

***Journey School
A California Public Charter School***

Tuesday, May 27, 2025

REGULAR MEETING AGENDA

6:00 p.m.

*At Journey School
27102 Foxborough
Aliso Viejo, CA 92656*

*(949) 448-7232
www.journeyschool.net*

NOTE: This meeting will be held in person on the Journey School campus and will be live streamed via Zoom. Members of the public are welcome to attend in person or online. Join Zoom Meeting:
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnIC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240 Passcode: 92629
One tap mobile +16694449171,,86025029240#,,,,*92629# US

BOARD MEMBERS:

*Amy Capelle, Council President
Melissa Dahlin, Council Vice President
Margaret Moodian, Council Secretary
Jeannie Lee, Board Member
Michael Allbee, Board Treasurer*

ADVISORY POSITIONS:

*Renalani Moodley, Parent Cabinet Advisor
Faculty Advisor, TBD*

INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS

Journey School welcomes your participation at the school's Council meetings. The purpose of a public meeting of the Council is to conduct the affairs of Journey School in public. We are pleased that you are in attendance. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. *Agendas are available to audience members during the meeting and on the school website.*

2. *“Request to Speak” cards are available for all audience members who wish to speak prior to an agenda item or under the general category of “Public Comment.” “Public Comment” time is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not discuss your issue, respond in substance or take action. These presentations are limited to five (5) minutes (ten (10) minutes if a translator is needed) and total time allotted to non-agenda items will not exceed thirty (30) minutes. The Council may give direction to staff to respond to your concern.*
3. *With regard to items that are on the agenda, you may specify that agenda item on your “Request to Speak” card and submit the card prior to an agenda item. The public comment period precedes presentations on that agenda item by staff and/or school committees, Council discussion, and deliberation. You will be given an opportunity to speak for up to five (5) minutes (ten (10) minutes if a translator is needed).*
4. *When addressing the Council, speakers are requested to state their name and adhere to the time limits set forth.*
5. *Audience members attending a meeting virtually are required to follow the guidelines specified in points 1 through 4 with the following exception noted: In lieu of a “Request to Speak” card, an audience member may utilize the chat function to indicate their name and a request to speak under the general category of “Public Comment” or at a specific agenda item. All other comments, questions, and dialogue entered into the chat will not be entered into public record and will not be responded to/addressed.*

Notices: Journey does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Please notify the office at (949) 448-7232 twenty-four (24) hours prior to the date of the meeting for disability accommodations necessary in order to participate. Per California Government Code section 54957.5(b), Journey shall make materials that are part of the regular agenda packet available in the office and/or on the school's website www.journeyschool.net, without delay and at the same time, they are distributed to the Council.

	AGENDA ITEM	SPONSOR	EST. TIME
1	Call to Order and Roll Call	Amy Capelle	6:00
2	Inspirational Passage	Amy Capelle	6:05
3	Approval of Agenda* NOTE: The order of the agenda may be changed without prior notice to the public.	Amy Capelle	6:10
4	BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action): A. 2024-2025 Board Calendar/Schedule meetings: To discuss the June meeting and possible retreat.	Amy Capelle	6:15
5	PUBLIC COMMENT: Members of the public may contribute public comment. Reminder: See policy above for time guidelines.	Amy Capelle	6:20

6	<p>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</p> <p>A. Approval of Minutes*: Minutes from regular meeting May 1, 2025.</p> <p>B. Contract renewal with ExED*: Approval of renewal of Excellent Education (ExED) development business services agreement.</p> <p>C. Title I Parent and Family Engagement Policy*: Annual approval of policy</p>	Gavin Keller	6:25
7	<p>SCHOOL OPERATIONS: Discussion/Action</p> <p>A. ELOP Contracts - Revision of current ELOP contracts with Strategic Kids to comply with new audit requirements introduced this year.</p> <p>B. Independent Educational Evaluation (IEE) Policy - Review of a new policy for Journey School to guide staff and parents through the IEE process in Special Education.</p> <p>C. Staffing Plan 2025-2026*: Review of draft staffing plan for the 2025-2026 school year including contract from Strategic Kids for special education paraprofessionals.</p> <p>D. Journey Teacher Association (JTA) Contract*: Review and approval of revisions to the collectively bargained agreement (CBA) with JTA. Note that negotiations may not be concluded by this meeting and this agenda item may be adjusted accordingly.</p> <p>E. Budget for 2025-26 fiscal year*: Review of the draft 2025-2026 budget and discussion/incorporation of additional input.</p> <p>F. Public Hearing for Local Control and Accountability Plan*: Public Hearing of LCAP annual update and review of draft 2025-2026 plan</p>	Gavin Keller	6:30
8	<p>INFORMATION ITEMS: Reports</p> <p>A. Financial Update*: Report on April financials and May Review</p> <p>B. Faculty Update: Update on Faculty activities.</p> <p>C. Parent Cabinet Update: Update on Parent Cabinet activities</p> <p>D. Administrative Update: Report from School Director, including update on end of year events.</p>	<p>Larry Tamayo</p> <p>TBD</p> <p>Renalani Moodley</p> <p>Gavin Keller and Shelley Kelley</p>	7:10

9	<p>CLOSED SESSION: The meeting will now convene to closed session to discuss the matters described below:</p> <p>1. Pursuant to Government Code §54957: Public Employee Performance Evaluation, Title: School Executive Director</p> <p>RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at: ____ p.m.</p> <p>PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)</p>		7:30
10	Adjournment	Amy Capelle	8:00

Agenda publicly posted at Journey School on May 22, 2025.

And on the school website at www.journeyschool.net

**Items that are expected to have back up materials provided prior to or at the meeting are indicate with an asterisk. Other items may also have back up materials provided.*

Journey School - A California Public Charter School

Thursday, May 1, 2025

REGULAR MEETING MINUTES

DRAFT

6:00 p.m.

*At Journey School, 27102 Foxborough, Aliso Viejo, CA 92656
(949) 448-7232 www.journeyschool.net*

*This meeting will be live-streamed via Zoom. Join Zoom Meeting.
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnlC6wnsvu9uqK8j.1>*

*Meeting ID: 860 2502 9240 Passcode: 92629
One tap mobile +16694449171,,86025029240#,,, *92629# US*

BOARD MEMBERS:

*Amy Capelle, Council President - PRESENT
Melissa Dahlin, Council Vice President - ABSENT
Margaret Moodian, Council Secretary - PRESENT
Jeannie Lee, Board Member - PRESENT
Michael Allbee, Board Treasurer - PRESENT*

ADVISORY POSITIONS:

*Parent Cabinet Advisor - Renalani Moodley - PRESENT
Faculty Advisor - Adam Kilcollins - PARTICIPATING VIA ZOOM*

MEMBERS OF THE PUBLIC: *Alicia Cordova, Alastair Deaso, Aleia Deaso, Breanna Bey, Gilliam Buckley, Amanda Sturges (arrived at 6:47 p.m.). Additional members of the public joined via Zoom.*

	AGENDA ITEM		
1	<i>Call to Order and Roll Call</i> - The meeting was called to order at 6:03 p.m. by Amy Capelle.		
2	<i>Inspirational Passage</i> - Shelley shared inspirational passages from "A Verse for Our Time" and "Drive While You're Sleeping." Shelley noted that Gavin is absent from the meeting due to a baseball accident.		
3	<i>Approval of Agenda*</i> Margaret made a motion to approve the agenda. Mike seconded the motion and it was unanimously approved. <i>NOTE: The order of the agenda may be changed without prior notice to the public.</i>		

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4	<p>PUBLIC COMMENT: Amy suggested that due to the number of requests for public comment, the standard limit of 5 minutes be reduced to two minutes due to the number of speakers. Jeannie made a motion to reduce the public comment time limit to two minutes. Margaret seconded the motion and it was unanimously approved.</p> <p>Alicia Cordova's son, seventh grade student Alastair Deaso, read a prepared comment regarding bullying and inappropriate behavior. He has not seen a change in these behaviors and asked that the school share their plan to resolve the issues. The full text of his comment will be attached to the minutes.</p> <p>Alicia Cordova is proud of the PAC and shared the work they are planning to do. She requested that the board follow up on her public comment from the previous meeting when she alleged illegal and unethical administrative practices. She stated that liabilities may follow if the board does not investigate her claims of administrative misconduct or unfulfilled administrative duties. She requests that staff cease the use of cell phones while on recess duty. Additionally she described an incident that she recently witnessed while dropping off paperwork on campus and says that she documented the incident and can provide it upon request. Alicia's longer public comment that was emailed to board members will be attached to the minutes.</p> <p>Alicia's daughter, third grade student Aleia Deaso described an incident of inappropriate behavior that she witnessed at the back. She saw a group of boys wrestling and yelling inappropriate things and trying to touch their private parts.</p> <p>Gilliam Buckley thanked the board for their work. She is concerned for the well-being of teachers due to a small number of Journey parents who damage the trust relationship by spreading misinformation that damages professional reputations, being maligned to executive members of Parent Cabinet, and encountering outright refusals to engage in honest and respectful dialogue. This erodes the collaborative spirit that our community depends on. While parents have every right to raise concerns, that advocacy must be grounded in integrity and respectful communication. When it becomes divisive or vindictive, it creates a toxic environment that puts both teachers and students at risk. She asks the board to develop clear procedures to protect teachers from parents abuse, specifically establishing a clear reporting process for teachers who experience abuse or defamation, ensuring they can document the events without fear of reprisal or being ignored. Perhaps appointing a neutral liaison who can mediate disputes, investigate claims and advocate for respectful conflict resolution. This isn't just about protecting teachers, it's about modeling for our children how we treat others in times of disagreement or frustration. It's about living the values that we teach. Let's show our educators that we honor their work and that we're willing to take action when those who nurture our children are harmed.</p>
5	<p>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</p> <p>A. Executive Director Performance Feedback Survey*: Amy shared a draft of the feedback survey based on last year's questions. Board members agreed that no changes are needed. Gaylen will send Amy the list of who receives the survey, and will send the 2024-25 survey to recipients after May Faire. Reminders to complete the survey will be sent as well. The process is as follows: Collect survey responses. Data is used to compile Gavin's evaluation. The evaluation is shared with the board in closed session for discussion and editing as needed. The board approves the evaluation. Amy delivers it to Gavin by the end of June.</p> <p>B. Alliance for Public Waldorf Education: Shelley read the letter from the Alliance granting Journey School the honor of being considered a full member of the Alliance in good standing, which is their highest honor. This includes the honor of being called a "public Waldorf school." The Alliance's review board commended Journey for the thoroughness and clarity of our self study. They stated that</p>

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	<p><i>excellent work is being done at the school for the benefit of students and the school community. The Journey board, Shelley and Renal discussed ideas for a celebration and/or celebratory souvenirs.</i></p> <p><i>C. Strategic Plan: Amy stated that PAC input for the LCAP will be taken into consideration when building the strategic plan. She suggested waiting to discuss the plan until the PAC input is received. Mike noted that the summer retreat would be a good time to work on the plan. Margaret and Amy will work to create a shorter executive summary based on the longer summary prepared by Melissa.</i></p>
6	<p>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</p> <p>A. Approval of Minutes*: Minutes from regular meeting March 27, 2025.</p> <p>B. Uniform Complaint Procedure (UCP) Update*: Annual approval of UCP</p> <p>C. Suicide Prevention Policy*: Annual approval of policy.</p> <p><i>Margaret made a motion to approve the consent agenda items. Jeannie seconded the motion and it was unanimously approved.</i></p>
7	<p>INFORMATION ITEMS: Reports</p> <p>A. Financial Update*: Shelley read Larry's report on March financials and P2 ADA.</p> <p><i>1. ERC funds \$58K more added to Federal Revenue; even though we accrued it for 22-23, it was more than the accrual. However it was somewhat offset by the \$42K for the consultant fee.</i></p> <p><i>2. Federal SPED IDEA funds of \$96K added back into the forecast. This was confirmed by El Dorado. I took it out of the last 2 months of financials to be conservative but added it back in this month.</i></p> <p><i>3. Took all of the Arts Music Instructional Materials Block Grant out of this year and deferred it to 25-26. The Learning Recovery Emergency Block Grant remains to be spent this year to avoid doing the needs assessment.</i></p> <p><i>4. P2 for this year is 579.13; 0.89 more than the forecast from last month and 8.29 more than the budget. Great job! This translates to more funding.</i></p> <p><i>Also, the school is under budget so far for supplies but I left it all in as I know Journey tends to increase supplies expenses at the end of the year. I still think the school will spend less overall.</i></p> <p><i>Shelley will ask Larry if cost increases due to tariffs are being included in the budget forecast.</i></p> <p>B. Faculty Update: Adam Kilcollins shared an update on Faculty activities including campus activities and end of year excitement. Faculty is also starting to plan for next year. He shared the joys of teaching 5th grade and how age-appropriate the 5th grade Waldorf curriculum is and how it is perfectly aligned with student development. He shared details on their class play about ancient Egypt. 4th-8th grades performed at our spring concert last night, to a packed house.</p> <p><i>Adam stated that the union is in the midst of contract negotiations. He noted that strategies and/or a playbook to help teachers work through parent issues that arise from time to time. Perhaps the board and</i></p>

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	<p><i>PEDCO could work together to provide this type of assistance for teachers to help facilitate conflict resolution in the adult realm.</i></p> <p>C. Parent Cabinet Update: Renalani shared an update on Parent Cabinet activities including new board members, PC's yoga in the park, Clothes-4-Cash, clothing sale, May Faire pop-up shop, talent share, teacher appreciation, spirit wear, and calendars. She reminded teachers to use their PC funds by the deadline. Parent Cabinet has a new website at www.journeyschoolpc.net</p> <p>D. Administrative Update: Shelley shared the School Director report based on Gavin's notes including an update on the Attendance Recovery Program, Williams monitoring requirements, the LCAP and 2025-2026 budget development, and the School Food Authority application process. The LCAP and draft budget will be presented to the board at the May 27th meeting for input, and then at the June board meeting for approval.</p>
8	<p>SCHOOL OPERATIONS: Discussion/Action</p> <p>A. Parent Advisory Committee (PAC)*: Members of the PAC shared input regarding LCAP development. Co-chairs Amanda Sturgis and Brianna shared their initial feedback and noted they will be continuing to collect input from parents. They provided the board with a summary of the PAC's process to gather and present feedback. Gavin's presence at their first meetings was very helpful, although he was not able to attend the most recent two meetings. Alicia stated that having a staff member participate in the process would be helpful. They stated that PAC will send out the LCAP survey. Amanda reviewed the five goals outlined in the document that PAC shared with the board. Alicia and the board discussed how Prop 28 funds are being directed.</p> <p>B. 2025-2026 Staffing Plan*: Shelley reviewed the staffing plan. She will follow up on Amy's question regarding class sizes and taking the number of IEP students in each class into consideration, and if that is being worked into the proposed staffing plan and budget. Shelley noted that the addition of a lower grades TOSA has been helpful, and that creating baseline assessments that are specific to Journey's curriculum benchmarks is also very important.</p> <p><i>Jeannie made a motion to approve the 2025-26 Staffing Plan. Margaret seconded the motion and it was unanimously approved.</i></p> <p><i>Jeannie made a motion to enter into closed session. Mike seconded the motion and it was unanimously approved.</i></p>
9	<p>CLOSED SESSION: The board entered closed session at 8:25 p.m.</p> <p>A. Potential Litigation § 54956.9(d): Facts and circumstances to be discussed in closed session.</p> <p><i>Open session resumed at 9:00 p.m. Report out from closed session: No action was taken.</i></p>

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10	Adjournment: Mike made a motion to adjourn the meeting. Jeannie seconded the motion and it was unanimously approved. The meeting was adjourned at 9:02 p.m.
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Agenda publicly posted at Journey School and on the website on April 28, 2025.

Board Comment

Thursday, May 1, 2025

Hello, I am Alastair from Ms. Boley's 7th grade. I would like to discuss a few of the issues that have yet to be resolved. My mom has already brought to the school's attention that there is a recurring problem of bullying and inappropriate behavior. As you may have noticed, my leg is currently broken. That is the result of being pushed while playing football at the back field. Though it may be perceived as coincidental, the boy who pushed me was also one who had bullied me before. It depends on how you want to view it; he might have gone after me, but we were playing a sport. But the rules are two hand touch. Of greater consequence is the fact that, considering these concerns, no great changes have been noticed. When I arrived back at school, I quickly noticed that people were still being racist, dirty minded, touching each other's privates, ridiculing, and excluding others. Though the school said that they had dealt with these problems, the behavior hasn't changed at all. I would feel more secure if the school would inform us about their action plan for addressing these issues.

Thank you,
Alastair

Alicia Cordova

May 1, 2025

Journey School Council
27102 Foxborough
Aliso Viejo, CA 92656

Re: Public Comment

Dear Esteemed Members of Council,

Thank you for the important work you do in governing our school.

I am a parent of two children at Journey School grade 3 and grade 7. I hold a California Multiple Subject Credential, MA in Education Psychology, BA in both Sociology and Psychology, Certificate of Waldorf Teacher Education and am presently pursuing my Waldorf Practical Arts Certificate from the Waldorf Institute of Southern California. I am co-founder of Sycamore Creek (Waldorf Inspired) Charter School in Huntington Beach and am in service of the Journey School and parent body as a Parent Cabinet Rep for the last two and present years. I am also the cofounder and inaugural member of Journey School's Parent Advisory Committee (PAC). With over 20 years of experience in public, private and home-based education, I am deeply committed to education, particularly Waldorf education.

Re: PAC

I am very proud of the work that is being done at the Parent Advisory meetings and look forward to the Board's responses to our recommendations as well as engaging in activities directed by the Board. Stakeholder engagement and visibility with the broader school community is a present challenge for the group and I anticipate that after our final LCAP proposal this month, the group will work to develop strategies to overcome these obstacles. I am grateful for the fairness, transparency, and efficiency of this group in working to improve education and experiences at Journey School.

Re: Public Trust

At the May 27 Board meeting I encouraged the Board to investigate illegal and unethical administrative practices and I hope that this is underway although I am not unaware that it is. I would like to request a follow-up and remind the Board that you occupy a special place of trust. It bears no mention that when a Board fails to investigate administrative misconduct and unfulfilled administrative duties, liabilities may follow.

Public Misrepresentation

At the May 27 Board meeting Ms. Kelley misrepresented my activities with the Alliance for Public Waldorf Education. Ms. Kelley stated that I recommended the Alliance 'not approve' their application however I recommended the Alliance take a closer look and it appears this was done to some degree with the request that the school complete the 'Handbook of Professional Practices in Highly Effective Public Waldorf Schools'. Furthermore, 'not approving' the school's application is not even an option as the Alliance grants degrees of membership of which there are 'Initiative', 'Developing' and 'Full' levels of membership. I did not recommend denial and denial is not an option.

In my conversation with Ms. Beavin, President of the Alliance for Public Waldorf Education, I shared concerns which Ms. Kelley informed the Alliance and this Board she and Mr. Keller, 'do not share'. Naturally, this is their response given they are the source of serious concerns.

I encouraged that site visitors engage with parents outside of the Parent Cabinet Executive Board, who meet in private without public transparency, and engage in concerning activities including discussing confidential complainants as disclosed by Mr. Keller.

I encouraged the Alliance meet with Parent Cabinet Class Representatives since they are not subject to ongoing close control by Mr. Keller. I encouraged the Alliance meet with the Greene Act compliant Parent Advisory Committee.

My concern remains the discrepancies and omissions of facts between the *Self-Study* and reality as well as practices that do not positively exemplify the Core Principles of Public Waldorf Education.

My understanding is that the status quo should not be the school's goal particularly when there are concerns that must be taken seriously. I am in full support that Journey School fulfils the stated Core Principles of Public Waldorf Education, with *integrity*, particularly as a parent of two children in the school.

This unfortunate misrepresentation by Ms. Kelley has the likely potential to affect me reputationally in our community but I can assure this Board and members of the public I did not go out of my way and give up my precious time as a single parent of two children to speak at length with the Alliance without basis.

Ms. Kelley's slanderous statements follows an administrative pattern of hostility towards parents with legitimate and serious complaints. As stated at length within my May 27 comment and today when discussing remarks made regarding safety complainants, personal antagonism by an administrator serves no legitimate purpose, is distressing, serves as intimidation, and should be avoided, especially in a school that

claims exemplary professional practices 'in light of' the Core Principles of Public Waldorf Education.

To a point, this behavior, is precisely among the reasons I reached out to the Alliance to begin with.

I stand by my efforts to ensure integrity in the Public Waldorf movement and will always work with courage to do so. Furthermore, I would welcome a public clarification and apology from Ms. Kelley and encourage the Board to direct this restorative action.

Regarding Safety: Racism, Homophobia, Sexual Harassment & Violence

I am aware that ongoing complaints and indicated interventions that have not significantly changed the behaviors of perpetrators.

As discussed in my comment to the Board May 27, most of the stated interventions are not evidence based nor data driven and it's unfortunate that parents need to take time-consuming escalated actions to advocate for basic student rights to safety at Journey School. It bears no mention that children cannot learn if they do not feel safe. Safety effects on academics, well-being, attendance, attrition, school-composition, and reputation were discussed at length on May 27.

In addition, it is unfortunate that Ms. Kelley, expressed antagonism towards complainants at the May 27 Board meeting, stating that safety complainants are expecting a 'homeschool like environment' and for school personnel to 'see everything'. Personal antagonism by an administrator serves no legitimate purpose and should be avoided professionally.

Indeed, I believe complainants are reasonably asking for the school to improve students' supervision, evidence-based preventative education, conscious authoritative discipline, and restorative practices. None of which have taken place with any perceptible degree of effectiveness.

With urgency, I encourage the Board to act on the many issues which are within the subject matter of safety complaints.

For example, after informing the administration that staff are routinely on their cellphones during assigned recess duties October of 2024, the pervasive problem persists at the expense of student safety and complainant parents were removed from volunteerism to shield the problem from parent's view. As discussed, retaliating against complainants does nothing to improve students' safety but does erode parents trust in the school.

Indeed, students can be observed physically abusing one another while staff scroll on their cellphones. I have observed this as recently as Monday, April 21, on a whim, while dropping off paperwork. I observed two lower school children punch, kick, and put each other in headlocks while staff scrolled on their cell phones. They screamed, "I hate you" and "I will kill you" while violently fighting for ten minutes without intervention. Only the bell ringing ended their fight. I will be sending documentation upon request.

Thank you, again, for your governance. Please include a copy of my letter and the Board's response, if any, in the minutes of your next meeting.

With gratitude,
Alicia Cordova

Journey School Council Regular Meeting Schedule

Approved 6.25.24

Revised 8.22.24

Revised 9.26.24

Revised 12.12.24

Revised 2.27.25

2024-25 School Year

Day	Date	Year	Notes	Insp. Psg.	Faculty Rep.
	July	2024	No regular meeting		
Thursday	August 22	2024	*	Margaret	
Thursday	September 26	2024	*	Jeannie	
Thursday	October 24	2024	*	Mike	
Wednesday	November 20	2024	Board Retreat 2pm start		
Thursday	December 12	2024	^	Shelley	
Thursday	January 22	2025	^ 5:00 p.m. start	Jeannie	
Thursday	February 27	2025	*	Renalani	
Thursday	March 27	2025	*	Gavin	
Thursday	May 1	2025	^	Shelley	
Tuesday	May 27	2025	^	Amy	
Monday	June 16	2025	^ Annual Meeting	Mike	

*4th Thursday of the month ^ Exception due to holiday or other scheduling issue

Special Meeting

All regular meetings normally start at 6:00 pm, but time is subject to change if needed for Council members' schedules and is different for any retreats. Meetings may be held in-person and/or virtually via Zoom based on public health considerations. Check each agenda for the meeting location.

EXCELLENT EDUCATION DEVELOPMENT BUSINESS SERVICES AGREEMENT

This Business Services Agreement (the “Agreement”) is entered into as of the 1st day of July 2025 (the “Effective Date”) by Journey School, a California nonprofit public benefit corporation (the “Client”), and Excellent Education Development, a California nonprofit public benefit corporation (“ExED”), with reference to the following facts:

BACKGROUND

ExED is a non-profit organization that exists to advance the purpose of giving every child access to an excellent public education that opens the doors to opportunity and provides a pathway out of poverty for those in need.

ExED will support the Client with an articulated suite of Services (as defined below) at a fixed monthly price to fulfill the Client’s need for the financial expertise, skills, and integrity required to operate at the highest level.

In furtherance of the Client’s long-term financial and organizational initiatives, ExED may make additional services available based upon the periodic or specific needs of the Client per an agreed-upon fee for such additional services.

ExED is driven to help the Client create efficiencies and implement sound business practices, allowing the Client’s leadership to direct more time and energy to the classroom.

ExED expects the Client to observe the highest standards in its governance and management and dedicate itself to delivering a high-quality education to its students.

ExED believes in sustained collaboration on the Client’s work and has structured this Agreement to provide Services longer than a single school year. During the initial school year covered by this Agreement, ExED will begin providing the Client with Services as of the Effective Date. Subsequently, this Agreement will renew and extend for one year, starting next year, as described below. This structure allows ExED to attend to financial matters such as closing financial statements, supporting the completion of audits that occur in subsequent school or fiscal years, and preparing budgets for use in forthcoming years. This structure also offers consistency and predictability to the Client and ExED.

Now, therefore, in consideration of the premises and of the mutual covenants and conditions contained herein, the Client and ExED agree as follows:

1. DEFINITIONS.

The following terms will have the meanings ascribed to them herein:

- a. “ADA” means the average daily attendance, reported as required by the California Department of Education, which the Client must file with the State of California following applicable laws and regulations.
- b. “Additional Services” means any supplemental services to be provided by ExED at the Client's request. If Additional Services are part of this Agreement, they are described in a separate Exhibit and attached hereto.

- c. “Affiliate” means nonprofit corporations or limited liability companies controlled by or under common control with the Client. In this Agreement, the following corporation(s) or limited liability companies are Affiliates of the Client: Not Applicable.
- d. “Affiliate Services” means any Services rendered by ExED to an Affiliate.
- e. “Auditor” means an independent certified public accountant selected by the Client to prepare annual audited financial statements for the Client, as required by California Education Code 41020.
- f. “Basic Services” means the services provided by ExED as selected by the Client and described in Exhibits A, B, C, and/or D and attached hereto.
- g. “Board” means the governing body of the Client.
- h. “Budget” means the current and future budgets of the Client prepared by ExED in coordination with the Client as described in this Agreement and adopted by the Board.
- i. “Budget Overview for Parents” means the summary of a school budget, designed to be easily understood by parents and guardians, that is part of a school’s Local Control and Accountability Plan (LCAP).
- j. “California Department of Education” means the California Department of Education, the governmental agency within the State of California that oversees public education.
- k. “CALPADS” means the California Longitudinal Pupil Achievement Data System. CALPADS is a longitudinal data system used to maintain individual-level data, including student demographics, course data, discipline, assessments, staff assignments, and other data for state and federal reporting.
- l. “Chartering Authority” means the local school district, county office of education, or state board of education that has issued a charter to the Client to operate a School.
- m. “Client Administrator” means one or more Client staff or Board member(s) in leadership positions authorized to work with ExED concerning the services outlined in this Agreement. Unless otherwise notified in writing, the Client Administrator herein shall be (i) the chief executive officer, the executive director or equivalent, (ii) the presiding officer of the Board, and (iii) the principal or head of school for matters of any specific School operated by the Client.
- n. “Confidential Information” means any technical and non-technical information, including copyright, trade secret, proprietary information, inventions, know-how, processes and algorithms, software programs, and software source documents. Confidential Information includes, without limitation, information acquired from a student information systems used to maintain individual-level data (including student demographics, course data, discipline, assessments, staff demographics, and staff assignments), financial information, procurement requirements, purchasing information, plans and personnel information of the parties, and student information as protected under the Family Educational Rights and Privacy Act (FERPA) and other privacy protection laws, as applicable to the operations of the Client and ExED under this Agreement.

Confidential Information does not include information that (a) is now publicly or generally known or available or that hereafter, through no act or failure on the part of the receiving party or through any violation of law or contract, becomes generally known or available; (b) is known to the receiving party at the time of receiving such information; (c) is furnished to others by the disclosing party without a restriction on disclosure; (d) is hereafter furnished to the receiving party by a third party without restriction on disclosure, where such third party legally obtained such information and the right to disclose it to the receiving party; or (e) is independently developed by the receiving party without violation of any legal rights which the disclosing party may have in such information.

- o. “Effective Date Year” means the calendar year the Effective Date occurs.
- p. “Fiscal Year” means the accounting period between July 1 and June 30.
- q. “myExED Portal” means the ExED client portal (myexed.org) and the associated applications available to Client staff via this website.
- r. “Notice of Non-Renewal” means a written notice from the Client delivered to ExED no later than sixty (60) days from delivery by ExED of a Notice of Terms Supplement, that the Client will not be renewing ExED’s Services under this Agreement for the coming Fiscal Year.
- s. “Notice of Terms Supplement” means written notice from ExED and delivered to the Client no later than May 1 of each year following the Effective Date Year.
- t. “Payroll Provider” means the third-party human capital management software provider that the Client has contracted with to provide payroll processing and other human resource services.
- u. “Personnel Activity Reports” means the document that demonstrates how a Client employee’s time is allocated to specific federal grants.
- v. “Proprietary Property of ExED” means all rights, title, and interest in and to the materials and systems developed and used by ExED in the performance of the Agreement, including, without limitation, all trade secrets, know-how, protocols, policies, specifications, software, forms, as well as additions and modifications thereto developed and/or used by ExED in the furtherance of its operations and in performance of its obligations under this Agreement. Proprietary Property of ExED also includes ExED work products, reports, templates, studies, specifications, business methods, tools, methodologies, techniques, solution construction aids, analytical frameworks, algorithms, products, documentation, abstracts, and summaries thereof that do not contain or embody the Client’s Confidential Information. Proprietary Property of ExED includes “ExED Core Business Components,” defined as those general skills, know-how, expertise, techniques, methodologies, processes, templates, and business methods that are acquired or developed during the performance of the Agreement and that are related to ExED’s primary business, such as, by way of example, but not of limitation, methodologies and processes for managing school budgets and financial reporting, that do not contain or embody the Client’s Confidential Information. Proprietary Property of ExED also includes “ExED Knowledge Capital,” which means ExED materials existing before the commencement of the Agreement or developed outside the scope of the Agreement that are proprietary to ExED, and all associated intellectual property rights and any enhancements and modifications to such materials, whether or not such enhancements and changes are developed as part of the Agreement.

- w. “Retroactive Services” means services pertaining to (i) a period before the Term of the Agreement, or (ii) prior Fiscal Years under the Agreement. If ExED agrees to provide Retroactive Services during the term of this Agreement, they are described in a separate Exhibit and attached hereto. If ExED agrees to provide Retroactive Services following termination of this Agreement, the Retroactive Services and fees will be described in a separate agreement between the parties.
- x. “School” means each charter school the Client has been authorized to operate by a Chartering Authority, which is operated by the Client and included in the scope of the Services described herein.
- y. “Semiannual Certifications” means the form of time and effort documentation used for the Client’s employees whose salary and benefits are solely charged to a single Federal grant or cost objective.
- z. “Services” means any Basic Services, Additional Services, or Retroactive Services agreed upon by the parties as further described in the respective Exhibits attached hereto.
- aa. “Term” means the period during which this Agreement is in effect between the parties, which shall commence as of the Effective Date and shall terminate upon receipt by ExED of the Client’s Notice of Non-Renewal, unless and until earlier terminated hereof, subject to any provisions which, by their express terms, survive expiration or termination of the Agreement.

2. THE SERVICES

- a. Basic Services. During the Term of this Agreement, ExED will provide the Client with the Basic Services described on Exhibits A, B, C, and/or D, as applicable. ExED shall give the Client a non-exclusive, non-assignable license to use the Proprietary Property of ExED solely for the Client's operations, at no additional cost, during the Term of this Agreement. The Client acknowledges that the Basic Services do not include any services not explicitly included on Exhibits A, B, C, and/or D, as applicable.
- b. Additional Services. The Client may request ExED to provide Additional Services. If ExED agrees to provide Additional Services, the Additional Services will be described in detail in a separate Exhibit to be added to this Agreement and signed by authorized representatives of both parties. Charges, fees, responsibilities, and obligations concerning the Additional Services will be adjusted as described in the separate Exhibit.
- c. Retroactive Services. The Client may request ExED to provide Retroactive Services, provided that such request is (i) made to ExED after May 15th following the applicable Fiscal Year end, and (ii) not the result of ExED’s default in the provision of Services. If ExED agrees to provide Retroactive Services during the term of this Agreement, the Retroactive Services will be described in a separate Exhibit to be added to this Agreement and signed by authorized representatives of both parties. Charges, fees, responsibilities, and obligations concerning the Retroactive Services will be adjusted as described in that Exhibit.
- d. Affiliate Services. ExED does not provide Affiliate Services under this Agreement. The Client shall cause its Affiliates to engage ExED for a separate scope of Affiliate Services or shall manage the financial affairs of its Affiliates without ExED's assistance. If one or more Affiliates have engaged ExED to provide Affiliate Services, and the Client has been

designated to pay for such Affiliate Services (instead of paying higher rent, otherwise required for the Affiliate to pay directly, for example), the Client agrees that ExED's fees for such Affiliate Services will be billed to and due from the Client. This direct billing and payment arrangement will be described in a separate agreement between ExED, the Client, and the Affiliate, or, at ExED's election, a separate Exhibit will be added to this Agreement and signed by authorized representatives of both parties. Any termination or modification applicable to this Agreement (including, without limitation, through a Notice of Non-Renewal or Notices of Terms Supplements, respectively) shall also apply to the rendering of Affiliate Services unless the Affiliate Services are outlined in a separate agreement.

3. PAYMENT AND TERMS

- a. Fees. In addition to any other fees set forth herein, during the Term of this Agreement, the Client shall pay ExED the following fees:
- (i) Basic Fees. The Client shall pay ExED a total of \$13,882.21 per month (i.e., \$166,587 per annum), plus the actual Payroll Provider fees ExED incurs each month, for the Basic Services outlined in Exhibits A, B, C, and/or D, as applicable (the "Basic Fees"). For clarification, the Basic Fees include CALPADS Reporting fees of \$1,475.00 per month (i.e., \$17,700 per annum).
 - (ii) Supplemental Fee Schedule. ExED has established an hourly rate ("Supplemental Fee Schedule") to be charged for Additional Services the Client requests, and ExED agrees to perform, that are outside the Basic services defined in the Agreement. The Supplemental Fee Schedule sets the hourly rate at:

(1)	VP or Director:	\$150.00
(2)	Manager:	\$86.00
(3)	Other Staff:	\$57.00
 - (iii) Other expenses. The Client will reimburse ExED for its actual, reasonable out-of-pocket expenses. These out-of-pocket expenses will not exceed \$150 per month without prior written authorization from the Client.
- b. Payment terms.
- (i) ExED will invoice the Client monthly for services.
 - (ii) Payment is due thirty (30) days from the monthly invoice date.
 - (iii) Payments made after the 30-day period outlined in Section 3(b)(i) above are subject to a late payment penalty equal to a monthly rate of 1%, not to exceed the maximum allowed under applicable law.
- c. Right to Suspend Performance. In the event of default or payment delay greater than thirty (30) days from the invoice date, ExED reserves the right to suspend part or all of its performance of duties under this Agreement, including the rendering of Services, until all amounts for Services that are due and payable are paid in full. In the event the Client disputes all or any portion of the invoice that is due, the Client shall notify ExED in writing within twenty (20) days of receipt of the invoice and initiate the dispute resolution process under Section 10 hereof but shall pay the invoice in full, pending the outcome of such process.

- d. Taxes. Except as expressly stated in this Agreement, ExED and the Client are responsible for any taxes on their respective incomes and for payment and withholding of all applicable taxes, including but not limited to income, property, and sales taxes.
- e. Notice of Terms Supplement. The prices and related charges for the Services are subject to change each year, beginning June 30th of the year following the Effective Date Year. ExED shall deliver a Notice of Terms Supplement each year following the Effective Date Year, which Notice of Terms Supplement shall detail any applicable changes in Service prices and related costs, including without limitation, concerning expense reimbursements, and any other amendments, changes, or supplements to the terms and conditions of this Agreement. If the Client determines not to renew ExED's Services under this Agreement, it shall timely deliver a Notice of Non-Renewal no later than sixty (60) days from delivery by ExED of a Notice of Terms Supplement. Failure by the Client to timely deliver a Notice of Non-Renewal shall be deemed the Client's agreement to renew this Agreement, as modified by the terms and conditions contained in the Notice of Terms Supplement.

4. RELATIONSHIP OF THE PARTIES

- a. Independent Contractors. ExED and the Client are independent contractors. No representations or assertions shall be made nor actions taken by either party that would create any joint venture, partnership, employment, fiduciary, or trust relationship between the parties concerning the subject matter of this Agreement. Except as may be expressly agreed upon in this Agreement or an Exhibit attached hereto, neither party has any authority or power to act as an agent of the other or to enter into any agreement, contract, or commitment on behalf of the other, or to create any liability or obligation whatsoever on behalf of the other, to any third person or entity.
- b. No Benefits. No ExED employee is eligible to participate in any benefits programs offered by the Client to its employees, nor in any pension plans, insurance plans, or other similar plans provided by the Client to its employees.
- c. Employees. Each party will exercise day-to-day control over and supervision of its respective employees, including, but not limited to, hiring, evaluation, promotion, demotion, compensation, employee benefits, discipline, and discharge. All work assignments, instruction, scheduling, staffing, and direction of the Client employees shall be the exclusive province of the Client. Each party is responsible for obtaining and maintaining workers' compensation coverage and unemployment insurance for its employees.
- d. Subcontractors. ExED reserves the right to subcontract the Services with other individuals and businesses. ExED will be responsible for its subcontractors, all payments to subcontractors, and the direction and control of the work to be performed by its subcontractors, if any. All subcontractors, if any, will be required by ExED to comply with the terms and conditions of this Agreement respecting the Client's Confidential Information.

5. THE CLIENT'S OBLIGATIONS

- a. Authorized Personnel. The Client Administrator(s) identified herein are authorized to work with ExED and authorize their staff to work with ExED concerning the Services outlined in this Agreement. In the absence of such designated persons, ExED shall be authorized to communicate with any of the Client Administrators and the presiding officer of the Board.
- b. Principal and Alternative Contact(s). The Board may also identify, in writing to ExED, its key or principal contact, if other than the Client Administrator, who is authorized to receive and disclose Confidential Information and to work with ExED concerning the Services outlined in this Agreement, as well as alternative contact(s) in the event the Client Administrator cannot or should not serve as the Client's contact due to conflict or suspected misconduct.
- c. Coordination and Cooperation.
 - (i) The Client will cause the Client Administrator(s) and other authorized staff members to work closely and cooperatively with ExED to facilitate the effective performance and delivery of the Services. The Client will comply with and respond promptly to all reasonable requests of ExED for information, documents, or actions necessary for the performance of the Services.
 - (ii) The Client staff with access to the myExED Portal will take reasonable steps to maintain the confidentiality of their myExED login credentials. The Client staff will promptly notify ExED in writing if the secrecy of their myExED login credentials has been compromised.
 - (iii) The Client staff will take reasonable steps to ensure the security of the devices used to access the myExED Portal and will use their best effort to promptly notify ExED in writing if a device's security has been compromised.
 - (iv) The Client staff will only use the myExED Portal for work-related activities.
- d. Financial Records and Audit. The Client will obtain an annual audit of its books and records from a state-approved Auditor at the end of each fiscal year and immediately provide ExED with a copy of any annual audit and related reports, notes, or statements.
- e. Grant and Funding Requirements.
 - (i) The Client covenants to comply with all material grant and funding requirements, as the same may impact the rendering of ExED's Services hereunder, including record keeping, reporting, management, financial controls, and policies and procedures.
 - (ii) The Client is responsible for preparing the Semiannual Certifications and/or Personnel Activity Reports to account for wages paid for with federal funds.
- f. Chartering Authority Requirements. The Client covenants to comply with all material requirements, hereunder, as the same may impact the rendering of ExED's Services hereunder, including the adherence to the policies and procedures of the Chartering Authority to the extent applicable to the Client.

- g. The Client Policies and Procedures. The Client covenants to develop, apply, and follow not less than customary and reasonable policies and procedures applicable to human resources, payroll administration, internal financial controls, accounts payable and other disbursements, and, if applicable, competitive bid procedures for vendors.
 - h. Insurance. The Client will obtain and maintain customary and reasonable general liability coverage for its facilities and operations. ExED shall be entitled to request and receive evidence of such coverage.
 - i. Notice and Information. The Client covenants that it will provide ExED with prompt, complete, and accurate notice of and information concerning any material errors in the Client data and the Client's books and records, as well as investigations or inquiries into the Client, its activities, operations and reports by the Chartering Authority or any other governmental authority, to the extent permitted by law. The Client will promptly provide ExED with copies of every report or notice provided to the Chartering Authority or any other governmental agency, including any schedules or exhibits thereto, to the extent such report or notice relates to the Services outlined in this Agreement.
 - j. Designation of ExED. The Client hereby designates employees and subcontractors of ExED whose duties require access to Confidential Information, including personnel and student information, as having a legitimate educational interest under FERPA.
 - k. Protection of Proprietary Property of ExED. The Client shall maintain the confidentiality of all Proprietary Property of ExED and shall not divulge such information to any third parties both during the Term of this Agreement and after its termination except (i) as may be necessary for the discharge of its obligations under this Agreement, and (ii) as required by law. The Client shall take reasonable precautions against disclosure of any Proprietary Property of ExED to any unauthorized person by any of its officers, directors, employees, or agents. The Client shall not directly or indirectly, without the express prior written permission of ExED, use the Proprietary Property of ExED for any purpose except to the limited extent necessary for the conduct of its operations per this Agreement. Upon termination of this Agreement for any reason, the Client shall cease all use of the Proprietary Property of ExED and discard and destroy any tangible portion of the Proprietary Property of ExED in its possession or control.
 - l. Integrity and Financial Responsibility. The Client will act in good faith and alert the management of ExED to any fraudulent activity reasonably related to the Services as soon as the Client becomes aware, to the extent permitted by law. The Client acknowledges that ExED's ability to provide Services is premised upon the Client acting financially prudently, including but not limited to timely approval of balanced budgets and maintaining a positive variance to budget throughout the year to the extent feasible.
6. REPRESENTATIONS AND WARRANTIES OF CLIENT
- a. Organization of the Client. The Client is a California nonprofit public benefit corporation, duly organized, validly existing, and in good standing under the laws of the State of California and eligible for determination as a tax-exempt organization. The Client has all requisite power and authority to own, lease, and operate its properties and to carry on its educational operations as they are now being conducted.
 - b. Corporate Power and Authorization. The Client has full corporate power and authority to execute and deliver this Agreement and to perform its obligations hereunder. The execution, delivery, and performance of this Agreement by the Client have been duly

authorized by all necessary corporate action. This Agreement has been duly executed and delivered by the Client and constitutes the valid and legally binding obligation of the Client, enforceable in accordance with its terms and conditions. The Client need not give any notice to make any filing with or obtain any authorization, consent, or approval of any government or governmental agency to consummate the transactions contemplated by this Agreement.

- c. No Breach. Neither the execution and delivery of this Agreement, nor the consummation of the transactions contemplated hereby, will (i) violate any statute, regulation, rule, injunction, judgment, order, decree, ruling, charge, or other restriction of any government, governmental agency, or court to which the Client is subject or any provision of its Articles of Incorporation, Bylaws, Articles of Organization, Operating Agreement, and/or other organizational documents, as applicable, nor (ii) conflict with, result in a breach of, constitute a default under, result in the acceleration of, create in any party the right to accelerate, terminate, modify, or cancel, or require any notice under any agreement, contract, lease, license, instrument or another arrangement to which the Client is a party or by which it is bound or to which any of its assets is subject.
- d. No Litigation. Other than as disclosed to ExED, there are no pending or threatened legal actions, arbitrations, or other proceedings against the Client, nor are there any pending or threatened proceedings as to unpaid or disputed tax liabilities of the Client which may adversely impact its operations or ability to perform its obligations under this Agreement.

7. REPRESENTATIONS AND WARRANTIES OF ExED

- a. Corporate Power and Authorization. ExED has full corporate power and authority to execute and deliver this Agreement and to perform its obligations hereunder. The execution, delivery, and performance of this Agreement by ExED have been duly authorized by all necessary corporate action. This Agreement has been duly executed and delivered by ExED and constitutes the valid and legally binding obligation of ExED, enforceable in accordance with its terms and conditions. ExED need not give any notice to make any filing with or obtain any authorization, consent, or approval of any government or governmental agency to consummate the transactions contemplated by this Agreement.
- b. No Breach. Neither the execution and delivery of this Agreement nor the consummation of the transactions contemplated hereby will (i) violate any statute, regulation, rule, injunction, judgment, order, decree, ruling, charge, or other restriction of any government, governmental agency, or court to which ExED is subject or any provision of its Articles of Incorporation or Bylaws or (ii) conflict with, result in a breach of, constitute a default under, result in the acceleration of, create in any party the right to accelerate, terminate, modify, or cancel, or require any notice under any agreement, contract, lease, license, instrument or another arrangement to which ExED is a party or by which it is bound or to which any of its assets is subject.
- c. Insurance. ExED will obtain and maintain customary and reasonable comprehensive commercial general liability, professional liability, crime, and cyber liability insurance appropriate to the Services being rendered under this Agreement.

- d. Support Systems, Tools, and Services. Provide secure access to the myExED Portal (myexed.org) so that relevant Client staff can access ExED applications and exchange necessary information.
- e. No Duty to Monitor Compliance with Obligations. In the course of its work, and consistent with the Client's obligations hereunder, ExED may become aware of instances of non-compliance by the Client with its policies, procedures, or other obligations described in Section 5 of this Agreement. ExED may bring such failures to the attention of the Client Administrator or chief executive officer or the presiding officer of the Board but shall have no obligation to do so unless the failure directly and materially affects ExED's ability to carry out its obligations under this Agreement or is the basis for termination of the Agreement for cause.
- f. Confidentiality. ExED shall use commercially reasonable efforts to keep all Confidential Information made available to it under this Agreement confidential to the extent required by law, provided that nothing herein shall be construed as restricting ExED in performing the Services, which requires routine disclosure of such information to Auditors, Chartering Authorities, regulatory agencies, insurance carriers, service providers and suppliers, and the Client. Confidential Information shall be handled by ExED, its employees, and its subcontractors as follows:
 - (i) Except as set forth in Section 7(f)(vi) below, ExED shall not use the Confidential Information disclosed by the Client pursuant to this Agreement for any purpose other than carrying out its obligations under this Agreement.
 - (ii) ExED and any ExED subcontractors granted access to the Client's Confidential Information will take reasonable steps to maintain the confidentiality of the Client's Confidential Information and will notify the Client if the confidentiality has been compromised.
 - (iii) ExED and any ExED subcontractors will take reasonable steps to ensure the security of the devices used by their staff to access the Client Information and will use their best effort to notify the Client if the security of a device has been compromised.
 - (iv) ExED shall maintain reasonable security measures to safeguard the Confidential Information.
 - (v) ExED may, but shall not be required to, destroy the Confidential Information in its possession when no longer needed to carry out the purposes of this Agreement. To the extent such Confidential Information resides only on equipment or in files owned or controlled by ExED, upon termination of this Agreement, ExED shall provide copies to the Client at the Client's expense. ExED shall require its employees and subcontractors to agree to comply with these Standard Conditions for the handling of Confidential Information.
 - (vi) Notwithstanding the foregoing, ExED shall have the right to use the Client's Confidential Information in a non-identifiable way as part of its overall database of information about public charter schools. For example, the Client's salaries may be included in the general information ExED compiles and provides to all of its clients regarding the range of salaries offered by similar schools.

- g. Limited Services Warranty. ExED represents and warrants that it has the requisite personnel, equipment, expertise, experience, and skill to perform its obligations hereunder and provide the Services to the Client in a timely and professional manner.

8. INDEMNITIES, DISCLAIMERS, AND LIMITATION OF LIABILITY.

- a. Subject to the terms of Section 8(d) below, the Client and ExED agree to indemnify each other and hold each other and each other's officers, directors, employees, and agents harmless from and against any direct claims, costs, losses, liabilities and expenses for personal injury and property damage, including reasonable attorneys' fees, attributable to their actions and omissions in violation of the terms of this Agreement, but excluding claims that would not be made but for the gross negligence or willful misconduct of the party seeking indemnification.

- b. Disclaimer of all Other Warranties.

THERE ARE NO WARRANTIES THAT EXTEND BEYOND THOSE EXPRESSLY MADE IN SECTION 7 OF THIS AGREEMENT. ExED DISCLAIMS ALL OTHER REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, REGARDING THE SERVICES, OR ANY THIRD-PARTY SOFTWARE OR HARDWARE USED IN CONNECTION THEREWITH, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

- c. Limited Remedy. The Client's exclusive remedy for a default in the provision of Services hereunder is to (i) provide a written notice detailing the default to ExED and, following review and a determination of fault by ExED, to have ExED perform or reperform the applicable Service at ExED's expense, and/or (ii) to terminate this Agreement in accordance with Section 9(b) below.

- d. Limitation of Liability.

EVEN IF ExED CANNOT OR DOES NOT PERFORM OR RE-PERFORM ANY DEFECTIVE SERVICES, AND THE CLIENT'S EXCLUSIVE REMEDY FAILS OF ITS ESSENTIAL PURPOSE, ExED'S (INCLUDING ITS DIRECTORS, OFFICERS, AND EMPLOYEES') TOTAL AND AGGREGATE LIABILITY, WHETHER ARISING IN TORT, CONTRACT, MISREPRESENTATION, BREACH OF WARRANTY OR FOR ANY OTHER CAUSE OF ACTION AT LAW OR IN EQUITY SHALL NOT EXCEED ExED'S TOTAL AGGREGATE FEES ACTUALLY PAID FOR SERVICES RENDERED PURSUANT TO THIS AGREEMENT DURING THE PRIOR 12 MONTH PERIOD ENDING ON THE DATE THE CLAIM GIVING RISE TO SUCH LIABILITY IS MADE HEREUNDER. IN NO EVENT SHALL ExED BE LIABLE TO THE CLIENT OR ANYONE CLAIMING BY OR THROUGH THE CLIENT FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES SUFFERED BY THE CLIENT OR ANY AFFILIATE OF THE CLIENT, WHETHER OR NOT SUCH DAMAGES WERE OR COULD HAVE BEEN FORESEEABLE TO ExED. NO DIRECTOR, OFFICER, OR EMPLOYEE OF ExED SHALL BE LIABLE TO THE CLIENT OR ANYONE CLAIMING BY OR THROUGH THE CLIENT ON ACCOUNT OF ANY ACT OR OMISSION OF ExED, REGARDLESS OF THE NATURE OF SUCH ACT OR OMISSION OF ExED, OR

THE THEORY OF LIABILITY ASSERTED AGAINST ExED OR SUCH DIRECTOR, OFFICER OR EMPLOYEE OF ExED, EITHER INDEPENDENTLY OR IN A VICARIOUS CAPACITY.

THE LIMITATIONS SET FORTH IN THIS SECTION 8 SHALL APPLY EVEN IF ANY REMEDIES FAIL IN THEIR ESSENTIAL PURPOSE.

- e. Allocation of Risk. The Client acknowledges that the pricing of the Services and the other terms of this Agreement have been set based on the foregoing Sections of this Agreement providing for an agreed allocation of the risk for any default in Services, as between the parties. The Client further acknowledges that the pricing and terms would have been different if there had been a different allocation of such risk.
- f. Survival. The terms of this Section 8 shall survive the expiration or earlier termination of the Agreement.

9. TERM, EXPIRATION AND EARLY TERMINATION.

- a. The Term. This Agreement shall continue in full force and effect during the Term. The Term of this Agreement shall renew and extend automatically for one year, on June 30th of the year following the Effective Date Year, and on each year anniversary thereafter, unless the Client duly delivers a Notice of Non-Renewal to ExED. Notice of Non-Renewals delivered after sixty (60) days from delivery by ExED of a Notice of Terms Supplement shall be deemed to be a termination for convenience on the part of the Client under Section 9(d) below.
- b. Termination for Uncured Breach. If either party to this Agreement materially defaults in the performance of any of the terms of this Agreement, the non-defaulting party may terminate this Agreement by providing written notice of termination to the defaulting party of the nature of the default or material breach of this Agreement and the termination shall be effective thirty (30) days from receipt of notice unless the defaulting party cures such default within said thirty-day period.
- c. Insolvency. In the event that either party is unable to pay its debts when they become due, declares bankruptcy or insolvency, or makes an assignment for the benefit of its creditors, the other party may terminate this Agreement upon written notice.
- d. Termination for Convenience. Either party may terminate this Agreement without cause upon thirty (30) days written notice to the other party. During the notice period, the parties shall cooperate to complete the pending Service work for the current month, and payment for Services hereunder shall be made through the end of the month in which termination occurs. After termination of this Agreement for convenience, the Client may request ExED to provide Retroactive Services pertaining to the Term of the Agreement. If ExED agrees to provide such Retroactive Services, such Retroactive Services and fees will be described in a separate agreement.
- e. Immediate Termination for Cause. ExED may immediately terminate this Agreement in the event it determines that (i) it cannot provide the Services in a timely or professional manner due to the actions or inaction of the Client concerning financial controls, management, or operations, or (ii) the Client has engaged or been accused of engaging in material misconduct inconsistent with ExED's mission or nonprofit purpose; in such event, ExED will cooperate with the Client to transition its duties to the Client's personnel or

another vendor and ExED shall be entitled to payment of its fees and reimbursable expenses for each month ExED is involved with such transition of duties.

- f. Non-Renewal. If the Client timely delivers a Notice of Non-Renewal to ExED ending the Term of this Agreement, ExED shall be entitled to a close-out fee equal to two (2) months' fees for completion of any financial reporting Services pertaining to the last Fiscal Year covered by this Agreement. After termination of this Agreement following delivery of a Notice of Non-Renewal, the Client may request ExED to provide Retroactive Services pertaining to the Term of the Agreement. If ExED agrees to provide such Retroactive Services, such Retroactive Services and fees will be described in a separate agreement.
- g. Other Rights. Subject to the terms of Section 8(c), (i) the rights of the parties to terminate this Agreement are not exclusive of any other rights and remedies available at law or in equity, and such rights are cumulative, and (ii) the exercise of any right or remedy under this Section 9 does not preclude the exercise of any other right or remedy.
- h. Proration of Service Fees Upon Termination. If this Agreement is terminated early, as provided for above in Sections 9(b) through (e), in addition to any fees and other amounts due and owing to ExED as may be outlined in each such Section, ExED's Service fees and expense reimbursements shall be prorated to the date of such termination. ExED shall have the right to payment for all Services rendered and reimbursable expenses incurred up to this Agreement's termination date.

10. DISPUTE RESOLUTION.

Any dispute, controversy, or claim, whether based on contract, tort, strict liability, fraud, misrepresentation, or any other legal theory, arising out of either party's performance of this Agreement (each, a "Dispute") shall be resolved solely in accordance with the terms of this Section 10.

- a. Resolution Sequence. The claiming party, with respect to the Dispute, shall provide written notice of the Dispute to the non-claiming party, with reasonable detail regarding the claiming party's position and supporting facts. The parties shall have their chief executive officers meet and confer in good faith, in person if reasonably possible, within thirty (30) days of receipt of such written notice regarding the Dispute in an effort to resolve the Dispute in a mutually acceptable manner. If the Dispute cannot be settled by good faith negotiation between the chief executive officers of the parties, ExED and the Client will submit the Dispute to the judicial reference process pursuant to California Code of Civil Procedure Section 688, et seq. Any Dispute brought before a forum in which pre-dispute waivers of the right to trial by jury are invalid under applicable law shall be subject to the terms of this Section 10 in lieu of the jury trial waivers otherwise provided for in this Agreement.
- b. Referee Qualifications. The referee shall be a retired California state court judge or an attorney licensed to practice law in the State of California with at least ten (10) years of experience practicing commercial law. The parties shall not seek to appoint a referee that may be disqualified pursuant to California Code of Civil Procedure Section 641 or 641.2 without the prior written consent of all parties.
- c. Referee Selection. If the parties are unable to agree upon a referee within ten (10) calendar days after the thirty (30) day negotiation period referenced above has ended, then the referee

will be selected by the court in accordance with California Code of Civil Procedure Section 640(b).

- d. Reference Procedure. The referee shall render a written statement of decision and shall conduct the proceedings in accordance with the California Code of Civil Procedure, the Rules of Court, and the California Evidence Code, except as otherwise explicitly agreed by the parties and approved by the referee. The referee's statement of decision shall set forth findings of fact and conclusions of law. The decision of the referee shall be entered as a judgment in the court in accordance with the provisions of California Code of Civil Procedure Sections 644 and 645. The decision of the referee shall be appealable to the same extent and in the same manner that such a decision would be appealable if rendered by a judge of the superior court.
- e. Expenses. During the pendency of any Dispute that is submitted to judicial reference in accordance with this Agreement, each of the parties to such Dispute shall bear their own legal expenses and equal shares of the fees charged and costs incurred by the referee in performing the services described in this Section 10. The compensation of the referee shall not exceed the prevailing rate for like services. Following adjudication of a Dispute, the prevailing party shall be entitled to reasonable court costs and legal fees, including customary attorney fees, expert witness fees, paralegal fees, the fees of the referee, and other reasonable costs and disbursements charged to the party by its counsel, in such amount as is determined by the referee.
- f. Equitable Relief and Indemnification. Each of the parties acknowledges and agrees that due to the unique nature of the Confidential Information and the Proprietary Information of ExED, there can be no adequate remedy of law for any breach of its obligations to maintain the confidentiality and security of such information, and that any breach may allow the breaching party or third parties to unfairly compete with the non-breaching party resulting in irreparable harm to the non-breaching party that cannot be adequately compensated for through damages. Therefore, notwithstanding the foregoing provisions of this Section 10, upon any such breach or any threat thereof, the non-breaching party may, at its option, seek temporary, preliminary, and permanent injunctive relief and other provisional or ancillary remedies and, subject to the terms of Section 8(d) hereof, to be indemnified by the breaching party from any loss or harm, including without limitation, actual attorney fees, in connection with any breach or enforcement of the breaching party's obligations to keep the non-breaching party's Proprietary Information and Confidential Information confidential and secure, or the unauthorized use or release of any such Proprietary Information and Confidential Information. Each party will notify the other party in writing immediately upon the occurrence of any unauthorized release or other breach of which it is aware. The obligations of the parties under this paragraph shall survive the expiration or termination for any reason of this Agreement.
- g. Bankruptcy Proceedings. In addition, the foregoing provisions of this Section 10 shall not be deemed to apply to or limit the right of the claiming party to pursue rights against the non-claiming party in a bankruptcy or insolvency proceeding.
- h. Exercise of Rights & Remedies Not A Waiver. The exercise of the rights and remedies set forth in Sections 10(f) and (g), which are not subject to the judicial reference process described in this Section 10, shall constitute a waiver of the right of any party, including, but not limited to, the claiming party in any such action, to require submission to judicial reference the merits of the Dispute occasioning resort to such remedies.

- i. THIS SECTION 10 CONSTITUTES A “REFERENCE AGREEMENT” BETWEEN OR AMONG THE PARTIES WITHIN THE MEANING OF AND FOR PURPOSES OF CALIFORNIA CODE OF CIVIL PROCEDURE SECTION 638.
- j. Limitation on Actions. Any Dispute either party may have against the other with respect to this Agreement must be brought within two years after the cause of action arises. This Section 10 shall survive the expiration or termination for any reason of this Agreement.

11. GENERAL.

- a. Entire Agreement. This Agreement sets forth the entire agreement between the parties hereto, fully supersedes any prior agreements or understandings pertaining to the subject matter hereof, and no change in, modification of or addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by each and all of the parties hereto subsequent to the execution of this Agreement.
- b. Waiver in Writing. During the term of this Agreement, neither party shall be deemed to have waived any right, power, or privilege under this Agreement or any provision thereof unless such waiver shall have been duly executed in writing and acknowledged by the party to be charged with such waiver.
- c. No Implied Waiver. The failure of any party to act or exercise its rights hereunder upon the breach of any of the terms or conditions hereof shall not be construed as a waiver of such breach, nor shall it prevent such party from hereafter enforcing strict compliance with any of the terms and conditions herein set forth.
- d. Communications. Any notice or other communication required by, or permitted to be made by or given to, either party pursuant to this Agreement shall be sent to such party by electronic mail, registered, certified, or express mail, postage prepaid or prepaid courier service, addressed to such party at the address listed on its website or to such other addresses as such party shall designate by written notice given to the other party. It shall be deemed to have been made, given, or provided on the date of receipt.
- e. Assignment; Successors. This Agreement is personal, being entered into in reliance upon and consideration of the skill, qualifications, and representations of, as well as trust and confidence reposed in ExED and its employees and its selected subcontractors. Accordingly, neither this Agreement nor any of its rights or privileges shall be sold, assigned, transferred, shared, or encumbered, by operation of law or otherwise, without the prior written consent of the affected (non-assigning) party, except that ExED may assign this Agreement to an affiliate which ExED controls. Subject to the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.
- f. Force Majeure. Neither party shall be liable for any delay or failure in its performance of any of the acts required by this Agreement, except for the payment of money as and when due, when such delay or failure arises from circumstances beyond the control and without the fault or negligence of such party. Such causes may include, without limitation, acts of God, acts of public enemies, acts of civil or military authority, labor disputes, material or component shortages, embargoes, rationing, quarantines, blockades, sabotage, utility or communication failures or delays, earthquakes, fire, flood, epidemics, riots or strikes. The time for performance of any act delayed by any such event may be postponed for a period equal to the period of such delay. In order to avail itself of rights under this Section 11(f), a party claiming force majeure excusal must provide written notice to the other party of the

circumstances constituting force majeure within fifteen (15) days of their occurrence. The provisions of this Section 11(f) shall not excuse the payment of money by the parties when and as due, regardless of force majeure.

- g. Publicity. The Client may act as a reference for ExED with respect to the Services upon ExED's reasonable request. ExED may issue press releases or identify the Client in marketing materials provided that all references to the Client are fair, accurate, and not misleading and that they are approved by the Client in writing, in advance, in each instance.
- h. Headings. The headings of the several articles and sections are inserted for convenience of reference only. They are not intended to be a part of or to affect the meaning or interpretation of this Agreement.
- i. Governing Law. This Agreement shall be governed by the laws of the State of California, without regard to principles of conflicts of law.
- j. Counterparts. This Agreement (and its Exhibits) may be executed in several counterparts, including electronic counterparts (such as facsimile or .pdf), each of which shall be deemed to be an original, and all of which together shall constitute one agreement binding on all parties hereto, notwithstanding that all of the parties shall not have signed the same counterpart.
- k. Waiver of Jury Trial; Venue. TO THE EXTENT PERMITTED BY LAW, THE PARTIES WAIVE TRIAL BY JURY IN ANY ACTION, PROCEEDING, OR COUNTERCLAIM BROUGHT BY EITHER OF THE PARTIES HERETO AGAINST THE OTHER ON ANY MATTER WHATSOEVER ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS AGREEMENT OR THE SERVICES RENDERED HEREUNDER, AND AGREE THAT ANY SUCH ACTION OR PROCEEDING SHALL BE TRIED BEFORE A COURT AND NOT BEFORE A JURY. TO THE FULLEST EXTENT PERMITTED BY LAW, THE VENUE FOR ANY ACTIONS OR PROCEEDINGS ARISING IN CONNECTION WITH THIS SHALL BE LAID IN LOCAL OR FEDERAL COURTS LOCATED IN LOS ANGELES, CALIFORNIA. THE PARTIES HEREBY WAIVE ANY DEFENSE OF INCONVENIENT FORUM.

12. EXCLUSIONS & ADDITIONS.

- a. The following services, responsibilities, and activities are hereby expressly excluded from the Services, together with any services, responsibilities, and activities by ExED on behalf of the Client not explicitly set forth in the respective Exhibits:
 - (i) Managing or designing human resources processes to ensure the Client's compliance as the employer of record.
 - (ii) Managing or confirming the accuracy of vacation and sick accrual balances.
 - (iii) Identifying or applying for private grants. Should the Client receive a private grant, the Client is responsible for tracking and informing ExED of financial reporting requirements.

- (iv) Developing Local Control and Accountability Plan (LCAP) goals and actions, or identifying actions that contribute to increasing or improving services for unduplicated pupils.
- (v) Drafting the narrative sections of the Budget Overview for Parents.
- (vi) Ensuring compliance for programs paid for with restricted funds, including determining allowable expenses and completing time and effort reporting.
- (vii) Preparing and filing property tax exemption forms.
- (viii) System for Award Management (SAM) registration or renewal registration.
- (ix) Maintaining corporation/limited liability company/non-profit status, including filing Statements of Information.
- (x) Obtaining or renewing liability and workers' compensation insurance.
- (xi) Ensuring Brown Act compliance or providing Brown Act training.

IN WITNESS WHEREOF, the parties hereto execute this Agreement in counterparts as of the Effective Date through duly authorized representatives.

CLIENT:

By: _____

Dated: _____,

Name: _____

Title: _____

ExED:

By: _____

Dated: _____,

Name: Tait G. Anderson

Title: CFO/COO

Exhibit A

School Finance and Accounting Services

(attached if applicable)

Exhibit A – School Finance and Accounting Services

- 1) List of School Finance and Accounting Services. ExED will perform the services outlined below (collectively, the “School Finance and Accounting Services”):
 - A) Budgeting, Financial Reporting, and Forecasting
 - 1) Budget Development.
 - (a) Work with the Client Administrator to develop an annual budget for each School and a multi-year budget, if necessary, beginning in March of each year, for approval by the Client’s governing board no later than June 30th.
 - 2) Budget Revisions
 - (a) Upon the approval of the budget of the State of California as approved and signed by the Governor of the State of California for the current Fiscal Year, ExED will work with the Client Administrator to perform any revisions to the Budget to reflect the legislation adopted, if necessary.
 - (b) Provide annual forecasts, updated monthly, to provide accurate year-end projections.
 - 3) Standard Financial Reports
 - (a) Prepare and email or make electronically available Standard Financial Reports (as defined below), or a subset of Standard Financial Reports approved by the Client Administrator, by the 10th of the month following month-end reconciliation or on a schedule mutually agreed to with the Client. For example, financial reports for September will be available by November 10th.
 - (b) In this Agreement, “Standard Financial Reports” shall mean:
 - (i) Financial Dashboard (excluded from July Financial Package)
 - (ii) Cash Flow Forecast (excluded from July Financial Package)
 - (iii) Financial Analysis (excluded from July Financial Package)
 - (iv) Income Statement
 - (v) Balance Sheet
 - (vi) Check Register
 - (vii) Credit Card Register
 - 4) Financial Dashboard
 - (a) Prepare a dashboard that displays key indicators of financial health – income statement summary with variances and forecast, cash flow charts with actuals and forecast for the year, ADA and enrollment chart with actuals and forecast, a balance sheet summary, and liquidity ratios.
 - 5) Cash Flow Forecast
 - (a) ExED will prepare the Cash Flow Forecast report for each School throughout the year as part of the Standard Financial Reports.
 - 6) Financial Analysis
 - (a) ExED will analyze actual versus budget revenue and expenses and monitor cash flow.
 - 7) Online Reporting
 - (a) Provide online access to year-to-date actuals, annual budget, budget remaining, and other financial and transactional reporting in the myExED client portal.
 - 8) The Client & Board Meetings
 - (a) At least once every quarter, ExED shall prepare and review the Client’s financials with the Client Administrator.
 - (b) Prepare and present the Client’s financial health to the Board as appropriate, but no less

- than once every quarter, including special Board meetings.
 - (c) Prepare and present the Client's financial reports to Finance Committees as appropriate.
 - (d) Provide analytical support and training to assist the Client Administrator in interpreting financial statements and managing the organization's financial challenges.
 - 9) Chartering Authority Financial Reporting
 - (a) Complete and submit all financial reporting required to the Client's Charter Authorizer, including First Interim, Second Interim, Unaudited Actuals, and Preliminary Budget as required by any mandated due dates.
- B) Accounting and Bookkeeping Services
 - 1) General Ledger Maintenance
 - (a) Establish and maintain the Client's general ledger per the account codes mandated by the California Department of Education. ExED will monitor and edit revenue and expenditure account code structure, add program and location codes when needed, and perform regular maintenance.
 - (b) Maintain the general ledger in accordance with GAAP, ensuring all revenues and expenses are recorded and reported accurately.
 - 2) Bookkeeping
 - (a) Record all transactions into the accounting system with appropriate coding to enable the required reporting.
 - (b) Perform lease accounting that complies with the ASC 842 lease accounting standards.
 - (c) Create the payroll journal entry to record detailed payroll expenses in the general ledger, ensuring correct coding.
 - (d) Establish Client-specific tracking codes to support the Client's reporting and budget management needs.
 - (e) Complete the fiscal year-end close.
 - 3) Bank and Balance Sheet Reconciliations
 - (a) Perform monthly reconciliation of all bank accounts.
 - (b) Perform reconciliation of other balance sheet accounts, at a minimum, quarterly: Prepaid/Deposits, Accounts Receivable, Accounts Payable, Payroll Liability, Debt/Loans, and any Other Asset or Liability accounts.
 - 4) Fixed Assets
 - (a) Maintain an inventory of fixed assets over the Client-designated capitalization threshold.
 - (b) Record monthly depreciation entries and update asset values for capitalized items.
 - 5) Accounts Payable
 - (a) Review vendor invoices for proper approval and coding.
 - (b) Issue vendor payments once per week on a schedule mutually agreed to with the Client.
 - (c) Process rush payments in addition to the weekly payment cycle (additional processing fees may apply).
 - (d) Complete 1099s for independent contractors. The Client is responsible for obtaining and submitting to ExED the IRS Form W-9 for all vendors.
 - (e) Process credit card transactions and employee reimbursements based on the information provided by the Client.
 - 6) Accounts Receivable
 - (a) Monitor receipt of revenue to ensure the Client receives all entitlements. Employ reasonable efforts, in partnership with the Client, to pursue collection activities to receive past due funding from government agencies, not including initiating legal proceedings.
 - 7) Training and Support
 - (a) Train school personnel on accounting processes, myExED Portal applications, and

internal control procedures.

C) Audit and Tax Preparation

1) Audit Preparation

- (a) Collect or provide instructions to the Client on how to provide the information required by Auditors for testing and audit report drafting.
- (b) Prepare required schedules (e.g., accrual worksheet, fixed asset ledger, balance sheet account detail, etc.).
- (c) Serve as the point of contact for all communication with the Auditors regarding financial data maintained by ExED.
- (d) Work with and meet with the Client's Audit Committee as needed.
- (e) Prepare the adjusting journal entries as required by the auditors.

2) Tax Preparation

- (a) Prepare and collect the required information for the Auditor to complete the Form 990 federal tax return and Form 199 California Exempt Organization Annual Information Return.
- (b) Prepare sales and use tax returns when notified by the Client that these returns are needed and report the information if provided the necessary access to the relevant tax filing systems.

D) Cash Management

1) Cash Position Reports

- (a) Prepare the Cash Position Report and deliver it to the Client on a schedule and in a format agreed to with the Client. The Cash Position Report summarizes the current bank balance, payments issued, accounts payable balance, and projected short-term cash balances.

2) Loans & Lines of Credit

- (a) Analyze working capital needs and assist the Client in preparing or renewing loan or line of credit applications if needed.
- (b) In the case of state cash deferrals, prepare the application for deferral exemptions if eligible.

3) Invoice Payment

- (a) Manage the timing of invoice payment.

E) Compliance and Fiscal Reporting

1) Categorical Funding Applications

- (a) Prepare funding applications for funding sources identified in the Client's Budget. This includes the following (if applicable): Mandated Block Grant, Consolidated Application (ConApp), the Annual Funding Survey, the PENSEC Report for new/expanding schools, SB 740 Facility Grant Program, and the Facilities Incentive Grant, if the Client is eligible and requests that ExED complete the application.
- (b) Assist with budget/financial sections of the Public Charter Schools Grant Program (PCSGP) and other grant applications, if applicable.

2) Compliance and Fiscal Reporting

- (a) Prepare the preliminary Budget report and submit it to the Chartering Authority in the required format.
- (b) LCAP Reporting
 - (i) Incorporate the Local Control Accountability Plan ("LCAP") expenditure assumptions into the Client's Budget.
 - (ii) Provide Local Control Funding Formula ("LCFF") funding numbers (LCFF Base Revenue, LCFF Supplemental and Concentration, and Minimum Proportionality Percentage) required for the LCAP.

- (iii) Assist with budget estimates related to the actions and services included in LCAP. ExED expects the development of the LCAP to be an iterative, ongoing process developed over multiple months. For each iteration, ExED requires 10 business days to provide budget estimates. If ExED is not provided sufficient time to develop budget estimates or if the Client develops LCAP in a short time frame, ExED may not be able to provide budget estimates, and the Client will need to develop these estimates.
 - (iv) Assist with completing the financial portions of the mid-year and annual LCAP updates.
 - (c) Prepare and disseminate fiscal reports to lenders and creditors as appropriate.
 - (d) Prepare per pupil expenditure section of the School Accountability Report Card (SARC).
 - (e) School Nutrition Program
 - (i) Prepare year-end School Nutrition Program Cost and Revenue reporting.
 - (ii) Assist in preparing the financial components of the School Nutrition Program Administrative Review.
 - (f) Prepare the Every Student Succeeds Act Per Pupil Expenditure Report.
 - (g) Prepare and submit federal and state expenditure reporting as appropriate, including expenditure reporting for categorical funding sources (e.g., ESSER, Arts Music and Instructional Materials Discretionary Block Grant, Expanded Learning Opportunity Program, Proposition 28 – Arts & Music in Schools Program, Learning Recovery Emergency Block Grant, Educator Effectiveness, the Universal Pre-K Planning Grant, Title I, II, III, and IV, After School Educational & Safety program, etc.).
 - (h) Submit Federal Cash Management reports and prepare calculations for interest earned on federal funds.
 - (i) Assist, as appropriate, in preparing the fiscal components of Federal Program Monitoring visits and other compliance monitoring reviews.
- F) Charter Authorizer Support
- 1) Support the Client with financial-related communications with the Charter Authorizer. ExED will:
 - (a) Prepare regular financial reporting (budget and interim reporting).
 - (b) Provide financial documents and reports as requested.
 - (c) In partnership with the Client, prepare the fiscal materials requested for the Client's oversight reviews with the charter authorizer and governmental agencies and participate in oversight reviews.
 - (d) Assist the Client Administrator when meeting with the charter authorizer to discuss the fiscal health and outlook of each Client school.
 - 2) Assist in the charter renewal and material revision process by preparing the required forecasts and cash flow projections.
- G) Strategic Planning
- 1) Partner with the Client Administrator(s) and the Client's board of directors to develop financial strategies to support the Client's long-term success.
- 2) The Client's Obligations. In addition to the obligations of the Client set forth in the Agreement and the other Exhibits thereto, the Client shall have the following additional obligations relating to ExED's provision of the School Finance and Accounting Services:
- A) Financial Records and Audit.
- 1) The Client will maintain customary and reasonably correct, complete, and accurate records and other supporting information enabling ExED to render the Services hereunder. The

Client will deliver all supporting documentation by the monthly close timeline developed by ExED and provided to the Client. If the Client submits the required supporting documentation after the monthly close deadline, ExED cannot guarantee the on-time submission of financial reports for the Client management review and/or Client board meetings.

- 2) The Client covenants to assist ExED in reconciling outstanding invoices and provide ExED with copies or originals of vendor invoices and correspondence, as well as other statements and receipts, per the monthly close deadline established by ExED.
 - B) Bank Accounts. The Client is responsible for notifying ExED of all bank accounts.
 - C) Leases and Fixed Assets.
 - 1) The Client is responsible for notifying ExED of all lease activity (e.g., when the Client enters into a new lease or modifies an existing lease).
 - 2) The Client is responsible for notifying ExED if it disposes of fixed assets.
 - D) Other School Entity Accounting. The Client is responsible for completing the accounting and bookkeeping activities of other school entities (e.g., the Associated Student Body (ASB), the Parent Teacher Association (PTA), etc.).
 - E) Statement of Information. The Client is responsible for submitting the biannual Statement of Information to the Secretary of State.
- 3) Additional Fees
- A) The following services, responsibilities, and activities are available as part of the Services, as requested by the Client in writing, for the additional fees described below:
 - 1) For new charter school petitions, ExED will prepare the budget to be submitted with the petition for an additional fee of \$3,750.
 - 2) Rush Checks/Payments: Rush checks are discouraged and are defined as checks/payments that the Client requests outside of the regular weekly processing schedule. The Client will be allowed one rush check a month with no charge. After that, the Client will be charged a fee of \$40.00 per rushed check. The Client will also be responsible for the cost of any special delivery, if applicable.
 - 3) ExED will charge \$150/hour for work related to securing facility financing (e.g., providing financial analysis, developing financial scenarios, and preparing financial reporting that is required to assist the Client in securing or applying for facility financing).
 - 4) SpendBridge invoice automation features
 - (a) If the Client chooses to use SpendBridge's AI invoicing feature to process invoices automatically, ExED will charge \$1.25 per invoice.

Exhibit B

Payroll Processing and Retirement Reporting Services

(attached if applicable)

Exhibit B – Payroll Processing and Retirement Reporting Services

- 1) List of Payroll Process and Retirement Reporting Services. ExED will perform the services as outlined in the table and further described below (collectively, the “Payroll Processing and Retirement Reporting Services”):

Service	ExED will Perform Service
A. Payroll Processing	Yes
B. Retirement Reporting	
B.1. CalSTRS Reporting	Yes
B.2. CalPERS Reporting	Yes
B.3. Other Retirement Reporting	Yes, if applicable

A) Payroll Processing

- 1) Review the payroll information the Client maintains within the Payroll Provider software in a manner consistent with the information given to ExED, including (i) employee information related to payroll processing and (ii) non-tax payment information, such as voluntary deductions and garnishments.
- 2) Calculate and submit the state payroll tax payments and returns if the Payroll Provider requests/requires assistance in completing the reports it does not file.
- 3) Provide the Client with a payroll schedule for the calendar year, which includes pay periods and deadlines for ExED to receive or confirm from the Client the following information: new hire documentation, personnel change forms, and payroll time data for each respective pay period. The Client is responsible for submitting all payroll-related data by the deadlines established in the Client’s payroll schedule.
- 4) If the Client receives a payroll package and is closed for a school break and cannot receive the payroll package, the Client is responsible for coordinating with ExED to make special delivery arrangements prior to processing payroll.
- 5) Create or review employee earnings, deductions, and benefit codes.
- 6) Process supplemental payroll runs as needed, including supplemental checks for terminations, stipends, and bonuses. Additional fees may apply.
- 7) Process garnishments.
- 8) Set up the coding to track payroll expenses related to restricted grants, Local Control Accountability Plan (LCAP), school sites, etc.
- 9) Provide minimum wage guidance related to state labor laws.
- 10) Assist with general payroll-related questions.

B) Retirement Reporting

- 1) CalSTRS Retirement Reporting
 - (a) Submit the required information monthly to the local county office of education or the designated recipient and comply with all retirement program requirements. This shall also include coordinating the remittance of CalSTRS contributions with the accounting department at the county office of education or the designated recipient.
 - (b) Calculate and report all retirement benefits for CalSTRS in alignment with the information provided by the Client based on employee and payroll data supplied by the Client, unless the Client does not provide the required data. If the Client does not provide the necessary payroll and employee data, ExED will use its knowledge of the respective retirement program to report the necessary information, but cannot guarantee it will comply with all retirement program requirements.
 - (c) In partnership with the Client, assist in researching staff with CalSTRS to ensure proper

membership is established based on retirement regulations.

- 2) CalPERS Retirement Reporting
 - (a) Submit the required information monthly to the local county office of education or the designated recipient and comply with all retirement program requirements. This shall also include coordinating the remittance of CalPERS contributions with the accounting department at the county office of education or the designated recipient.
 - (b) Calculate and report all retirement benefits for CalPERS in alignment with the information provided by the Client based on employee and payroll data supplied by the Client, unless the Client does not provide the required data. If the Client does not provide the necessary payroll and employee data, ExED will use its knowledge of the respective retirement program to report the necessary information, but cannot guarantee it will comply with all retirement program requirements.
 - (c) In partnership with the Client, assist in researching staff with CalPERS to ensure proper membership is established based on retirement regulations.
 - 3) Other Retirement Reporting (e.g., 403B, 401K, 457)
 - (a) Process appropriate employee deductions upon receipt of the proper paperwork from the Client. ExED will submit payment and the contributions report to the applicable retirement company based on the Client's payroll schedule.
- 2) The Client's Obligations. In addition to the obligations of the Client set forth in the Agreement and the other Exhibits thereto, the Client shall have the following additional obligations relating to ExED's provision of the Payroll Processing and Retirement Reporting Services:
- A) The Client will provide all necessary and proper data to ExED for payroll processing and any applicable retirement reporting programs the Client participates in.
 - B) The Client will maintain all original documents related to personnel files or payroll data.
 - C) If necessary, the Client will use and purchase, if needed, commercially reasonable time clocks for timekeeping purposes.
 - D) The Client will sign or has signed a service agreement with the Payroll Provider for the necessary services so that ExED can process payroll using the Payroll Provider's service.
 - 1) The Payroll Provider will file the Client's annual forms W-2/W-3.
 - 2) The Payroll Provider will file the relevant federal and state tax returns. If necessary, the Payroll Provider may request that ExED file the tax returns if it cannot.
 - E) The Client is responsible for ensuring they comply with the Affordable Care Act (ACA) reporting requirements, if applicable.
 - F) The Client will be responsible for all fees the Payroll Provider assesses, whether those fees are paid for by the Client or by ExED. If ExED pays the Payroll Provider fees, ExED will invoice the Client for the fees it has incurred.
 - G) The Client will submit all necessary payroll and time and attendance data within the Payroll Provider's software, which includes ensuring the payroll hours submitted have the correct labor allocation.
 - H) The Client will maintain employee information unrelated to payroll processing within the Payroll Provider's software.
 - I) The Client will work with the Payroll Provider to set up and track any payroll accruals (e.g., vacation, sick, etc.). ExED should be informed of these requests and will assist with this setup where possible.

- J) The Client will approve all final check calculations. ExED will follow the California Labor Code when calculating an employee's final check unless directed by the Client to follow the calculation method commonly used by school districts.
- K) The Client is responsible for providing ExED with accurate health and welfare deductions for each Client employee.
- L) The Client is responsible for all communications with its employees regarding payroll and retirement reporting information. ExED should not be asked to communicate directly with the Client's employees regarding payroll and retirement reporting information.
- M) The Client is responsible for complying with the retirement enrollment and reporting rules for the retirement program(s) in which the Client participates (e.g., CalSTRS, CalPERS) and is responsible for communicating to ExED the following information (it is acknowledged and understood that the Client's failure to timely provide the following information completely and accurately to ExED may impact ExED's ability to timely and accurately perform retirement program reporting, classification and other retirement program-related Services hereunder):
 - 1) A determination of which retirement system a job should be reported to, based on job description and applicable education code(s).
 - 2) Staff job classification and applicable retirement system, per the rules of the respective retirement program(s) as applied to charter schools.
 - 3) Staff eligibility for enrollment into an applicable retirement system, according to the rules of the respective retirement program(s) as applied to charter schools.
 - 4) Details of time worked, pay rates, and wages earned, as necessary for retirement reporting per the rules of the respective retirement program(s).
- N) The Client is responsible for collecting and maintaining accurate retirement enrollment forms for the retirement program(s) in which the Client participates (e.g., CalSTRS, CalPERS).
- O) CalSTRS or CalPERS audits (if applicable).
 - 1) The Client is responsible for managing CalSTRS and/or CalPERS audits.
 - 2) The Client should keep ExED informed of any CalSTRS or CalPERS audit to which it is subject.
 - 3) The Client should share audit findings and documentation received from CalSTRS or CalPERS with ExED, and communicate whether adjustments need to be made.
 - 4) The Client is responsible for collecting the audit documentation/backup requested for any audit finding and sharing this documentation with ExED.
- 3) Additional Fees. The Payroll Processing and Retirement Reporting Services are available as part of the Services for the additional fees described below:
 - A) Payroll
 - 1) Late Payroll Submission: If the Client does not submit payroll information (e.g., timecards and new hire information) by the deadline or submits incomplete information, the Client will be charged a late payroll submission fee of \$145.00 per payroll period.
 - 2) Supplemental Payroll: If the Client provides late, inaccurate, or incomplete information and ExED has to process a supplemental payroll to ensure the Client's employees are paid correctly, the Client will be charged a supplemental payroll fee of \$145.00 per payroll period and a fee of \$57.00 per check if individual checks need to be issued.
 - 3) Prior Period Adjustment: The Client may request ExED to make a prior pay period adjustment to payroll and/or retirement reports for an employee. If ExED agrees to make the requested adjustment, it will charge a fee of \$340.00 per employee. The Client will be

responsible for any additional fees charged by the payroll provider, retirement program, or other 3rd party entities that result from the adjustment.

B) Retirement Reporting

- 1) ExED will charge \$150.00/hour for making prior period CalPERS or CalSTRS adjustments or corrections.

Exhibit C

Data Management Services

(attached if applicable)

Exhibit C – Data Management Services

- 1) List of Data Management Services. ExED will perform the services as outlined in the table and further described below (collectively, the “Data Management Services”):

Service	ExED will Perform Service
A. Attendance Reporting	Yes
B. Nutrition Claims Reporting	No
C. CALPADS Reporting	Yes

A) Attendance Reporting

- 1) Orientation. Provide an orientation to ExED’s Attendance Reporting services in a workshop format.
- 2) Resources. Provide resources to the Client-identified staff responsible for the Student Information System (“SIS”) used by the Client, attendance reporting, and data management.
 - (a) Review data elements specific to Attendance in a workshop format, including CDE updates.
- 3) Prepare PENSEC (if applicable), PENSEC Charter 20-Day (if applicable), P-1, P-2, and P-3/Annual attendance reports from the Client-provided records and submit them to the Chartering Authority as required. As used herein, PENSEC Charter 20-Day and P-1, P-2, and P-3/Annual are defined as follows:
 - (a) “PENSEC Charter 20-Day” means the Charter School 20 Day Attendance Report. This data collection gathers actual average daily attendance (ADA), enrollment, and unduplicated pupil counts from new or expanding charter schools for the first twenty (20) days of instruction.
 - (b) “P-1/P-2/P-3/Annual” means the attendance reports that must be submitted to the State of California for ADA apportionment purposes.
- 4) Prepare and submit monthly attendance reports, if required, to the Chartering Authority.
- 5) Submit monthly attendance revisions as needed and as allowed by the Chartering Authority.

B) Nutrition Claims Reporting

- 1) Orientation. Provide an orientation to ExED’s Nutrition Claims reporting services in a workshop format.
- 2) Resources. Provide resources to the Client-identified staff responsible for School Nutrition Programs.
 - (a) Review data elements specific to School Nutrition Program data relevant to monthly meal claim reporting in a workshop format, including CDE updates.
- 3) Prepare monthly claim information for federal and state meal programs, as appropriate, and transfer information into the Child Nutrition Information and Payment System (CNIPS) based on the Client-provided records.

C) CALPADS Reporting

- 1) Orientation. Provide an orientation to ExED’s CALPADS Reporting services in a workshop format.
 - (a) Discuss CALPADS reporting requirements related to School funding.
 - (b) Review the responsibilities of ExED and the Client.
- 2) Resources. Provide resources to the Client-identified staff responsible for the SIS used by the Client, CALPADS reporting, and data management.
 - (a) Review data elements specific to CALPADS in a workshop format, including Students, Staff, Courses, Discipline, and Attendance.
 - (b) Facilitate troubleshooting in SIS on issues specific to CALPADS.

- (c) Provide support via email, phone, remote assistance, and permitted in-person visits on issues specific to CALPADS.
 - (i) Phone support will be available during regular business hours.
 - (ii) Email requests can be directed to ExED at datamanagement@exed.org.
- 3) Data Integrity. Assess and support data integrity for CALPADS-related data elements.
 - (a) Identify areas for improvement throughout our working partnership and offer guidance or resources for collecting and populating data to meet requirements.
 - (b) Create and/or locate Statewide Student Identifiers (SSIDs) for new students enrolling at the Client. ExED will complete this process as part of monthly attendance reporting.
 - (c) Identify and communicate to the Client any missing required SIS data necessary to complete CALPADS reporting submission. ExED will provide timelines, guidance, and instructions to the Client to address missing and/or required SIS or SEDS data.
 - (i) As used herein, “SEDS” means Special Education Data System or Systems. Special education data is managed via special education information data systems identified by the Client’s SELPA (Special Education Local Plan Area). A SEDS allows centralized management of IEPs (Individualized Education Plans), special education data, CALPADS reporting, and service tracking. Examples of SEDS are Welligent, SEIS (Special Education Information System), and SIRAS (SELPA Information and Records Analysis Support).
- 2) Data Validation & Certification.
 - (a) Validate and extract data from SIS and upload to CALPADS, review and troubleshoot with Client CALPADS validation errors and anomalies, and certify the Client-approved data in CALPADS as required, including the following for each school year during which ExED is rendering Services:
 - (i) Prepare and facilitate the Client’s approval of Fall 1 data.
 - (ii) Prepare and facilitate certification of Fall 2 data.
 - (iii) Prepare and facilitate certification of End of Year 1 data (as applicable)
 - (iv) Prepare and facilitate certification of End of Year 2 data.
 - (v) Prepare and facilitate LEA approval of End of Year 3 data.
 - (vi) Prepare and facilitate certification of End of Year 4 data.
 - (vii) Summarize key data for certification in CALPADS and secure the Client Administrator’s sign-off and approval of CALPADS data reported prior to certification.
 - (viii) Manage CALPADS anomalies, including Multiple Identifiers (MID), Exit Reason Discrepancies (ERD), and Concurrent Enrollments (CCE) within the threshold given by CALPADS for successful certification.
 - (ix) Provide Certified Reports for the Client’s reference and archives.
 - (x) If the Client requests that the CALPADS amendment window be utilized, ExED has the right to charge an additional fee. ExED will notify the Client of any additional fees prior to beginning work.
 - (b) Data integrity and accuracy remain the responsibility of the Client and are acknowledged upon the signature of approval of CALPADS reports and summary data provided by ExED.
- 3) Additional Reporting Support.
 - (a) Provide support and guidance on reporting CBEDS data. As used herein, “CBEDS” means the California Basic Educational Data System, which aims to collect data about schools and districts and aggregate data on students and staff.
 - (i) Troubleshoot any issues with CBEDS extracts/data.

- (ii) Provide a review of any missing required CBEDS data in the SIS or by other means provided to ExED.
 - (iii) Secure the Client sign-off and approval of CBEDS data prior to final submission.
- 2) The Client's Obligations. In addition to the obligations of the Client set forth in the Agreement and the other Exhibits thereto, the Client shall have the following additional obligations relating to ExED's provision of the Data Management Services:
 - A) General
 - 1) Integrity. The Client will act in good faith and alert the management of ExED to any fraudulent activity reasonably related to the Data Management Services as soon as the Client becomes aware, to the extent permitted by law. The Client acknowledges that ExED's ability to provide the Data Management Services is conditioned upon the Client acting in good faith and acting in a commercially reasonable manner.
 - 2) SIS Records. The Client will maintain all data records in SIS. The Client is responsible for maintaining the accuracy of the Client's data records, correcting data errors, and entering new or corrected data in the SIS. The Client is solely responsible for ensuring the accuracy of the data it provides to ExED or maintained in the Client's SIS database. ExED has no responsibility to independently confirm the accuracy of the data it receives from the Client or that is maintained in the Client's SIS database, and has the right to rely on the same. ExED will advise the Client of the data to be corrected to comply with various reporting requirements and may provide data entry templates or instructions. The Client is responsible for correcting the errors or completing the missing data.
 - 3) The Client Policies and Procedures. The Client covenants to develop, apply, and follow no less than customary and reasonable policies and procedures for a charter school applicable to data management, including, but not limited to, enrollment, attendance, eligibility for student participation in free and reduced-price meal programs, and special education.
 - 4) Provide ExED with two accounts with appropriate access to its SIS application.
 - 5) The Client staff understands their responsibility to ensure compliance with the federal Family Educational Rights and Privacy Act (20 U.S.C. §1232g).
 - 6) ExED will utilize software systems such as Box, a third-party organization ExED has contracted with to provide cloud-based file-sharing services, to share confidential student and staff information via a secured system rather than individual emails.
 - 7) ExED will not use any information in the pupil record for purposes other than those required or expressly permitted by the Data Management Services.
 - B) Attendance Records and Reports
 - 1) The Client must take all necessary and proper steps to provide regular, accurate, and timely responses to monthly and period attendance requests.
 - 2) The Client is responsible for taking daily attendance records compliant with the California Education Code. The client must maintain phone logs, tardy logs, Independent Study agreements and work products, and other pertinent information related to appropriate attendance tracking.
 - C) Nutrition Claims Reporting
 - 1) The Client will provide ExED with appropriate access to CNIPS as requested.
 - 2) The Client will provide ExED with the information needed to prepare a monthly meal claim by the 10th of each month.
 - 3) The Client will review the monthly meal claim information ExED has prepared, notify ExED of any discrepancies, and submit the final monthly claim information in CNIPS by submission deadlines.

D) CALPADS Reporting Services.

- 1) Access to State Systems. The Client is responsible for maintaining master accounts with associated usernames and passwords for accessing the CALPADS state system, the CBEDS online reporting system, and any 3rd party systems.
- 2) Coordination and Cooperation. The Client will identify one principal contact who will work with ExED related to CALPADS Reporting Services. The principal contact will be responsible for facilitating requests for records verification and data collection to troubleshoot errors in CALPADS data or other systems for which CALPADS certification is dependent (e.g., SEDS).
- 3) Deadlines. If the Client does not meet the ExED timelines for making data corrections required for CALPADS certification, ExED will not be responsible if the Client is unable to certify on time or if the Client certifies with inaccurate data.
- 4) Provide the ExED Data Management Team Lead with a CALPADS account with LEA Admin-level access. LEA Admin account is the master account and allows for creating users and resetting passwords.
- 5) The Client staff will not directly change CALPADS data without first communicating with and coordinating with ExED, with the exception of updates to special education eligibility and program data (i.e., IEP, services, degree of support, meetings, amendments, etc.).
- 6) The Client will provide CBEDS-ORA login information and return CBEDS School Information Form (SIF) to ExED as requested and within the timeframe established in the request.
- 7) The Client is responsible for the accuracy of their data and acknowledges this responsibility when they review and sign off on the summary data provided by ExED.
- 8) The Client is responsible for uploading all required special education data files from their SEDS to CALPADS in accordance with ExED, CDE, and SELPA deadlines.

E) Data Integrity

- 1) The Client is responsible for the integrity of their data.
- 2) Pupil records remain the property of and under the Client's control unless otherwise required by law.
- 3) Provide an overview to ExED of the Client's data management structure and current processes for collecting, validating, and reporting data.
- 4) Provide time for the appropriate staff to meet to review processes with ExED.
- 5) For all students who enroll and exit the Client, the Client is responsible for ensuring enrollment is entered in the SIS in the correct grade level within the first attendance reporting cycle of the student's enrollment.
- 6) The Client is responsible for notifying ExED if enrolled students have a mid-year grade-level change once enrolled.
- 7) The Client is responsible for notifying the District of Residence of the exited student pursuant to California Education Code §47605(d)(3).
- 8) The Client is responsible for completing any missing data and/or required data and entering the relevant data into the Client's SIS or data entry templates as requested and within the timeframe established in the request to set up the Client's SIS system.
- 9) The Client is responsible for following up with any data discrepancies and notifying ExED once resolved.
- 10) The Client will provide ExED with any requested dates and instructional calendar for school years covered by this Agreement and notify ExED of any changes when they occur.
- 11) The Client will provide ExED with next year's school and grade information for returning students, including any retained students, as required in their SIS, no later than August 15 of each year.

- (a) The Client will identify and properly transfer out non-returning students in the SIS and SEDS.
- 3) Confidentiality and Security. ExED will directly access the Client's SIS and extract data related to the Data Management Services (e.g., student information and staff employment data). Such information shall be considered Confidential Information to the extent it contains any personally identifiable information under FERPA.
- 4) Additional Fees. The Data Management Services are available as part of the Services for the additional fees described below:
- A) ExED will provide orientation workshops (e.g., CALPADS reporting, attendance reporting, etc.) for the Client staff who are hired mid-year and require additional support. ExED will charge the Client \$220 per workshop.
- B) The Client transitions to a new SIS – 1 School
- | | |
|--|---------|
| 1) Transition to Aeries or PowerSchool | \$3,450 |
| 2) Transition to Another SIS | \$5,750 |
- C) The Client transitions to a new SIS – 2+ Schools
- | | |
|--|----------|
| 1) Transition to Aeries or PowerSchool | \$6,900 |
| 2) Transition to Another SIS | \$11,550 |

Exhibit D

Invoice Upload Services

(attached if applicable)

Journey School

Title I School-Level Parental Involvement Policy

The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Program Overview and Eligible Students

Journey School receives Title I, Part A funds and operates a Targeted Assistance Program (TAS) on campus with use of those funds. The Title I services operated by the school are provided to support specific student populations described below, as well as children who are failing, or most at-risk of failing, to meet challenging academic standards. The eligible population for Title I, Part A services in Journey's TAS program are:

- ALL Students who are not yet at grade level at Journey School
- Students who are economically disadvantaged, students with disabilities, migrant students or English learners, are eligible for Title I, Part A services on the same basis as other students selected to receive services under Title I, Part A (ESSA Section 1115[c][2][A]).
- Migrant Students: A student who, at any time in the two years preceding the year for which the determination is made, received services under Title I, Part C is eligible for Title I, Part A services (ESSA Section 1115[c][2][C]).
- Homeless Students: A student who is homeless and attending Journey is eligible for services under Title I, Part A (ESSA Section 1115[c][2][E]).

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Journey School, the following practices have been established:

1. The school convenes an annual meeting to inform parents participating in the TAS about Title I requirements and about the right of parents to be involved in the Title I program.
2. The meeting described above typically take place during the school day. The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.

3. The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.
4. The school provides parents of Title I students with timely information about Title I programs.
5. The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
6. If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.

Building Capacity for Involvement

Journey School engages parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

1. The school provides parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
2. The school provides parents with materials and training to help them work with their children to improve their children's achievement.
3. The school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
4. There are significant opportunities for parent volunteers, and the school has an excellent rate of participation by parents in the classroom.
4. The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as class meeting, Parent Cabinet activities, and school events to encourage and support parents in more fully participating in the education of their children.
5. The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents

understand.

Accessibility

Journey School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.



Prepared for

Journey School
27102 Foxborough
Aliso Viejo, CA 92656

Summary

At the direction of Journey School administrators, Strategic Kids staff are available to continue supporting the school by providing Summer Camp programming during the summer of 2024.

Strategic Kids staff will supervise the students and lead activities during 6 weeks of summer. We can provide camp for up to 120 students per week at \$150 per student per week. All staff will continue to follow school COVID protocols, be Live Scanned and fulfill the requirements set by Journey School. We will run this camp in following Waldorf principals to the best of our ability and include nature walks, arts and crafts, and work books chosen by Mr. Keller. We plan to run the week of 7/15-19, 7/22- 7/26, 7/29-8/2, 8/5-8/9, 8/12-8/16, 8/19-8/23

Below you will find the estimated cost if all 6 weeks have 80 students, 100 students, or 120 students. Each additional student will be at \$133.33 per week per student. Each week may vary and so the final cost may vary depending on enrollment.

# of Students	by Number of Students Weekly Camp	Estimated Cost for 6 Weeks
80 Students	\$150	\$72,000
100 students	\$150	\$90,000
120 students	\$150	\$108,000

Benefits of Strategic Kids

As an existing partner of Journey and many other school districts in Southern California, Strategic Kids is ready to provide all the services in this quote. We will provide:

- Experienced and Live Scanned Strategic Kids Instructors with lots of experience working with children.
- Instructors ready to provide our own high-quality programs.
- Instructors are CPR and First Aid certified and are covered by Strategic Kids Workers Compensation and Unemployment Insurance.
- Strategic Kids also agrees to the below ELOP Requirements-
- A) The contract required the third-party to notify the LEA by the next working day following, and to submit a written report within seven days of, the occurrence of any health- or safety- related issues, including, but not limited to, issues involving criminal background clearances for employees, building safety, and any event specified in subdivision (c) pursuant to Education Code section 8483.4(b).

- B) The LEA required the third party to request from parents or guardians pupil health information, such as whether a pupil has allergies or asthma, before pupil enrollment pursuant to Education Code section 8483.4(d).

Personnel questions or concerns:

Adam Brody - Strategic Kids President

We look forward to continuing services with Journey School in the capacities that best fits the needs of the school.



**2024 Summer
Service Quote**

Page 2

Sincerely,
Strategic Kids



2024_25 School Year Service Quote

After School Program

Page1

Prepared for

Journey School
27102 Foxborough
Aliso Viejo, CA 92656

Summary

At the direction of Journey School administrators, Strategic Kids staff are available to continue support the school by providing Site Instructors and a Site Lead for the after school program for the 2024-25 School Year.

Site Instructors will supervise the students, help with homework, and lead activities. Site Lead will ensure students are safe, transferring from activity to activity and will oversee Site Instructors.

For 40 students, this will include 1 Site Lead, 2 Site Instructors and 1 Site Enrichment each day. On each regular school day (non-minimum day) we will provide 1 Site Lead and 1 Site Instructor for 6 hours per day and 1 Site Instructor for 2.5 hours per day. On each minimum school day all 3 staff members will work for 4.5 hours per day

Regular days dismiss at 3pm and minimum days dismiss at 1pm. We will add on .25 hours to each staff member each day for arriving before the program starts and for cleaning up after programs end.

In addition there will be one day prior to school starting to set up equipment / supplies in a classroom and train staff. Plus 1 day after school ends to clean up the classroom of Strategic Kids equipment / supplies.

All staff will continue to follow school COVID protocols, be Live Scanned and fulfill the requirements set by Journey School.

Title	Hourly Rate
Site Instructor	\$42 / hr
Site Lead	\$49 / hr

TOTAL Estimated Costs for the Year = \$70,882.50

Assuming approximately 132 regular days and 43 minimum days plus 2 extra days of setup/cleanup/training at 2.5 and 4.5 hours

Estimated Costs Breakdown:

Site Lead = 132 days x 2.5 hours per day plus 45 days x 4.5 hours per day = 532.5 hours
x \$49 / hour = \$26,092.50

2 Site Instructors = 132 days x 2.5 hours per day x 2 instructors
plus 45 days x 4.5 hours per day x 2 instructors = 1065 hours x \$42/ hour = \$44,730

The above pricing includes set up time prior to program starting and clean up time after program ends. We can provide these services each school day during the 2024-25 school year and are also available during holidays as needed and requested by Journey School.

Other Pricing

- Supply costs will be invoiced as needed. Approximate yearly total- \$1000

As an existing partner of Journey and many other school districts in Southern California, Strategic Kids is ready to provide all the services in this quote. We will provide:

- Experienced and Live Scanned Strategic Kids Instructors with lots of experience working with children. - Instructors ready to provide our own high-quality programs.
- Instructors are CPR and First Aid certified and are covered by Strategic Kids Workers Compensation and Unemployment Insurance.

Strategic Kids also agrees to the below ELOP Requirements

a. The contract required the third-party to notify the LEA by the next working day following, and to submit a written report within seven days of, the occurrence of any health- or safety- related issues, including, but not limited to, issues involving criminal background clearances for employees, building safety, and any event specified in subdivision (c) pursuant to Education Code section 8483.4(b).

b. The LEA required the third party to request from parents or guardians pupil health information, such as whether a pupil has allergies or asthma, before pupil enrollment pursuant to Education Code section 8483.4(d).

We look forward to continuing services with Journey School in the capacities that best fits the needs of the school.





Prepared for

Journey School
27102 Foxborough
Aliso Viejo, CA 92656 January 9th, 2025 revised May 17th, 2025

Summary

At the direction of Journey School administrators, Strategic Kids staff are available to continue supporting the school by providing Summer Camp programming during the summer of 2025.

Strategic Kids staff will supervise the students and lead activities during 6 weeks of summer. We can provide camp for up to 120 students per week at \$150 per student per week. All staff will be Live Scanned and fulfill the requirements set by Journey School. We will run this camp in following Waldorf principals to the best of our ability and include nature walks, arts and crafts, and work books chosen by Mr. Keller. We plan to run the week of 7/14-18, 7/21- 7/25, 7/28-8/1, 8/4-8/8, 8/11-8/15, 8/18-8/22

Below you will find the estimated cost if all 6 weeks have 80 students, 100 students, or 120 students. Each week may vary and so the final cost may vary depending on enrollment.

Pricing Sample

	Weekly Camp Rate Per Student	Estimated Cost for 6 Weeks
80 Students	\$160	\$76,800
100 students	\$160	\$96,000
120 students	\$150	\$108,000

Benefits of Strategic Kids

As an existing partner of Journey and many other school districts in Southern California, Strategic Kids is ready to provide all the services in this quote. We will provide:

- Experienced and Live Scanned Strategic Kids Instructors with lots of experience working with children.
- Instructors ready to provide our own high-quality programs.
- Instructors are CPR and First Aid certified and are covered by Strategic Kids Workers Compensation and Unemployment Insurance.

- Strategic Kids also agrees to the below ELOP Requirements.
- A. The contract required the third-party to notify the LEA by the next working day following, and to submit a written report within seven days of, the occurrence of any health- or safety- related issues, including, but not limited to, issues involving criminal background clearances for employees, building safety, and any event specified in subdivision (c) pursuant to Education Code section 8483.4(b).
- b. The LEA required the third party to request from parents or guardians pupil health information, such as whether a pupil has allergies or asthma, before pupil enrollment pursuant to Education Code section 8483.4(d).

Personnel questions or concerns:

Adam Brody - Strategic Kids President

Independent Education Evaluation (IEE) Policy – Journey School

An Independent Educational Evaluation (IEE) is defined as a special education evaluation conducted by a qualified examiner who is not employed by Journey School. This IEE policy outlines considerations and guidelines for parents and staff to appropriately complete the process of an IEE.

DEFINITION OF TERMS

The following definitions apply for the purposes of this document:

Independent Educational Evaluation	An evaluation conducted by a qualified examiner who is not employed by a responsible local educational agency (LEA) or district.
Public Expense	The LEA/district either pays for the full cost of the evaluation or ensures that the evaluation or evaluation components are otherwise provided at no cost to the parent.
Local Education Agency (LEA)	In general, this is a reference for each school district, county office of education, and charter schools providing a public education. LEA and Journey School are interchangeable through this policy.
Parent	<ul style="list-style-type: none">• A child's biological or adoptive parent• A child's foster parent, if the authority of the biological or adoptive parents to make educational decisions specifically has been limited by court order. <i>34 CFR 300.30(b)(1) or (2)</i>• A guardian generally authorized to act as the child's parent, or authorized to make educational decisions for the child, including a responsible adult appointed for the child (Welfare and Institutions Code 361 and 726).• An individual acting in the place of a biological or adoptive parent, including a grandparent, step parent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare.• A surrogate parent who has been appointed. <i>Government Code 7579.5 or 7579.6; 34 CFR 300.519; United States Code 20 1439(a)(5)</i>

When does a parent have the right to obtain an IEE?

The parent/guardian has the right to obtain an IEE at public expense when the parent disagrees with the assessment obtained by the LEA. 34 CFR §300.502(b). However, the LEA may initiate a due process hearing to show that its evaluation is appropriate 34. CFR §300.502 (b)(2)(i). If the LEA initiates a hearing and the final decision is that the LEA's assessment is appropriate, the parent has the right to an IEE, but not at public expense. 34 CFR § 300.502 (b)(3).

The LEA is not responsible for providing or reimbursing an IEE when parents merely feel the need for additional information about their child, and which is not based on a disagreement with LEA assessment results or individualized education program (IEP) team findings. Further, when multiple IEE reports are obtained by the parents in the same assessment areas, the LEA is not required to reimburse the cost of more than one IEE in any one area assessed when the parent disagrees with an assessment previously conducted by the LEA.

In addition, an LEA is not legally obligated to fund the IEE or file for a due process hearing to defend its assessment if the parents wait more than two years after the LEA's assessment to request an IEE.

Who conducts IEEs?

Upon request for an IEE, the LEA will provide information to parents regarding where an appropriate IEE may be obtained. CFR 34 § 300.502 (a)(2). The IEE examiner must meet LEA qualifications to be at public expense. 34 CFR § 300.502(e).

What is required for an IEE at public expense?

Federal regulations require that whenever an IEE is to be provided at LEA expense, the criteria under which the evaluation is obtained, including the location of the evaluation and the qualifications of the examiner, must be the same as the criteria that the LEA uses or would use when performing a similar evaluation. 34 CFR §300.502(e). The following criteria apply to both IEEs and assessments prepared by the LEA.

- The assessment must be completed in a public school or other appropriate setting.
- The assessment must be completed by a qualified examiner certificated and/or licensed by the state of California in the area assessed in the evaluation.
- The parent must be provided an assessment plan clearly stating it is an IEE* and explaining the types of assessments to be conducted in language easily understood and in the primary language or other mode of communication of the parents unless clearly not feasible to do so.

IEE GUIDELINES AND PROCEDURES

Parents shall have at least 15 calendar days after receiving the assessment plan to give or withhold consent for assessment.

- The assessment must be selected and administered in the child's primary language or other mode of communication unless the assessment plan indicates why it is not clearly feasible to do so.

- Tests and other assessment materials shall have been validated for the specific purpose for which they are used; must be administered by trained personnel; and must be tailored to assess specific areas of educational need.
 - A written report of the IEE assessment results shall be provided to the parent/guardian and LEA prior to the IEP team meeting.
 - The IEE assessment results must be considered by the IEP team at the child's IEP team meeting. (Note: The LEA will consider the results of any private assessment provided by the parents in planning the educational program of the student. Consideration of such information however, does not make the LEA liable for IEE reimbursement, nor is it an indication that the LEA agrees with the result of that assessment.)
- * Although nothing in IDEA mandates that an IEE requires an assessment plan to be completed, it is a good rule of thumb to indicate on the assessment plan that it is for an IEE and to ensure consent by the family. This does not mean that the assessment must be completed in within 60 days, but is for identifying all assessments and for consent purposes.

Steps to be Followed by Parents Requesting an IEE at Public Expense

1. A parent/guardian of a child with an identified or disputed disability needs to contact the LEA Special Education Director for assistance in requesting an IEE. Please advise the parent to provide this request in writing. The inclusion of the following will assist in providing an appropriate assessment:
 - a) Specific areas of disagreement or disputed in LEA evaluation; and
 - b) A list of desired assessment areas, issues or questions with the LEA's assessment to be addressed by the IEE.
2. Upon receipt of the request, the LEA will provide parents with a copy of the Independent Educational Evaluation (IEE) Guidelines: A Brochure for Parents and a list of evaluators. If a specific IEE evaluator is desired, the name must be provided so that the LEA may:
 - a) Verify the qualifications, certifications and/or license of the evaluator;
 - b) Determine that the fee rate for the IEE is within the limits specified in this document; and
 - c) Initiate and negotiate a contract with the evaluator.

NOTE: The LEA may negotiate a rate above or below those listed herein.

3. Administration will provide Prior Written Notice stating whether the LEA is providing or denying the IEE Assessment. If they are providing an assessment at public expense, an Assessment Plan shall be attached. If they are denying the assessment, the LEA should file for Due Process to defend its own report.

Criteria for Obtaining an IEE at Public Expense

1. The IEE must be administered by the evaluator in the same type of location and /or setting as that used by the LEA in providing similar evaluations. 34 C.F.R §300.502(e). If the LEA evaluation included classroom observations, the IEE evaluator will be given access to the classroom.
2. The IEE must be provided by an evaluator who holds equivalent certifications, licenses, or other qualifications that would be required of the LEA staff providing similar evaluations. 34 C.F.R §300.502(e)
3. The IEE evaluator must be located within a 60-mile radius of the LEA, unless prior written approval is obtained by the LEA
4. IEE evaluators must comply with all state and federal requirements. 34 C.F.R §300.502(e).
5. The IEE provider must provide the LEA with a copy of their report at least five days prior to the IEP team meeting. The report must contain all necessary assessment and eligibility sections. The report must include the evaluator's name, title, license and/or certification number, and an original signature of the evaluator that completed the IEE. Please note that ONLY the LEA will provide the family with a copy of the report.
 - a) The original assessment protocols should be attached to the IEE report.
 - b) The results of the independent evaluation will be considered in the identification, program decisions, and educational services to be provided to the student with disabilities as required by the Individuals with Disabilities Education Act and/or Section 504 of the Rehabilitation Act of 1973.
 - c) Independent Educational Evaluations will not control the decisions in the LEA's recommendations.

Criteria for Determination of IEE Fee

1. The LEA will pay a fee that is routine and reasonable for the IEE, similar to those performed by qualified professionals in the local area or comparable to those costs that the LEA incurs when it uses its own employees or contractors to perform a similar assessment. Routine and reasonable fee is based on an average of a random sampling of fees charged by professionals providing the service in the LEA's area.
2. An excessive fee is defined as one that is more than 25% higher than the routine and reasonable rate for an IEE within a 60-mile radius of the student's LEA of residence, unless the LEA provides prior written approval.
 - a) Parents will be allowed the opportunity to demonstrate to the LEA that unique circumstances justify IEE reimbursement that does not fall within the above criteria.
 - b) When an IEE evaluator has a sliding scale fee based on parent income, the LEA will reimburse only an amount not to exceed what the parents were charged.
3. When travel is negotiated as part of the contract, any travel costs for evaluators or parents may not exceed the LEA's established rates for travel.
4. Any expenses beyond that directly related to preparation of the evaluation (i.e., food, lodging, transportation, etc.) are not covered in the cost of the independent evaluation.

Steps for Parents Seeking Reimbursement For Unilaterally Obtained IEEs

1. The LEA will not consider a parent request for payment for a unilateral parent-initiated IEE unless the LEA receives a request within a reasonable time after receipt of the results of the evaluation.
2. Once approved, the parent/guardian must submit an original billing form to the LEA for reimbursement.
 - a) Before any reimbursement is made, all criteria discussed in this policy must be met and the written evaluation report received.
 - b) The LEA will deny payment of an IEE conducted by an evaluator who does not meet the minimum qualifications as defined elsewhere in this policy.
 - c) The LEA will deny payment for an IEE that does not meet the minimum state and federal criteria for educational identification of a disability discussed in the IEE.
3. Upon request for LEA reimbursement for a unilaterally parent-initiated IEE, the LEA may request a due process hearing to prove its own evaluation is appropriate.

Criteria for Determining if Private Insurance can be Accessed

When insurance will cover all or part of the costs of the independent evaluation, the LEA will request that the parents voluntarily have their insurance pay the independent evaluation costs covered by their insurance. However, parents will not be asked to have insurance cover independent evaluation costs if such action would result in a financial cost to the parents not reimbursed by the LEA, including, but not limited to the following:

1. A decrease in available lifetime coverage or any other benefit under an insurance policy;
2. An increase in premiums or the discontinuance of the policy; or
3. An out-of-pocket expense such as payment of a deductible amount incurred in filing a claim.

Negotiating Fees for Independent Evaluation

When the LEA is negotiating the fee for an independent evaluation to be conducted at public expense, the following should be included in the fees:

- Cost to conduct Assessment
- Mileage
- Developing a written report
- Providing copies of the report to the parent and school
- Attending the IEP meeting

CRITERIA OF INDEPENDENT EDUCATIONAL EVALUATORS

Local Limitations for Evaluators

Evaluators must be located within 60-mile radius of the LEA of Residence. Evaluators outside of this area will be approved only on an exceptional basis if the parents can demonstrate the necessity of using personnel outside the specified area. Parents must receive prior written notice from the LEA for IEE conducted outside of the approved area. Unless an out of the area evaluation is required for the student to receive an IEE, costs beyond the evaluation (i.e. food, lodging, transportation, etc.) are not covered.

Minimum Qualifications for Evaluators

All assessments must be conducted in accordance with all requirements of Federal and State law including, but not limited to, observing the student in the appropriate setting (EC §56327) and conducting evaluations in accordance with EC §56320. Evaluators must meet the following credentialing criteria. All assessments, including all tests and subtests, must be conducted by persons competent to perform the assessment as determined by the LEA (EC §56322).

Guidelines for Determining Qualifications

Disclaimer: the SELPA is not endorsing the providers or responsible for any liability. It is recommended when selecting an individual educational evaluator, you request a copy of their résumé, two references by LEAs and itemized cost for the evaluation including writing the report and attending the IEP meeting. Prior to making the final selection of an IEE, the LEA should review the résumé to ensure proper licensure and/or credential and contact the references provided. Additionally, an LEA may require that any examiner meet the LEA requirements for any school employee who works with children (i.e. TB testing, fingerprinting, background search, insurance), as well as any other contract requirements enforced by the LEA.

MINIMUM QUALIFICATIONS FOR EVALUATORS

Type of Assessment	Minimum Qualifications
Academic Achievement	Certified Special Education Teacher, or Licensed Educational Psychologist, or School Psychologist (Credentialed)
Adaptive Behavior	Licensed Educational Psychologist, or Certified Special Education Teacher, or School Psychologist (Credentialed)
Assistive Technology	Certified or Licensed Speech/Language Pathologist, or Certified Special Education Teacher, or Certified Assistive Technology Specialist or Occupational Therapist
Auditory Acuity	Licensed or Certificated Audiologist
Auditory Perception (CAP)	Licensed or Certificated Audiologist
Auditory Processing	School Psychologist, or Certified or Licensed Speech/Language Specialist
Cognitive	Licensed Educational Psychologist, or School Psychologist (Credentialed)
Behavioral Assessment	Licensed Educational Psychologist, or Certified Special Education Teacher, or School Psychologist (Credentialed), or Board Certified Behavior Analyst (BCBA)
Health	Licensed Physician, or Certified School Nurse
Motor	Licensed Physical Therapist, or Registered Occupational Therapist, or Adaptive Physical Education Specialist
Neuro-psychological	Neuropsychologist and Licensed Educational Psychologist or School Psychologist (Credentialed) + education training and experience in administration and interpretation of neuro-psychological assessment instruments
Occupational Therapy	Registered Occupational Therapist
Physical Therapy	Licensed Physical Therapist
Speech and Language	Certified or Licensed Speech/Language Pathologist
Social/Emotional	School Psychologist (Credentialed), or Social Worker (LCSW), or Licensed Psychiatrist, or Licensed Psychologist, or Licensed Educational Psychologist, or Clinical Psychologist
Transition/Vocational	Licensed Educational Psychologist, or Certified Special Education Teacher, or School Psychologist (Credentialed)
Vision (Functional)	Certified Teacher of the Visually Impaired
Visual Perception	Resource Specialist (Credentialed), or Licensed Educational Psychologist, or School Psychologist (Credentialed), or Ophthalmologist, or Optometrist

The LEA should ensure there is no conflict of interest between the evaluator and service provider. After completing an independent educational evaluation, it is not recommended the independent evaluator or their agency provides the services recommended by the IEP Team.

COST OF ASSESSMENT BY TYPE

Costs above these amounts may be approved if the parent is able to demonstrate that unique circumstances justify going outside the LEA's fee parameters and parents obtain prior written approval from the LEA. These guidelines and costs are to assist you with negotiating with the assessors, on a case-by-case basis, based on the student's individual needs. LEAs are encouraged to negotiate rates for partial assessments, if a complete assessment is not required.

The total costs of an independent multidisciplinary are guided by the following rate limits:

	<i>Rate Limits</i>
Full Psychological Evaluation (includes cognitive, academic achievement, adaptive behavioral, social emotional)	\$4000
<i>Assistive Technology/Augmentative and Alternative Communication</i>	\$1200
<i>Central Auditory Processing (CAPD)</i>	\$1000
Neuro-psychological (Includes cognitive and academic)	\$5000
Occupational Therapy (Includes sensory and motor)	\$1500
Physical Therapy	\$1500
Speech and Language	\$1750
Transitional/Vocational	\$1500
Behavioral Assessment (FBA-BCBA)	\$2000
Vision (Includes acuity and processing)	\$1750

Prepared for

Journey School
27102 Foxborough
Aliso Viejo, CA 92656

Summary

At the direction of Journey School administrators, Strategic Kids staff are available to continue supporting the school by providing Paraeducators during the school day for the 2025-26 School Year. For regular days staff will work 7.5 hours and on minimum days staff will work 5.5 hours. We can provide the requested 8- 10 paraeducators. The below quote is for 10 paraeducators but Strategic Kids will only invoice for the actual hours worked.

Duties of Paraeducators can include: Assisting in Special Education, One on one support, Assisting individual classroom teachers, small group supervision, help with lunchtime supervision, after school supervision, facilitate activities during recess times, after school instructional aides, supervise and assist with learning from Specialty Teachers, provide teachers with breaks as needed for planning preparation, collaboration, etc. Paraeducators can also substitute teach as needed and requested by Journey School.

Whatever the need of Journey is - we will serve the school by meeting those needs. We are super flexible and have paraeducators ready to step in these roles. All staff will be Live Scanned and fulfill the requirements set by Journey School.

Pricing of Paraeducators

Title	Hourly Rate
Paraducator	\$35 / hr

TOTAL Estimated Costs for the Year = \$434,525

Assuming approximately 132 regular days and 43 minimum days, plus 2 training days of 7.5 hours

Estimated Costs Breakdown:

10 Paraeducators = 134 days x 7.5 hours per day x 10 Paras plus 43 days x 5.5 hours per day x 10 Paras =
12,415 hours x \$35hour = \$434,525

If needed and requested, we can add extra paraeducators at the estimated annual cost of \$42,211

Breakdown: 1 Paraeducator = 134 days x 7.5 hours per day, plus 43 days x 5.5 hours per day = 1,241.50
hours x \$35 / hour = \$43,452.50

In addition, Strategic Kids can provide CBEST Certified Substitute teacher at the below rate: This is for a minimum shift of 4 hours.

Title	Hourly Rate
Substitute Teacher	\$45 / hr

Benefits of Strategic Kids

As an existing partner of Journey and many other school districts in Southern California, Strategic Kids is ready to provide all the services in this quote. We will provide:

- Experienced and Live Scanned Strategic Kids Instructors with lots of experience working with children.
- Instructors ready to provide our own high-quality programs.
- Instructors are CPR and First Aid certified and are covered by Strategic Kids Workers Compensation and Unemployment Insurance.

Personnel questions or concerns:

Adam Brody - Strategic Kids President

We look forward to continuing services with Journey School in the capacities that best fits the needs of the school.

Sincerely,
Strategic Kids

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

NAME	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO/NOTES
ADMINISTRATION and STUDENT SUPPORT			
Gavin Keller	Executive Director	Salary/Exempt BENEFITS	
Shelley Kelley	Education Director	Salary/Exempt BENEFITS	
Amanda Simmons	Independent Study Director	0.25 FTE (.5 Teacher) Salary/Exempt BENEFITS	
Grace LaHatt	Office Manager and HR Specialist	Salary/Exempt BENEFITS	
Kris Reynolds	Admin Asst: Enrollment, Communication, After School Programs Coordinator	Salary/Exempt BENEFITS	
Shoon O'Neill	Admin Asst: Registrar, Attendance, Reception	Salary/Exempt BENEFITS	
Janet Gates	Information Technology Specialist and Office Support	Salary/Exempt BENEFITS	
Gaylen Corbett	Admin Assistant: Business Specialist/Accounts Payable	Salary/Exempt BENEFITS	
Jenny Wilkes	Admin. Assistant: School Nurse	Hourly/Non-Exempt	Substitute when needed
Delaney Stelman	Admin Assistant: School Nurse	Contract with Brightstar Care	
Cadence Lusinsky	Counselor	Salary/Exempt BENEFITS	
Emily Landrum	Counselor	FTE Salary/Exempt BENEFITS	
Jaime Lloyd	Receptionist/Communication Support	Hourly /Non-Exempt BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Vivienne Benjamin	Social Media and Event Support	Hourly /Non-Exempt/Part time	
TBD	Counselor Intern	Contract/MOU with local Universities	No cost - Interviewing candidates

MAIN CLASS TEACHERS	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
April Martin	Main Class Teacher	F/T, Salary/Exempt	
Hellene Brodsky-Blake	Main Class Teacher	F/T, Salary/Exempt	
Jill Murphy	Main Class Teacher	F/T, Salary/Exempt	
Fiona Kephart	Main Class Teacher	F/T, Salary/Exempt	
Amanda Simmons	Independent Study Teacher	.5 F/T, Salary/Exempt	At employee request, reduced role to .75 FTE including admin duties
Lindsey Ponzo	Independent Study Teacher	F/T, Salary/Exempt	
Kayla Pennington	Main Class Teacher	F/T, Salary/Exempt	
Kelli Garcia	Independent Study Teacher	F/T Salary/Exempt	
Lisa O'Neill	Independent Study Teacher	F/T, Salary/Exempt	
Kelly Larson	Main Class Teacher	F/T, Salary/Exempt	
Dennis Kephart	Main Class Teacher	F/T, Salary/Exempt	
Stacy Kinney	Main Class Teacher	F/T, Salary/Exempt	
Jeannie Lee	Main Class Teacher	F/T, Salary/Exempt	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Andrew Goetz	Main Class Teacher	F/T, Salary/Exempt	
Julia Cameron	Main Class Teacher	F/T, Salary/Exempt	
Rita Kandel	Main Class Teacher	F/T, Salary/Exempt	
Kristi Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Jennifer Tarr	Main Class Teacher	F/T, Salary/Exempt	
Chandler Boyer	Main Class Teacher	F/T, Salary/Exempt	Not returning
Paul Breazeale	Main Class Teacher	F/T, Salary/Exempt	
Heather Boley	Main Class Teacher	F/T, Salary/Exempt	
Jess Johnston	Main Class Teacher	F/T, Salary/Exempt	
Katie Blacker	Main Class Teacher	F/T, Salary/Exempt	
Adam Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Maisony Schendel	Main Class Teacher	F/T, Salary/Exempt	Not returning
Catherine Ji	Main Class Teacher	F/T, Salary/Exempt	Short Term Staff Permit and Intern CA Credential Programming
TBD	Main Class Teacher	F/T, Salary/Exempt	Interviewing candidates

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

CERTIFICATED INSTRUCTIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Suzanna Bortz	Remedial Support Lower Grades	16 periods contact 5 prep HOURS DEPENDENT ON TITLE I FUNDING	
Erin O'Neill	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Lindsey LaFleur	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Pam Klevit	Elementary Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Miscellaneous	Guest Teachers/Subs.	As needed EXEMPT	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Special Education	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Caryn Kaufman	Special Education Program Specialist (Administrator)	Salary/Exempt BENEFITS	
Alyson Wunderlich	Education Specialist	Salary/Exempt BENEFITS	
Grace Stewart	Education Specialist	Salary/Exempt BENEFITS	
Ashley Grey	Education Specialist	Salary/Exempt BENEFITS	
TBD	Education Specialist	Salary/Exempt BENEFITS	Interviewing candidates (Due to Increase in # of anticipated IEPs – new enrollment)
Alyse Eckstrom	Speech Language Pathologist	Salary/Exempt BENEFITS	
Savannah Diasdado	Speech Language Pathologist Assistant	Salary/Exempt – PART TIME BENEFITS	New Hire
Dee Marzal	Occupational Therapist	Salary/Exempt – Part Time (16-20 hours)	
Paraprofessionals	Paraprofessionals	NA – Full time (30 hours)	Contract with Strategic Kids
Lisa Ryan	School Psychologist	NA – Part Time	Contracted Service with Effectual Education
Christina Gabrielson	School Psychologist	NA – Part Time	ADDITIONAL PSYCH NEEDED DUE TO INCREASE IN SPECIAL EDUCATION NUMBERS AND RELATED ASSESSMENTS - Contracted Service with Effectual Education
Kimberly Smith	School Psychologist	NA – Part Time	ADDITIONAL PSYCH NEEDED DUE TO INCREASE IN SPECIAL EDUCATION NUMBERS AND RELATED ASSESSMENTS - Contracted Service with Effectual

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

			Education
Various	Specialized Services (Vision Therapy, Audiology, Assistive Technology, etc)	NA – Part Time	Contracted Services with Effectual Education and BrightStar Care

SPECIALTY Teachers	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Lindsay Fredrickson	Festival support and music teacher mentor	20 hours for 9 weeks of school year	Mentorship role concludes
Samira Kasraie	Music Teacher Grades 1-3 and 7 th /8 th music elective	16 classes 8 prep 8 hours music support in main lesson BENEFITS	Resignation effective 6/13/25
TBD	Music Teacher Grades 1-3 and 7 th /8 th music elective	16 classes 8 prep 8 hours music support in main lesson BENEFITS	Interviewing candidates
Brandon Wickes	Garden Instructor	12 classes 6 prep 12 hours maintaining gardens BENEFITS	
Devan Steele	Strings	14 classes 7 prep 3 hours music dept. coordination	
Billy Alexander	Music Elective: Guitar	2 classes 1 prep	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Nicola Wellner	Handwork Grades 5-8	18 classes 9 prep 3 hours specialty program coordination 2 hours assisting Independent Study BENEFITS 50-75 hours annually to work with Parent Cabinet to plan Harvest Faire – reimbursed by PC through their general/annual contribution to the school budget.	
Amanda Hammond	Handwork Grades 1-4	18 classes 9 prep 2 hours assisting Independent Study BENEFITS	
Tania Marquez	Lower Grades Art Enrichment and 7 th /8 th Grade Visual Arts	16 classes 8 prep BENEFITS	
Joy Halverson	Games/ Movement	18 classes 9 hours prep BENEFITS	
Sergio Huerta	Games/ Movement	16 classes 8 hours prep BENEFITS	
Joshua Crawford	Woodwork	16 classes 8 hours prep BENEFITS	
Janet Caballero	Spanish (Grades 1-8)	20 classes 10 hours prep BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

CLASSIFIED/INSTRUC-TIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Jahtziry Hernandez	Kindergarten Assistant	NON EXEMPT 25 hours per week BENEFITS	Potentially eligible for benefits with additional Little Acorns hours
Karen Dillingham	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Erin Warrack	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Isabella Ortiz	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Summer Jones	TK Kindergarten Assistant	NON EXEMPT 25 hours per week BENEFITS	Not Returning
TBD	TK Kindergarten Assistant	NON EXEMPT 25 hours per week BENEFITS	Interviewing candidates
Laura Valle	Kindergarten Assistant Independent Study and 1 st Grade Assistant	18 hours per week	3 days per week – Wildflower kindergarten
Lily Shaw	ISP First Grade Assistant	NON EXEMPT 12 hours per week	Not Returning
TBD	ISP First Grade Assistant	NON EXEMPT 12 hours per week	Not Returning
Josiah Adams	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	
Raz Allen	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	
Rachel Verbeek	Violin Assistant	NON EXEMPT 16 hours per week	
Vianney Figueroa	Handwork Assistant	NON EXEMPT 16 hours per week	
Sergio Huertas	Campus Supervision and Custodial Support	NON EXEMPT 11 hours per week BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Carmen Paez	Campus Supervision Lead And Campus Support	NON EXEMPT 35 hours per week BENEFITS	
Tania Marquez	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 12 hours per week BENEFITS	
Sarah Kandel	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 28 hours per week	
Darren Utterback	Substitute Teacher, and Campus Support, Maintenance Support	NON EXEMPT 40 hours per week BENEFITS	
June Hamlin O'Connor	Interventionist, Substitute Teacher, and Campus Supervision Support	NON - EXEMPT 28 hours per week	New Hire
Joshua Crawford	Construction/ Maintenance	NON EXEMPT 5 hours per week BENEFITS	
Other Misc Campus Supervisor support: Hourly Staff	Campus Supervisor -Before School -After School -Lunch -Recess	NON EXEMPT Approximately 20-25 hours per week of paid support	
Specialty Teacher Meetings/Performances	Specialty Teachers	NON EXEMPT Approximately 8-10 hours per week of collaborative meetings	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Little Acorns Staffing*	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Kris Reynolds	Coordinator	EXEMPT – Salary BENEFITS	Responsibilities and duties added to a current administrative assistant. Conversations are underway
Jahtziry Hernandez, Erin Warrack,	Little Acorns Leads	NON EXEMPT up to 15 hours per week*	New Role for employee in addition to assistant hours during kindergarten day
Lily Shaw, Summer Jones, Laura Valle, Issy Ortiz, Anna Whitney, Zephyr Reynolds, Vivienne Benjamin	Little Acorns Assistants	NON EXEMPT up to 15 hours per week*	New Role for employee in addition to assistant hours during independent study school day
Lucas Marquez/Various	Little Acorns Assistant	15-25 hours per week	ELOP Contract with Strategic Kids

*Little Acorns is a fee-based aftercare program for kindergarten and transitional kindergarten students. Staffing needs/scheduled hours will ultimately depend on enrollment

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

CONTRACTORS	TITLE/GRADE	Description/Duration	OTHER INFO
ExED	Business Services	See Contract	See Contract
Earth Roots	Eco-Literacy/Gardening	See Contract	Estimate \$25,750 annually
Black Tiger	IT Consultant	Special projects and complex diagnostics	Estimate \$10,000 annually
David Bocanegra – OC Janitorial Services	Janitorial Service	See contract	Estimate \$60,000 annually
Various	Waldorf Consultants	Provide professional development opportunities and Parent Education on campus	Estimate \$7,000 annually
Effectual Education	Special Education	Psychologist, Assistive Technology, Vision/Hearing Testing, Physical Therapist, Assistive PE, Speech Language Pathologist Assistant	Estimate \$300,000
BrightStar Care	Special Education	1:1 Nurse, 1:1 Caretaker	Estimate \$85,000
BrightStar Care	School Nurse	Nurse Monday – Friday	Estimate \$85,000
STRATEGIC KIDS	Staffing	Special Education Paraeducators/Substitutes	Estimate \$300,000
STRATEGIC KIDS	Staffing	ELOP	Estimate \$180,000 annually
CUSD	Staffing – Lunch Services	Provide employee to heat and serve lunches. Reimbursed through meals claimed at National School Lunch Program (if we become our own School Food Authority.	Estimate \$24,000

ADDITIONAL HOUR AGREEMENTS PER CBA	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Up to 5 Main Class Teachers (Admin and mentoring services for Certification Program)	Extra Duty Stipend	Hourly Stipend per CBA	8 hours monthly EACH
1 Main Class Teacher (mentoring for new Main Class Teacher hire)	Extra Duty Stipend	Hourly Stipend per CBA	5 hours monthly TOTAL

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Assumptions

Revenue

- 600 enrollment
- 94.3% Attendance Rate; 565.60 ADA
- 2.30% Revenue COLA
- \$302K of Arts Music Instructional Materials Block Grant, \$59K of Educator Effectiveness, \$19K of TK Planning (One Time Funds)
- No new one time funds in 25-26
- No Child Nutrition revenue

Expenses

- Staffing and services plan from April
- Food service fees not included yet

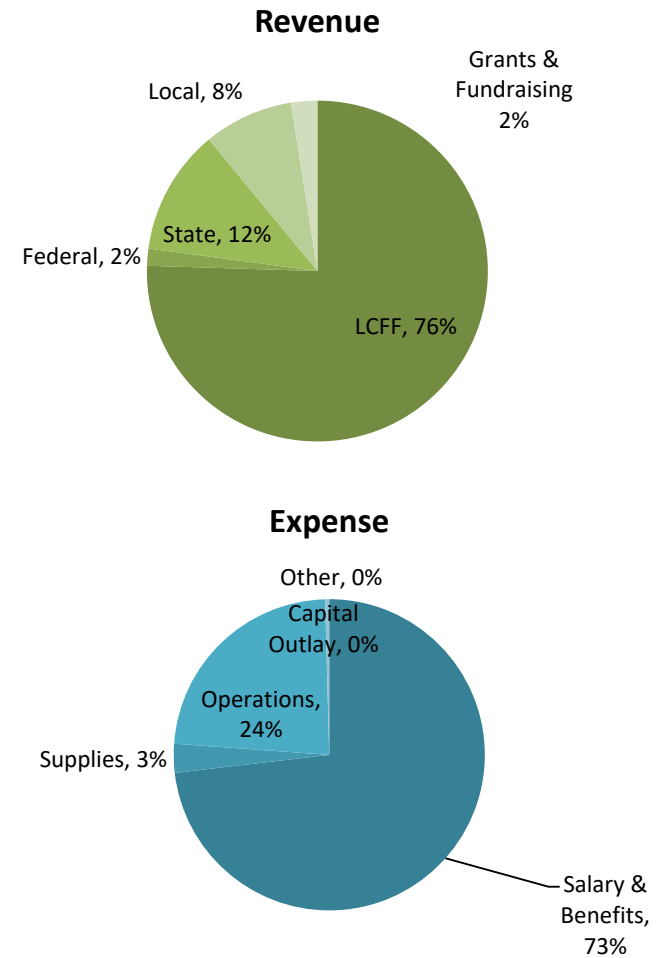
JOURNEY SCHOOL

Multi-Year Budget Summary

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	2024-25	2025-26 Forecast	2026-27	2027-28
Total Enrollment	610	600	610	610
ADA	579.13	565.60	575.05	575.05
% Free and Reduced	35%	35%	35%	35%
% English Language Learners	7%	7%	7%	7%
% Unduplicated Low Income, EL, Foster Youth	40%	40%	40%	40%
INCOME				
8011-8098 · Local Control Funding Formula Source	6,712,356	6,784,091	7,014,365	7,253,877
8100-8299 · Federal Revenue	209,145	145,912	143,532	144,932
8300-8599 · Other State Revenue	710,071	1,071,345	773,275	727,976
8600-8799 · Other Local Revenue	775,505	762,416	758,752	758,752
Grants/Fundraising	235,000	223,000	223,000	223,000
8999 · Other Prior Year Adjustment	-	-	-	-
TOTAL INCOME	8,642,076	8,986,763	8,912,925	9,108,537
EXPENSE				
1000 · Certificated Salaries	3,050,239	3,222,279	3,312,333	3,411,703
2000 · Classified Salaries	1,370,028	1,504,238	1,549,365	1,595,846
3000 · Employee Benefits	1,619,655	1,803,049	1,884,263	1,984,560
4000 · Supplies	279,872	267,174	278,757	287,041
5000 · Operating Services	2,044,152	2,093,088	2,175,294	2,237,311
6000 · Capital Outlay	131,090	37,229	27,677	29,059
7000 · Other Outgo	-	-	-	-
TOTAL EXPENSE	8,495,037	8,927,056	9,227,689	9,545,519
NET INCOME	147,039	59,707	(314,765)	(436,982)
Ending Cash Balance	2,464,162	2,414,005	2,127,917	1,668,857
Net Income as a Percentage of Expenses	1.7%	0.7%	-3.4%	-4.6%
Ending Cash as a Percentage of Expenses	29.0%	27.0%	23.1%	17.5%

2025-26 Revenue and Expense By Category



JOURNEY SCHOOL*Multi-Year Budget Detail*

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					-1	0	1	2
					2024-25	2025-26 Forecast	2026-27	2027-28
Enrollment					610	600	610	610
ADA					579.13	565.60	575.05	575.05
ADA %					94.4%	94.3%	94.3%	94.3%
UPP					30.7%	35.7%	40.3%	40.3%
Income								
8011-8098 • Local Control Funding Formula Sources								
8011 Local Control Funding Formula					805,491	998,674	1,134,280	1,373,792
8012 Education Protection Account					116,340	116,340	116,340	116,340
8019 Local Control Funding Formula - Prior Year					(25,165)	-		
8096 In Lieu of Property Taxes					5,804,689	5,669,077	5,763,745	5,763,745
8098 In Lieu of Property Taxes, Prior Year					11,000	-		
Total 8011-8098 • Local Control Funding Formula					6,712,356	6,784,091	7,014,365	7,253,877
8100-8299 • Federal Revenue								
8181 Special Education - Federal (IDEA)					96,194	86,380	84,000	85,400
8221 Child Nutrition - Federal					-	-	-	-
8291 Title I					40,982	40,982	40,982	40,982
8292 Title II					8,550	8,550	8,550	8,550
8295 Title IV, SSAE					10,000	10,000	10,000	10,000
8299 All Other Federal Revenue					53,419	-	-	-
Total 8100-8299 • Other Federal Income					209,145	145,912	143,532	144,932
8300-8599 • Other State Revenue								
8520 Child Nutrition - State					-	-	-	-
8550 Mandate Block Grant					11,027	11,885	11,957	12,573
8560 Lottery Revenue					164,547	161,274	163,967	163,967
8592 State Mental Health					46,863	45,768	46,533	46,533
8595 Expanded Learning Opportunity Program					126,179	370,738	361,787	326,889
8596 Prop 28 Arts & Music					98,850	100,961	104,854	93,837
8599 State Revenue - Other					262,605	380,719	84,177	84,177
Total 8300-8599 • Other State Income					710,071	1,071,345	773,275	727,976
8600-8799 • Other Local Revenue								
8660 Interest & Dividend Income					75,000	70,000	70,000	70,000
8662 Net Increase (Decrease) in Fair Value of Investments					20,000	20,000	20,000	20,000
8682 Childcare & Enrichment Program Fees					150,000	150,000	150,000	150,000
8689 All Other Fees & Contracts					-	-	-	-
8692 Grants					72,000	60,000	60,000	60,000
8695 Contributions & Events					55,000	55,000	55,000	55,000
8696 Other Fundraising					108,000	108,000	108,000	108,000
8697 E-Rate					11,089	3,000	3,000	3,000
8699 All Other Local Revenue					-	-	-	-
8792 Transfers of Apportionments - Special Education					519,416	519,416	515,752	515,752
Total 8600-8799 • Other Income-Local					1,010,505	985,416	981,752	981,752
TOTAL INCOME					8,642,076	8,986,763	8,912,925	9,108,537

JOURNEY SCHOOL*Multi-Year Budget Detail*

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	-1	0	1	2
	2024-25	2025-26 Forecast	2026-27	2027-28
Expense				
1000 • Certificated Salaries				
1110 Teachers' Salaries	2,240,392	2,396,551	2,468,448	2,542,501
1170 Teachers' Salaries - Substitute	51,931	55,450	57,114	58,827
1175 Teachers' Salaries - Stipend/Extra Duty	5,550	11,422	5,150	5,305
1213 Certificated Pupil Support - Guidance & Counselor	61,000	62,830	64,715	66,656
1299 Certificated Pupil Support - Other	176,710	190,872	196,598	202,496
1300 Certificated Supervisors' & Administrators' Salaries	514,656	505,154	520,309	535,918
1900 Other Certificated Salaries	-	-	-	-
Total 1000 • Certificated Salaries	3,050,239	3,222,279	3,312,333	3,411,703
2000 • Classified Salaries				
2111 Instructional Aide & Other Salaries	493,863	572,757	589,940	607,638
2121 After School Staff Salaries	29,012	113,334	116,734	120,236
2131 Classified Teacher Salaries	212,435	206,790	212,994	219,384
2200 Classified Support Salaries	81,836	73,517	75,723	77,994
2400 Classified Office Staff Salaries	457,177	456,772	470,475	484,589
2900 Other Classified Salaries	95,705	81,067	83,499	86,004
Total 2000 • Classified Salaries	1,370,028	1,504,238	1,549,365	1,595,846
Total 1000-2000 • Salaries	4,420,267	4,726,517	4,861,698	5,007,549
3000 • Employee Benefits				
3111 STRS - State Teachers Retirement System	631,242	634,397	652,166	671,731
3212 PERS - Public Employee Retirement System	281,046	403,286	416,779	443,645
3311 OASDI - Social Security	66,572	87,114	89,727	92,419
3331 MED - Medicare	62,695	68,534	70,495	72,609
3401 H&W - Health & Welfare	492,208	515,700	556,956	601,513
3501 SUI - State Unemployment Insurance	2,162	2,363	2,431	2,504
3601 Workers' Compensation Insurance	52,293	58,153	62,209	66,638
3901 Other Retirement Benefits	250	500	500	500
3902 Other Benefits	31,187	33,000	33,000	33,000
Total 3000 • Employee Benefits	1,619,655	1,803,049	1,884,263	1,984,560
Total 1000-3000 • Salaries & Benefits	6,039,922	6,529,566	6,745,962	6,992,109
4000 • Supplies				
4111 Core Curricula Materials	33,207	30,600	32,043	33,005
4211 Books & Other Reference Materials	7,040	7,250	7,592	7,820
4311 Student Materials	73,728	90,112	94,363	97,193
4351 Office Supplies	18,689	18,500	19,055	19,627
4371 Custodial Supplies	34,000	36,200	37,286	38,405
4391 Food (Non Nutrition Program)	20,060	15,425	16,153	16,637
4392 Uniforms	10,000	7,200	7,540	7,766
4393 PE & Sports Equipment	2,624	2,590	2,633	2,633
4399 All Other Supplies	35,725	36,797	38,532	39,688
4390 Other Supplies	68,409	62,011	64,857	66,724

JOURNEY SCHOOL*Multi-Year Budget Detail*

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	-1	0	1	2
	2024-25	2025-26 Forecast	2026-27	2027-28
4411 Non Capitalized Equipment	44,800	22,500	23,561	24,268
4711 Nutrition Program Food & Supplies	-	-	-	-
Total 4000 • Supplies	279,872	267,174	278,757	287,041
5000 • Operating Services				
5211 Travel & Conferences	25,950	25,950	27,174	27,989
5311 Dues & Memberships	20,410	21,759	22,797	23,484
5451 General Insurance	88,487	91,025	95,319	98,178
5511 Utilities	85,100	91,355	94,095	96,918
5521 Security Services	705	581	598	616
5531 Housekeeping Services	106,130	70,200	72,306	74,475
5599 Other Facility Operations & Utilities	10,258	9,835	10,130	10,433
5611 School Rent - Private Facility	17	(361)	(59)	(59)
5619 Other Facility Rentals	192,162	194,890	200,737	206,759
5621 Equipment Lease	34,136	24,300	25,029	25,780
5631 Vendor Repairs	52,220	38,750	39,913	41,110
5812 Field Trips & Pupil Transportation	143,607	147,916	154,892	159,539
5821 Legal	50,000	50,000	52,358	53,929
5823 Audit	22,000	25,000	25,750	26,523
5831 Advertisement & Recruitment	2,495	2,760	2,890	2,977
5841 Contracted Substitute Teachers	23,309	24,000	25,132	25,886
5842 Special Education Services	427,000	484,960	507,834	523,069
5849 Other Student Instructional Services	173,917	210,750	220,690	227,311
5852 PD Consultants & Tuition	22,116	16,796	17,297	17,631
5854 Nursing & Medical (Non-IEP)	123,740	170,000	178,018	183,359
5859 All Other Consultants & Services	252,108	205,221	214,962	221,860
5861 Non Instructional Software	46,725	48,284	50,561	52,078
5871 District Oversight Fees	67,265	67,841	70,144	72,539
5872 Special Education Fees (SELPA)	41,098	34,331	28,179	25,223
5899 All Other Expenses	25,282	26,684	27,942	28,780
5913 Mobile Phone	752	775	798	822
5921 Internet	3,927	4,155	4,280	4,408
5923 Website Hosting	800	824	849	874
5931 Postage & Shipping	2,178	2,243	2,311	2,380
5999 Other Communications	258	265	273	282
Total 5000 • Operating Services	2,044,152	2,093,088	2,175,294	2,237,311
6000 • Capital Outlay				
6901 Depreciation Expense	131,090	37,229	27,677	29,059
Total 6000 • Capital Outlay	131,090	37,229	27,677	29,059
7000 • Other Outgo				
7438 Interest Expense	-	-	-	-
Total 7000 • Other Outgo	-	-	-	-
TOTAL EXPENSE	8,495,037	8,927,056	9,227,689	9,545,519

JOURNEY SCHOOL*Multi-Year Budget Detail*

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	-1	0	1	2
	2024-25	2025-26 Forecast	2026-27	2027-28
NET INCOME	147,039	59,707	(314,765)	(436,982)
Beginning Cash Balance	2,879,668	2,464,162	2,414,005	2,127,917
Cash Flow from Operating Activities				
Net Income	147,039	59,707	(314,765)	(436,982)
Change in Accounts Receivable		-		
Prior Year Accounts Receivable	830,419	1,368,783	840,029	812,568
Current Year Accounts Receivable	(1,397,656)	(840,029)	(812,568)	(836,705)
Change in Due from	452	-	-	-
Change in Accounts Payable	84,246	(10,533)	(10,006)	(9,506)
Change in Due to	398,264	(584,450)	485	(207)
Change in Current Lease Payable	CHECK	(827)	19	19
Change in Lease Assets	CHECK	899	374	393
Change in Payroll Liabilities	53,939	-	-	-
Change in Prepaid Expenditures	(7,336)	(70,502)	(6,882)	(7,226)
Change in Deferred Revenue	(835,353)	-	-	-
Change in Long Term Lease Liabilities	CHECK	(433)	(451)	(471)
Change in Other Long Term Assets	187,932	-	-	-
Change in Other Long Term Liabilities	(543)	-	-	-
Depreciation Expense	131,090	37,229	27,677	29,059
Cash Flow from Investing Activities				
Capital Expenditures	(8,000)	(10,000)	(10,000)	(10,000)
Ending Cash Balance	2,464,162	2,414,005	2,127,917	1,668,857

2025-2026 LCAP

Goals and Actions

Goal

Goal #	Description	Type of Goal
[Goal 1]	Academic Performance and Progress	[Broad Goal]

State Priorities addressed by this goal.

State Priority 1: Basic Conditions of Learning, State Priority 2: Implementation of State Standards, State Priority 4: Student Achievement and State Priority 8: Pupil Outcomes.

An explanation of why the LEA has developed this goal.

This goal was developed to align with our charter and the measurable student outcomes detailed in our charter as Goal #1 and Goal #2. The school strives to increase academic performance and progress by continuing to focus resources to support high quality instruction and assessment.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	Percentage of All Students achieving SBAC met/exceeded status	55.30% ELA and 45.98% Math (2022-2023 Results)	56.97% ELA and 46.97% Math (2023-2024 Results)		70% ELA and 60% Math	ELA = 1.67% Math = .99%
2	Percentage of All Students achieving CAST met/exceeded status	30.18% Science (2022-2023 Results)	56.31% Science (2023-2024 Results)		65% Science	Science = 26.13%
3	Percentage of students with reported disabilities achieving SBAC met/exceeded status	30.88% ELA and 17.65% Math (2022-2023 Results)	35.14% ELA and 20.27% Math (2023-2024 Results)		45% ELA and 32% Math	ELA = 4.26% Math = 2.62%
4	Percentage of students who are socioeconomically disadvantaged achieving SBAC met/exceeded status	44% ELA and 37.34% Math (2022-2023 Results)	62.75% ELA and 52.94% Math (2023-2024 Results)		59% ELA and 52% Math	ELA = 18.75% Math = 15.6%

5	Percentage of ALL students achieving met/exceeded status on interim/benchmark reading and math assessments (Illuminate Education)	65% reading and 66% math (Spring 2024 Results)	68% reading and 58% math (Winter 2025 Results)		75% reading and 75% math	Reading = 3% Math = (8%)
6	Local Indicator: Implementation of Academic Standards	Local Indicator: Standard Met	Local Indicator: Standard Met (2024 CA Dashboard)		Local Indicator: Standard Met	Maintained
7	Local Indicator: Basics	Local Indicator: Standard Met	Local Indicator: Standard Met (2024 CA Dashboard)		Local Indicator: Standard Met	Maintained

Actions

Action #	Title	Description
1	Learning Materials and Supplies	Procure high quality supplies and learning materials that support delivery of a Waldorf inspired education
2	Special Education Programming at Journey	Journey will continue to develop Special Education programming and will procure resources, curriculum, assessment materials and train staff to provide high quality services.
3	Interventions/Three Care Streams	Increase targeted interventions along with progress monitoring and improvements using data tracking for more responsive interventions and support plans.
4	Mentorship and Professional Development	Provide ongoing training and staff development opportunities in core academic areas and use of data to drive lesson plans
5	Curriculum	Provide access to a thorough and rigorous course of study at each grade level, using research-based core curriculum and methods of instruction.
6	Assessment and Data	Utilize assessment systems to gather achievement data throughout the year. Utilize the data to drive instructional decisions. Communicate benchmarks and achievement data at regular intervals through the school year.
7	High Quality Instruction	Retain high performing teachers and support their effort in developing a dynamic educational experience rooted in the core principles of Public Waldorf education. Enhance teacher evaluation process to drive support.
8	Middle School "Honors" Track	Fund "honors" or accelerated programming in the middle school to ensure a seamless transition and access for students wishing to pursue high school honors/AP tracks
9	"Teacher on Special Assignment" (TOSA)	Fund 3 TOSAs to support students in grades 1-8 with small group, specialized instruction, instructional intervention/reteaching, and other support.
10	Expanded Learning Opportunity Program	Summer school programming and extended opportunities for students

11	Tutoring	Develop tutoring opportunities and study skills classes
12	Typing	Purchase a typing program for school wide use/access for students

Insert or delete rows, as necessary.

Goals and Actions

Goal

Goal #	Description	Type of Goal
[Goal 2]	Engaged and Creative Learners	[Broad Goal]

State Priorities addressed by this goal.

State Priority 1: Basic Conditions of Learning, State Priority 5: Student Engagement, State Priority 7: Course Access and State Priority 8: Other Student Outcomes

An explanation of why the LEA has developed this goal.

This goal was developed to align with our charter and the measurable student outcomes detailed in our charter as Goal #3. It is our intention to decrease rates of chronic absenteeism, improve student attendance rates and continue to provide students access to a broad course of study including the programs and services developed and provided to unduplicated students and individuals with exceptional needs.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	Average Daily Attendance	93.7% ADA	94.4% through P2 (end of March)		95%	.7%
2	Chronic Absenteeism Rate (ALL STUDENTS)	30.1% of students are classified as chronically absent	17.7% of students (2024 CA Dashboard)		15% of students will be classified as chronically absent	(12.4%)
3	Chronic Absenteeism Rate (Subgroup: Asian)	31% of students are classified as chronically absent	14.9% of students (2024 CA Dashboard)		15% of students will be classified as chronically absent	(16.1%)
4	Chronic Absenteeism Rate (Subgroup: English Learners)	26.8% of students are classified as chronically absent	11.1% of students (2024 CA Dashboard)		15% of students will be classified as chronically absent	(15.7%)
5	Chronic Absenteeism Rate (Subgroup: Students with Disabilities)	37.3% of students are classified as chronically absent	21.4% of students (2024 CA Dashboard)		20% of students will be classified as chronically absent	(15.9%)
6	Local Indicator: Access to a Broad Course of Study	Local Indicator: Standard Met	Local Indicator: Standard Met (2024 CA Dashboard)		Local Indicator: Standard Met	Maintained

7	Local Indicator: Parent and Family Engagement	Local Indicator: Standard Met	Local Indicator: Standard Met (2024 CA Dashboard)		Local Indicator: Standard Met	Maintained
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Insert or delete rows, as necessary.

Actions

Action #	Title	Description
1	Access to a Broad Course of Study	Hire and retain high performing specialty and elective teachers to support and educational experience rooted in the core principals of public Waldorf education
2	Attendance	<p>Increase frequency of school messaging as it relates to student attendance that includes automated delivery of attendance notes, reminders, and compliance letters.</p> <p>Establish an “Attendance Recovery” (AR) program to offer additional instructional sessions outside of the regularly scheduled school day (e.g. before or after school, during weekends, over school breaks to recoup attendance and ensure academic exposure.</p>
3	Independent Study	Continue to fund a temporary independent study program and process to directly support students who are home ill and or traveling (but are still able to remain engaged and participating in school).
4	Safe and Secure Learning Environment	Enhance security measures across campus, including automated gates, visitor kiosks and additional staff presence at school entry points during arrival and dismissal. Add a campus supervisor to staffing plan to oversee recess/lunch and other unstructured periods of the day.
5	Little Acorns	Aftercare programming for kindergarten students to extend their school day
6	Nutrition	Establish Journey School as a School Food Authority (SFA) and form a nutrition initiative committee to enhance lunch programming.

Insert or delete rows, as necessary.

Goals and Actions

Goal

Goal #	Description	Type of Goal
[Goal 3]	Positive School Climate and Social Emotional Literacy	[Broad Goal]

State Priorities addressed by this goal.

State Priority 1: Basic Conditions of Learning and State Priority 6: School Climate

An explanation of why the LEA has developed this goal.

This goal was developed to align with our charter and the measurable student outcomes detailed in our charter as Goal #4. Many Journey students are presenting complex academic, behavior and social-emotional needs that require a variety of support and interventions.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	Suspension Rate	1.5% of students suspend at least one day	1.0% of students suspend at least one day (2024 Dashboard)		Maintain percentage at or below 3%	(.5%)
2	Local Indicator: Climate Survey	Local Indicator: Standard Met	Local Indicator: Standard Met (2024 Dashboard)		Local Indicator: Standard Met	Maintained
3	% of successful Student Support Team (SST) plans that are successful, and students are making progress towards goals (subsequent SST meetings, revised plans and/or special education referrals are not necessary)	58% of SST plans are successful (students are making progress towards goals) and supported by plan	61% of SST plans are successful (students are making progress towards goals) and supported by plan		75% of SST plans are successful (students are making progress towards goals) and supported by plan	3%

4	SAEBRS (Social, Academic, Emotional Behavior Risk Screener) in Middle School	85% of students are low risk whereas 15% of students are in elevated risk categories.	82% of students are low risk whereas 18% of students are in elevated risk categories.		Maintain greater than 80% of student population in low risk category and less than 20% in elevated risk categories	(3%)
5	Utilize a SEL screener (ex: DASTLE or EDI) as an SEL screener for younger children	TBD	NA		TBD	TBD

Insert or delete rows, as necessary.

Actions

Action #	Title	Description
1	Fund access to mentorship and Professional Development	Provide mentorship and professional development opportunities for staff members focused on IEP implementation, classroom management, behavior and discipline practices
2	Fund specialized Staff Members	<p>Fund and retain the following positions in the staffing plan: school counselors (2.0 full time employees), school nurse, and behavioral support providers (“Hearth Keepers”).</p> <p>Add an additional interventionist/support provider to support mental health needs and interventions detailed in Goal # 1</p>
3	Implement SE Curriculum	<p>Implement social-emotional learning curriculum and Compassionate Campus activities, civics classes and student access to field trips and overnight excursions.</p> <p>Develop and detail guidelines for consistent and transparent implementation.</p>
4	Increase Student Supervision	Increase campus supervision at recess and lunch times and provide training for campus supervisors.
5	Janitorial services to ensure clean school facilities	Continue to fund and provide high quality janitorial support.
6	Bullying Prevention	Develop a comprehensive approach to bullying intervention including specific curriculum and experiences, including targeted class lessons, assemblies and field trips (ex: visiting the Museum of Tolerance)

Insert or delete rows, as necessary.

Goals and Actions

Goal

Goal #	Description	Type of Goal
[Goal 4]	Environmental and Ecological Literacy	[Maintenance of Progress]

State Priorities addressed by this goal.

State Priority 2: Implementation of State Standards, State Priority 6: School Climate and State Priority 8: Other Student Outcomes

An explanation of why the LEA has developed this goal.

This goal was developed to align with our charter and the measurable student outcomes detailed in our charter as Goal #5. Journey strives to demonstrate an awareness for the natural world that surrounds all of us and to actively teach skills and responsibilities to be stewards for the earth.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	Local Indicator: Access to a Broad Course of Study	Local Indicator: Standard Met	Local Indicator: Standard Met (2024 Dashboard)		Local Indicator: Standard Met	Maintained
2	Class Participation Rate in a field trip associated with environmental awareness and/or an Earthroots class	24 classes/24 classes = 100%	24 classes/24 classes = 100%		24 classes/24 classes = 100%	24 classes/24 classes = 100%

Insert or delete rows, as necessary.

Actions

Action #	Title	Description
1	Earth Roots programming	Continue contract with Earth Roots to bring high quality environmental literacy lessons and “on campus field trips” to the children
2	Farming/Gardening	Continue to fund a garden/farm program on campus
3	Communication	Update website and social media outlets regarding Eco literacy efforts at Journey.

Insert or delete rows, as necessary.

Goals and Actions

Goal

Goal #	Description	Type of Goal
[Goal 5]	Parental Involvement	[Maintenance of Progress]

State Priorities addressed by this goal.

State Priority 3: Parental Involvement and State Priority 6: School Climate

An explanation of why the LEA has developed this goal.

This goal was developed to align with our charter and the measurable student outcomes detailed in our charter as Goal #6. Research conducted on the effects of parental involvement and educational success of children is clear; Journey will continue to provide opportunities for input, involvement, volunteering, and parent education.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1	Number of participants in Alumni Survey (combination of students and families)	84	24		126	(60)
2	Percentage of students represented by parent participation in annual Parent Survey for School Improvement	15%	17%		30%	4%
3	Percentage of parent body volunteering at the school (annually)	49%	52%		70%	3%

Insert or delete rows, as necessary.

Actions

Action #	Title	Description
1	School Communication	Fund social media expert and Parent Square communication platform
2	Report Card Access	Fund Report Card Maker system to communicate student achievement to parents
3	Student Information System	Purchase new license with a student information system for parents to utilize and access.
4	Parent Education	Coordinate and fund guest speakers and related events. Create mentorship programs to support new families and foster engagement and stronger connections.
5	Annual Giving	Formalize development process and tracking, including creating designations for annual giving contributions.

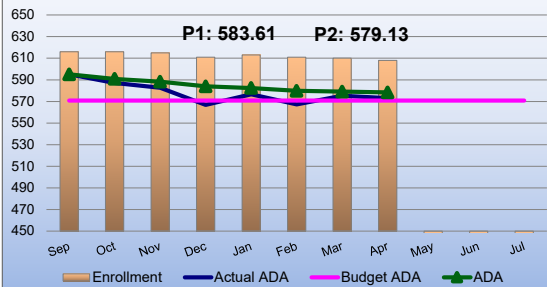
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JOURNEY SCHOOL - Financial Dashboard (April 2025)

Key Performance Indicators

ADA vs. Budget  Cash on Hand 
Net Income / (Loss)  Year-End Cash 

ADA & Enrollment



State Budget Update

Per CCSA: 2025-26 Governor's Budget May Revision - Despite Downturn, School Funding Mostly Stable

This morning, May 14, 2025, Governor Gavin Newsom released his May Revision to his budget proposal for the 2025-26 fiscal year. For TK-12 schools, the May Revision does not impose any major cuts and makes only a few adjustments to the January proposals. The revised proposal does not project any cuts from federal sources that may be under discussion, so there still may be considerable risk and uncertainty on federal funding levels for the upcoming year.

TK-12 Programmatic Funding Highlights Include:

- Cost-of-Living Adjustment (COLA) for 2025-26 is now 2.3%, which is slightly lower than the projected COLA in January 2.43%.
- Transitional Kindergarten: Slight technical adjustments to the total amounts but continues plan for full implementation of TK-12 and for reduction of the pupil to teacher ratio for 12:1 to 10:1.
- Extended Learning Opportunities Program (ELOP): The May Revision includes \$10M to increase minimum grant amounts from \$50,000 to \$100,000 per LEA. There are slight technical adjustments to the total amounts, but the budget continues the plan for full implementation per current law.
- Discretionary Block Grant: Reduces from \$1.8B to \$1.7B the one-time flexible Student Support and Discretionary Block Grant proposed in January.
- Literacy: Adds \$200M to the \$500M one-time Proposition 98 proposal for TK-12 Literacy and Mathematics Coaches. The additional funds are intended to support new legislation on science of reading instruction.
- Teacher Supports: Revises the January proposal for \$150M one-time funds for financial assistance for teacher candidates to include stipends for student teachers.

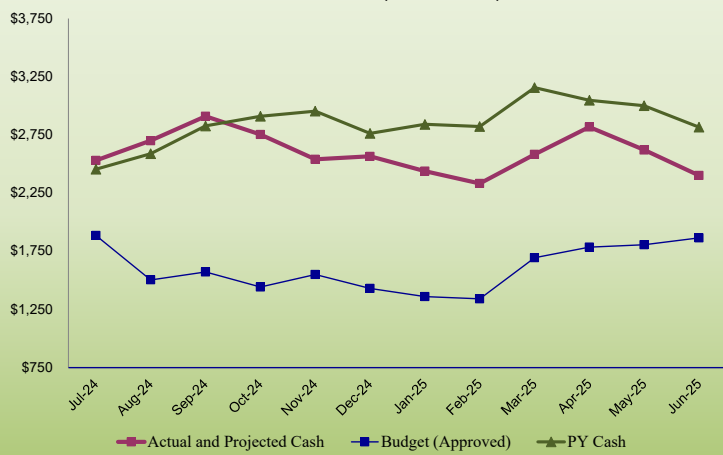
Attendance Analysis

	Actual through Month 8	Actual P2	Budgeted P2	Budget Variance B/(W)	FY 23-24	FY 22-23
Enrollment	608	610	613	(3)	587	571
Attendance %	94.4%	94.4%	93.1%	1.3%	93.3%	92.1%
Avg Daily Attendance (ADA)	578.38	579.13	570.84	8.29	549.71	533.24

Income Statement

	Actual through 04/30/25	Forecast as of 04/30/25	FY 24-25 Budget	Budget Variance B/(W)	FY 23-24	FY 22-23
Local Control Funding Formula	4,877,740	6,712,356	6,553,021	159,335	6,138,343	5,503,044
Federal Revenue	92,624	209,145	145,815	63,329	148,993	127,380
State Revenue	1,162,540	710,071	866,698	(156,627)	505,447	979,037
Other Local Revenue	418,652	775,505	687,715	87,790	85,124	47,713
Grants/Fundraising	158,220	235,000	255,000	(20,000)	243,600	293,886
TOTAL REVENUE	6,709,775	8,642,076	8,508,248	133,828	7,121,507	6,951,059
Total per ADA		14,923	14,905	18	12,955	13,036
w/o Grants/Fundraising		14,517	14,458	59	12,512	12,484
Certificated Salaries	2,497,112	3,050,239	3,131,581	81,342	2,358,174	2,091,898
Classified Salaries	1,129,876	1,370,028	1,354,562	(15,466)	1,267,994	1,161,891
Benefits	1,350,994	1,619,655	1,714,319	94,664	1,257,924	1,230,170
Student Supplies	179,406	279,872	283,950	4,078	259,102	395,837
Operating Expenses	1,535,322	2,044,152	1,834,454	(209,698)	1,714,289	1,619,604
Other	108,440	131,090	128,615	(2,475)	107,190	26,002
TOTAL EXPENSES	6,801,150	8,495,037	8,447,481	(47,556)	6,964,673	6,525,402
Total per ADA		14,669	14,798	130	12,670	12,237
NET INCOME / (LOSS)	(91,375)	147,039	60,767	86,272	156,834	425,657
OPERATING INCOME	17,065	278,129	189,382	88,747	264,024	451,659

Cash Balance (in \$1,000's)



Year-End Cash Balance

Projected	Budget	Variance
2,401,642	1,864,867	536,775

Balance Sheet

	6/30/2024	4/30/2025	6/30/2025 FC
Assets			
Cash, Operating	2,817,148	2,818,491	2,401,642
Accounts Receivable	835,276	58,557	1,402,513
Due From Others	452	452	0
Other Assets	249,875	60,173	69,278
Net Fixed Assets	315,760	215,320	192,670
Total Assets	4,218,511	3,152,993	4,066,103
Liabilities			
A/P & Payroll	314,789	332,878	452,974
Due to Others	226,835	69,958	625,100
Deferred Revenue	835,353	0	0
Other Liabilities	2,615	2,615	2,072
Total Debt	0	0	0
Total Liabilities	1,379,592	405,450	1,080,145
Equity			
Beginning Fund Bal.	2,682,084	2,838,918	2,838,918
Net Income/(Loss)	156,834	(91,375)	147,039
Total Equity	2,838,918	2,747,543	2,985,958
Total Liabilities & Equity	4,218,511	3,152,993	4,066,103

Days Cash on Hand	149	123	105
Cash Reserve %	40.7%	33.7%	28.7%

Actuals as of 4/30/2025														FORECAST	Budget Variance
	ACTUAL Jul-24	ACTUAL Aug-24	ACTUAL Sep-24	ACTUAL Oct-24	ACTUAL Nov-24	ACTUAL Dec-24	ACTUAL Jan-25	ACTUAL Feb-25	ACTUAL Mar-25	ACTUAL Apr-25	May-25	Jun-25	Accrual	Jul-24 - Jun-25	Better / (Worse)
Income															
8011-8098 - Local Control Funding Formula Sources															
8011 Local Control Funding Formula	61,314	61,314	110,365	110,365	110,365	110,365	110,365	27,834	27,834	27,834	27,834	-	19,702	805,491	(525,237)
8012 Education Protection Account	-	-	27,486	-	-	27,485	-	-	32,496	-	-	-	28,873	116,340	-
8019 Local Control Funding Formula - Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	(25,165)	(25,165)	(25,165)
8096 In Lieu of Property Taxes	-	306,252	612,504	408,336	408,336	408,336	408,336	408,336	714,588	357,294	357,294	357,294	1,057,783	5,804,689	698,737
8098 In Lieu of Property Taxes, Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	11,000	11,000	11,000
Total 8011-8098 - Local Control Funding Formula Sources	61,314	367,566	750,355	518,701	518,701	546,186	518,701	436,170	774,918	385,128	385,128	357,294	1,092,194	6,712,356	159,335
8100-8299 - Federal Revenue															
8181 Special Education - Federal (IDEA)	-	-	-	-	-	-	-	-	-	-	-	-	96,194	96,194	1,185
8291 Title I	-	-	-	-	7,131	-	7,760	-	13,264	-	-	12,827	-	40,982	8,402
8292 Title II	-	-	-	2,095	-	-	6,172	-	283	-	-	-	-	8,550	324
8295 Title IV, SSAE	-	-	-	-	-	-	1,816	-	684	-	-	7,500	-	10,000	-
8299 All Other Federal Revenue	-	-	-	-	-	-	-	-	-	53,419	-	-	-	53,419	53,419
Total 8100-8299 - Other Federal Income	-	-	-	2,095	7,131	-	15,748	-	14,231	53,419	-	20,327	96,194	209,145	63,329
8300-8599 - Other State Revenue															
8550 Mandate Block Grant	-	-	-	-	11,027	-	-	-	-	-	-	-	-	11,027	52
8560 Lottery Revenue	-	-	333	-	-	36,984	-	-	47,249	-	-	28,206	51,776	164,547	16,089
8592 State Mental Health	2,283	2,283	4,109	4,109	4,109	4,109	4,109	4,622	4,622	4,622	4,622	-	3,264	46,863	671
8595 Expanded Learning Opportunity Program	144,243	7,713	13,883	13,883	13,883	13,883	13,883	13,889	13,889	13,889	13,889	-	(150,748)	126,179	(57,790)
8596 Prop 28 Arts & Music	77,127	3,637	6,546	6,546	6,546	6,546	6,546	6,547	6,547	6,547	6,547	-	(40,832)	98,850	25,085
8599 State Revenue - Other	625,333	-	-	69	-	1,738	-	4,657	-	-	-	-	(369,192)	262,605	(140,733)
Total 8300-8599 - Other State Income	848,986	13,633	24,871	24,607	35,565	63,259	24,538	29,715	72,307	25,058	25,058	28,206	(505,732)	710,071	(156,627)
8600-8799 - Other Local Revenue															
8660 Interest & Dividend Income	1	1,580	2,930	18,025	6,481	6,135	2,582	20,161	817	11,919	2,184	2,184	-	75,000	25,000
8662 Net Increase (Decrease) in Fair Value of Investments	2,556	4,667	2,991	(3,111)	(3,870)	2,727	1,452	2,261	2,572	4,142	1,806	1,806	-	20,000	-
8682 Childcare & Enrichment Program Fees	-	-	17,443	17,815	16,239	16,538	14,429	15,598	14,812	13,212	11,957	11,957	-	150,000	42,000
8689 All Other Fees & Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(2,500)
8692 Grants	-	-	-	-	-	-	-	600	285	12,585	36,000	22,530	-	72,000	-
8695 Contributions & Events	3,263	1,331	2,015	3,350	7,496	9,085	6,443	989	3,176	3,176	7,443	7,443	-	55,000	(20,000)
8696 Other Fundraising	85	3,255	10,684	13,788	6,880	6,879	10,314	15,116	19,965	17,670	1,682	1,682	-	108,000	-
8697 E-Rate	77	10,241	77	77	77	77	77	77	77	77	76	76	-	11,089	10,438
8699 All Other Local Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8792 Transfers of Apportionments - Special Education	-	-	-	-	-	-	-	-	96,740	97,871	97,871	97,871	129,063	519,416	12,852
Total 8600-8799 - Other Income-Local	5,982	21,075	36,140	49,945	33,303	41,441	35,298	54,802	138,234	160,653	159,020	145,550	129,063	1,010,505	67,790
TOTAL INCOME	916,282	402,274	811,366	595,349	594,700	650,886	594,285	520,687	999,690	624,258	569,206	551,377	811,718	8,642,076	133,828
Expense															
Total 1000 - Certificated Salaries	35,528	219,416	291,125	284,963	278,581	275,011	280,981	278,395	277,512	275,600	276,563	276,563	-	3,050,239	81,342
Total 2000 - Classified Salaries	40,573	54,295	138,889	147,190	131,346	114,130	108,596	125,255	144,249	125,352	128,169	111,984	-	1,370,028	(15,466)
Total 1000-2000 - Salaries	76,101	273,712	430,015	432,153	409,927	389,140	389,577	403,650	421,761	400,952	404,732	388,547	-	4,420,267	65,876
3000 - Employee Benefits															
3111 STRS - State Teachers Retirement System	6,906	42,843	61,000	60,451	58,926	56,931	57,789	57,972	59,423	57,723	55,639	55,639	-	631,242	9,432
3212 PERS - Public Employee Retirement System	9,845	12,552	25,563	26,062	24,574	24,133	21,416	23,361	25,524	23,052	34,670	30,292	-	281,046	85,363
3311 OASDI - Social Security	2,415	3,002	6,242	6,891	6,062	5,387	5,178	5,927	6,572	5,834	7,032	6,029	-	66,572	3,601
3331 MED - Medicare	1,089	3,954	6,066	6,093	5,772	5,488	5,678	5,940	5,639	5,634	5,869	5,634	-	62,695	2,354
3401 H&W - Health & Welfare	85,965	48,660	64,388	45,336	18,066	61,335	42,301	13,478	27,044	48,716	(11,796)	-	-	492,208	3,990
3501 SUI - State Unemployment Insurance	38	136	209	210	199	189	189	196	205	194	202	194	-	2,162	81
3601 Workers' Compensation Insurance	242	1,541	19,297	3,913	7,735	3,913	3,913	3,913	-	7,826	-	-	-	52,293	(9,066)
3902 Other Benefits	-	-	-	331	-	-	53	-	68	195	195	30,345	-	31,187	(842)
Total 3000 - Employee Benefits	106,500	112,688	182,764	149,288	121,334	157,360	136,328	110,526	125,026	149,179	152,323	116,337	-	1,619,655	94,666
Total 1000-3000 - Salaries & Benefits	182,601	386,400	612,779	581,441	531,261	546,500	525,905	514,176	546,787	550,131	557,056	504,885	-	6,039,922	160,540
4000 - Supplies															
4111 Core Curricula Materials	3,493	10,134	4,081	1,203	88	583	-	221	-	-	6,702	6,702	-	33,207	12,000
4211 Books & Other Reference Materials	-	-	1,212	1,586	319	-	26	180	(717)	248	2,093	2,093	-	7,040	-
4311 Student Materials	-	13,168	7,831	8,449	4,427	792	1,614	1,750	4,425	2,066	14,602	14,602	-	73,728	-
4351 Office Supplies	2,158	474	1,772	1,465	1,704	766	658	485	789	468	3,975	3,975	-	18,689	2,504
4371 Custodial Supplies	1,359	2,802	5,362	2,126	5,017	1,875	1,951	515	4,606	1,327	3,531	3,531	-	34,000	(13,000)
4390 Other Supplies	204	1,170	2,050	3,880	1,730	2,508	984	8,748	3,996	13,514	14,813	14,813	-	68,409	2,573
4411 Non Capitalized Equipment	3,777	14,208	7,951	5,485	4,679	-	(663)	1,293	(1,762)	798	4,517	4,517	-	44,800	-
Total 4000 - Supplies	10,990	41,956	30,259	24,194	17,965	6,522	4,570	13,192	11,337	18,421	50,233	50,233	-	279,872	4,078

JOURNEY SCHOOL
2024-25 Cash Flow Forecast
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Actuals as of 4/30/2025

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL				FORECAST	Budget Variance
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Accrual	Jul-24 - Jun-25	Better / (Worse)
5000 - Operating Services															
5211 Travel & Conferences	1,404	1,279	-	-	394	233	2,782	(1,843)	2,536	843	9,161	9,161		25,950	-
5311 Dues & Memberships	9,161	-	4,300	-	159	(99)	-	488	-	-	3,201	3,201		20,410	465
5451 General Insurance	41,548	20,843	11	6,524	11	11	9,748	3,259	11	3,259	3,259	3,201		88,487	(15,211)
5511 Utilities	4,464	6,890	11,286	7,270	5,843	7,991	1,791	7,349	6,522	10,383	7,656	7,656		85,100	200
5521 Security Services	141	-	141	-	-	141	-	-	141	-	141	-		705	(552)
5531 Housekeeping Services	5,644	11,896	9,108	-	17,470	6,885	9,124	8,563	9,606	8,749	9,543	9,543		106,130	-
5599 Other Facility Operations & Utilities	784	3,127	519	2,244	334	334	334	345	345	432	729	729		10,258	(4,508)
5611 School Rent - Private Facility	-	-	-	-	-	-	-	-	-	-	8	8		17	-
5613 School Rent - Prop 39	-	-	-	-	-	-	-	-	-	-	-	-		-	-
5619 Other Facility Rentals	15,630	15,455	23,184	15,962	15,130	15,130	15,130	15,130	15,130	16,510	14,885	14,885		192,162	(7,600)
5621 Equipment Lease	1,048	812	4,565	3,765	1,412	1,304	3,979	2,659	1,413	6,415	3,382	3,382		34,136	(10,000)
5631 Vendor Repairs	5,480	3,929	14,250	6,540	5,226	1,848	2,569	3,510	3,460	1,238	2,085	2,085		52,220	(40,720)
5812 Field Trips & Pupil Transportation	15,808	-	1,665	29,876	13,348	1,152	5,555	16,448	28,042	7,106	12,304	12,304		143,607	-
5821 Legal	-	135	2,210	2,175	768	873	375	474	5,756	10,080	13,577	13,577		50,000	50,000
5823 Audit	-	696	6,747	-	8,882	-	-	-	4,200	-	1,475	1,475		22,000	(2,500)
5831 Advertisement & Recruitment	-	-	-	-	42	502	1,298	-	330	-	162	162		2,495	(329)
5841 Contracted Substitute Teachers	-	-	1,663	4,277	475	742	799	266	266	2,398	6,211	6,211		23,309	-
5842 Special Education Services	-	-	-	9,073	-	-	9,900	171,160	45,253	28,629	81,493	81,493		427,000	(17,000)
5849 Other Student Instructional Services	30,000	60,000	4,840	36,137	55,784	55,253	2,392	(117,739)	9,169	44,110	(70,763)	64,734		173,917	4,094
5852 PD Consultants & Tuition	2,353	500	4,809	3,707	-	180	-	131	(1,600)	-	6,018	6,018		22,116	(1,629)
5854 Nursing & Medical (Non-IEP)	-	-	7,055	9,738	9,358	6,453	10,486	13,433	17,531	15,880	16,903	16,903		123,740	(123,740)
5859 All Other Consultants & Services	31,642	13,442	13,442	14,942	1,500	14,942	17,083	15,075	14,942	57,142	28,979	28,979		252,108	(42,200)
5861 Non Instructional Software	19,846	870	2,812	3,131	461	301	1,048	1,351	1,196	270	7,720	7,720		46,725	-
5865 Fundraising Cost	-	-	-	-	-	-	-	-	-	-	-	-		-	-
5871 District Oversight Fees	-	-	-	25,557	-	4,868	-	17,646	-	4,259	14,935	14,935		67,265	(1,735)
5872 Special Education Fees (SELPA)	-	-	-	-	-	-	-	-	-	-	41,098	-		41,098	(876)
5899 All Other Expenses	801	1,010	1,546	3,139	1,776	2,152	3,968	2,838	2,395	2,606	1,525	1,525		25,282	(4,307)

													Actuals as of 4/30/2025		
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL				FORECAST	Budget Variance
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Accrual	Jul-24 - Jun-25	Better / (Worse)
Change in Deferred Revenue	(835,353)	-	-	-	-	-	-	-	-	-				(835,353)	(835,353)
Change in Other Long Term Assets	15,631	15,638	15,644	15,650	15,656	15,662	15,669	15,675	15,681	15,687	15,667	15,672		187,932	
Change in Other Long Term Liabilities	-	-	-	-	-	-	-	-	-	-			(543)	(543)	
Depreciation Expense	10,768	10,768	10,768	10,768	10,768	10,768	10,958	10,958	10,958	10,958	11,325	11,325		131,090	2,475
Cash Flow from Investing Activities	-	-	-	-	-	-	-	-	-	-					
Capital Expenditures	-	-	-	-	-	(2,400)	(5,600)	-	-	-	-	-	-	(8,000)	7,000
Ending Cash Balance	2,531,017	2,700,535	2,910,872	2,753,858	2,540,115	2,565,741	2,438,832	2,332,555	2,583,113	2,818,491	2,620,795	2,401,642	2,401,642	2,401,642	536,775

Journey School Financial Analysis April 2025

Net Income

Journey School is projected to achieve a net income of \$147,039 in FY24-25 compared to \$60,767 in the board-approved budget. This is \$86,272 more than the board-approved budget.

Balance Sheet

As of April 30, 2025, the school's cash balance was \$2,818,491. By June 30, 2025, the school's cash balance is projected to be \$2,401,642.

As of April 30, 2025, the Accounts Receivable balance was \$58,557.

As of April 30, 2025, the Accounts Payable balance, including payroll liabilities, totaled \$332,878.

Income Statement

Revenue

Total revenue for FY24-25 is projected to be \$8,720,076, which is \$133,828 more than the budgeted amount.

- LCFF is projected to be \$159,335 over budget based on the projected higher ADA and higher Unduplicated Pupil Count.
- All Other Federal Revenue is projected to be \$53,419 over budget as the school received additional Employee Retention Credit funds.
- ELOP is projected to be \$57,790 under budget as more funds will be deferred and used next year.
- State Revenue Other is projected to be \$140,733 under budget as the school will defer all of the Arts Music and Instructional Materials Block Grant.
- Childcare and Enrichment Fees are projected to be \$42,000 over budget based on higher expected participation rates.

Expenses

Total expenses for FY24-25 are projected to be \$8,625,037 which is \$117,556 more than the budgeted amount.

- PERS is projected to be \$85,363 due to less employees being eligible for the program.
- Vendor Repairs are projected to be \$40,720 over budget due to additional services from Contreras Construction, Black Tiger, and Empire Parking Lot Services.
- Legal is projected to be \$50,000 under budget.
- Nursing is projected to be \$123,740 over budget due to additional student needs.
- All Other Consultants and Services are projected to be \$42,200 due primarily to the fee for the ERC consultant.

Note- Forecast variances of \$40,000 and 10% of budget will be discussed in this report.

ADA

The budgeted P2 ADA is 570.84 based on an enrollment of 613 and a 93.1% attendance rate.

Month 1 ADA: 595.06

Month 2 ADA: 587.10

Month 3 ADA: 582.72

Month 4 ADA: 566.79

Month 5 ADA: 576.63

Month 6 ADA: 567.22

Month 7 ADA: 575.30

Month 8 ADA: 573.14

P1 ADA: 583.61

P2 ADA: 579.13

Note- Forecast variances of \$40,000 and 10% of budget will be discussed in this report.

Journey School

Check Register

For the Month Ending April 30, 2025

Check #	Vendor Name	Date Description	Amount
2689M	GREAT AMERICAN INSURANCE CO	4/2/2025 03/25 - INSURANCE PREMIUM	3,247.61
2690M	UC REGENTS	4/2/2025 03/25 - 6TH GRADE FIELD TRIP	1,068.00
2691M	DEPARTMENT OF PARKS AND RECREATION	4/4/2025 04/25 - FIELD TRIP	72.50
1006600	OC DAVOC ENTERPRISES, INC.	4/7/2025 03/25 - JANITORIAL SERVICE	9,606.13
1006601	EFFECTUAL EDUCATIONAL CONSULTING SERVICES	11/04/24-11/25/24 - PSYCHOLOGIST, AUDIOLOGIST, NURSE & APE FY20-21 - Q2 EMPLOYEE RETENTION CREDIT	11,857.50
1006602	CFOMW TAX LLC	4/7/2025 CLAIM FEE	42,200.34
A023027	OC DAVOC ENTERPRISES, INC.	4/7/2025 SOAP, PAPER TOWELS, TISSUE, LINERS, ETC	2,499.25
E020559	BRIGHTSTAR CARE OF SOUTH ORANGE COUNTY	4/7/2025 03/18/25-03/21/25 - NURSE	3,789.55
P069500	MOULTON NIGUEL WATER 3586	4/7/2025 02/17/25-03/17/25 - WATER SERVICES	248.34
P069501	INCLUSIVE LEARNING PARTNERS LLC	4/7/2025 03/16/25-03/22/25 - BEHAVIOR TECHNICIAN	2,437.75
P069502	EMPLOYMENT DEVELOPMENT DEPARTMENT	10/01/24-12/31/24 - SEF LOCAL EXPERIENCE CHARGE	74.71
P069503	AMAZON (ABPL)	4/7/2025 SAFETY CONES NO PARKING, ANT BAITS, PENCIL GRIPPERS, ETC MULTIPLE VENDORS - THREAD, YARN,	82.18
P069504	AMANDA HAMMOND	4/7/2025 FABRIC, BUTTONS, ETC	194.76
P069505	CUSD - FOOD & NUTRITION SERVICES	4/7/2025 03/25 - STUDENT MEALS ADMIN FEE	1,500.00
P069506	UNITED HEALTHCARE	4/7/2025 04/25 - HEALTH PREMIUM	21,961.45
P069507	RILEY PRATT	4/7/2025 SAN CLEMENTE SB - CAMPSITE FEES	616.50
P069508	MOULTON NIGUEL WATER 3587	4/7/2025 02/17/25-03/17/25 - WATER SERVICES	206.92
P069509	SOUTHERN CALIFORNIA EDISON	4/7/2025 01/29/25-02/27/25 - LATE FEE	4,858.52
1006603	CAPISTRANO UNIFIED SCHOOL	4/14/2025 04/25 - RENT & OVERSIGHT	20,764.67
1006604	STRATEGIC KIDS, LLC	4/14/2025 03/25 - INSTRUCTIONAL AIDES	39,270.00
2692M	CATALINA ISLAND CAMPS	4/14/2025 11/25 - 5TH GRADE FIELD TRIP	979.40
2693M	CATALINA ISLAND CAMPS	4/14/2025 10/25 - 5TH GRADE FIELD TRIP EPOXY RESIN KIT, STEEL TUB, LEAF BLOWER,	979.40
A023183	AMAZON (ABPL)	4/14/2025 ETC	458.88
A023184	NATIONAL BENEFIT SERVICES	FY24-25 - 403B DOCUMENT MAINTENANCE	
A023185	OPERATIONS	4/14/2025 FEE	250.00
	GOTO COMMUNICATIONS, INC	4/14/2025 04/25 - PHONES	922.44
E020678	BRIGHTSTAR CARE OF SOUTH ORANGE COUNTY	4/14/2025 03/24/25-03/28/25 - NURSE	3,455.04
P069843	SWING EDUCATION, INC	4/14/2025 03/29/25-04/04/25 - SUBSTITUTE TEACHER	266.40
2694M	WELLS FARGO 9313	4/16/2025 03/25 - CREDIT CARD PURCHASES	582.70
2695M	FIRST NATIONAL BANK OF OMAHA	4/16/2025 03/25 - CREDIT CARD PURCHASES	6,865.52
2696M	CR&R INCORPORATED	4/16/2025 04/25 - WASTE & RECYCLING SERVICES	617.16
2697M	CONTRERAS CONSTRUCTION	4/16/2025 04/25 - HANDYMAN SERVICES	1,238.00
2698M	DEPARTMENT OF PARKS AND RECREATION	4/16/2025 05/25 - FIELD TRIP	140.00
2699M	GUARDIAN	4/16/2025 04/25 - HEALTH PREMIUM	2,861.16
2700M	GUARDIAN	4/16/2025 03/25 - HEALTH PREMIUM	2,956.05
1006605	EXCELLENT EDUCATION DEVELOPMENT	03/25 - MANAGEMENT CONTRACT FEE, 4/21/2025 CALPADS, SIS SUPPORT & FEES	14,099.49
1006606	PROCOPIO, CORY, HARGREAVES & SAVITCH, LLP.	4/21/2025 03/25 - LEGAL SERVICES 02/26/25-03/25/25 - PHONE & HOTSPOT FOR	6,732.00
A023345	VERIZON WIRELESS	4/21/2025 FACULTY USE	86.08
A023346	AMAZON (ABPL)	4/21/2025 K-CUP PODS & WATER KEYS	58.81
A023347	GAYLEN CORBETT	4/21/2025 USPS - POSTAGE	10.10
A023348	EARTHROOTS FIELD SCHOOL, INC.	4/21/2025 04/25 - ECO-LITERACY INSTRUCTION	2,391.67
A023349	QUADIENT FINANCE USA, INC.	4/21/2025 02/25 - POSTAGE	100.00
A023350	KAISER PERMANENTE (3383)	4/21/2025 05/25 - HEALTH PREMIUM	26,920.48
A023351	YOUNG, MINNEY & CORR, LLP	4/21/2025 03/25 - LEGAL	1,896.00
E020795	BRIGHTSTAR CARE OF SOUTH ORANGE COUNTY	4/21/2025 03/28/25-04/04/25 - NURSE	3,760.06

Journey School

Check Register

For the Month Ending April 30, 2025

Check #	Vendor Name	Date Description	Amount
E020796	PROCOPIO, CORY, HARGREAVES & SAVITCH, LLP.	4/21/2025 03/25 - LEGAL SERVICES	1,452.00
E020797	ALPINE FRESH USA	4/21/2025 03/25 - BOTTLED WATER SERVICE	439.75
P070198	MOULTON NIGUEL WATER 3587	4/21/2025 03/17/25-03/26/25 - WATER SERVICES FY25-26 - REPORT CARD MAKER SOFTWARE	67.66
P070199	CLEAR VISION TECHNOLOGIES, LLC	4/21/2025 LICENSE	670.00
P070200		4/21/2025 MCKINNEY VENTO - MILEAGE	168.00
P070201	CAPISTRANO UNIFIED SCHOOL DISTRICT	02/25 - 8TH GRADE FIELD TRIP 4/21/2025 TRANSPORTATION	3,823.61
P070202	INCLUSIVE LEARNING PARTNERS LLC	4/21/2025 04/25 - BEHAVIOR TECHNICIAN	1,114.75
P070203	STRATEGIC KIDS, LLC	4/21/2025 03/25 - ELOP LEAD & INSTRUCTORS	4,886.00
2701M	ORANGE COAST COLLEGE PLANETARIUM	4/23/2025 05/25 - 6TH GRADE FIELD TRIP	432.00
2702M	BOWERS MUSEUM	4/23/2025 09/25 - 5TH GRADE FIELD TRIP DEPOSIT PALA MINI MART - GAS FOR 6TH GRADE	50.00
2703M	DAN BAR	4/23/2025 OVERNIGHT TRIP	117.21
2704M	GUARDIAN	4/24/2025 05/25 - HEALTH PREMIUM	2,908.08
1006607	EFFECTUAL EDUCATIONAL CONSULTING SERVICES	02/01/25-02/28/25 - PSYCHOLOGIST, 4/28/2025 AUDIOLOGIST, NURSE & APE	11,431.76
A023503	CATHRINE JI	4/28/2025 COSTCO - PIZZA	53.61
A023504	AMAZON (ABPL)	4/28/2025 (1) OUTDOOR TABLE 04/08/25-05/07/25 - INTERNET & CA	235.85
E020904	COX COMMUNICATIONS	4/28/2025 TELECONNECT FUND	231.75
E020905	WESTERN EXTERMINATOR COMPANY	4/28/2025 04/25 - PEST CONTROL MAINTENANCE COFFEE MATE, HANGING FILE, PENCIL	345.04
E020906	STAPLES	4/28/2025 SHARPENERS, ETC	106.15
E020907	DEPARTMENT OF JUSTICE EFFECTUAL EDUCATIONAL	4/28/2025 03/25 - FINGERPRINTS 09/09/24-09/30/24 - PSYCHOLOGIST &	611.00
P070526	CONSULTING SERVICES	4/28/2025 AUDIOLOGIST	5,182.50
P070527	JOY HALVERSON	4/28/2025 MULTIPLE VENDORS - T-SHIRTS & MEDALS	4,129.12
P070528	REVOLUTION OFFICE	4/28/2025 03/12/25-04/11/25 - COPIER LEASE MULTIPLE VENDORS - GROCERIES & GAS FOR	630.34
P070529	JESSICA PRATT	4/28/2025 OVERNIGHT TRIP	346.49
P070530	CAPISTRANO UNIFIED SCHOOL	4/28/2025 02/17/25-03/17/25 - WATER USE	413.46
P070531	REVOLUTION OFFICE	4/28/2025 01/12/25-04/11/25 - COPIER OVERAGE	4,691.11
P070532	COLONIAL LIFE	4/28/2025 05/25 - INSURANCE PREMIUM	720.08
P070533	GRADALIS WALDORF CONSULTING & SERVICES LLC	4/28/2025 06/25 - CONFERENCE REGISTRATION	675.00
P070534	SWING EDUCATION, INC	4/28/2025 04/12/25-04/18/25 - SUBSTITUTE TEACHERS MUTIPLE VENDORS - T-SHIRTS, ALPHABET	1,598.40
P070535	JOY HALVERSON	4/28/2025 CHARMS, PINS	2,645.25
P070536	ADAM KILCOLLINS	4/28/2025 RECREATION.GOV - CAMPSITE MULTIPLE VENDORS - FOOD FOR 3RD GRADE	176.00
P070537	MERIS SULLIVAN	4/28/2025 CAMPING TRIP	1,629.96
P070538	EFFECTUAL EDUCATIONAL CONSULTING SERVICES	02/20/25-03/31/25 - PSYCHOLOGIST, 4/28/2025 AUDIOLOGIST, NURSE & APE	9,262.50
P070539	CHANDLER BOYER	4/28/2025 CA STATE PARK - FIELD TRIP PARKING	15.00
Total			306,442.95

Journey School
Credit Card Register
For the Month Ending April 30, 2025

Credit Card Vendor	Statement Number	Charge Description	Amount
FIRST NATIONAL BANK OF OMAHA	JE123249980452	ULINE - TABLET STAND	77.26
FIRST NATIONAL BANK OF OMAHA	JE123249980452	BLUEHOST - DOMAIN NAME & PRIVACY PROTECTION	15.00
FIRST NATIONAL BANK OF OMAHA	JE123249980452	INSTACART - AFTER CARE SNACKS	40.94
FIRST NATIONAL BANK OF OMAHA	JE123249980452	INSTITUTE FOR MULTI SENSORY EDUCATION - RED WORD	125.74
FIRST NATIONAL BANK OF OMAHA	JE123249980452	HOME DEPOT - (2) WHEELBARROWS	337.26
FIRST NATIONAL BANK OF OMAHA	JE123249980452	HOME DEPOT - DRAIN SNAKE	16.14
FIRST NATIONAL BANK OF OMAHA	JE123249980452	INSTACART - AFTER CARE SNACKS	42.28
FIRST NATIONAL BANK OF OMAHA	JE123249980452	PATRIOT - EVENT PORTABLE RESTROOMS RENTALS	431.72
FIRST NATIONAL BANK OF OMAHA	JE123249980452	HOME DEPOT - LAWN ROLLER DEPOSIT	25.00
FIRST NATIONAL BANK OF OMAHA	JE123249980452	HOME DEPOT - SANDPAPER & CLAMP ON VISES	71.05
FIRST NATIONAL BANK OF OMAHA	JE123249980452	FACILITRON - GRADUATION VENUE RENTAL	988.79
FIRST NATIONAL BANK OF OMAHA	JE123249980452	EL POLLO LOCO - MEDIEVAL GAMES STUDENT MEALS	3,060.48
FIRST NATIONAL BANK OF OMAHA	JE123249980452	STAPLES - FILE FOLDERS, PENS, COFFEE	101.17
FIRST NATIONAL BANK OF OMAHA	JE123249980452	INSTACART - AFTER CARE SNACKS	51.99
FIRST NATIONAL BANK OF OMAHA	JE123249980452	CSUF ARBORETUM - 5TH GRADE FIELD TRIP ADMISSION	340.00
FIRST NATIONAL BANK OF OMAHA	JE123249980452	HOME DEPOT - LAWN ROLLER DEPOSIT REFUND	(25.00)
FIRST NATIONAL BANK OF OMAHA	JE123249980452	FACILITRON - SPRING CONCERT VENUE RENTAL	377.82
FIRST NATIONAL BANK OF OMAHA	JE123249980452	HOME DEPOT - SANDPAPER & CLAMP ON VISES	206.23
FIRST NATIONAL BANK OF OMAHA	JE123249980452	FACILITRON - SPRING CONCERT VENUE RENTAL	12.79
FIRST NATIONAL BANK OF OMAHA	JE123249980452	STAPLES - FOLDERS	71.09
FIRST NATIONAL BANK OF OMAHA	JE123249980452	ZOOM - VIDEO COMMUNICATION SOFTWARE	219.90
FIRST NATIONAL BANK OF OMAHA	JE123249980452	MEDICAL ENVIRONMENTAL - MEDICAL WASTE DISPOSAL	86.53
FIRST NATIONAL BANK OF OMAHA	JE123249980452	SHELL OIL - GAS FOR 6TH GRADE FIELD TRIP	6.45
FIRST NATIONAL BANK OF OMAHA	JE123249980452	SHELL OIL - GAS FOR 6TH GRADE FIELD TRIP	70.03
FIRST NATIONAL BANK OF OMAHA	JE123249980452	SHELL OIL - GAS FOR 6TH GRADE FIELD TRIP	78.70
FIRST NATIONAL BANK OF OMAHA	JE123249980452	SHELL OIL - GAS FOR 6TH GRADE FIELD TRIP	97.36
FIRST NATIONAL BANK OF OMAHA	JE123249980452	ENTERPRISE RENT-A-CAR - RENTAL CAR FOR 6TH GRADE	600.43
FIRST NATIONAL BANK OF OMAHA	JE123249980452	ENTERPRISE RENT-A-CAR - RENTAL CAR FOR 6TH GRADE	608.63
FIRST NATIONAL BANK OF OMAHA	JE123249980452	ENTERPRISE RENT-A-CAR - RENTAL CAR FOR 6TH GRADE	608.63
FIRST NATIONAL BANK OF OMAHA	JE123249980452	ENTERPRISE RENT-A-CAR - RENTAL CAR FOR 6TH GRADE	608.63
FIRST NATIONAL BANK OF OMAHA	JE123249980452	APPLE - MOBILE PHONE INSURANCE	11.49
FIRST NATIONAL BANK OF OMAHA	JE123249980452	INSTACART - AFTER CARE SNACKS	62.50
FIRST NATIONAL BANK OF OMAHA	JE123249980452	DEL TACO - CARE STREAMS WORKING LUNCH	53.25
FIRST NATIONAL BANK OF OMAHA	JE123249980452	INSTACART - MAYFAIRE RAFFIA	0.68
FIRST NATIONAL BANK OF OMAHA	JE123249980452	INSTACART - MAYFAIRE RAFFIA	74.06
FIRST NATIONAL BANK OF OMAHA	JE123249980452	SOUTHWEST - CLASS 2025 AIRFARE DEPOSIT REFUND	(2,700.00)
FIRST NATIONAL BANK OF OMAHA	JE123249980452	USPS - POSTAGE	10.50
WELLS FARGO 9313	JE123249980453	03/25 - CREDIT CARD PURCHASES	582.70
WELLS FARGO 9313	JE123249980453	WALMART - MAYFAIRE RAFFIA	13.60
WELLS FARGO 9313	JE123249980453	HOME DEPOT - DOOR KNOBS & HARDWARE	31.59
WELLS FARGO 9313	JE123249980453	HARBOR FREIGHT - RASPS	10.75
WELLS FARGO 9313	JE123249980453	PEARSON EDUCATION - SPED TESTING SUPPLIES	526.76
Total			22,344.66