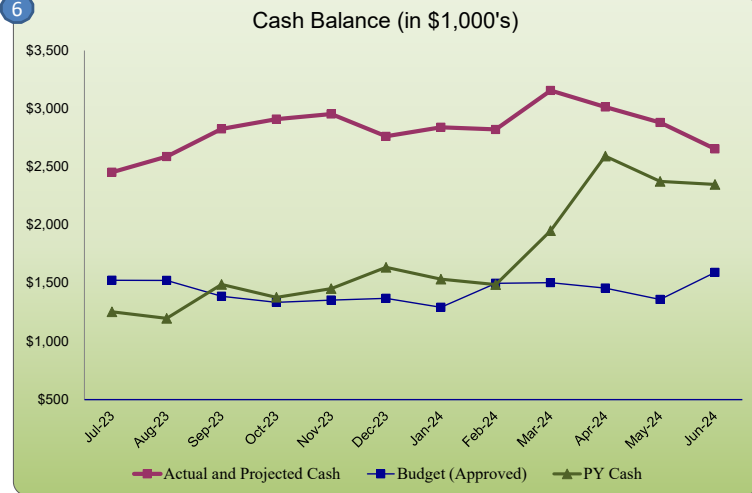
Category	Actual through Month 7	Actual P2	Budgeted P2	Better/ (Worse)	Prior Year P2
Enrollment	587	587	580	7	571
ADA %	93.8%	93.8%	93.1%	0.6%	92.1%
ADA	549.70	549.70	540.11	9.59	533.24

4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil %	25.2%	26.1%	0.9%	25.3%
3-Year Average %	24.8%	25.1%	0.3%	22.6%
District UPP C. Grant Cap	30.1%	32.8%	2.7%	30.1%

5 INCOME STATEMENT

INCOME STATEMENT	Forecast	VS. Budget		FY 23-24 YTD			Historical	
	As of 03/31/24	FY 23-24 Budget	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 22-23	FY 21-22
Local Control Funding Formula	6,125,518	6,090,208	35,310	4,516,583	4,664,322	(147,739)	5,503,044	4,289,194
Federal Revenue	147,033	124,124	22,909	90,866	114,269	(23,404)	127,380	323,588
State Revenue	548,284	548,460	(176)	1,155,156	299,655	855,500	979,037	491,993
Other Local Revenue	86,151	9,651	76,500	61,126	6,463	54,662	47,713	6,908
Grants/Fundraising	236,600	243,000	(6,400)	139,757	204,968	(65,211)	293,886	368,891
TOTAL REVENUE	7,143,588	7,015,444	128,144	5,963,487	5,289,678	673,808	6,951,059	5,480,574
Total per ADA	12,995	12,989	7				13,036	11,408
w/o Grants/Fundraising	12,565	12,539	26				12,484	10,640
Certificated Salaries	2,366,929	2,525,934	159,004	1,710,204	1,847,331	137,127	2,091,898	1,998,789
Classified Salaries	1,268,829	1,144,385	(124,443)	882,494	842,234	(40,260)	1,161,891	990,020
Benefits	1,337,575	1,391,653	54,078	986,608	1,033,188	46,580	1,230,170	1,040,791
Student Supplies	254,294	283,294	29,000	125,408	232,467	107,059	395,837	165,492
Operating Expenses	1,687,717	1,587,072	(100,645)	1,294,822	1,214,209	(80,613)	1,619,604	1,536,017
Other	107,494	52,772	(54,722)	75,778	38,296	(37,482)	26,002	19,469
TOTAL EXPENSES	7,022,838	6,985,110	(37,728)	5,075,315	5,207,726	132,412	6,525,402	5,750,577
Total per ADA	12,776	12,933	157				12,237	11,970
NET INCOME / (LOSS)	120,749	30,334	90,416	888,172	81,952	806,220	425,657	(270,004)
OPERATING INCOME	228,244	83,106	145,138	963,950	158,544	805,406	451,659	(250,535)



Year-End Cash Balance

Projected	Budget	Variance
2,654,705	1,592,591	1,062,114

7 Balance Sheet

Balance Sheet	6/30/2023	3/31/2024	6/30/2024 FC
Assets			
Cash, Operating	2,349,524	3,156,148	2,654,705
Accounts Receivable	1,369,526	421,371	854,298
Due From Others	299	0	0
Other Assets	426,847	247,061	296,053
Net Fixed Assets	306,393	320,427	288,711
Total Assets	4,452,590	4,145,006	4,093,767
Liabilities			
A/P & Payroll	525,112	324,742	356,330
Due to Others	280,114	61,642	746,237
Deferred Revenue	776,913	0	0
Other Liabilities	188,367	188,367	188,367
Total Liabilities	1,770,506	574,750	1,290,933
Equity			
Beginning Fund Bal.	1,377,081	2,682,084	2,682,084
Net Income/(Loss)	1,305,003	888,172	120,750
Total Equity	2,682,084	3,570,256	2,802,834
Total Liabilities & Equity	4,452,590	4,145,006	4,093,767
Days Cash on Hand	132	167	140
Cash Reserve %	36.1%	45.6%	38.4%



Journey School Financial Analysis March 2024

Net Income

Journey School is projected to achieve a net income of \$120,749 in FY23-24 compared to \$30,334 in the board-approved budget. This is \$90,416 more than the board-approved budget.

Balance Sheet

As of March 31, the school's cash balance was \$3,156,148. By June 30, 2024, the school's cash balance is projected to be \$2,654,705.

As of March 31, 2024, the Accounts Receivable balance was \$421,371.

As of March 31, 2024, the Accounts Payable balance, including payroll liabilities, totaled \$324,742.

Income Statement

Revenue

Total revenue for FY23-24 is projected to be \$7,143,588, which is \$128,144 (2%) more than the budgeted amount.

- State Mental Health is projected to be \$43,817 over budget as the state funding model has changed. These funds will be sent directly to the school starting this year.
- Interest and Increase in Investments are projected to be \$75,000 over budget combined due to higher earnings from the treasury account and earnings from the investment accounts.

Expenses

Total expenses for FY23-24 are projected to be \$7,022,838, which is \$37,728 (1%) more than the budgeted amount.

- Certificated Salaries are projected to be \$159,004 under budget primarily due to the counselors being moved to classified salaries. As a result, Classified Salaries are projected to be \$124,443 over budget.
- STRS and PERS combined are projected to be \$80,619 under budget due to less staff being eligible.
- All Other Consultants are projected to be \$45,156 over budget due to the fees for the Employee Retention Credit consultant.
- Depreciation is projected to be \$54,722 over budget due to the installation of Shade Sails and Fence.

Note- Forecast variances of \$30,000 and 10% of budget will be discussed in this report.



ADA

The budgeted P2 ADA is 549.70 based on an enrollment of 587 and a 93.8% attendance rate.

Month 1 ADA: 562.11

Month 2 ADA: 560.30

Month 3 ADA: 546.50

Month 4 ADA: 533.50

Month 5 ADA: 543.32

Month 6 ADA: 545.11

Month 7 ADA: 552.35

P1 ADA: 551.32

P2 ADA: 549.70

Note- Forecast variances of \$30,000 and 10% of budget will be discussed in this report.

Journey School
Check Register
For the Month Ending March 31, 2024

Check #	Vendor Name	Date	Description	Amount
2513M	VOID	3/4/2024	VOID	0.00
2514M	PALI INSTITUTE	3/4/2024	04/15/24-04/17/24 - 6TH GRADE FIELD TRIP	4,407.50
A015500	KAISER PERMANENTE (3383)	3/4/2024	04/24 - HEALTH PREMIUM	20,298.33
E013999	ADVANCED OFFICE	3/4/2024	02/23/24-03/22/24 - COPIER LEASE & OVERAGES	3,990.46
P050221	KAYLA PENNINGTON	3/4/2024	WALMART - BASKETS	32.15
P050222	SHELLEY KELLEY	3/4/2024	COSTCO - SCHOOL BIRTHDAY COOKIES	219.78
2515M	CATALINA ISLAND CAMPS	3/8/2024	10/24 - 4TH GRADE FIELD TRIP	2,000.00
			05/24 - 8TH GRADE FIELD TRIP	
2516M	METROLINK	3/8/2024	TRANSPORTATION	153.00
			02/24 - INSTRUCTIONAL AIDES & SUBSTITUTE	
1006520	STRATEGIC KIDS, LLC	3/11/2024	TEACHERS	21,746.80
2517M	PALI INSTITUTE	3/11/2024	04/22/24-04/24/24 - 6TH GRADE FIELD TRIP	3,382.50
	PACIFIC COACHWAYS CHARTER		04/24 - 6TH GRADE FIELD TRIP	
2518M	SERVICES, INC	3/11/2024	TRANSPORTATION	2,628.00
	PACIFIC COACHWAYS CHARTER		04/24 - 6TH GRADE FIELD TRIP	
2519M	SERVICES, INC	3/11/2024	TRANSPORTATION	2,754.90
A015638	GREAT AMERICAN INSURANCE CO	3/11/2024	02/24 - INSURANCE PREMIUM	1,998.29
A015639	OC DAVOC ENTERPRISES, INC.	3/11/2024	02/24 - JANITORIAL SERVICE	9,692.81
A015640	YOUNG, MINNEY & CORR, LLP	3/11/2024	02/24 - LEGAL SERVICES	1,162.50
			01/26/24-02/25/24 - PHONE & HOTSPOT FOR	
A015641	VERIZON WIRELESS	3/11/2024	FACULTY USE	72.36
A015642	GOTO COMMUNICATIONS, INC	3/11/2024	03/24 - PHONES	832.31
P050544	POSITIVE ADVENTURES LLC	3/11/2024	06/24 - 8TH GRADE FIELD TRIP	17,840.00
P050545	MOULTON NIGUEL WATER 3587	3/11/2024	01/15/24-02/19/24 - WATER SERVICES	211.19
P050546	STRATEGIC KIDS, LLC	3/11/2024	02/24 - ELOP LEAD & INSTRUCTORS	3,974.00
P050547	SOUTHERN CALIFORNIA EDISON	3/11/2024	01/30/24-02/28/24 - ELECTRIC	5,193.44
P050548	MOULTON NIGUEL WATER 3586	3/11/2024	01/15/24-02/19/24 - WATER SERVICES	266.60
			WHOLE FOODS - GROCERIES FOR COOKING	
P050549	BRANDON WICKES	3/11/2024	CLASS	322.93
P050550	STAPLES (DET 27100234)	3/11/2024	COPY PAPER, ADVIL TABLETS, POST-ITS, ETC	365.51
P050551	AVERY NUNN	3/11/2024	03/24 - GUEST SPEAKER	100.00
P050552	KRISTIN KILCOLLINS	3/11/2024	SAN RAFAEL - CONFERENCE MILEAGE & FOOD	749.11
P050553	AMANDA SIMMONS	3/11/2024	BALBOA PIER - FIELD TRIP PARKING	43.19
	CAPISTRANO UNIFIED SCHOOL			
P050554	DISTRICT	3/11/2024	CURRICULUM PRINTING	61.48
2520M	WELLS FARGO	3/13/2024	02/24 - CREDIT CARD PURCHASES	111.56
2521M	FIRST NATIONAL BANK OF OMAHA	3/13/2024	02/24 - CREDIT CARD PURCHASES	4,902.07
1006521	STACY KINNEY	3/18/2024	REIM090723SK	21.50
E014224	DEPARTMENT OF JUSTICE	3/18/2024	02/24 - FINGERPRINTS	188.00
	PROCOPIO, CORY, HARGREAVES &			
E014225	SAVITCH, LLP.	3/18/2024	02/24 - LEGAL SERVICES	2,701.00
E014226	JMG SECURITY SYSTEMS, INC.	3/18/2024	04/01/24-06/30/24 - SECURITY GATE SUPPORT	141.00
P050894	KRISTIN KILCOLLINS	3/18/2024	AIRBNB - CONFERENCE LODGING	607.89
P050895	HELLENE BRODSKY	3/18/2024	ROSS - COOKING POT	32.48
2522M	BROWN SHEEP CO., INC.	3/21/2024	YARN	286.87
2523M	COLONIAL LIFE	3/21/2024	04/24 - INSURANCE PREMIUM	622.89
	CAPISTRANO UNIFIED SCHOOL		02/24 - RENT, SPED ENCROACHMENT &	
1006522	DISTRICT	3/25/2024	OVERSIGHT FEE	41,064.67
	CAPISTRANO UNIFIED SCHOOL		03/24 - RENT, SPED ENCROACHMENT &	
1006523	DISTRICT	3/25/2024	OVERSIGHT FEE	65,624.67
E014378	WESTERN EXTERMINATOR	3/25/2024	03/24 - PEST CONTROL MAINTENANCE	317.50
E014379	ALPINE FRESH USA	3/25/2024	02/24 - BOTTLED WATER SERVICE	287.00
			03/08/24-04/07/24 - INTERNET & TELECONNECT	
E014380	COX COMMUNICATIONS	3/25/2024	FUND	168.12
P051331	KRISTINE L REYNOLDS	3/25/2024	CONFERENCE - MILEAGE & PARKING	45.68
P051332	HELLENE BRODSKY	3/25/2024	WHOLE FOODS - VOLUNTEER WORK DAY	289.14
P051333	UNITED HEALTHCARE	3/25/2024	04/24 - HEALTH PREMIUM	19,564.97
P051334		3/25/2024	MCKINNEY VENTO - MILEAGE	152.76
P051335	LUNA ORGANICS LLC	3/25/2024	03/15/24-06/30/24 - BANNER ADVERTISING	330.00

**Journey School
Check Register
For the Month Ending March 31, 2024**

Check #	Vendor Name	Date Description	Amount
		MULTIPLE VENDORS - FOOD FOR MEDIEVAL	
P051336	JOY HALVERSON	3/25/2024 GAMES, PENS, ETC	2,450.78
P051337	GAYLEN CORBETT	3/25/2024 CCSA CONFERENCE - MILEAGE & PARKING	71.01
2524M	MUSIC THEATRE INTERNATIONAL	3/28/2024 MUSICAL THEATER KIT	686.58
2525M	GUARDIAN	3/28/2024 04/24 - HEALTH PREMIUM	2,276.57
Total			247,443.85

JOURNEY SCHOOL
RECORD RETENTION AND DISPOSAL POLICY AND PROCEDURES

The records of Journey School (“School”) are important to the efficient and effective operation of the School. The School’s records include those produced by the School’s employees, volunteers, and board members, both in electronic and paper form, when acting in the course and scope of their roles at the School, and/ or using the School computers, email accounts, or other electronic storages devices owned or controlled by the School. Items that may seem unimportant, such as interoffice emails, desktop calendars, and printed memoranda nonetheless may be considered records under this Policy.

The purpose of this Record Retention and Disposal Policy and Procedures (“Policy”) is to ensure that necessary records of the School are adequately protected and maintained, and to ensure that records no longer needed by the School or that are of no value are appropriately discarded at the proper time. This Policy should also aid employees, volunteers, and board members of the School (sometimes referred to herein as “you”) in understanding your obligations in retaining electronic documents, including email, web files, text files, sound and movie files, .pdf documents, and Microsoft Office or other native-format files. If you are ever uncertain as to any procedures set forth in this Policy (e.g., what records to retain or destroy, when to do so, or how), it is your responsibility to seek direction from the designated Executive Director.

I. Policy and Scope

This Policy applies to all records (used interchangeably with “documents”) generated in the course of the School’s operations, including both original documents and reproductions, and also applies to electronic documents (e.g., emails and documents saved electronically).

The goals of this Policy are to:

- Retain important documents for reference and future use in accordance with applicable laws;
- Delete or dispose of documents that are no longer necessary for the operation of the School;
- Organize important documents for efficient retrieval; and
- Ensure that the School’s employees, volunteers, and board members know which documents should be retained, the length of their retention, means of storage, and when and how they should be destroyed.

Federal and state laws require the School to maintain certain types of records for particular periods. Failure to maintain such records could subject the School to penalties and fines, lead to compliance issues, obstruct justice, affect evidence, and/or seriously harm the School’s position in a tax or litigation matter. Thus, it is important that you understand and comply with this Policy.

Notwithstanding anything contrary in this Policy, you should retain and seek direction from the Executive Director concerning any records which you reasonably believe: (i) are or could be relevant to any future tax or litigation matter; (ii) arise from a dispute that could lead to litigation; or (iii) pertain to a lawsuit in which the School is a party. In such situations, the School must preserve records unless or until the School’s legal counsel determines that the records can be destroyed in accordance with this Policy and applicable legal requirements.

II. Administration and Oversight

Attached as **Appendix A** is a Record Retention Schedule (“Schedule”) that is approved as the initial maintenance, retention, and disposal schedule for physical and electronic records of the School. The Schedule lists several categories of records, including those with specific retention periods. The Executive Director (the “Administrator”) or its designee is in charge of the administration of this Policy and the implementation of processes and procedures to ensure that the Schedule is followed. The Administrator is also authorized to: (i) make modifications to the Schedule from time to time to ensure that it complies with local, state, and federal laws and includes the appropriate record categories for the School; (ii) monitor local, state, and federal laws affecting record retention; (iii) annually review the record retention and disposal program; and (iv) monitor compliance with this Policy.

To ensure compliance with this Policy, the Administrator is responsible for the following oversight functions:

- Informing employees, volunteers, and board members as needed, of this Policy and the Schedule, as well as any changes to the Policy and/or Schedule;
- Providing oversight of actual retention and destruction/disposal of documents;
- Ensuring proper storage of documents;
- Periodically checking to see if proper retention periods are in place; and
- Suspending the destruction of documents upon actual or foreseeable litigation.

All questions relating to document retention and/or destruction should be directly addressed to the Administrator.

III. How Records are Stored

Tangible Records

Tangible records are those which you must physically move to store, such as paper records (including records printed versions of electronically saved documents). Active records that are retained as set forth in the Schedule and need to be easily accessible may be stored in the School’s administration space or equipment. Inactive tangible records that are retained as set forth in the Schedule may be sent to an off-site storage facility.

Electronic Records

Electronic records are those which are stored digitally, such as email and other computer files. Email that is required to be retained as set forth in the Schedule should be either printed and stored as tangible records, or stored electronically. The School may utilize computer applications that duplicate files, which are then backed-up on central servers or by other means. Nonetheless, it is important that all employees take precautionary measures to save work and records on the School’s network drive(s). If you save sensitive or important records on other drives or memory devices, you should duplicate the information in an alternate format so that records are not lost or damaged.

IV. Destruction/Deletion of Records

Tangible Records

Tangible records that are not required to be retained as set forth in the Schedule should be destroyed by shredding or some other means that will render them unreadable. If you have a record that you do not know how to destroy, such as a compact disk or tape recording, ask the advice of the Administrator.

Electronic Records

Electronic records that you “delete” from a device typically remain in the School’s system. The School’s information technology (“IT”) staff or vendor will be responsible for permanently removing deleted files from the entire system. Permanently deleting a file is usually sufficient in most circumstances to dispose of a record. Keep in mind, where duplicate records are involved, both/all copies should be destroyed/ deleted where proper.

V. Suspension of Record Disposal in Event of Litigation or Claims

In the event the School is served with a document subpoena, or an employee becomes aware of a governmental investigation or audit concerning the School or the commencement of any litigation against or concerning the School, such employee shall inform the Administrator and any further disposal of documents shall be suspended until such time as the Administrator, with the advice of counsel, determines otherwise. The Administrator shall take such steps as is necessary to promptly inform all staff of any suspension in the further disposal of documents.

**APPENDIX A
RECORD RETENTION SCHEDULE**

This Record Retention Schedule is organized as follows:

CATEGORIES OF RECORDS

- A. Accounting and Finance
- B. Compliance Reports
- C. Contracts
- D. Corporate Records
- E. Correspondence and Internal Memoranda
- F. Electronic Documents
- G. Grant Records
- H. Insurance Records
- I. Legal Files and Papers
- J. Payroll Documents
- K. Pension Documents
- L. Personnel Records
- M. Property Records
- N. Tax Records
- O. Donation Records
- P. Programs & Services Records
- Q. Other

A. ACCOUNTING AND FINANCE

Record Type	Retention Period
Accounts Payable ledgers and schedules	7 years
Accounts Receivable ledgers and schedules	7 years
Annual Audit Reports and Financial Statements	Permanent
Annual Audit Records, including work papers and other documents that relate to the audit (e.g., written contemporaneous records that document student attendance)	3 years after completion of audit
Annual Budgets	At least 2 years
P1, P2, and Annual attendance reports	Permanent
Bank Statements and Canceled Checks	7 years
Employee Expense Reports	7 years
General Ledgers	Permanent

Record Type	Retention Period
Interim Financial Reports	7 years
Invoices	7 years
Notes Receivable Ledgers and Schedules	7 years
Purchase Orders	7 years
Receipts	7 years

B. COMPLIANCE REPORTS

Record Type	Retention Period
After School Education & Safety (ASES) Program documents (including program applications, student attendance reports, and financial reports)	5 years after grant ends
CALPADS	Permanent (maintain copies of revised versions with original)
CBEDS	Permanent (maintain copies of revised versions with original)
Civil Rights Data Collection (CRDC) Survey	2 years
ConApps	Permanent (maintain copies of revised versions with original)
LCAP	Permanent (maintain copies of revised versions with original)
LEA Plans	Permanent (maintain copies of revised versions with original)
Contracts and Supporting Documents (e.g., meal applications) for Federal Nutrition Programs (e.g., National School Lunch Program and National School Breakfast Program)	Current plus 3 years
School Accountability Report Cards (SARC)	Current plus 3 years
Technology Plans (Internal)	Current
Technology Plans (e.g., E-Rate Application)	Permanent (maintain copies of revised versions with original)
Title I Plans	Permanent (maintain copies of revised versions with original)

C. CONTRACTS

Record Type

Retention Period

Contracts and Key Related Correspondence (including any proposal that resulted in the contract and all other supportive documentation)

7 years after expiration or termination of the contract

Records received from a party when performing under and related to a contract for goods or services

Records should be returned to the party upon expiration or termination of the contract; unless prohibited by the contract or law, copies should be retained for 7 years after expiration or termination of the contract

D. CORPORATE RECORDS

Record Type

Retention Period

Corporate Records (agendas, agenda packets, signed minutes, corporate seals, articles of incorporation, bylaws)

Permanent

Licenses and Permits

Permanent (if project specific, then for project duration)

E. CORRESPONDENCE AND INTERNAL MEMORANDA

General Principle: Key correspondence and internal memoranda should be retained for the same period as the document they pertain to or support. For instance, a letter pertaining to a particular contract would be retained as long as the contract (7 years after expiration). It is recommended that records supporting a particular project be kept with the project and take on the retention time of the particular project file.

Correspondence or memoranda that do not pertain to documents having a prescribed retention period, or draft correspondence or memoranda, should generally be discarded sooner. These may be divided into two general categories:

1. Those pertaining to routine matters and having no significant, lasting consequences should be discarded at any time and at least *within two years*. Some examples include:
 - Routine letters and notes that require no acknowledgment or follow-up, such as notes of appreciation, congratulations, letters of transmittal, and plans for meetings.
 - Form letters that require no follow-up.
 - Letters of general inquiry and replies that complete a cycle of correspondence.
 - Letters or complaints requesting specific action that have no further value after changes are made or action taken (such as name or address change).
 - Other letters of inconsequential subject matter or that definitely close correspondence to which no further reference will be necessary.

Please note that copies of interoffice correspondence and documents where a copy will be in the originating department file should be read and destroyed, unless that information provides reference to or direction to other documents and must be kept for project traceability.

2. Those pertaining to non-routine matters or having significant lasting consequences should generally be retained permanently.

F. ELECTRONIC DOCUMENTS

The School does not automatically delete electronic files beyond the dates specified in this Policy, but may do so at its discretion. The School may regularly keep a backup of all electronic files (including email) on the School’s server(s). Any backup is meant to be a safeguard to retrieve lost information within a one-year retrieval period should documents on the network experience problems. Any backup copy would be considered a safeguard for the record retention system of the School, but is not considered an official repository of the School’s records.

In certain cases, a document will be maintained in both paper and electronic form. In such cases, the official document will be the electronic document and the paper version may be destroyed.

Electronic Mail: Not all email needs to be retained, depending on the subject matter. If the content of an email requires it to be retained under any sections of this Policy, you are responsible for printing and storing the email as a tangible record, or storing the email electronically.

- All email—from internal or external sources—may be deleted immediately by email users unless the content of the email requires it to be retained under any sections of this Policy. The length of time that an email should be retained should be based upon the content of the email and the category under the various sections of this Policy.
- The School may automatically archive email for up to one fiscal year beginning July 1 and ending June 30 of the year after the email was created. For example, if the email was created in February 2022, during fiscal year 2021-22, the email may be archived until the end of the 2022-23 fiscal year, or June 30, 2023. All emails not saved by the user and older than one fiscal year after the year the email was created may be automatically deleted from the School email system, servers, backup servers, and any other electronic storage system as early as the first day of the subsequent fiscal year. The subsequent fiscal year is defined as beginning on July 1.
- Staff will strive to keep all of their email communication related to the School issues.
- You will not store or transfer School-related email on non-work-related computers except as necessary or appropriate for School purposes.
- You will take care not to send confidential/proprietary information of the School to outside sources.

Electronic Documents, which include Microsoft Office Suite, PDF files, Google Docs, etc. The appropriate retention period depends on the subject matter.

- PDF documents – The length of time that a PDF file should be retained should be based upon the content of the file and the category under the various sections of this Policy.
- Text/formatted files – You will conduct annual reviews of all text/formatted files (e.g., Microsoft Word or Google Docs) and will delete all those you consider unnecessary or outdated.

Web Page Files: Internet Cookies may be scheduled to be deleted automatically once per month.

G. GRANT RECORDS

Record Type	Retention Period
Requests for Applications, Submitted Applications, Assurances and Certifications, and other related documents	7 years after completion of grant period

Record Type	Retention Period
Grant agreement and subsequent modifications, if applicable	7 years after completion of grant period
All requested IRS/grantee correspondence including determination letters and “no change” in exempt status letters	7 years after completion of grant period
Final grantee reports, both financial and narrative	7 years after completion of grant period
All evidence of returned grant funds	7 years after completion of grant period
All pertinent formal correspondence including opinion letters of counsel	7 years after completion of grant period
Report assessment forms	7 years after completion of grant period
Documentation relating to grantee evidence of invoices and matching or challenge grants that would support grantee compliance with the grant agreement	7 years after completion of grant period
Pre-grant inquiry forms and other documentation for expenditure responsibility grants	7 years after completion of grant period
Grantee work product produced with grant funds	7 years after completion of grant period

H. INSURANCE RECORDS

Record Type	Retention Period
Annual Loss Summaries	10 years
Audits and Adjustments	3 years after final adjustment
Certificates Issued to the School	Permanent
Claims Files (including correspondence, medical records, injury documentation, etc.)	Permanent
Group Insurance Plans – Active Employees	Until Plan is amended or terminated
Group Insurance Plans – Retirees	Permanent or until 6 years after death of last eligible participant
Inspections	3 years
Insurance Policies (including expired policies)	Permanent

Record Type	Retention Period
Journal Entry Support Data	7 years
Loss Runs	10 years
Releases and Settlements	25 years

I. LEGAL FILES AND PAPERS

Record Type	Retention Period
Legal Memoranda and Opinions (including all subject matter files)	7 years after close of matter
Litigation Files	1 year after expiration of appeals or time for filing appeals
Court Orders	Permanent
Requests for Departure from Record Retention Schedule	10 years

J. PAYROLL DOCUMENTS

Record Type	Retention Period
Employee Deduction Authorizations	4 years after termination
Payroll Deductions	Termination + 7 years
W-2 and W-4 Forms	Termination + 7 years
Garnishments, Assignments, Attachments	Termination + 7 years
Labor Distribution Cost Records	7 years
Payroll Registers (gross and net)	7 years
Time Cards/Sheets	4 years
Unclaimed Wage Records	6 years

K. PENSION DOCUMENTS

General Principle: Pension documents and supporting employee data shall be kept in such a manner that can establish at all times whether or not any pension is payable to any person and if so the amount of such pension.

Record Type	Retention Period
Retirement and Pension Records	Permanent
L. PERSONNEL RECORDS	
Record Type	Retention Period
Bonuses/Incentives	7 years
Employer Information Reports	2 years after date of record or action (whichever is later)
Employee Earnings Records	Separation + 7 years
Employee Handbooks	Current + 3 years
Employee Medical Records	Separation + 6 years
Employee Personnel Records (including individual attendance records, application forms, job or status change records, performance evaluations, termination papers, withholding information, garnishments, test results, training and qualification records)	6 years after separation
Employment Contracts – Individual	7 years after separation
Employment Records – Correspondence with Employment Agencies and Advertisements for Job Openings	3 years from date of hiring decision
Employment Records – All Non-Hired Applicants (including all applications and resumes whether solicited or unsolicited, results of post-offer, pre-employment physicals, results of background investigations, if any, related correspondence)	2-4 years (4 years if file contains any correspondence which might be construed as an offer)
Job Descriptions	Current + 3 years
Forms I-9	3 years after hiring, or 1 year after separation if later
M. PROPERTY RECORDS	
Record Type	Retention Period
Correspondence, Property Deeds, Assessments, Licenses, Rights of Way	Permanent
Original Purchase/Sale/Lease Agreement	Permanent

Record Type	Retention Period
Property Insurance Policies	Permanent

N. TAX RECORDS

General Principle: the School must keep books of account or records as are sufficient to establish amount of gross income, deductions, credits, or other matters required to be shown in any tax return.

These documents and records shall be kept for as long as the contents thereof may become material in the administration of federal, state, and local income, franchise, sales, and property tax laws.

Record Type	Retention Period
Tax-Exemption Documents and Related Correspondence	Permanent
Rulings and Determination Letters	Permanent
Excise Tax Records	7 years
Payroll Tax Records	7 years
Tax Bills, Receipts, Statements	7 years
Tax Returns – Income, Franchise, Property	Permanent
Sales/Use Tax Records	7 years
Annual Information Returns – Federal and State	Permanent
IRS or other Government Audit Records	Permanent

O. DONATION RECORDS

Record Type	Retention Period
Records of donations	7 years from date of last expenditure of donated funds
Documents evidencing terms of donations	7 years from date of last expenditure of donated funds
Sponsorship agreements and records	7 years from conclusion of sponsorship

P. PROGRAMS AND SERVICES RECORDS

Record Type

Retention Period

Records relating to programs run by the School

7 years from completion of program

Research & Publications

Permanent

Q. OTHER

Record Type

Retention Period

Individual Attendance Records (e.g., doctor's notes for students and staff)

Retain in employee personnel or student file (as applicable)

Consultant's Reports

2 years

Field Trip Permission Forms

2 years (or maintain in applicable personnel or student file)

Incidents and Investigations (including incident reports, witness interviews, and investigation notes)

3 years (or until resolution of claim and appeal if one is filed)

Material of Historical Value (including pictures, publications)

Permanent

Photo Release Forms

2 years (or maintain in applicable personnel or student file)

Policy and Procedures Manuals

Current version with relevant revision history

Special Education Documents

Permanent

Student Discipline Records (including suspension and expulsion documentation)

Permanent

**JOURNEY SCHOOL
STUDENT RECORDS RETENTION POLICY**

The purpose of this Student Records Retention Policy (“Policy”) is meant to provide Journey School (“School”) details for maintaining student records and provide appropriate guidelines for the maintaining, accessing, and disposing of student records.

I. Terms and Definitions

“Student record” means any item of information (in handwriting, print, tape, film, computer, or other medium) directly related to an identifiable student and maintained or required to be maintained by School or any employee in the performance of the employee’s duties. Student records are divided into the following three categories: (1) mandatory permanent student records; (2) mandatory interim student records; and (3) permitted student records. Student records do not include:

- Directory information.
- Informal notes compiled by a School officer or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute.
- Records of any law enforcement unit of School, subject to the provisions of Title 34 of the Code of Federal Regulations section 99.8.
- Records created or received by School after an individual is no longer a pupil in attendance and that are not directly related to the individual’s attendance as a pupil.
- Grades on peer-graded papers before they are collected and recorded by the teacher.
- Test protocols, test instruments, and interpretative materials that do not contain the pupil’s name or other personally identifiable information (defined below).

“Mandatory permanent student record” is a record that School is required to maintain in perpetuity and which School has been directed to compile by state law, regulation, or administrative directive. Such records shall include the following:

1. Legal name of pupil.
2. Date of birth.
3. Method of verification of birth date.
4. Sex of pupil.
5. Place of birth.
6. Name and address of parent of minor pupil.
 - a. Address of minor pupil if different than the above.
 - b. An annual verification of the name and address of the parent and the residence of the pupil.
7. Entering and leaving date of each school year and for any summer session or other extra session.
8. Verification of or exemption from required immunizations.
9. All records pertaining to any accident or injury involving a minor for which a claim for damages has been filed as required by law, including any policy of liability insurance relating thereto, except that these records cease to be Class – Permanent records one year after the claim has been settled or the statute of limitations has run.
10. Special education records (unless forwarded to another school)

11. Assertive discipline records (unless forwarded to another school)

“Mandatory interim student record” is a record that School is required to compile and maintain for a period of three (3) years after the student leaves School or the usefulness ceases. Such records include:

1. Health information, including Child Health Developmental Disabilities Prevention Program verification or waiver.
2. Participation in special education programs including required tests, case studies, authorizations, and actions necessary to establish eligibility for admission or discharge.
3. Language records.
4. Progress reports.
5. Parental restrictions regarding access to directory information or related stipulations.
6. Challenges regarding disciplinary actions.
7. Results of standardized tests administered within the preceding three years.

“Permitted student record” is a record that has clear importance only to the current educational program and maintained for appropriate educational purposes. It must be kept for six (6) months after its usefulness ceases. Such records may include:

1. Objective counselor and/or teacher ratings not included in progress reports.
2. Standardized test results older than three years.
3. Routine discipline data.
4. Verified reports of relevant behavioral patterns.
5. All disciplinary notices.
6. Attendance records.

“Personally identifiable information” includes, but is not limited to:

1. The student’s name.
2. The name of the student’s parent/guardian or other family members.
3. The address of the student or student’s family.
4. A personal identifier, such as the student’s social security number, student number, or biometric record (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting).
5. Other indirect identifiers, such as the student’s date of birth, place of birth, and mother’s maiden name.
6. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty.

“Parent” means a natural parent, an adopted parent, legal guardian, surrogate parent, or foster parent. If the parents are divorced or legally separated, only a parent with legal custody of the pupil may challenge the content of the record, offer a written response to a record, or consent to release records to others. Either parent may grant consent if both parents have notified, in writing, School that an agreement has been made. If a student has attained the age of 18 years or is attending an institution of postsecondary education, the permission or consent required of, and the rights accorded to, the parents or guardian of the student shall thereafter only be required of, and accorded to, the student, unless the student transfers his or her educational rights.

II. Maintenance, Retention, and Destruction of Student Records

Student records shall be maintained in a central file at School attended by the student or, when records are maintained at different locations, a notation shall be placed in the central file indicating where other records may be found.

School shall not collect or solicit social security numbers or the last four digits of social security numbers from pupils or their parents or guardians unless otherwise required to do so by state or federal law.

The Executive Director is the designated Custodian of Records for the School. The Custodian of Records and/or his or her designee shall be responsible for overseeing the implementation of this Policy and processing any requests for access to, or transfer of, student records. The Custodian of Records is responsible for the security of student records maintained by School and for devising procedures for assuring that access to such records is limited to authorized persons.

Student records shall be maintained consistent with the classification of the record as either mandatory permanent student record, mandatory interim student record, or permitted student record. The retention period for the records shall be as follows:

- Mandatory permanent student records: Must be maintained for an indefinite period of time.
- Mandatory interim student records: Unless forwarded to another school, must be maintained for a period of three (3) school years after the student leaves School or the usefulness of the record ceases. The mandatory interim student record may be destroyed thereafter.
- Permitted student records: May be destroyed when their usefulness ceases. They may be destroyed six (6) months after the student completes or withdraws from the educational program and their usefulness ceases.

Student records may be destroyed by shredding the records or by other means to assure complete destruction and to prevent any reconstruction of the records and disclosure of any personally identifiable information.

III. Access to Student Records

In accordance with state and federal laws, absolute access to any student record shall be granted to:

1. Parents/guardians of students younger than age 18 years, including the parent who is not the student's custodial parent.
2. An adult student, or a student under the age of 18 years who attends a postsecondary institution, in which case the student alone shall exercise rights related to the student's records and grant consent for the release of records.
3. Parents/guardians of an adult student with disabilities who is age 18 years or older and has been declared incompetent under state law.

In addition, as permitted by law, certain individuals or agencies may have access to particular records that are relevant to their legitimate educational interest or other legally authorized purpose.

Requesting Student Records

To inspect, review, or obtain copies of student records, authorized persons shall submit a request to the Custodian of Records or his/her designee. For any individual granted access based on a legitimate educational interest, the request shall specify the interest involved. Within five business days following the date of request, the authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours.

When required by law, a student's parent/guardian or an adult student shall provide written, signed, and dated consent before School discloses the student record. If the parent/guardian or adult student refuses to provide written consent for the release of student information, School shall not release the information, unless it is otherwise subject to release based on a court order or a lawful subpoena.

Duplication of Student Records

To provide copies of any student record, School may charge a reasonable fee not to exceed the actual cost of providing the copies. No charge shall be made for providing up to two transcripts or up to two verifications of various records for any former student. No charge shall be made to locate or retrieve any student record.

Contract for Digital Storage, Management, and Retrieval of Student Records

School may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third-party provider of digital software to access, store, and use student records, provided that the contract meets the requirements under Education Code section 49073.1 and other applicable state and federal laws.

IV. Changes to Student Records

Only a parent/guardian having legal custody of a student or an adult student may challenge the content of a record or offer a written response to a record. No additions or change shall be made to a student's record after permanent departure, other than routine updating, unless required by law or with prior consent of the parent/guardian or adult student.

When a former student submits a state-issued driver's license, birth certificate, passport, social security card, court order, or other government-issued documentation demonstrating that the former student's legal name and/or gender has changed, School shall update the former student's records to reflect the updated legal name and/or gender. Upon request by the former student, School shall reissue any documents conferred upon the former student, including, but not limited to, a transcript or other similar documents. School is not required to modify records that the former student has not requested for modification or reissuance.

The documentation provided by a former pupil demonstrating legal name or gender change may include, but need not be limited to, any of the following:

1. State-issued driver's license.
2. Birth certificate.

3. Passport.
4. Social security card.
5. Court order indicating a name change or a gender change, or both.

If the former student's name or gender is changed and the requested records are reissued, a new document shall be added to the former student's file that includes all of the following information:

1. The date of the request
2. The date the requested records were reissued to the former student
3. A list of the records that were requested by and reissued to the former student
4. The type of documentation, if any, provided by the former student to demonstrate a legal change to the student's name and/or gender
5. The name of the employee who completed the request
6. The current and former names and/or genders of the student

Any former student who submits a request to change the legal name or gender on the student's records but is unable to provide any government-issued documentation demonstrating the legal name or gender change, may request a name or gender change through the process described in Education Code section 49070.

**JOURNEY SCHOOL
PARENT ADVISORY COMMITTEE
BYLAWS**

**ARTICLE I
NAME AND FORMATION**

Section 1.01 Name. The name of this stakeholder group is the Journey School public charter school (“Charter School”) Parent Advisory Committee (“PAC”).

Section 1.02 Formation. Under Education Code¹ section 64001(j), charter schools may use the Local Control and Accountability Plan (“LCAP”) to serve as the School Plan for Student Achievement (“SPSA”), provided that the LCAP meets federal school planning requirements and the stakeholder requirements established under section 52062(a). Under sections 52062(a) and 52063(a)(2), a charter school using its LCAP to serve as its SPSA must establish a PAC that includes parents/guardians of currently enrolled students in the charter school. For so long as the Charter School uses its LCAP to serve as its SPSA, the PAC shall be established.

**ARTICLE II
ROLE**

Section 2.01 Role. The role of the PAC is to assist in developing the Charter School’s SPSA or the Charter School’s LCAP if it is used as the SPSA. Before the Charter School’s governing board adopts a SPSA or LCAP, the Executive Director will present the document to the PAC for review and comment. The Executive Director will respond, in writing, to comments received from the PAC. The PAC shall also carry out any other duties or responsibilities assigned to it by the Charter School’s governing board or the Executive Director.

**ARTICLE III
MEMBERSHIP**

Section 3.01 Size and Composition. The PAC shall be composed of interested parents/guardians servicing the parent community at large, as well as including parent/guardians representing each of the following student groups: Unduplicated pupils at the Charter School (i.e., students who qualify for free or reduced-price meals, foster youth English Learner students) and parents/guardians of students with disabilities. The PAC may also ~~be composed of the include~~ Charter School’s staff members and students. The size of the PAC shall be no smaller than 5 members and shall not exceed ~~11-9~~ members. ~~Only and only~~ PAC members shall have full voting rights. Members may not vote by proxy.

Section 3.02 Initial Formation of the Committee.~~Member Selection.~~ The Executive Director ~~will~~ shall appoint ~~a~~ members from the parent body including each of the parents representing the required student groups detailed in Section 3.01 and categories (staff and students) to ensure the school meets the composition requirements. If the number of interested parties exceeds the number of committee seats, an election will be held by the parent body. If composition

¹ All legal citations herein are to the California Education Code unless otherwise expressly noted.

requirements cannot be met due to lack of interest, those positions may be filled by interested parties representing the parent body at large. If there are less than 5 interested parties, the role of the PAC will be served by the Parent Cabinet Executive Team. Additionally, the Parent Cabinet will hold an election (voted on by parents) to fill the remaining membership positions, which will be no less than 2 seats.

Section 3.03 Ongoing Member Selection. The PAC will establish a process to replace outgoing members and/or fill vacancies.

~~Section 3.03~~ Section 3.04 Terms of Membership. Each PAC member shall serve for a term of one (1) school year. There shall be no limitation on the number of consecutive terms to which a member may be re-selected.

~~Section 3.04~~ Section 3.05 Guidelines. PAC members shall comply with all applicable policies of the Charter School, shall not discriminate against any person on the basis of any characteristic that is protected by law, and shall treat other members equally and with respect. Failure to comply with these guidelines may result in removal from the PAC.

~~Section 3.05~~ Section 3.06 Removal. Any member may be removed at any time by the PAC, the Charter School's governing board, or by the Executive Director, with or without cause.

~~Section 3.06~~ Section 3.07 Resignation. Any member may resign effective upon giving written notice to the PAC, the Charter School's governing board, or the Executive Director, unless the notice specifies a later time for the effectiveness of such resignation. The acceptance of such resignation shall not be necessary to make it effective.

~~Section 3.07~~ Section 3.08 Quorum. A majority of the current PAC members shall constitute a quorum. Every action taken or decision made by a majority of the members at a meeting duly held at which a quorum is present shall be regarded as the act of the PAC.

~~Section 3.08~~ Section 3.09 Events Causing Vacancies. A vacancy on the PAC shall be deemed to exist if a members dies, resigns, or is removed. Vacancies on the PAC shall be filled by the Executive Director. Each member so selected shall hold office until the expiration of the term of the replaced member.

ARTICLE IV MEETINGS

Section 4.01 Greene Act. PAC meetings shall be called, held, and conducted in accordance with the terms and provisions of the Greene Act (Ed. Code, § 35147), as amended from time to time. All PAC meetings shall be open at all times to the public. Members of the public may address the PAC on any item within the subject matter jurisdiction of the PAC.

Section 4.02 Schedule of Meetings. In order to align with the Charter School's LCAP development process, the first PAC meeting each year shall be scheduled by the Executive Director, and any subsequent meetings shall be scheduled by the PAC.

Section 4.03 Location of Meetings. All meetings shall take place at the Charter School's site, or another suitable and publicly accessible location designated by the PAC.

Section 4.04 Meetings Agendas. The agenda for each PAC meetings shall be posted at least seventy-two (72) hours in advance at the school site(s), or in another appropriate place accessible to the public. The agenda shall specify the date, time, and location of the meeting and contain a description of each item of business to be discussed or acted upon. The PAC may not take any action on any item of business unless that item appeared on the posted agenda, unless the PAC members present, by unanimous vote, find that there is a need to take immediate action and that the need for action came to the attention of the PAC subsequent to the posting of the agenda. The Executive Director or designee shall be responsible for preparing the agenda for each meeting. Members of the PAC may submit items to the Executive Director or designee to be considered for inclusion on the agenda.

ARTICLE V OFFICERS

Section 5.01 Required and Permitted Officers. The PAC shall have a Chairperson, a Vice Chairperson, and a Secretary. No single person shall hold more than one office. The PAC may also have, at the discretion of the PAC, any other officers as the business of the PAC may require, each of whom shall be elected or appointed to hold office for such period, have such authority, and perform such duties as the PAC at its pleasure from time to time may determine

Section 5.02 Election of Officers. The PAC's officers shall be elected by the PAC annually at the first meeting of each school year, shall serve at the pleasure of the PAC, and shall hold their respective offices until their resignation, removal, or other disqualification from service. Vacancies of officers may be filled by the PAC.

Section 5.03 Removal of Officers. Any officer may be removed at any time by the PAC, the Charter School's governing board, or by the Executive Director, with or without cause.

Section 5.04 Resignation of Officers. Any officer may resign effective upon giving written notice to the PAC, or the Executive Director, unless the notice specifies a later time for the effectiveness of such resignation. The acceptance of such resignation shall not be necessary to make it effective.

Section 5.05 Vacancies. A vacancy in any office because of death, resignation, removal, or any other cause shall be filled in the manner prescribed in these Bylaws for regular election to such office, provided that such vacancies shall be filled as they occur.

Section 5.06 Chairperson. The Chairperson shall preside at PAC meetings, shall sign letters, reports, and other communications on behalf of the PAC, and shall exercise and perform such other powers and duties as the PAC may assign from time to time.

Section 5.07 Vice Chairperson. In the absence of the Chairperson, the Vice Chairperson shall fill the role of the Chairperson. The Vice Chairperson shall also exercise and perform such other powers and duties as the PAC may assign from time to time.

Section 5.08 Secretary. The Secretary shall keep the minutes of all PAC meetings and distribute the minutes to all members promptly after the meetings. The Secretary shall maintain the official PAC records, including but not limited to agendas and adopted minutes. The Secretary shall maintain a register of the contact information of each PAC member and call roll at the beginning of each meeting. The Secretary shall exercise and perform such other powers and duties as the PAC may assign from time to time.

**ARTICLE VI
AMENDMENT OF BYLAWS**

Section 6.01 Bylaws Amendments. These Bylaws may be amended by the PAC from time to time, provided that these Bylaws shall always comply with all policies of the Charter School's governing board and all applicable laws, and that any amendments are subject to approval by the Charter School's governing board prior to the effective date of such amendment(s).

###

CERTIFICATE OF ADOPTION OF BYLAWS

I certify that I am the elected and acting Secretary of the Journey School Parent Advisory Committee, and that the foregoing Bylaws constitute the Bylaws that were duly adopted at a meeting of the Parent Advisory Committee held on **DATE**.

IN WITNESS WHEREOF, I have signed my name to this certificate on **DATE**.

Secretary
Journey School Parent Advisory Committee

Approved by the Charter School's governing board **DATE**.



Prepared for

Journey School
27102 Foxborough
Aliso Viejo, CA 92656

Summary

At the direction of Journey School administrators, Strategic Kids staff are available to continue supporting the school by providing Paraeducators during the school day for the 2024-25 School Year. For regular days staff will work 7.5 hours and on minimum days staff will work 5.5 hours. We can provide the requested 5 paraeducators, plus more as needed

Duties of Paraeducators can include: Assisting in Special Education, One on one support, Assisting individual classroom teachers, small group supervision, help with lunchtime supervision, facilitate activities during recess times, after school instructional aides, supervise and assist with learning from Specialty Teachers, provide teachers with breaks as needed for planning preparation, collaboration, etc. Paraeducators can also substitute teach as needed and requested by Journey School.

Whatever the need of Journey is - we will serve the school by meeting those needs. We are super flexible and have paraeducators ready to step in these roles. All staff will be Live Scanned and fulfill the requirements set by Journey School.

Pricing of Paraeducators

Title	Hourly Rate
Paraducator	\$34 / hr

TOTAL Estimated Costs for the Year = \$211,055

Assuming approximately 132 regular days and 43 minimum days, plus 2 training days of 7.5 hours

Estimated Costs Breakdown:

5 Paraeducators = 134 days x 7.5 hours per day x 5Paras
plus 43 days x 5.5 hours per day x 5 Paras = 6,207.5 hours x \$34/ hour = \$211,055

If needed and requested, we can add on extra paraeducators at the estimated annual cost of \$42,211

Breakdown: 1 Paraeducator = 134 days x 7.5 hours per day,
plus 43 days x 5.5 hours per day = 1,241.50 hours x \$34 / hour = \$42,211

Benefits of Strategic Kids

As an existing partner of Journey and many other school districts in Southern California, Strategic Kids is ready to provide all the services in this quote. We will provide:



- Experienced and Live Scanned Strategic Kids Instructors with lots of experience working with children.
- Instructors ready to provide our own high-quality programs.
- Instructors are CPR and First Aid certified and are covered by Strategic Kids Workers Compensation and Unemployment Insurance.

Personnel questions or concerns:

Adam Brody - Strategic Kids President

We look forward to continuing services with Journey School in the capacities that best fits the needs of the school.

Sincerely,
Strategic Kids

	Hours/			Annual	PERS	OASDI	Medicare	SUI	H&W	Total	TOTAL SALARY AND BENEFITS
	Hourly	Day	Days								
1 SPED PARAPROFESSIONAL	\$ 25.72	8	175	\$ 36,008.00	\$ 10,010.22	\$ 2,232.50	\$ 522.12	\$ 18.00	\$ 5,000.00	\$ 17,782.84	\$ 53,790.84
2 SPED PARAPROFESSIONAL	\$ 25.72	8	175	\$ 36,008.00	\$ 10,010.22	\$ 2,232.50	\$ 522.12	\$ 18.00	\$ 5,000.00	\$ 17,782.84	\$ 53,790.84
3 SPED PARAPROFESSIONAL	\$ 25.72	8	175	\$ 36,008.00	\$ 10,010.22	\$ 2,232.50	\$ 522.12	\$ 18.00	\$ 5,000.00	\$ 17,782.84	\$ 53,790.84
4 SPED PARAPROFESSIONAL	\$ 25.72	8	175	\$ 36,008.00	\$ 10,010.22	\$ 2,232.50	\$ 522.12	\$ 18.00	\$ 5,000.00	\$ 17,782.84	\$ 53,790.84
5 SPED PARAPROFESSIONAL	\$ 25.72	8	175	\$ 36,008.00	\$ 10,010.22	\$ 2,232.50	\$ 522.12	\$ 18.00	\$ 5,000.00	\$ 17,782.84	\$ 53,790.84
				\$ 180,040.00	\$ 50,051.12	\$ 11,162.48	\$ 2,610.58	\$ 90.02	\$ 25,000.00	\$ 88,914.20	\$ 268,954.20

DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

NAME	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO/NOTES
ADMINISTRATION and STUDENT SUPPORT			
Gavin Keller	Executive Director	Salary/Exempt BENEFITS	
Shelley Kelley	Education Director	Salary/Exempt BENEFITS	
Mary Luhrs	Director of Student Supports	Salary/Exempt BENEFITS	Not returning for 24-25 year
Amanda Simmons	Independent Study Director	0.25 FTE (.5 Teacher) Salary/Exempt BENEFITS	
Grace LaHatt	Office Manager and HR Specialist	Salary/Exempt BENEFITS	
Kris Reynolds	Admin Asst: Enrollment, Communication, After School Programs Coordinator	Salary/Exempt BENEFITS	
Shoon Ortiz	Admin Asst: Registrar, Attendance, Reception	Salary/Exempt BENEFITS	
Janet Gates	Information Technology Specialist and Office Support	Salary/Exempt BENEFITS	
Gaylen Corbett	Admin Assistant: Business Specialist/Accounts Payable	Salary/Exempt BENEFITS	
Tia Manushree	Admin. Assistant: School Nurse	Hourly/Non-Exempt	3 Days/Week SHARED
Jenny Wilkes	Admin. Assistant: School Nurse	Hourly/Non-Exempt	2 Days/Week SHARED
Cadence Lusinsky	Counselor	Salary/Exempt BENEFITS	
Rachel Hauser	Counselor	Salary/Exempt BENEFITS	.60 FTE
Jaime Lloyd	Receptionist/Communication Support	Hourly /Non-Exempt BENEFITS	

DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

Vivienne Benjamin	Social Media and Event Support	Hourly /Non-Exempt/Part time	
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MAIN CLASS TEACHERS	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
April Martin	Main Class Teacher	F/T, Salary/Exempt	
Hellene Brodsky-Blake	Main Class Teacher	F/T, Salary/Exempt	
Jill Murphy	Main Class Teacher	F/T, Salary/Exempt	
Fiona Kephart	Main Class Teacher	F/T, Salary/Exempt	
Amanda Simmons	Independent Study Teacher	.5 F/T, Salary/Exempt	At employee request, reduced role to .75 FTE including admin duties
Lindsey Ponzo	Independent Study Teacher	F/T, Salary/Exempt	
Kayla Pennington	Main Class Teacher	F/T, Salary/Exempt	New position for TK only classroom
Kelli Garcia	Independent Study Teacher	F/T Salary/Exempt	
Lisa O’Niell	Independent Study Teacher	F/T, Salary/Exempt	
Kelly Larson	Main Class Teacher	F/T, Salary/Exempt	
Dennis Kephart	Main Class Teacher	F/T, Salary/Exempt	
Stacy Kinney	Main Class Teacher	F/T, Salary/Exempt	
Jeannie Lee	Main Class Teacher	F/T, Salary/Exempt	
Andrew Goetz	Main Class Teacher	F/T, Salary/Exempt	
Julia Cameron	Main Class Teacher	F/T, Salary/Exempt	

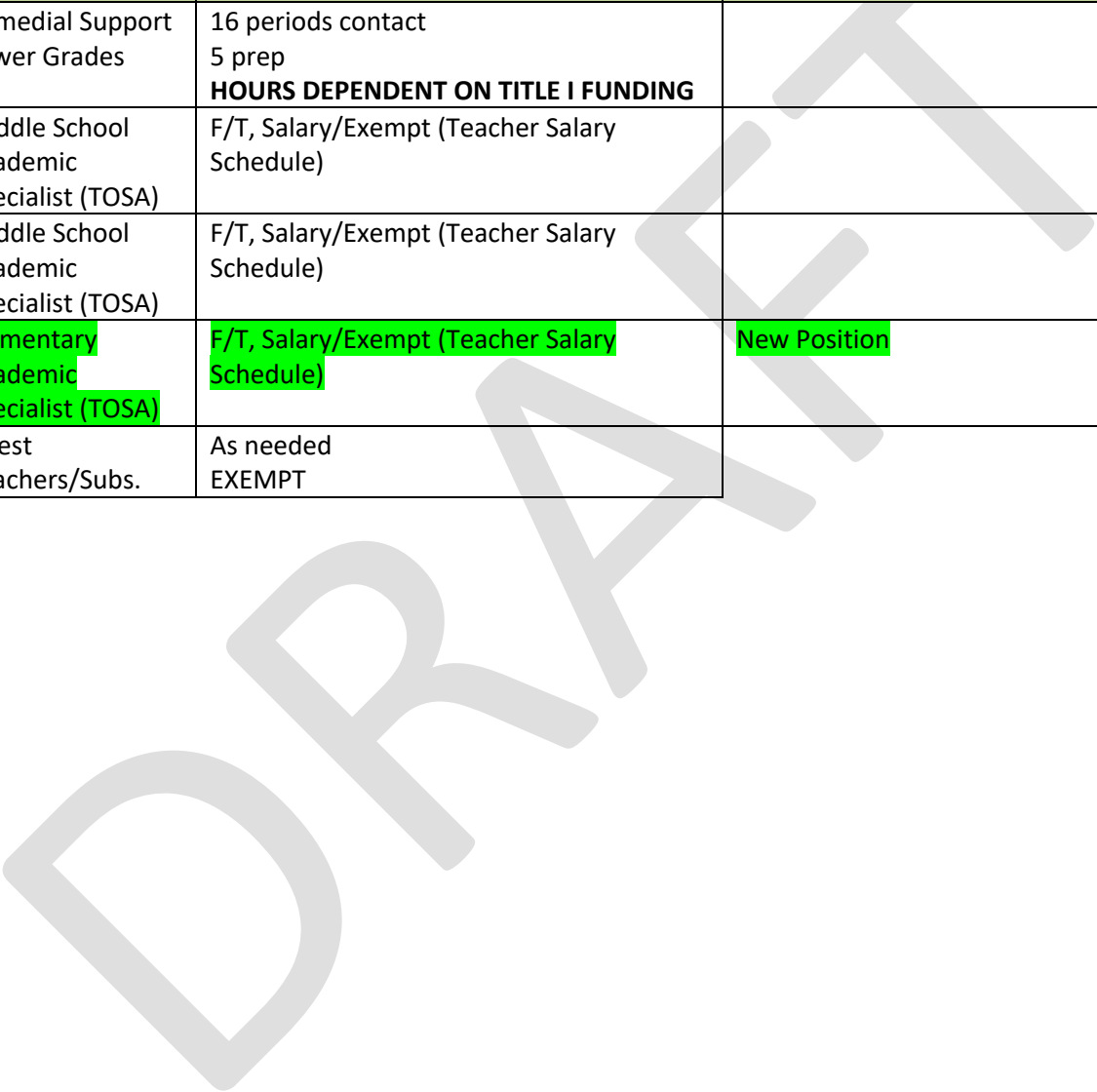
DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

Rita Kandel	Main Class Teacher	F/T, Salary/Exempt	
Kristi Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Pam Klevit	Main Class Teacher	F/T, Salary/Exempt	
Chandler Boyer	Main Class Teacher	F/T, Salary/Exempt	
Paul Breazeale	Main Class Teacher	F/T, Salary/Exempt	
Heather Boley	Main Class Teacher	F/T, Salary/Exempt	
Jess Johnston	Main Class Teacher	F/T, Salary/Exempt	
Katie Blacker	Main Class Teacher	F/T, Salary/Exempt	
Adam Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Maisony Schendel	Main Class Teacher	F/T, Salary/Exempt	

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DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

CERTIFICATED INSTRUCTIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Suzanna Bortz	Remedial Support Lower Grades	16 periods contact 5 prep HOURS DEPENDENT ON TITLE I FUNDING	
Erin O’Niell	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Lindsey LaFleur	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
TBD	Elementary Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	New Position
Miscellaneous	Guest Teachers/Subs.	As needed EXEMPT	



DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

Special Education	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Caryn Kaufman	Special Education Program Specialist (Administrator)	Salary/Exempt BENEFITS	Contracted for 24-25
TBD	Special Education Teacher	Salary/Exempt BENEFITS	New Position
Grace Stewart	Special Education Teacher	Salary/Exempt BENEFITS	Contracted for 24-25
Ashley Grey	Special Education Teacher	Salary/Exempt BENEFITS	Contracted for 24-25
Alyse Eckstrom	Speech Language Pathologist	Salary/Exempt BENEFITS	Contracted for 24-25
TBD	Paraprofessional	Salary/Exempt BENEFITS	New Position OR Contract with Strategic Kids
TBD	Paraprofessional	Salary/Exempt BENEFITS	New Position OR Contract with Strategic Kids
TBD	Paraprofessional	Salary/Exempt BENEFITS	New Position OR Contract with Strategic Kids
TBD	Paraprofessional	Salary/Exempt BENEFITS	New Position OR Contract with Strategic Kids
TBD	Paraprofessional	Salary/Exempt BENEFITS	New Position OR Contract with Strategic Kids

DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

SPECIALTY Teachers	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Lindsay Fredrickson	Music Teacher Grades 1-3 and 7 th /8 th music elective: ukulele	16 classes 8 prep 4 hours music support in main lesson BENEFITS	Not returning for 24-25 year
TBD	Music Teacher Grades 1-3 and 7 th /8 th music elective	16 classes 8 prep 4 hours music support in main lesson BENEFITS	Hiring
Brandon Wilkes	Garden Instructor	12 classes 6 prep 12 hours maintaining gardens BENEFITS	
Devan Steele	Strings	14 classes 7 prep 3 hours music dept. coordination	
Billy Alexander	Music Elective: Guitar	2 classes 1 prep	
Nicola Wellner	Handwork Grades 5-8	18 classes 9 prep 3 hours specialty program coordination 2 hours assisting Independent Study BENEFITS 50-75 hours annually to work with Parent Cabinet to plan Harvest Faire – reimbursed by PC through their general/annual contribution to the school budget.	

DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

Amanda Hammond	Handwork Grades 1-4	18 classes 9 prep 2 hours assisting Independent Study BENEFITS	
Tania Marquez	Lower Grades Art Enrichment and 7 th /8 th Grade Visual Arts	16 classes 8 prep BENEFITS	
Peter Kelley (DML Team)	Digital Media Literacy (DML)	2 classes 1 prep	
Joy Halverson	Games/ Movement	18 classes 9 hours prep BENEFITS	
Eric Deutsch	Games/ Movement	17 classes 8.5 hours prep BENEFITS	Not returning for 24-25 year
Joshua Crawford	Woodwork	16 classes 8 hours prep BENEFITS	
Janet Caballero	Spanish (Grades 1-8)	20 classes 10 hours prep BENEFITS	

DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

CLASSIFIED/INSTRUC-TIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Jahtziry Hernandez	Kindergarten Assistant	NON EXEMPT 28 hours per week BENEFITS	
Karen Dillingham	Kindergarten Assistant	NON EXEMPT 28 hours per week	
Erin Warrack	Kindergarten Assistant	NON EXEMPT 28 hours per week	
Isabella Ortiz	Kindergarten Assistant	NON EXEMPT 28 hours per week	
TBD	TK Kindergarten Assistant	NON EXEMPT 28 hours per week	New Role
Summer Jones	Kindergarten Assistant Independent Study	NON EXEMPT 16 hours per week	New Hire
Lily Shaw	ISP First Grade Assistant	NON EXEMPT 12 hours per week	
Josiah Adams	First Grade Assistant	NON EXEMPT 18 hours per week	3 Days per week
Rosa Boynton	First Grade Assistant	NON EXEMPT 12 hours per week	2 Days per week
Raz Allen	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	
Rachel Verbeek	Violin Assistant	NON EXEMPT 16 hours per week	
Vianney Figueroa	Handwork Assistant	NON EXEMPT 16 hours per week	
Sergio Huertas	Campus Supervision and Custodial Support	NON EXEMPT 35 hours per week BENEFITS	
TBD	Campus Supervision Lead And Campus Support	NON EXEMPT 35 hours per week BENEFITS	New Position
Tania Marquez	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 12 hours per week BENEFITS	

DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

Jahtziry Hernandez	SE and Behavior Support Provider (Hearth Keeper)	4 hours per week BENEFITS	
Joshua Crawford	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 8 hours per week BENEFITS	Didn't occur in 23-24 and not funded for 24-25
Sarah Kandel	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 20 hours per week	New Hire
Darren Utterback	Elementary School Interventionist and on campus Sub.	NON EXEMPT 32 hours per week BENEFITS	
Joshua Crawford	Construction/ Maintenance	NON EXEMPT 5 hours per week BENEFITS	
Other Misc Campus Supervisor support: Hourly Staff	Campus Supervisor -Before School -After School -Lunch -Recess	NON EXEMPT Approximately 20-25 hours per week of paid support	
Specialty Teacher Meetings/Performances	Specialty Teachers	NON EXEMPT Approximately 8-10 hours per week of collaborative meetings	

DRAFT JOURNEY SCHOOL STAFFING PLAN 2024-25

CONTRACTORS	TITLE/GRADE	Description/Duration	OTHER INFO
ExED	Business Services	See Contract	See Contract
Earth Roots	Eco-Literacy/Gardening	See Contract	Estimate \$25,000 annually
Black Tiger	IT Consultant	Special projects and complex diagnostics	Estimate \$10,000 annually
David Bocanegra – OC Janitorial Services	Janitorial Service	See contract	Estimate \$60,000 annually
Various	Waldorf Consultants	Provide professional development opportunities and Parent Education on campus	Estimate \$7,000 annually
Various	Special Education	Psychologists, Occupational Therapists, Vision Therapy, related services	Estimate \$200,000 annually
STRATEGIC KIDS	Staffing	General Education Paraeducators/Substitutes	Estimate \$160,000. CUT
STRATEGIC KIDS	Staffing	Special Education Paraeducators/Substitutes	Estimate \$211,055 annually (IF NOT HIRED DIRECTLY BY JOURNEY)

ADDITIONAL HOUR AGREEMENTS PER CBA	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Up to 5 Main Class Teachers (Admin and mentoring services for Certification Program)	Extra Duty Stipend	Hourly Stipend per CBA	8 hours monthly EACH
1 Main Class Teacher (mentoring for new Main Class Teacher hire)	Extra Duty Stipend	Hourly Stipend per CBA	5 hours monthly TOTAL