

Journey School - A California Public Charter School

Thursday, April 23, 2026

REGULAR MEETING AGENDA

6:00 p.m.

*At Journey School, 27102 Foxborough, Aliso Viejo, CA 92656
(949) 448-7232 www.journeyschool.net*

This meeting will be live-streamed via Zoom. Join Zoom Meeting.
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnlC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240 Passcode: 92629
One tap mobile +16694449171,,86025029240#,,, *92629# US

BOARD MEMBERS:

Michael Allbee, Council President
Margaret Moodian, Council Vice President
Jeannie Lee, Council Secretary
Cassie Kauwling, Board Treasurer
Lisa Murray, Board Member

ADVISORY POSITIONS:

Renal Moodley, Parent Cabinet Advisor
Faculty Advisor, Adam Kilcollins

INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS

Journey School welcomes your participation at the school's Council meetings. The purpose of a public meeting of the Council is to conduct the affairs of Journey School in public. We are pleased that you are in attendance. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- 1. Agendas are available to audience members during the meeting and on the school website.*
- 2. "Request to Speak" cards are available for all audience members who wish to speak prior to an agenda item or under the general category of "Public Comment." "Public Comment" time is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not discuss your issue, respond in substance or take action. These presentations are limited to five (5) minutes (ten (10) minutes if a translator is needed) and total time allotted to non-agenda items will not exceed thirty (30) minutes. The Council may give direction to staff to respond to your concern.*
- 3. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Speak" card and submit the card prior to an agenda item. The public comment period precedes presentations on that agenda item by staff and/or school committees, Council discussion, and deliberation. You will be given an opportunity to speak for up to five (5) minutes (ten (10) minutes if a translator is needed).*

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4. *When addressing the Council, speakers are requested to state their name and adhere to the time limits set forth.*
5. *Audience members attending a meeting virtually are required to follow the guidelines specified in points 1 through 4 with the following exception noted: In lieu of a “Request to Speak” card, an audience member may utilize the chat function to indicate their name and a request to speak under the general category of “Public Comment” or at a specific agenda item. All other comments, questions, and dialogue entered into the chat will not be entered into public record and will not be responded to/addressed.*

Notices: *Journey does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Please notify the office at (949) 448-7232 twenty-four (24) hours prior to the date of the meeting for disability accommodations necessary in order to participate. Per California Government Code section 54957.5(b), Journey shall make materials that are part of the regular agenda packet available in the office and/or on the school’s website www.journeyschool.net, without delay and at the same time, they are distributed to the Council.*

	AGENDA ITEM	SPONSOR	EST. TIME
1	<i>Call to Order and Roll Call</i>	<i>Michael Allbee</i>	6:00
2	<i>Inspirational Passage</i>	<i>Shelley Kelley</i>	6:05
3	<i>Approval of Agenda*</i> <i>NOTE: The order of the agenda may be changed without prior notice to the public.</i>	<i>Michael Allbee</i>	6:10
4	<i>PUBLIC COMMENT: Members of the public may contribute public comment.</i> <i>Reminder: See policy above for time guidelines.</i>		
5	<i>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</i> A. <i>Executive Director Performance Feedback Survey*</i> : Update on survey B. <i>Strategic Plan</i> : Discussion regarding development of the school’s strategic plan.	<i>Michael Allbee</i>	6:15
6	<i>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</i> A. <i>Approval of Minutes*</i> : Minutes from regular meeting March 26, 2026. B. <i>2025-2026 Staffing Plan*</i> : Updates to staffing plan for current year	<i>Gavin Keller</i>	6:30
7	<i>INFORMATION ITEMS: Reports</i>		6:45

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	<p>A. Financial Update*: Report on March financials and P2 ADA</p> <p>B. Faculty Update: Update on Faculty activities.</p> <p>C. Parent Cabinet Update: Update on Parent Cabinet activities</p> <p>D. Administrative Update: Report from School Director, including update on LCAP and 2025-2026 budget development, overnight trips, and school events</p>	<p>Larry Tamayo</p> <p>Adam Kilcollins</p> <p>Renalani Moodley</p> <p>Gavin Keller</p>	
8	<p>SCHOOL OPERATIONS: Discussion/Action</p> <p>A. 2026-2027 Staffing Plan*: Review and approval of staffing plan and related personnel contracts</p> <p>B. Purchasing Oversight*: Review and approval of purchase or lease of copiers.</p>	Gavin Keller	7:45
9	<p>CLOSED SESSION</p> <p>A. Pursuant to Government Code § 54956.9: Regarding anticipated litigation. Two matters, against the school.</p> <p>B. Pursuant to Government Code §54957.6: Conference with Labor Negotiators: Update on the negotiations for 2026-27 CBA</p> <p>Employee organization: Journey Teachers’ Association/CTA Agency designated representative: Gavin Keller</p>		8:30
10	Adjournment	Michael Allbee	9:00

***Agenda publicly posted at Journey School on April 20, 2026.
And on the school website at www.journeyschool.net *Items that are expected to have back up materials provided prior to or at the meeting are indicate with an asterisk. Other items may also have back up materials provided.***

2025-26 Executive Director Evaluation

Rank answers from 1 to 4:

GENERAL

Matrix

Score	Description
1	Performance is noticeably less than expected. Infrequently performs to and meets job requirements. Fails to meet a critical job requirement. Dismissal should be contemplated. Retention in this job would negatively affect the school.
2	Performance is acceptable and clearly and fully meets all critical requirements of the position in terms of quality and quality of work. It is described as good, solid performance. Minor deviations may occur; the overall level of performance meets or slightly exceeds all position requirements. Retention in this position is acceptable.
3	Performance frequently exceeds job requirements. Accomplishments are regularly above expected levels. Performance is sustained and uniformly high with thorough and on-time results. Retention in this position is highly desired.
4	Performance levels and accomplishments far exceed normal expectations. This category is reserved for the employee who truly stands out and clearly and consistently demonstrates exceptional accomplishments in terms of quality and quantity of work that is easily recognized as truly exceptional by others. Retention in this position should be encouraged through monetary recognition.
N/A	I don't have knowledge of this area.

*** 1. Define your relationship with the Executive Director**

- Board Member Admin Staff
 Direct Report Support Org.
 Parent Other
 Teacher

Other (please specify)

*** 2. How often do you interact? (Select one)**

- Daily Once or twice a quarter
 Once or twice a week Hardly ever
 Once or twice a month

LEADERSHIP

Questions 3-35: Please select only one answer for each question.

PROFESSIONALISM

3. Leads the organization in fulfilling its mission and goals in accordance with the policies established in the Charter.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Ensures the organization is successful in all areas of its mission. Provides vision and leadership by example.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Participates in personal and staff professional development.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

SCHOOL CULTURE

6. Makes the organization a place where staff and students are all committed to excellence and believe that hard work is the key to achieving it.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Consistently evaluates and proactively improves people, processes, programs, and services for greater effectiveness, efficiency and charter agreed upon values.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

GOVERNANCE

8. Implements Council policies and recommends policies for Board consideration.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Works closely with the Board to keep it fully informed on all aspects of the status and development of the organization to ensure transparent and effective oversight of the organization.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. With input from the Board, ensures the development and ongoing refinement of a long-term strategy, establishes objectives and plans that meet the needs of students, staff and all constituents, ensures consistent and timely progress toward strategic objectives.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

OPERATIONS

STUDENT OUTCOMES

11. Leads the organization to meet or exceed agreed upon goals for increasing student performance with charter specific approaches.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12. Demonstrates thorough knowledge of effective curriculum, assessment and instructional practices to close the achievement gap.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

13. Addresses behavioral issues in a timely manner.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

14. Develops programs, services and supports intended to support educational progress of student subgroups (Special Education students, English learners, low-income, underrepresented populations, etc.).

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

COMPLIANCE

15. Ensures that the organization meets--and is in compliance with--all local, state and federal laws and mandates.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

16. Oversees development and proper functioning of admission, enrollment and attendance tracking processes.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

17. Provides for the overall safety and well-being of students and staff.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. Ensures organization is administered well with sufficient investment of staff time and other resources.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

FISCAL RESPONSIBILITY

19. Understands and provides leadership in the areas of financial planning, budgeting, accounting and management of the organization's financial resources.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

20. Determines the current and future financial resources needed to realize the organization's mission.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

21. Ensures that clear and accurate accounting, payroll, cash management, and insurance systems are maintained.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

STUDENT RETENTION

22. Ensures organization has frequent, meaningful, and well-attended ways for families to be involved in their child's learning and the school community.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

23. Provides appropriate emphasis on parent satisfaction and its role in maintaining low student attrition rates.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

24. Listens and communicates respectfully to the range of concerns expressed by students and parents.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

STAFF RETENTION

25. Recruitment – Attracts and selects high performing staff and leadership.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

26. Staff culture – Creates a staff culture and work environment in which highly effective staff members are actively engaged and feel connected to the organization and its mission.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

27. Professional Development - Develops, maintains, and regularly reviews systems, opportunities and practices that further the staff's ability to support students' educational progress.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

28. Staff Retention – Successfully retains top performers. Creates an environment where staff is committed to a long tenure and would recommend working at the school to others.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

FACILITIES

29. Ensures the environment reflects the organization's mission and values as well as enhances learning.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

30. Ensures that the organization's physical environment (buildings and grounds) is well-cared for, sanitary, and promotes health and safety.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

STRATEGIC

COMMUNITY INVOLVEMENT

31. Listens and knowledgeably responds to the range of concerns expressed by various stakeholders.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

32. Develops and maintains effective external relationships that support the organization's performance and fundraising success.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

33. Maintains positive communication with CUSD.

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

STRATEGIC OBJECTIVES

34. Met Strategic Goal #1: "Increase revenue for Journey School."

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

35. Met Strategic Goal #2: "Strengthen staff support systems by using data to inform targeted support and aligned professional development, while restructuring administrative responsibilities and cross-training staff to more effectively distribute workload."

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

36. Met Strategic Goal #3: "Continue innovation within our core academic programming in alignment with our Charter and in support of Charter outcomes."

1	2	3	4	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>


* 37. What are the School Leader's most significant accomplishments and/ or strengths demonstrated this year that had an significant impact on the organizational development?

* 38. What are the top three things the School Leader could do next year to move the organization forward?

39. If there a topic on which you'd like to comment/address regarding the Executive Director's performance that is not covered by the questions on this survey, please elaborate here.

40. Please add any additional comments.

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Journey School
A California Public Charter School

Thursday, March 26, 2026

REGULAR MEETING MINUTES

DRAFT

6:00 p.m.

At Journey School, 27102 Foxborough, Aliso Viejo, CA 92656
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	AGENDA ITEM	SPONSOR
1	<p>Call to Order and Roll Call - Mike Allbee called the meeting to order at 6:08 p.m.</p> <p><i>BOARD MEMBERS:</i> Michael Allbee, Council President - PRESENT Margaret Moodian, Council Vice President - PRESENT Jeannie Lee, Council Secretary - PRESENT Cassie Kauwling, Board Treasurer - PRESENT Lisa Murray, Board Member - ABSENT</p> <p><i>ADVISORY POSITIONS:</i> Renal Moodley, Parent Cabinet Advisor - PRESENT Faculty Advisors: Stacy Kinney & Adam Kilcollins - Participating via Zoom</p> <p><i>Also in Attendance:</i> Gaylen Corbett, Clerk of the Board</p>	Mike Allbee
2	<p>Inspirational Passage - Gavin shared an inspirational passage by John Fentress Gardener of The Waldorf School of Garden City, New York.</p>	Gavin Keller
3	<p>Approval of Agenda* NOTE: Order of the agenda may be changed without prior notice to the public.</p> <p>Item 5B was removed from the agenda since there were no changes to the staffing plan.</p> <p>Jeannie made a motion to approve the agenda as amended. Cassie seconded the motion and it was unanimously approved.</p>	Mike Allbee
4	<p>PUBLIC COMMENT: There was no public comment.</p>	Mike Allbee
5	<p>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</p> <p>A. Approval of Minutes*: Minutes from regular meeting Feb. 26, 2026</p> <p>B. Updates to 2025-26 Staffing Plan*: Ratification of changes to the Staffing Plan to meet current needs.</p>	Gavin Keller

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	<p>C. Audit Engagement with Clifton Larson Allen*: Approval of audit engagement for the 25-26 school year with our existing external auditor.</p> <p><i>Mike requested to pull 5C from the consent agenda. Margaret made a motion to approve consent agenda item 5A. Jeannie seconded the motion and the consent agenda item was unanimously approved.</i></p> <p><i>Regarding the audit engagement contract, Mike inquired about an item on page 4 and the firm's fees. Gavin provided clarification. Margaret made a motion to approve Item 5C Audit Engagement with Clifton Larson Allen. Jeannie seconded the motion and it was unanimously approved.</i></p>	
6.	<p>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</p> <p>A. Strategic Plan Update: Mike shared an update on Strategic Plan work. Gaylen will share the strategic plan video with board members. The next steps will be to share the video on our website, create a one page brochure, and a bookmark with a QR code, to be created by Gaylen.</p> <p>B. On-Boarding for Council Members: Board members discussed the on-boarding procedures for new board members. Mike and Cassie will work with Gaylen to create more defined on-boarding and off-boarding procedures.</p> <p>C. Annual Executive Director Evaluation: Gaylen will share a preview of the survey with board members so they can review the questions by the end of next week. Gavin noted that questions relating to his goals need to be updated to match his current year goals. Once the questions are finalized, Gaylen will send the survey out to board members, PEDCO, Parent Cabinet Executive Team, and administrative staff members. Participants should complete the survey by May 15th. Margaret and Mike will consolidate the data when the survey has been completed, for the June board meeting.</p> <p>D. Journey School Council Composition Policy: The council reviewed the list of skills sought after for council composition. It was agreed to amend the policy as follows:</p> <ul style="list-style-type: none"> - Under "Desired Council Composition" amend TEACHERS to read "JOURNEY SCHOOL TEACHERS" - After "...expertise in the following areas", add "PARENT CABINET EXPERIENCE" to the list. <p><i>Cassie made a motion to approve the JS Council Composition Policy as amended. Margaret seconded the motion and it was unanimously approved.</i></p>	Mike Allbee
7	<p>INFORMATION ITEMS: Reports</p> <p>A. Financial Update*: Gavin shared a report by Larry Tamayo on February financials. ADA was 1.9 less for P2 due to drop in enrollment and attendance as of Month 6. Also there were four less TK students. TK receives a \$5,545 add-on, so a decrease in TK enrollment has a greater impact on overall funding. Added in \$58K of Student Support & PD Grant to help</p>	Gavin Keller

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	<p><i>offset some of the items above. There has been an increase in legal expenses (\$136K). The school is projecting a negative income (-\$90k) for the first time in 10 years, but still has plenty of funds in reserves.</i></p> <p>B. Faculty Update: <i>Stacy Kinney shared an update on Faculty activities including our recent visit from Baba the Storyteller who held assemblies for students from all grades. She also shared about class plays that are happening. Jeannie shared about the new discipline pathway for middle school. Board members discussed the Alliance for Public Waldorf Education conference that took place in January, and next year's conference.</i></p> <p>C. Parent Cabinet Update: <i>Renal shared an update on Parent Cabinet activities including the auction taking place this weekend, Parent Library Days, Read-a-Thon, Coffee Talk, yearbook, clothing resale events for May Faire and recital attire, photo releases, Clothes for Cash, Screenagers screening, and Ice Palace fundraiser. Renal also shared an update about PC finances with increased interest income, allocation for parent education (including future visits from Baba), increased teacher discretionary funds, ongoing support for events and supplies. PC will be increasing teacher discretionary funds, and supporting a variety of programs and expenses for the school, in addition to their annual donation of \$60k.</i></p> <p>D. Administrative Update: <i>Gavin shared an update on the enrollment lotteries, CAASPP testing, screening for reading difficulties, and the upcoming community social to follow May Faire. He also reflected on the impressive performances by Baba the Storyteller.</i></p>	<p><i>Adam Kilcollins, Stacy Kinney</i></p> <p><i>Renalani Moodley</i></p> <p><i>Gavin Keller</i></p>
8	<p>SCHOOL OPERATIONS: Discussion/Action</p> <p>A. Public Hearing: Instructional Materials - Education Code 60110 Requirements</p> <p><i>Gavin explained that in relation to Williams Compliance and reporting, this portion of the board meeting serves as an instructional materials public hearing to determine if Journey School has sufficient standards-aligned textbooks and instructional materials. Board members reviewed a resolution regarding instructional materials sufficiency will be reviewed for action/approval.</i></p> <p><i>Margaret made a motion to approve Resolution Of The Journey School GoverningBoard Determining Steps To Ensure Availability Of Textbooks And Instructional Materials For 2025-26. Cassie seconded the motion and the Resolution was unanimously approved.</i></p> <p><i>Jeannie made a motion to close the open session. Margaret seconded the motion and it was unanimously approved.</i></p> <p><i>Margaret made a motion to move into closed session. Cassie seconded the motion and it was unanimously approved. The council entered closed session at 7:53 p.m.</i></p>	<p><i>Gavin Keller</i></p>
9	<p>CLOSED SESSION</p> <p>A. Pursuant to Government Code § 54956.9: <i>Regarding anticipated litigation. Two matters, against the school.</i></p>	

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	<i>The board exited closed session at 8:30 p.m. Report out from closed session: The board did not take action in closed session.</i>	
10	Adjournment - Margaret made a motion to adjourn the meeting. Cassie seconded the motion and it was unanimously approved. The meeting was adjourned at 8:30 p.m.	Mike Allbee

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**Items that are expected to have back up materials provided prior to or at the meeting are indicated with an asterisk. Other items may also have back up materials provided.*

JOURNEY SCHOOL STAFFING PLAN 2025-26

NAME	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO/NOTES
ADMINISTRATION and STUDENT SUPPORT			
Gavin Keller	Executive Director	Salary/Exempt BENEFITS	
Shelley Kelley	Education Director	Salary/Exempt BENEFITS	
Amanda Simmons	Independent Study Director	0.25 FTE (.5 Teacher) Salary/Exempt BENEFITS	
Grace LaHatt	Office Manager and HR Specialist	Salary/Exempt BENEFITS	
Kris Reynolds	Admin Asst: Enrollment, Communication, After School Programs Coordinator	Salary/Exempt BENEFITS	
Shoon O'Neill	Admin Asst: Registrar, Attendance, Reception	Salary/Exempt BENEFITS	
Janet Gates	Information Technology Specialist and Office Support	Salary/Exempt BENEFITS	
Gaylen Corbett	Admin Assistant: Business Specialist/Accounts Payable	Salary/Exempt BENEFITS	
Jenny Wilkes	Admin. Assistant: School Nurse	Hourly/Non-Exempt	Substitute when needed
Delaney Stelman	Admin Assistant: School Nurse	Hourly /Non-Exempt BENEFITS	Hired directly (Previously with Foreside Care)
Cadence Lusinsky	Counselor	Salary/Exempt BENEFITS	
Emily Landrum	Counselor	FTE Salary/Exempt BENEFITS	
Jaime Lloyd	Receptionist/Communication Support	Hourly /Non-Exempt BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2025-26

Vivienne Benjamin	Social Media and Event Support	Hourly /Non-Exempt/Part time	
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MAIN CLASS TEACHERS	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
April Martin	Main Class Teacher	F/T, Salary/Exempt	
Hellene Brodsky-Blake	Main Class Teacher	F/T, Salary/Exempt	
Jill Murphy	Main Class Teacher	F/T, Salary/Exempt	
Fiona Kephart	Main Class Teacher	F/T, Salary/Exempt	Maternity Leave anticipated for 1/5-6/12. Hired Wendy Beaumont to cover long term
Amanda Simmons	Independent Study Teacher	.5 F/T, Salary/Exempt	At employee request, reduced role to .75 FTE including admin duties
Lindsey Ponzio	Independent Study Teacher	F/T, Salary/Exempt	
Kayla Pennington	Main Class Teacher	F/T, Salary/Exempt	
Kelli Garcia	Independent Study Teacher	F/T Salary/Exempt	
Lisa O'Neill	Independent Study Teacher	F/T, Salary/Exempt	
Kelly Larson	Main Class Teacher	F/T, Salary/Exempt	
Dennis Kephart	Main Class Teacher	F/T, Salary/Exempt	
Stacy Kinney	Main Class Teacher	F/T, Salary/Exempt	
Jeannie Lee	Main Class Teacher	F/T, Salary/Exempt	
Andrew Goetz	Main Class Teacher	F/T, Salary/Exempt	

JOURNEY SCHOOL STAFFING PLAN 2025-26

Julia Cameron	Main Class Teacher	F/T, Salary/Exempt	
Rita Kandel	Main Class Teacher	F/T, Salary/Exempt	
Kristi Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Jennifer Tarr	Main Class Teacher	F/T, Salary/Exempt	
Michele Carothers chele Carothers	Main Class Teacher	F/T, Salary/Exempt	Maternity Leave anticipated for 3/2-6/12. Contracted Strategic Kids' Rosa Boynton to cover long term role.
Paul Breazeale	Main Class Teacher	F/T, Salary/Exempt	Paternity Leave anticipated for 1/5-1/30. Contracted Strategic Kids' Rosa Boynton to cover long term role.
Heather Boley	Main Class Teacher	F/T, Salary/Exempt	
Jess Johnston	Main Class Teacher	F/T, Salary/Exempt	
Katie Blacker	Main Class Teacher	F/T, Salary/Exempt	
Adam Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Catherine Ji	Main Class Teacher	F/T, Salary/Exempt	Short Term Staff Permit

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CERTIFICATED INSTRUCTIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Suzanna Bortz	Remedial Support Lower Grades	16 periods contact 5 prep HOURS DEPENDENT ON TITLE I FUNDING	
Erin O'Neill	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Lindsey LaFleur	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Pam Klevit	Elementary Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Miscellaneous: Gilliam Buckley, Rebecca Robertson, Ashley Caldwell, Candice Reese, Brianna Kinney, Lindsey Allbee	Guest Teachers/Subs.	As needed EXEMPT	

JOURNEY SCHOOL STAFFING PLAN 2025-26

Special Education	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Caryn Kaufman	Special Education Program Specialist (Administrator)	Salary/Exempt BENEFITS	
Alyson Wunderlich	Education Specialist	Salary/Exempt BENEFITS	
Grace Stewart	Education Specialist	Salary/Exempt BENEFITS	
Ashley Grey	Education Specialist	Salary/Exempt BENEFITS	
Marlena Ambrose	Education Specialist	Salary/Exempt BENEFITS	New Hire (Due to Increase in # of anticipated IEPs – new enrollment)
Kathryn Ryrie	Speech Language Pathologist	Salary/Exempt BENEFITS	New Hire
Savannah Diasdado	Speech Language Pathologist Assistant	Salary/Exempt – PART TIME BENEFITS	
Dee Marzal	Occupational Therapist	Salary/Exempt – Part Time (16-20 hours)	
Paraprofessionals	Paraprofessionals	NA – Full time (30 hours)	Contract with Strategic Kids
Lisa Ryan	School Psychologist	NA – Part Time	Contracted Service with Effectual Education
Christina Gabrielson	School Psychologist	NA – Part Time	ADDITIONAL PSYCH NEEDED DUE TO INCREASE IN SPECIAL EDUCATION NUMBERS AND RELATED ASSESSMENTS - Contracted Service with Effectual Education
Kimberly Smith	School Psychologist	NA – Part Time	ADDITIONAL PSYCH NEEDED DUE TO INCREASE IN SPECIAL EDUCATION

JOURNEY SCHOOL STAFFING PLAN 2025-26

			NUMBERS AND RELATED ASSESSMENTS - Contracted Service with Effectual Education
Ruth Labra	2 nd Grade 1:1 Aide	NON EXEMPT 26 hours per week	Hired directly (Previously with Foreside Care)
Diana Carter	1:1 Nurse	NON EXEMPT 18 hours per week	New Hire – Replacing Cerna Health Care Contract
Various	Specialized Services (Vision Therapy, Audiology, Assistive Technology, etc)	NA – Part Time	Contracted Services with Effectual Education and Foreside HealthCare

JOURNEY SCHOOL STAFFING PLAN 2025-26

SPECIALTY Teachers	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Faith Benford	Music Teacher Grades 1-3	6 classes 3prep	New Hire
Brandon Wickes	Garden Instructor	12 classes 6 prep 12 hours maintaining gardens BENEFITS	
Devan Steele	Strings	14 classes 7 prep 3 hours music dept. coordination	
Billy Alexander	Music Elective: Guitar	2 classes 1 prep	
Joshua French	Music Elective: Ukulele	2 classes 1 prep	New Hire
Ava Moadeli	Music Elective: Choir	2 classes 1 prep	New Hire
Nicola Wellner	Handwork Grades 5-8	18 classes 9 prep 3 hours specialty program coordination 2 hours assisting Independent Study BENEFITS 50-75 hours annually to work with Parent Cabinet to plan Harvest Faire – reimbursed by PC through their general/annual contribution to the school budget.	
Amanda Hammond	Handwork Grades 1-4	18 classes 9 prep 2 hours assisting Independent Study BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2025-26

Tania Marquez	Lower Grades Art Enrichment and 7 th /8 th Grade Visual Arts	16 classes 8 prep BENEFITS	
Joy Halverson	Games/ Movement	18 classes 9 hours prep BENEFITS	
Sergio Huerta	Games/ Movement	16 classes 8 hours prep BENEFITS	
Joshua Crawford	Woodwork	16 classes 8 hours prep BENEFITS	
Janet Caballero	Spanish (Grades 1-8)	20 classes 10 hours prep BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2025-26

CLASSIFIED/INSTRUC-TIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Jahtziry Hernandez	Kindergarten Assistant	NON EXEMPT 25 hours per week BENEFITS	Potentially eligible for benefits with additional Little Acorns hours
Karen Dillingham	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Erin Warrack	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Isabella Ortiz	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Gisele Lewis	TK Kindergarten Assistant	NON EXEMPT 25 hours per week BENEFITS	New Hire
Laura Valle	Kindergarten Assistant Independent Study and 1 st Grade Assistant	18 hours per week	3 days per week – Wildflower kindergarten
Lucas Marquez	ISP First/Second Grade Assistant	12 hours per week	Strategic Kids Contract
Josiah Adams	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	
Raz Allen	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	
Rachel Verbeek	Violin Assistant	NON EXEMPT 16 hours per week	
Vianney Figueroa	Handwork Assistant	NON EXEMPT 16 hours per week	
Sergio Huertas	Campus Supervision and Custodial Support	NON EXEMPT 11 hours per week BENEFITS	
Carmen Paez	Campus Supervision Lead And Campus Support	NON EXEMPT 35 hours per week BENEFITS	
Tania Marquez	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 12 hours per week BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2025-26

Sarah Kandel	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT Various hours per week	Sub role
Darren Utterback	Substitute Teacher, and Campus Support, Maintenance Support	NON EXEMPT 40 hours per week BENEFITS	
June Hamlin O'Connor	Substitute Teacher, Intervention and Campus Supervision Support	NON - EXEMPT 28 hours per week	New Hire
Joshua Crawford	Construction/ Maintenance	NON EXEMPT 5 hours per week BENEFITS	
Akiko Choi	Food Services Professional	NON EXEMPT 20 hours per week BENEFITS	New Hire
Other Misc Campus Supervisor support: Hourly Staff	Campus Supervisor -Before School -After School -Lunch -Recess	NON EXEMPT Approximately 20-25 hours per week of paid support	
Specialty Teacher Meetings/Performances	Specialty Teachers	NON EXEMPT Approximately 8-10 hours per week of collaborative meetings	

JOURNEY SCHOOL STAFFING PLAN 2025-26

Little Acorns Staffing*	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Kris Reynolds	Coordinator	EXEMPT – Salary BENEFITS	Responsibilities and duties added to a current administrative assistant.
Jahtziry Hernandez, Erin Warrack,	Little Acorns Leads	NON EXEMPT up to 15 hours per week*	In addition to assistant hours during kindergarten day
Laura Valle, Issy Ortiz, Anna Whitney, Zephyr Reynolds, Viviene Benjamin, Ayva Poggi, Ricky Zimmer, Isabella Salter	Little Acorns Assistants	NON EXEMPT up to 15 hours per week*	
Lucas Marquez/Various	Little Acorns Assistant	15-25 hours per week	ELOP Contract with Strategic Kids

*Little Acorns is a fee-based aftercare program for kindergarten and transitional kindergarten students. Staffing needs/scheduled hours will ultimately depend on enrollment

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CONTRACTORS	TITLE/GRADE	Description/Duration	OTHER INFO
ExED	Business Services	See Contract	See Contract
Earth Roots	Eco-Literacy/Gardening	See Contract	Estimate \$25,750 annually
Black Tiger	IT Consultant	Special projects and complex diagnostics	Estimate \$10,000 annually
David Bocanegra – OC Janitorial Services	Janitorial Service	See contract	Estimate \$60,000 annually
Various	Waldorf Consultants	Provide professional development opportunities and Parent Education on campus	Estimate \$7,000 annually
Effectual Education	Special Education	Psychologist, Assistive Technology, Vision/Hearing Testing, Physical Therapist, Assistive PE, Speech Language Pathologist Assistant	Estimate \$300,000
CERNA Healthcare	Special Education	1:1 Nurse Assistant	\$30,000
Aya Education	Staffing	Special Education Paraeducators/Substitutes	Estimate: \$50,000
STRATEGIC KIDS	Staffing	Special Education Paraeducators/Substitutes	Estimate \$300,000. \$250,000
STRATEGIC KIDS	Staffing	ELOP	Estimate \$180,000 annually

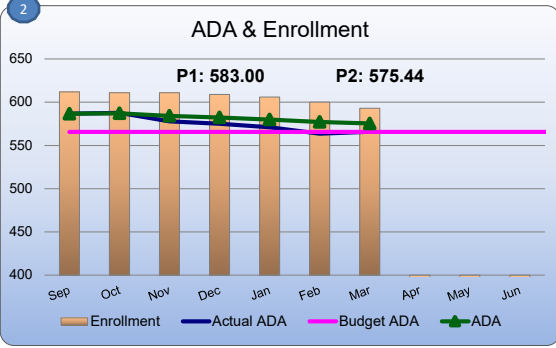
JOURNEY SCHOOL STAFFING PLAN 2025-26

ADDITIONAL HOUR AGREEMENTS PER CBA	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Up to 5 Main Class Teachers (Admin and mentoring services for Certification Program)	Extra Duty Stipend	Hourly Stipend per CBA	8 hours monthly EACH
1 Main Class Teacher (mentoring for new Main Class Teacher hire)	Extra Duty Stipend	Hourly Stipend per CBA	5 hours monthly TOTAL

JOURNEY SCHOOL - Financial Dashboard (March 2026)

1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●
 Net Income / (Loss) ● Year-End Cash ●



State Budget Update

Per SSC: State Revenues Remain Strong

In its February 2026 issue of the monthly Finance Bulletin, the Department of Finance reports that, compared to the Governor's Budget estimates, January and 2025-26 fiscal year-to-date revenues are beating projections by \$3.4 billion (14.2%) and \$6.9 billion (5.4%), respectively, led by strong personal income tax and corporation tax performance. Receipts from sales taxes are lagging on a monthly and annual basis, but only modestly.

"Big Three" Taxes
In millions

	January 2026			2025-26 Year-to-Date		
	Governor's Budget	February Finance Bulletin	Difference	Governor's Budget	February Finance Bulletin	Difference
Personal Income Tax	\$18,884	\$22,022	\$3,138	\$83,492	\$88,203	\$4,711
Corporation Tax	\$2,428	\$2,672	\$244	\$19,389	\$20,852	\$1,463
Sales and Use Tax	\$1,940	\$1,704	\$(236)	\$19,116	\$18,937	\$(179)
Total	\$23,252	\$26,398	\$3,146¹	\$121,997	\$127,992	\$5,995¹

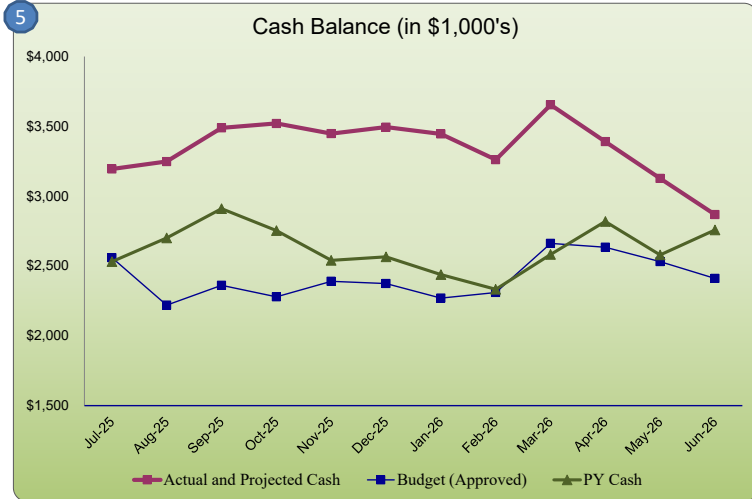
¹Total revenues in the table are limited to "Big Three" taxes and do not include all state revenues reported in the Finance Bulletin.

3 Attendance Analysis

	Actual through Month 7	Actual P2	Budget P2	Budget Variance B/(W)	FY 24-25	FY 23-24
Enrollment	593	593	600	(7)	610	587
Attendance %	95.0%	95.0%	94.3%	0.7%	94.4%	93.8%
Avg Daily Attendance (ADA)	575.44	575.44	565.60	9.84	579.13	549.71

4 Income Statement

	Actual through 03/31/26	Forecast as of 03/31/26	FY 25-26 Budget	Budget Variance B/(W)	FY 24-25	FY 23-24
Local Control Funding Formula	5,039,283	6,854,574	6,897,349	(42,775)	6,726,490	6,138,343
Federal Revenue	80,349	242,225	196,937	45,287	210,759	148,993
State Revenue	1,228,851	1,192,814	1,205,804	(12,989)	716,339	505,447
Other Local Revenue	492,207	739,384	762,416	(23,032)	785,080	85,124
Grants/Fundraising	141,377	223,000	223,000	0	245,111	243,600
TOTAL REVENUE	6,982,068	9,251,996	9,285,505	(33,509)	8,683,779	7,121,507
<i>Total per ADA</i>		16,078	16,417	(339)	14,995	12,955
<i>w/o Grants/Fundraising</i>		15,691	16,023	(332)	14,571	12,512
Certificated Salaries	2,386,491	3,285,161	3,279,669	(5,493)	3,072,136	2,358,174
Classified Salaries	1,076,557	1,499,839	1,504,238	4,400	1,396,528	1,267,994
Benefits	1,316,856	1,767,666	1,825,577	57,911	1,510,044	1,257,924
Student Supplies	273,251	457,809	470,429	12,620	265,450	259,102
Operating Expenses	1,525,474	2,312,418	2,102,221	(210,198)	1,945,974	1,714,289
Other	22,036	28,816	37,229	8,413	130,357	107,190
TOTAL EXPENSES	6,600,665	9,351,709	9,219,362	(132,347)	8,320,490	6,964,673
<i>Total per ADA</i>		16,251	16,300	49	14,367	12,670
NET INCOME / (LOSS)	381,403	(99,713)	66,143	(165,856)	363,290	156,834
OPERATING INCOME	403,439	(70,897)	103,372	(174,269)	493,646	264,024



Year-End Cash Balance

Projected	Budget	Variance
2,868,434	2,410,833	457,601

6 Balance Sheet

	6/30/2025	3/31/2026	6/30/2026
Assets			
Cash, Operating	2,757,746	3,654,757	2,868,434
Accounts Receivable	1,093,733	11,009	707,883
Due From Others	77	252	252
Deposits/Prepays	79,627	16,707	89,771
Net Fixed Assets	197,843	178,767	171,987
Lease Assets	554,466	411,125	411,244
Other Assets	0	0	0
Total Assets	4,683,492	4,272,617	4,249,572
Liabilities			
A/P & Payroll	277,767	227,076	296,972
Due to Others	50,333	0	388,041
Deferred Revenue	566,976	0	0
Lease Liabilities	555,206	430,928	431,061
Other Liabilities	31,002	31,002	31,002
Total Debt	0	0	0
Total Liabilities	1,481,284	689,006	1,147,077
Equity			
Beginning Fund Bal.	2,838,918	3,202,208	3,202,208
Net Income/(Loss)	363,290	381,403	(99,713)
Total Equity	3,202,208	3,583,611	3,102,495
Total Liabilities & Equity	4,683,492	4,272,617	4,249,572
Days Cash on Hand	123	143	112
Cash Reserve %	33.7%	39.2%	30.8%



Actuals as of 3/31/2026

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL					FORECAST	Budget Variance
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Accrual	Jul-25 - Jun-26	Better / (Worse)
Income															
8011-8098 - Local Control Funding Formula Sources															
8011 Local Control Funding Formula	55,392	55,392	99,705	99,705	99,705	99,705	99,705	(17,679)	(17,679)	(17,679)	(17,679)		(51,405)	487,188	(624,744)
8012 Education Protection Account	-	-	28,957	-	-	28,956	-	-	29,448	-	-	27,935	-	115,296	(1,044)
8019 Local Control Funding Formula - Prior Year	-	-	-	-	-	-	(13,272)	18,773	18,773	18,773	18,773	18,773	18,773	80,593	80,593
8096 In Lieu of Property Taxes	-	346,246	692,491	461,661	461,661	461,661	461,661	461,661	996,750	497,306	497,306	497,306	419,403	6,255,113	586,037
8098 In Lieu of Property Taxes, Prior Year	-	-	-	92,463	-	-	(82,558)	-	-	-	-	-	(93,522)	(83,617)	(83,617)
Total 8011-8098 - Local Control Funding Formula Sources	55,392	401,638	821,153	653,829	561,366	590,322	465,536	462,755	1,027,292	498,400	498,400	525,241	293,249	6,854,574	(42,775)
8100-8299 - Federal Revenue															
8181 Special Education - Federal (IDEA)	-	-	-	-	-	-	-	-	-	-	-	-	99,331	99,331	12,951
8221 Child Nutrition - Federal	-	-	-	-	-	-	11,000	-	8,725	6,118	5,476	4,239	10,579	46,138	(4,888)
8291 Title I	-	-	18,007	-	-	4,617	-	-	32,253	-	-	18,890	-	73,767	32,785
8292 Title II	-	-	-	3,247	-	-	-	-	-	-	-	9,742	-	12,989	4,439
8295 Title IV, SSAE	-	-	-	-	2,500	-	-	-	-	-	-	7,500	-	10,000	-
8299 All Other Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 8100-8299 - Other Federal Income	-	-	18,007	3,247	2,500	4,617	11,000	-	40,978	6,118	5,476	40,371	109,910	242,225	45,287
8300-8599 - Other State Revenue															
8520 Child Nutrition - State	-	-	-	-	-	-	31,460	-	19,268	14,663	13,669	11,755	28,510	119,325	(22,846)
8550 Mandate Block Grant	-	-	-	-	11,884	-	-	-	-	-	-	-	-	11,884	(1)
8560 Lottery Revenue	-	-	-	-	-	48,002	-	-	49,966	-	-	28,379	36,162	162,510	1,236
8592 State Mental Health	2,458	2,458	4,424	4,424	4,424	4,424	4,424	4,474	4,474	4,474	4,474	-	4,113	49,045	3,277
8593 After School Education & Safety	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8594 Supplemental Categorical Block Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8595 Expanded Learning Opportunity Program	62,938	129,757	14,442	14,442	14,442	14,442	14,442	21,889	21,889	21,889	21,889	-	(28,809)	323,652	(47,086)
8596 Prop 28 Arts & Music	11,291	82,007	8,537	8,537	8,537	8,537	8,537	8,550	8,550	8,550	8,550	-	(61,844)	108,339	15,090
8599 State Revenue - Other	-	367,979	-	135,986	13,247	-	7,434	45,876	-	-	-	-	(152,462)	418,060	37,340
Total 8300-8599 - Other State Income	76,687	582,201	27,403	163,389	52,534	75,405	66,297	80,789	104,147	49,576	48,582	40,135	(174,329)	1,192,814	(12,989)
8600-8799 - Other Local Revenue															
8660 Interest & Dividend Income	1,094	3,771	12,919	5,070	6,873	6,852	11,455	6,386	9,439	5,380	5,380	5,380	-	80,000	10,000
8662 Net Increase (Decrease) in Fair Value of Investments	(1,466)	5,863	(1,380)	776	2,194	2,247	(317)	2,850	(6,708)	3,647	3,647	3,647	-	15,000	(5,000)
8682 Childcare & Enrichment Program Fees	489	-	13,784	12,907	12,171	7,370	10,923	10,910	14,160	9,095	9,095	9,095	-	110,000	(40,000)
8689 All Other Fees & Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8692 Grants	-	-	-	1,000	-	-	2,000	25,495	224	10,427	10,427	10,427	-	60,000	-
8695 Contributions & Events	1,145	1,063	690	5,527	2,321	5,326	22,169	7,779	3,431	1,851	1,851	1,851	-	55,000	0
8696 Other Fundraising	1,842	4,961	13,807	5,708	4,903	8,751	7,009	4,785	11,444	11,444	11,444	11,444	10,457	108,000	-
8697 E-Rate	-	62	62	124	-	124	-	-	-	-	-	2,629	-	3,000	-
8699 All Other Local Revenue	-	15	-	-	-	-	-	-	-	-	-	-	-	15	15
8792 Transfers of Apportionments - Special Education	-	25,368	26,774	48,193	48,193	48,193	48,193	48,193	48,081	40,212	40,212	40,212	69,545	531,369	11,953
Total 8600-8799 - Other Income-Local	3,105	41,102	66,656	79,304	76,655	78,863	101,432	106,397	80,071	82,056	82,056	84,685	80,003	962,384	(23,032)
TOTAL INCOME	135,184	1,024,941	933,219	899,769	693,054	749,207	644,265	649,941	1,252,488	636,150	634,514	690,432	308,833	9,251,996	(33,509)
Expense															
Total 1000 - Certificated Salaries	41,418	248,854	297,396	299,124	297,738	297,725	304,462	300,499	299,273	299,557	299,557	299,557	-	3,285,161	(5,493)
Total 2000 - Classified Salaries	41,254	49,946	139,002	161,879	135,218	119,280	121,253	142,915	165,811	144,313	144,313	134,656	-	1,499,839	4,400
Total 1000-2000 - Salaries	82,672	298,800	436,398	461,003	432,956	417,005	425,715	443,415	465,084	443,870	443,870	434,212	-	4,785,000	(1,093)
3000 - Employee Benefits															
3111 STRS - State Teachers Retirement System	7,921	47,557	60,545	61,176	61,422	60,082	61,534	61,750	62,973	58,795	58,795	58,795	-	661,341	(15,982)
3212 PERS - Public Employee Retirement System	10,490	12,473	28,288	30,715	25,904	23,108	24,455	27,591	31,232	33,690	33,690	31,101	-	312,737	90,549
3311 OASDI - Social Security	2,505	3,037	7,195	8,048	6,760	6,147	6,216	8,190	8,190	8,435	8,435	7,836	-	80,032	7,082
3331 MED - Medicare	1,186	4,321	6,133	6,490	6,085	5,854	5,980	6,236	6,554	6,436	6,436	6,296	-	68,008	1,359
3401 H&W - Health & Welfare	102,682	51,345	42,699	52,621	47,081	11,222	74,368	37,352	44,800	42,000	42,000	10,000	-	558,169	(32,469)
3501 SUI - State Unemployment Insurance	41	149	211	224	210	202	206	215	226	222	222	217	-	2,345	47
3601 Workers' Compensation Insurance	-	-	-	21,967	-	5,069	5,069	5,069	9,037	5,072	-	-	-	51,283	7,576
3901 Other Retirement Benefits	-	-	-	-	-	-	250	-	-	-	-	500	-	750	(250)
3902 Other Benefits	-	-	1,162	-	-	-	-	-	-	-	-	31,838	-	33,000	-
Total 3000 - Employee Benefits	124,825	118,882	145,071	182,402	147,462	111,683	178,078	145,441	163,012	154,650	149,578	146,583	-	1,767,666	57,911
Total 1000-3000 - Salaries & Benefits	207,497	417,682	581,469	643,406	580,418	528,688	603,793	588,855	628,096	598,520	593,448	580,795	-	6,552,666	56,818
4000 - Supplies															
4111 Core Curricula Materials	965	-	26,002	1,372	207	137	-	-	-	639	639	639	-	30,600	-
4211 Books & Other Reference Materials	9	313	384	1,064	286	361	312	370	421	1,244	1,244	1,244	-	7,250	-
4311 Student Materials	5,896	2,259	4,318	7,388	1,055	2,500	1,132	6,968	687	19,303	19,303	19,303	-	90,112	-

Actuals as of 3/31/2026

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	Actuals as of 3/31/2026				FORECAST	Budget Variance
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Accrual	Jul-25 - Jun-26	Better / (Worse)
4351 Office Supplies	2,871	575	1,145	2,046	869	365	811	1,182	5,499	1,046	1,046	1,046	-	18,500	-
4371 Custodial Supplies	1,802	1,809	2,550	4,406	2,762	1,646	3,047	902	3,087	4,730	4,730	4,730	-	36,200	-
4390 Other Supplies	445	457	3,889	2,548	2,364	1,091	2,195	1,485	2,493	7,701	7,701	7,701	-	40,068	21,943
4411 Non Capitalized Equipment	6,088	6,532	3,124	1,874	135	512	9,489	449	1,147	531	531	531	-	30,944	(8,444)
4711 Nutrition Program Food & Supplies	-	-	-	23,586	26,010	16,737	15,281	21,459	22,083	16,260	18,583	23,229	20,906	204,135	(880)
4713 CACFP Supper Food & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 4000 - Supplies	18,076	11,944	41,412	44,285	33,689	23,349	32,267	32,814	35,417	51,453	53,776	58,422	20,906	457,809	12,620
5000 - Operating Services															
5211 Travel & Conferences	2,954	30	81	2,929	1,205	-	1,658	1,100	730	5,088	5,088	5,088	-	25,950	-
5311 Dues & Memberships	9,968	-	4,300	-	99	-	-	53	-	599	599	599	-	16,217	5,542
5451 General Insurance	44,383	10,448	10,448	20,907	11	10,458	10,458	10,458	10,456	10,456	10,456	10,456	-	138,484	(47,459)
5511 Utilities	4,475	1,199	6,444	11,035	6,585	7,783	6,365	7,986	7,186	10,095	10,095	10,095	-	89,343	2,012
5521 Security Services	2,337	-	141	-	-	148	-	-	148	75	75	75	-	3,000	(2,419)
5531 Housekeeping Services	8,804	8,073	10,796	9,220	8,097	7,603	9,126	8,680	9,885	7,145	7,145	7,145	-	101,718	(31,518)
5599 Other Facility Operations & Utilities	484	500	1,973	1,261	-	-	4,010	387	627	197	197	197	-	9,835	-
5619 Other Facility Rentals	15,130	15,130	18,930	15,130	15,319	15,130	15,658	15,130	15,130	18,067	18,067	18,067	-	194,890	-
5621 Equipment Lease	2,216	1,826	947	7,283	1,778	1,046	5,040	1,924	1,774	156	156	156	-	24,300	-
5631 Vendor Repairs	3,145	4,735	3,582	2,695	1,386	1,314	4,145	3,510	4,101	4,101	4,101	4,101	-	38,750	-
5812 Field Trips & Pupil Transportation	7,885	-	46,290	8,098	3,861	1,814	3,560	8,230	9,995	19,394	19,394	19,394	-	147,916	-
5821 Legal	616	1,778	5,975	10,376	7,568	14,212	9,636	49,130	4,048	31,921	31,921	31,921	-	199,100	(149,100)
5823 Audit	-	6,825	-	13,650	-	-	-	-	4,200	108	108	108	-	25,000	-
5831 Advertisement & Recruitment	630	-	210	-	-	-	-	-	1,850	23	23	23	-	2,760	-
5841 Contracted Substitute Teachers	-	-	588	3,065	1,232	-	8,546	533	3,220	2,272	2,272	2,272	-	24,000	-
5842 Special Education Services	1,295	-	36,139	52,749	36,285	30,717	65,710	15,508	52,022	73,126	73,126	73,126	-	509,804	(24,844)
5843 Non Public School	-	-	-	-	-	-	-	6,550	4,500	(11,050)	-	-	-	-	-
5849 Other Student Instructional Services	48,000	48,000	7,515	8,167	5,735	2,463	10,499	4,927	5,888	24,955	24,955	24,955	-	216,060	(5,310)
5852 PD Consultants & Tuition	1,225	2,500	-	-	-	-	12	-	-	2,345	2,345	2,345	-	10,771	6,025
5854 Nursing & Medical (Non-IEP)	-	-	14,760	22,063	13,416	12,533	6,583	2,136	5,407	26,516	26,516	26,516	-	156,447	13,553
5859 All Other Consultants & Services	13,882	-	19,307	18,767	11,682	13,882	28,155	31,373	14,082	14,877	14,877	14,877	-	195,764	14,458
5861 Non Instructional Software	21,575	50	3,312	1,327	316	179	270	3,199	1,625	3,337	3,337	3,337	-	41,862	9,422
5865 Fundraising Cost	-	-	-	202	-	1,350	308	-	620	6	6	6	-	2,500	(500)
5871 District Oversight Fees	-	-	12,170	8,519	-	-	14,604	4,259	-	-	-	29,024	-	68,576	398
5872 Special Education Fees (SELPA)	-	232	1,638	2,792	2,792	2,792	2,792	2,792	2,755	3,756	3,756	9,477	-	35,575	(1,244)
5881 Intra-Agency Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5899 All Other Expenses	1,245	673	1,297	2,347	3,131	1,707	7,081	2,140	1,904	1,719	1,719	1,719	-	26,684	-
5911 Office Phone	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5913 Mobile Phone	138	(100)	130	65	65	-	229	-	(35)	94	94	94	-	775	-
5921 Internet	399	309	353	332	23	618	294	-	517	437	437	437	-	4,155	-
5923 Website Hosting	-	-	-	-	-	-	-	252	-	61	61	61	-	435	389
5931 Postage & Shipping	-	-	200	9	36	-	-	33	42	562	562	562	-	2,007	236
5999 Other Communications	-	-	-	-	-	-	50	-	18	18	18	18	-	103	163
Total 5000 - Operating Services	190,787	102,206	207,528	222,989	120,622	125,751	214,790	178,714	162,086	250,337	250,931	285,676	-	2,312,418	(210,198)
6000 - Capital Outlay															
6901 Depreciation Expense	2,403	2,403	2,403	2,403	2,634	2,634	2,634	2,260	2,260	2,260	2,260	2,260	-	28,816	8,413
Total 6000 - Capital Outlay	2,403	2,403	2,403	2,403	2,634	2,634	2,634	2,260	2,260	2,260	2,260	2,260	-	28,816	8,413
TOTAL EXPENSE	418,763	534,235	832,811	913,082	737,363	680,423	853,484	802,644	827,859	902,570	900,415	927,153	20,906	9,351,709	(132,347)
NET INCOME	(283,579)	490,706	100,408	(13,313)	(44,309)	68,784	(209,220)	(152,702)	424,629	(266,420)	(265,901)	(236,721)	287,926	(99,713)	(165,856)
Operating Income														(70,897)	
Operating Income Excluding Non-cash Lease Expenses														(71,258)	
EBITDA														(70,897)	
Beginning Cash Balance	2,757,746	3,195,029	3,248,052	3,489,141	3,520,783	3,447,852	3,494,241	3,445,889	3,261,608	3,654,757	3,390,592	3,126,946	2,868,434	2,757,746	293,584
Cash Flow from Operating Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Income	(283,579)	490,706	100,408	(13,313)	(44,309)	68,784	(209,220)	(152,702)	424,629	(266,420)	(265,901)	(236,721)	287,926	(99,713)	(165,856)
Change in Accounts Receivable															
Prior Year Accounts Receivable	731,736	60,000	129,371	167	7,500	7,787	146,163	-	-	-	-	-	-	1,082,724	(314,932)
Current Year Accounts Receivable	-	-	-	-	-	-	-	-	-	-	-	-	(696,874)	(696,874)	181,636
Change in Due from	77	-	-	-	-	-	-	(252)	-	-	-	-	-	(175)	(175)
Change in Accounts Payable	25,148	(11,704)	(11,854)	37,157	(42,655)	(42,832)	94,864	(35,456)	(48,681)	-	-	48,990	20,906	33,883	44,417
Change in Due to	-	-	-	-	-	-	(50,333)	-	-	-	-	-	388,041	337,708	922,158

JOURNEY SCHOOL
2025-26 Cash Flow Forecast

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Actuals as of 3/31/2026

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	Actuals as of 3/31/2026				FORECAST	Budget Variance	
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Accrual	Jul-25 - Jun-26	Better / (Worse)
Change in Current Lease Payable	(935)	(905)	(34,783)	(17,304)	(805)	(811)	(50,455)	(17,450)	(831)	(35)	(35)	203	433	(123,712)	
Change in Lease Assets	15,901	15,907	15,914	15,920	15,927	15,933	15,940	15,946	15,953	30	30	(180)		143,222	
Change in Payroll Liabilities	(126,932)	63,591	40,222	6,611	(8,264)	(5,107)	2,104	4,571	8,524					(14,679)	(14,679)
Change in Prepaid Expenditures	73,464	-	(591)	-	-	-	(50)	(1,198)	(8,705)			(73,063)		(10,144)	60,358
Change in Deferred Revenue	-	(566,976)	-	-	-	-	-	-	-					(566,976)	(566,976)
Change in Long Term Lease Liabilities	-	-	-	-	-	-	-	-	-				(433)	(433)	
Change in Other Long Term Assets	-	-	-	-	-	-	-	-	-					-	
Depreciation Expense	2,403	2,403	2,403	2,403	(4,075)	2,634	2,634	2,260	2,260	2,260	2,260	2,260		22,106	(15,123)
Cash Flow from Investing Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditures	-	-	-	-	3,750	-	-	-	-	-	-	-	-	3,750	13,750
Ending Cash Balance	3,195,029	3,248,052	3,489,141	3,520,783	3,447,852	3,494,241	3,445,889	3,261,608	3,654,757	3,390,592	3,126,946	2,868,434	2,868,434	2,868,434	457,601

**Journey School
Financial Analysis
March 2026**

Net Income

Journey School is projected to achieve a net income of -\$99,713 in FY25-26 compared to \$66,143 in the board-approved budget. This is \$165,856 less than the board-approved budget.

Balance Sheet

As of March 31, 2026 the school's cash balance was \$3,654,757. By June 30, 2026, the school's cash balance is projected to be \$2,868,434.

As of March 31, 2026, the Accounts Receivable balance was \$11,009.

As of March 31, 2026, the Accounts Payable balance, including payroll liabilities, totaled \$227,076.

Income Statement

Revenue

Total revenue for FY25-26 is projected to be \$9,251,996 which is \$33,509 less than the budgeted amount.

- LCFF is projected to be \$42,775 under budget due to 15.95 less TK ADA. TK receives a \$5,545 add-on, so a decrease in TK enrollment has a greater impact on overall funding.
- Title I is projected to be \$32,785 over budget due to a higher entitlement.
- ELOP is projected to be \$47,086 under budget due to less eligible expenses primarily due to less after school aides.
- State Revenue – Other is projected to be \$37,340 over budget as the school plans to use a portion of the Student Support and PD funds.
- Childcare and Enrichment fees are projected to be \$40,000 under budget based on current year revenue trends.

Expenses

Total expenses for FY25-26 are projected to be \$9,351,709, which is \$132,347 more than the budgeted amount.

- PERS is projected to be \$90,549 under budget.
- Health and Welfare is projected to be \$32,469 over budget based on current year premiums.
- General Insurance is projected to be \$47,463 over budget due to a higher premium from CharterSafe.
- Housekeeping Services are projected to be \$31,518 over budget due to services from OC Davoc.
- Legal is projected to be \$149,100 over budget due to additional services and hours from Procopio and Axiom Investigation LLC.

Note- Forecast variances of \$30,000 and 10% of budget will be discussed in this report.



ADA

The budgeted P2 ADA is 565.60 based on an enrollment of 600 and a 94.3% attendance rate.

Month 1 ADA: 586.72

Month 4 ADA: 575.14

Month 7 ADA: 565.95

Month 2 ADA: 587.65

Month 5 ADA: 570.00

Month 3 ADA: 577.89

Month 6 ADA: 563.61

P1 ADA: 583.00

P2 ADA: 575.44

Note- Forecast variances of \$30,000 and 10% of budget will be discussed in this report.

**Journey School
Check Register
For the Month Ending March 31, 2026**

Check #	Vendor Name	Date Description	Amount
	EFFECTUAL EDUCATIONAL CONSULTING SERVICES		
1006674		3/2/2026 01/26 - PSYCHOLOGIST, NURSE, AT & APE	10,403.70
1006675	CUSD - FOOD & NUTRITION SERVICES	3/2/2026 01/26 - STUDENT MEALS	21,459.00
A029804	GAYLEN CORBETT	3/2/2026 HOME DEPOT - CHAIR HARDWARE	23.63
E026742	CERNA HEALTHCARE, LLC	3/2/2026 02/18/26 - NURSE	234.00
		03/22/26-06/21/26 - POSTAGE METER LEASE &	
E026743	QUADIANT LEASING USA, INC.	3/2/2026 TAX	129.27
E026744	WESTERN EXTERMINATOR COMPANY	3/2/2026 02/26 - PEST CONTROL MAINTENANCE	387.37
P087029	CAPISTRANO UNIFIED SCHOOL	3/2/2026 12/15/25-01/19/26 - WATER USE	477.72
		LONG BEACH CONVENTION CENTER -	
P087030	JANET GATES	3/2/2026 MILEAGE & PARKING	89.39
		MALIBU CREEK STATE PARK - CAMPSITE	
P087031	KELLY FREESE	3/2/2026 RESERVATIONS	98.25
P087032	DOREE SMITH	3/2/2026 SECUR LIVE SCAN - FINGERPRINTS	84.00
P087033	INCLUSIVE LEARNING PARTNERS LLC	3/2/2026 02/26 - BEHAVIOR TECHNICIAN	1,658.16
P087034	AMAZON (ABPL)	3/2/2026 (2) IPADS & IPAD CASES	1,511.60
2847M	SEGERSTROM CENTER FOR THE ARTS	3/5/2026 05/26 - THEATER PERFORMANCE TICKETS	362.52
2848M	SEGERSTROM CENTER FOR THE ARTS	3/5/2026 05/26 - THEATER PERFORMANCE TICKETS	546.93
2849M	LUIS CONTRERAS	3/5/2026 02/26 - HANDYMAN SERVICES	1,800.00
	PROCOPIO, CORY, HARGREAVES & SAVITCH, LLP.		
1006676		3/9/2026 01/26 - LEGAL SERVICES	48,620.00
A029982	KELLI GARCIA	3/9/2026 BOLDSIGN - E-SIGN SUBSCRIPTION	60.00
A029983	EARTHROOTS FIELD SCHOOL, INC.	3/9/2026 03/26 - ECO-LITERACY INSTRUCTION	2,463.33
A029984	OC DAVOC ENTERPRISES, INC.	3/9/2026 02/26 - JANITORIAL SERVICE	9,305.73
		TRASH BAGS, CLEANERS, SPRAY BOTTLES,	
A029985	AMAZON (ABPL)	3/9/2026 AIR FRESHENER	236.94
A029986	GOTO COMMUNICATIONS, INC	3/9/2026 03/26 - PHONES	1,050.37
E026901	CERNA HEALTHCARE, LLC	3/9/2026 02/20/26-02/27/26 - NURSE	695.92
E026902	DISTRICT MANAGEMENT GROUP	3/9/2026 03/01/26-02/28/27 - SOFTWARE LICENSE	1,800.00
		04/01/26-06/30/26 - SECURITY SYSTEM	
E026903	JMG SECURITY SYSTEMS, INC.	3/9/2026 SUPPORT	148.05
		HOBBY LOBBY - THREAD, FABRIC, PATTERN	
P087505	NICOLA WELLNER	3/9/2026 PAPER	192.72
P087506	CAPISTRANO UNIFIED SCHOOL	3/9/2026 10/25 - FIELD TRIP TRANSPORTATION	5,950.33
P087507	AMANDA HAMMOND	3/9/2026 HOBBY LOBBY - STUFFING, FABRIC	72.41
		MULTIPLE VENDORS - DYE KITS, T-SHIRTS,	
P087508	JOY HALVERSON	3/9/2026 MEDALS, ARROWS	1,571.80
2850M	CATALINA ISLAND CAMPS	3/10/2026 10/26 - 5TH GRADE FIELD TRIP	2,093.30
2851M	FIRST NATIONAL BANK OF OMAHA	3/10/2026 02/26 - CREDIT CARD PURCHASES	6,282.20
2852M	WELLS FARGO 9313	3/12/2026 02/26 - CREDIT CARD PURCHASES	533.53
		02/26 - INSTRUCTIONAL AIDES &	
1006677	STRATEGIC KIDS, LLC	3/16/2026 SUBSTITUTES TEACHERS	35,936.25
		COFFEE CREAMER, PAPER CUPS, DRY ERASE	
A030183	AMAZON (ABPL)	3/16/2026 MARKERS, ETC	197.53
		01/26/26-02/25/26 - PHONE & HOTSPOT FOR	
A030184	VERIZON WIRELESS	3/16/2026 FACULTY USE	87.73
	MOBILE RELAY ASSOCIATES, LLC, DBA.		
E027084	RAYCOM	3/16/2026 (2) HANDHELD RADIOS	1,004.50
E027085	CERNA HEALTHCARE, LLC	3/16/2026 03/02/26-03/06/26 - NURSE	468.00
	PROCOPIO, CORY, HARGREAVES & SAVITCH, LLP.		
E027086		3/16/2026 12/25-01/26 - LEGAL SERVICES	3,872.00
E027087	ALPINE FRESH USA	3/16/2026 02/26 - BOTTLED WATER SERVICE	895.25
P087917	INCLUSIVE LEARNING PARTNERS LLC	3/16/2026 02/26 - BEHAVIOR TECHNICIAN	2,156.00
	CAPISTRANO UNIFIED SCHOOL		
	DISTRICT	3/16/2026 CURRICULUM PRINTING & READ-A-THON	
P087918		3/16/2026 PACKETS	311.66
P087919	STRATEGIC KIDS, LLC	3/16/2026 02/26 - ELOP LEAD & SITE INSTRUCTION	4,388.00
P087920	JESS JOHNSTON	3/16/2026 HOME DEPOT - LUMBER	88.51
2853M	DUMP DADDIES LLC	3/17/2026 03/26 - MULCH DELIVERY	240.00
		JOURNEY SCHOOL - 8TH GRADE TRIP FEES	
P087923	SIMEON WILLBANKS	3/17/2026 REFUND	356.25

**Journey School
Check Register
For the Month Ending March 31, 2026**

Check #	Vendor Name	Date	Description	Amount
P087924	BRANDON WICKES	3/17/2026	MULTIPLE VENDORS - GROCERIES, PLANTS, GARDEN STAKES, ETC	148.33
			04/26 - INSURANCE & WORKERS	
1006678	CHARTERSAFE	3/23/2026	COMPENSATION PREMIUM	15,515.00
2854M	LUIS CONTRERAS	3/23/2026	03/26 - HANDYMAN SERVICES	1,710.00
A030370	AMAZON (ABPL)	3/23/2026	PENCILS, BATTERIES, STICKY NOTES, ETC	129.29
A030371	EXCELLENT EDUCATION DEVELOPMENT	3/23/2026	02/26 - BUSINESS & CALPADS SERVICES	13,882.21
E027202	CERNA HEALTHCARE, LLC	3/23/2026	03/09/26-03/13/26 - NURSE FY24-25 - INFORMATIONAL TAX RETURN	511.32
E027203	CLIFTON LARSON ALLEN LLP	3/23/2026	PREPARATION	4,200.00
P088347	MARLENA DARLAND	3/23/2026	DOLLAR TREE - STUDENT PRIZES	55.50
P088348	CHARTERSAFE	3/23/2026	05/26 - WORKERS COMPENSATION	5,072.00
P088349	DEPARTMENT OF JUSTICE	3/23/2026	02/26 - FINGERPRINTS	188.00
P088350	BEYOND BLINDNESS	3/23/2026	02/26 - PHYSICAL THERAPY SERVICES	491.96
P088351	INCLUSIVE LEARNING PARTNERS LLC	3/23/2026	03/26 - BEHAVIOR TECHNICIAN	2,964.50
	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	3/23/2026	FY25-26 - EDJOIN ACCOUNT FEE	1,850.00
P088353	REVOLUTION OFFICE	3/23/2026	02/12/26-03/11/26 - COPIER LEASE	731.19
P088354	FUSION	3/23/2026	03/26 - OUT OF DISTRICT TUITION	4,500.00
2855M	BABA THE STORYTELLER	3/25/2026	03/26 - ASSEMBLY PRESENTATIONS	1,500.00
	EFFECTUAL EDUCATIONAL CONSULTING SERVICES	3/30/2026	02/26 - PSYCHOLOGIST, APE, AT & NURSE	10,475.40
1006679	KRISTINE L REYNOLDS	3/30/2026	RALPHS - AFTER CARE SNACKS	109.63
A030544			AMAZON - SEWING SUPPLIES, HEART KEYS, CLOVER ROCKS, ETC	240.24
A030545	APRIL MARTIN	3/30/2026	03/16/26-03/20/26 - NURSE	741.84
E027332	CERNA HEALTHCARE, LLC	3/30/2026	03/26 - PEST CONTROL MAINTENANCE	387.37
E027333	WESTERN EXTERMINATOR COMPANY	3/30/2026	COLOR COPY, SUGAR, COFFEE, ETC	101.79
E027334	STAPLES	3/30/2026	04/26-07/26 - POSTAGE SUBSCRIPTION	9.00
E027335	QUADIENT, INC.	3/30/2026	03/26 - REPORT CARD SOFTWARE REVISION	1,000.00
P088750	CLEAR VISION TECHNOLOGIES, LLC	3/30/2026	02/26 - FIELD TRIP TRANSPORTATION	2,000.39
P088751	CAPISTRANO UNIFIED SCHOOL	3/30/2026	REFERENCE PUBLICATION	12.00
P088752	LILIPOH PUBLISHING INC		(1) PATIO UMBRELLA, STORAGE SHELVES,	
P088753	AMAZON (ABPL)	3/30/2026	GARDEN HOSE, ETC	926.71
P088754	JAHTZIRY HERNANDEZ	3/30/2026	WALDORF ALLIANCE - CONFERENCE MILEAGE	68.61
Total				239,866.13

**Journey School
Credit Card Register
For the Month Ending March 31, 2026**

Credit Card Vendor	Statement Number	Charge Description	Amount
WELLS FARGO 9313	2852M	WALMART - STORAGE BINS REFUND	(154.74)
		JOURNEY SCHOOL PARENT CABINET - STAFF	
WELLS FARGO 9313	2852M	AUCTION TICKETS	619.77
WELLS FARGO 9313	2852M	HOME DEPOT - FENCE HARDWARE	68.50
FIRST NATIONAL BANK OF OMAHA	JE123250004968	02/26 - CREDIT CARD PURCHASES	6,282.20
FIRST NATIONAL BANK OF OMAHA	JE123250004968	ADOBE - MONTHLY SUBSCRIPTION	69.99
FIRST NATIONAL BANK OF OMAHA	JE123250004968	STAPLES - TISSUE	21.22
FIRST NATIONAL BANK OF OMAHA	JE123250004968	INSTACART - AFTERCARE SNACK	60.75
FIRST NATIONAL BANK OF OMAHA	JE123250004968	STAPLES - PRINTER INK, FILE FOLDERS	184.11
		AZURE STANDARD - KINDERGARTEN SNACK	
FIRST NATIONAL BANK OF OMAHA	JE123250004968	GROCERIES	513.14
FIRST NATIONAL BANK OF OMAHA	JE123250004968	INSTACART - AFTERCARE SNACK	56.38
FIRST NATIONAL BANK OF OMAHA	JE123250004968	TANAKA FARMS - FIELD TRIP FEES	2,100.00
FIRST NATIONAL BANK OF OMAHA	JE123250004968	USPS - POSTAGE	33.25
		ORANGE BOX PHOTO BOOTH - SCHOOL	
FIRST NATIONAL BANK OF OMAHA	JE123250004968	DANCE PHOTO BOOTH	200.00
FIRST NATIONAL BANK OF OMAHA	JE123250004968	ECOLOGY CENTER - FIELD TRIP FEES	600.00
		JOURNEY SCHOOL PARENT CABINET - READ-	
FIRST NATIONAL BANK OF OMAHA	JE123250004968	A-THON SOCKS	150.00
FIRST NATIONAL BANK OF OMAHA	JE123250004968	SMUGMUG - PHOTO STORAGE ANNUAL FEE	96.00
		WALDORF INSTITUTE - PROFESSIONAL	
FIRST NATIONAL BANK OF OMAHA	JE123250004968	DEVELOPMENT WORKSHOP	415.00
FIRST NATIONAL BANK OF OMAHA	JE123250004968	APPLE - MOBILE PHONE INSURANCE	9.99
FIRST NATIONAL BANK OF OMAHA	JE123250004968	INSTACART - AFTERCARE SNACK	54.45
FIRST NATIONAL BANK OF OMAHA	JE123250004968	SEWING PARTS ONLINE - KNITTING NEEDLES	115.09
FIRST NATIONAL BANK OF OMAHA	JE123250004968	EXPEDIA - CONFERENCE LODGING	198.71
		SEGERSTROM CENTER FOR THE ARTS -	
FIRST NATIONAL BANK OF OMAHA	JE123250004968	FIELD TRIP PERFORMANCE TICKETS	358.44
FIRST NATIONAL BANK OF OMAHA	JE123250004968	BROWN SHEEP COMPANY - YARN	13.38
FIRST NATIONAL BANK OF OMAHA	JE123250004968	BROWN SHEEP COMPANY - YARN	201.38
FIRST NATIONAL BANK OF OMAHA	JE123250004968	BRAVE WRITER - DIGITAL BOOKS	39.90
FIRST NATIONAL BANK OF OMAHA	JE123250004968	MENDOCINO FARMS - STAFF WORKING	126.77
FIRST NATIONAL BANK OF OMAHA	JE123250004968	BRAVE WRITER - DIGITAL BOOKS	39.90
FIRST NATIONAL BANK OF OMAHA	JE123250004968	BRIGHTWHEEL - AFTER CARE SOFTWARE	129.00
FIRST NATIONAL BANK OF OMAHA	JE123250004968	ZOOM - VIDEO CONFERENCING SOFTWARE	219.90
FIRST NATIONAL BANK OF OMAHA	JE123250004968	INSTACART - AFTERCARE SNACK	78.69
		SUPER DUPER PUBLICATIONS - SPED	
FIRST NATIONAL BANK OF OMAHA	JE123250004968	TESTING BOOKLETS	121.76
		YOUNG, MINNEY & CORR - BOARD ETHICS	
FIRST NATIONAL BANK OF OMAHA	JE123250004968	TRAINING WEBINAR	75.00
Total			\$ 13,097.93

JOURNEY SCHOOL STAFFING PLAN 2026-27

NAME	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO/NOTES
ADMINISTRATION and STUDENT SUPPORT			
Gavin Keller	Executive Director	Salary/Exempt BENEFITS	
Shelley Kelley	Education Director	Salary/Exempt BENEFITS	
Amanda Simmons	Independent Study Director	0.25 FTE 0.5 FTE Admin. And 0.5 FTE Teacher Salary/Exempt BENEFITS	Increase to full time
Grace LaHatt	Office Manager and HR Specialist	Salary/Exempt BENEFITS	Retiring
Jaime Lloyd	HR Specialist	Salary/Exempt BENEFITS	New Role for Current Employee
Kris Reynolds	Admin Asst: Enrollment, Communication, After School Programs Coordinator	Salary/Exempt BENEFITS	
Shoon O'Neill	Admin Asst: Registrar, Attendance, Facilities Management and Reception	Salary/Exempt BENEFITS	Additional Duties
Janet Gates	Information Technology Specialist and Office Support	Salary/Exempt BENEFITS	
Gaylen Corbett	Admin Assistant: Business Specialist/Accounts Payable and Office Management	Salary/Exempt BENEFITS	Additional Duties
Jenny Wilkes	Admin. Assistant: School Nurse	Hourly/Non-Exempt	Substitute when needed
Delaney Stelman	Admin Assistant: School Nurse	Hourly /Non-Exempt BENEFITS	
Cadence Lusinsky	Counselor	Salary/Exempt BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Emily Landrum	Counselor	FTE Salary/Exempt BENEFITS	
Jaime Lloyd	Receptionist/Communication Support	Hourly /Non-Exempt BENEFITS	Position not funded for 26-27 year
Vivienne Benjamin	Social Media and Event Support	Hourly /Non-Exempt/Part time	

MAIN CLASS TEACHERS	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
April Martin	Main Class Teacher	F/T, Salary/Exempt	
Hellene Brodsky-Blake	Main Class Teacher	F/T, Salary/Exempt	
Jill Murphy	Main Class Teacher	F/T, Salary/Exempt	
Fiona Kephart	Main Class Teacher	F/T, Salary/Exempt	
Amanda Simmons	Independent Study Teacher	.5 F/T, Salary/Exempt	0.5 FTE Administrator and 0.5 FTE Teacher
Lindsey Ponzio	Independent Study Teacher	F/T, Salary/Exempt	
Kayla Pennington	Main Class Teacher	F/T, Salary/Exempt	
Kelli Garcia	Independent Study Teacher	F/T Salary/Exempt	
Lisa O'Neill	Independent Study Teacher	F/T, Salary/Exempt	
Kelly Larson	Main Class Teacher	F/T, Salary/Exempt	
Dennis Kephart	Main Class Teacher	F/T, Salary/Exempt	
Stacy Kinney	Main Class Teacher	F/T, Salary/Exempt	
Jeannie Lee	Main Class Teacher	F/T, Salary/Exempt	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Andrew Goetz	Main Class Teacher	F/T, Salary/Exempt	
Julia Cameron	Main Class Teacher	F/T, Salary/Exempt	
Rita Kandel	Main Class Teacher	F/T, Salary/Exempt	
Kristi Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Jennifer Tarr	Main Class Teacher	F/T, Salary/Exempt	
Michele Carothers	Main Class Teacher	F/T, Salary/Exempt	
Paul Breazeale	Main Class Teacher	F/T, Salary/Exempt	
Heather Boley	Main Class Teacher	F/T, Salary/Exempt	
Jess Johnston	Main Class Teacher	F/T, Salary/Exempt	
Katie Blacker	Main Class Teacher	F/T, Salary/Exempt	
Adam Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Catherine Ji	Main Class Teacher	F/T, Salary/Exempt	Short Term Staff Permit – Needs Intern Credential to Continue Role for 26-27

JOURNEY SCHOOL STAFFING PLAN 2026-27

CERTIFICATED INSTRUCTIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Suzanna Bortz	Remedial Support Lower Grades	16 periods contact 5 prep HOURS DEPENDENT ON TITLE I FUNDING	
Erin O'Neill	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Lindsey LaFleur	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Pam Klevit	Elementary Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Miscellaneous: Gilliam Buckley, Rebecca Robertson, Ashley Caldwell, Candice Reese, Brianna Kinney, Lindsey Allbee	Guest Teachers/Subs.	As needed EXEMPT	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Special Education	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Caryn Kaufman	Special Education Program Specialist (Administrator)	Salary/Exempt BENEFITS	
Alyson Wunderlich	Education Specialist	Salary/Exempt BENEFITS	
Grace Stewart	Education Specialist	Salary/Exempt BENEFITS	
Ashley Grey	Education Specialist	Salary/Exempt BENEFITS	
Marlena Ambrose	Education Specialist	Salary/Exempt BENEFITS	Not Returning
TBD	Education Specialist	Salary/Exempt BENEFITS	Currently Interviewing Candidates
Kathryn Ryrie	Speech Language Pathologist	Salary/Exempt BENEFITS	
Savannah Diasdado	Speech Language Pathologist Assistant	Salary/Exempt – PART TIME BENEFITS	
Dee Marzal	Occupational Therapist	Salary/Exempt – Part Time (16-20 hours)	
Paraprofessionals	Paraprofessionals	NA – Full time (30 hours)	Contract with Strategic Kids
Lisa Ryan	School Psychologist	NA – Part Time	Contracted Service with Effectual Education
Christina Gabrielson	School Psychologist	NA – Part Time	Contracted Service with Effectual Education
Kimberly Smith	School Psychologist	NA – Part Time	Contracted Service with Effectual Education
Ruth Labra	2 nd Grade 1:1 Aide	NON EXEMPT 26 hours per week	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Diana Carter	1:1 Nurse	NON EXEMPT 18 hours per week	
Various	Specialized Services (Vision Therapy, Audiology, Assistive Technology, etc)	NA – Part Time	Contracted Services with Effectual Education and Foreside HealthCare

JOURNEY SCHOOL STAFFING PLAN 2026-27

SPECIALTY Teachers	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Faith Benford	Music Teacher Grades 1-3	6 classes 3prep	
Brandon Wickes	Garden Instructor	12 classes 6 prep 12 hours maintaining gardens BENEFITS	
Devan Steele	Strings	14 classes 7 prep 3 hours music dept. coordination	
Billy Alexander	Music Elective: Guitar	2 classes 1 prep	
Joshua French	Music Elective: Ukulele	2 classes 1 prep	
Ava Moadeli	Music Elective: Choir	2 classes 1 prep	
Nicola Wellner	Handwork Grades 5-8	18 classes 9 prep 3 hours specialty program coordination 2 hours assisting Independent Study BENEFITS 50-75 hours annually to work with Parent Cabinet to plan Harvest Faire— reimbursed by PC through their general/annual contribution to the school budget.	Not Returning
Rebecca Robertson	Handwork Grades 5-8	18 classes NON - EXEMPT 28 hours per week	New Hire

JOURNEY SCHOOL STAFFING PLAN 2026-27

Amanda Hammond	Handwork Grades 1-4	18 classes 9 prep 2 hours assisting Independent Study BENEFITS	
Tania Marquez	Lower Grades Art Enrichment and 7 th /8 th Grade Visual Arts	16 classes 8 prep BENEFITS	
Joy Halverson	Games/ Movement	18 classes 9 hours prep BENEFITS	
Sergio Huerta	Games/ Movement	16 classes 8 hours prep BENEFITS	
Joshua Crawford	Woodwork	16 classes 8 hours prep BENEFITS	
Janet Caballero	Spanish (Grades 1-8)	20 classes 10 hours prep BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2026-27

CLASSIFIED/INSTRUC-TIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Jahtziry Hernandez	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Karen Dillingham	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Erin Warrack	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Isabella Ortiz	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Gisele Lewis	TK Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Laura Valle	Kindergarten Assistant Independent Study	18 hours per week	3 days per week – Wildflower kindergarten
Lucas Marquez	ISP First/Second Grade Assistant	12 hours per week	Not Returning
TBD	ISP First/Second Grade Assistant	12 hours per week	Currently Interviewing Candidates
Josiah Adams	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	
Raz Allen	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	
Rachel Verbeek	Violin Assistant	NON EXEMPT 16 hours per week	
Vianney Figueroa	Handwork Assistant	NON EXEMPT 16 hours per week	
Sergio Huertas	Campus Supervision and	NON EXEMPT 11 hours per week	

JOURNEY SCHOOL STAFFING PLAN 2026-27

	Custodial Support	BENEFITS	
Carmen Paez	Campus Supervision Lead And Campus Support	NON EXEMPT 35 hours per week BENEFITS	
Tania Marquez	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 12 hours per week BENEFITS	
Sarah Kandel	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT Various hours per week	Sub role
Darren Utterback	Substitute Teacher, and Campus Support, Maintenance Support	NON EXEMPT 40 hours per week BENEFITS	
June Hamlin O'Connor	Substitute Teacher, Intervention and Campus Supervision Support	NON - EXEMPT 28 hours per week	New Hire
Joshua Crawford	Construction/ Maintenance	NON EXEMPT 5 hours per week BENEFITS	
Akiko Choi	Food Services Professional	NON EXEMPT 20 hours per week BENEFITS	New Hire
Other Misc Campus Supervisor support: Hourly Staff	Campus Supervisor -Before School -After School -Lunch -Recess	NON EXEMPT Approximately 20-25 hours per week of paid support	
Specialty Teacher Meetings/Performances	Specialty Teachers	NON EXEMPT Approximately 8-10 hours per week of collaborative meetings	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Little Acorns Staffing*	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Kris Reynolds	Coordinator	EXEMPT – Salary BENEFITS	Responsibilities and duties added to a current administrative assistant.
Jahtziry Hernandez, Erin Warrack,	Little Acorns Leads	NON EXEMPT up to 15 hours per week*	In addition to assistant hours during kindergarten day
Laura Valle, Issy Ortiz, Anna Whitney, Zephyr Reynolds, Viviene Benjamin, Ayva Poggi, Ricky Zimmer, Isabella Salter	Little Acorns Assistants	NON EXEMPT up to 15 hours per week*	
Lucas Marquez/Various	Little Acorns Assistant	15-25 hours per week	Not Returning

*Little Acorns is a fee-based aftercare program for kindergarten and transitional kindergarten students. Staffing needs/scheduled hours will ultimately depend on enrollment

JOURNEY SCHOOL STAFFING PLAN 2026-27

CONTRACTORS	TITLE/GRADE	Description/Duration	OTHER INFO
ExED	Business Services	See Contract	See Contract
Earth Roots	Eco-Literacy/Gardening	See Contract	Estimate \$25,750 annually
Black Tiger	IT Consultant	Special projects and complex diagnostics	Estimate \$10,000 annually
David Bocanegra – OC Janitorial Services	Janitorial Service	See contract	Estimate \$60,000 annually
Various	Waldorf Consultants	Provide professional development opportunities and Parent Education on campus	Estimate \$7,000 annually
Effectual Education	Special Education	Psychologist, Assistive Technology, Vision/Hearing Testing, Physical Therapist, Assistive PE, Speech Language Pathologist Assistant	Estimate \$300,000
Aya Education	Staffing	Special Education Paraeducators/Substitutes	Estimate \$50,000
STRATEGIC KIDS	Staffing	Special Education Paraeducators/Substitutes	Estimate \$250,000
STRATEGIC KIDS	Staffing	ELOP	Estimate \$180,000 annually

JOURNEY SCHOOL STAFFING PLAN 2026-27

ADDITIONAL HOUR AGREEMENTS PER CBA	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Up to 5 Main Class Teachers (Admin and mentoring services for Certification Program)	Extra Duty Stipend	Hourly Stipend per CBA	8 hours monthly EACH
1 Main Class Teacher (mentoring for new Main Class Teacher hire)	Extra Duty Stipend	Hourly Stipend per CBA	5 hours monthly TOTAL

COPIER PROPOSAL INTRODUCTION

Prepared by Gaylen Corbett, April 2026

Journey School currently owns two Ricoh MC C6004 model copiers. They were refurbished floor models purchased in 2023 from Revolution Office. As our print demand has greatly increased in the past three years, these copiers are requiring lots of service and experiencing downtime. Additionally, our current service agreement is based on copy allowances that were established many years ago, resulting in costly invoices for overages each month. The school will save hundreds of dollars per month by upgrading and switching to leased machines, and tens of thousands of dollars over a 5 year lease term. The 5 year term provides a lower monthly rate, although we will have the option to upgrade after 4 years. Attached are proposals from two vendors for the lease of two new copiers.

Current Service Provider: Revolution Office

Current Monthly Service Rate Plus Overages: \$1,961/month (average)

COMPARISON OF VENDOR PROPOSALS		
MAKE / MODEL	RICOH IMC 6500	CANNON imageFORCE c5160
Vendor	Revolution Office	South Coast Copy Systems
Lease Term	5 years	5 years
Monthly Rate	\$1,625.00	\$1,466.00
Savings Compared to Current Cost	-\$336/month (-\$20,160/5 years)	-\$495/month (-\$29,700/5 years)
Pages per minute	65 ppm	60 ppm
Tray capacity	2,750	2,200
Allowance/month: B/W	33,000	36,000
Allowance/month: Color	16,000	16,000
Overage rate (color/bw)*	\$0.008 / \$0.05	\$0.0083 / \$0.0555
Old Machines	We can sell or donate them	Trade-in to Cannon

* With these larger allowances, it is unlikely that we will incur overage costs.

Administrative Staff Input

Based on research by our IT Specialist, Janet Gates, the Ricoh IMC 6500 will be more equipped to handle the large volume of the school's workload than the Cannon model. A summary is attached. Our administrative staff members are familiar with Ricoh's hardware and software, and have been happy with the service provided by Revolution Office. Their response time has been within 24 hours with a well qualified technician.

The [Canon imageFORCE C5160](#) and [Ricoh IM C6500](#)

are both high-speed A3 color multifunction printers (MFPs) designed for demanding workgroups, but they lean toward different strengths. The Canon C5160 is a newer model (introduced in mid-2025) that prioritizes ultra-high print resolution and AI-driven security. The Ricoh IM C6500 is a slightly faster, well-established "workhorse" known for high monthly duty cycles and robust finishing options

Key Specifications Comparison



Canon imageFORCE C5160 Color Multifunction Copier



Ricoh IM C6500

Print Speed (Color/BW)

60 ppm

Print Speed (Color/BW)

65 ppm

Max Print Resolution

4,800 x 2,400 dpi (OLED)

Max Print Resolution

2,400 x 4,800 dpi (Laser)

Scan Speed (Duplex)

270 ipm

Scan Speed (Duplex)

240 ipm
(up to 300 ipm on some variants)

Memory (RAM)

6.0 GB

Memory (RAM)

4.0 GB



Canon imageFORCE C5160 Highlights

- Superior Detail: Utilizes new D² Exposure (OLED) technology to reach a class-leading 4,800 dpi resolution, making it ideal for visual-heavy professional documents and marketing materials
- AI Security: Features "Security Environment Estimation," which uses machine learning to analyze your network environment and recommend optimal security settings
- Modern Interface: Includes a 10.1-inch tilting touchscreen with advanced smartphone-like gestures (swipe, pinch, drag-and-drop)
- Eco-Friendly: Contains 30% recycled plastic in the main unit and uses foldable cardboard packaging

Ricoh IM C6500 Highlights

- Volume & Productivity: With a standard capacity of 3,700 sheets and a recommended monthly volume of up to 300,000 copies, it is built for higher sustained workloads than the Canon
- Intelligent Updates: Part of the Ricoh Always Current Technology platform, allowing users to download new features and apps directly to the device as business needs evolve
- Versatile Media: Supports a wide range of media including SRA3 and banner stock, with production-like finishing options like multi-folding and high-capacity stackers

Cannon Offers NASPO Pricing:

NASPO contract pricing refers to the competitive prices negotiated through the NASPO ValuePoint cooperative purchasing program, which allows state and local governments to leverage collective buying power for cost savings on various goods and services.

Revolution Office Proposal for:

Journey School

April 20, 2026



Executive Summary: Our Recommendation

- Revolution Office will upgrade your Ricoh copiers with faster and more appropriate Ricoh copiers. Ricoh ranks #1 with several independent testing labs and has the largest worldwide market share for A4 multi-functional devices.
- You are interested in receiving an unrestricted donation towards your organization's mission as well.
- We propose replacing your current copiers in July at a date/time that is convenient to Journey School.
- Our proposal to replace your current Ricoh copiers will provide Journey School with a **\$20,182 savings** over the term!
- Your replacement copier will have 2 paper trays, a tandem tray and an external stapling finisher with hole punch.
- Revolution Office guarantees a 98% uptime and 4-hour on-site service response.
- Revolution Office offers an “**Unconditional Replacement Guarantee**”. (If, during the term of your agreement the equipment does not perform up to 100% of manufacturer specifications the equipment will be replaced with a like or better unit.)
- All parts, labor, supplies, delivery, installation and training are included in this recommendation.
- Annual account reviews are provided.
- Revolution Office is not just customer service oriented, but customer obsessed! We are excited to continue our partnership with Journey School and show you how well we will continue to take care of you!!

Our Recommendation

Equipment Recommended:

(2) Ricoh IMC 6500

- 65 ppm Color Copier/Printer
- 120 ppm Scan Speed
- 220-sheet Document Feeder
- 65-Sheet Stapling Finisher w/ Hole Punch
- Tandem Tray (2 x 1,250 Sheets)
- 2 Paper Trays of 550-Sheets each
- Delivery and Installation



Current Service	B&W	Color	Cost	
Current allowance	15,000/mo.	5,000/mo.	\$678.60	Service base
Actual usage	32,812/mo.	15,944/mo.	\$173.13	B&W overage
Overage	17,812/mo.	10,944/mo.	\$1,063.76	Color overage
Current CPC	\$.00972	\$.0972	\$1,915.49	Total Service

Lease	Current	Proposed	Proposed
Lease term	Owned - Service Only	60 months	Cash Purchase
Total monthly lease/maintenance costs	\$1,961.38	\$1,625.00*	\$24,675.00 + tax
Monthly Savings		\$336.38	

*Includes a \$1,000 unrestricted donation from Revolution Office to Journey School.

Service	Service Base	B&W	Color
Allowance	\$1,091/mo.	33,000/mo.	16,000/mo.
Overage rate		\$.008	\$.05

*Pricing expires 4/30/26

Equipment Brochures



Our high-performance color MFPs will intelligently meet your business needs

Simple, secured and scalable, the RICOH IM C6500 and IM C8000 are productive, long-term solutions to your rapidly evolving business needs. These devices can give you the freedom to produce professional print collateral in-house, delivering both immaculate color and black-and-white output at the rated speed. Best of all, with our intuitive 10.1-inch Smart Operation Panel running the latest applications, these devices are easy to use.

Our high-performance all-in-one printers will meet a variety of business needs:

- Stunning color and black-and-white output is delivered at production pace
- Mobile workers can interact seamlessly with the Intelligent Devices
- Paper-based documents can be quickly digitized and uploaded to the Cloud
- You can install new features and applications as your business requirements change



ORDER AGREEMENT

Servicing
Southern California
877.977.7227
www.goSCCS.com

QTY	DESCRIPTION	PRICE	PAYMENT
2	imageFORCE C5160 Color Copier - 60 ppm		
2	Cassette Feeding Unit-AY1 - Total paper capacity (4) 550 sheet cassettes		
2	Staple Finisher Lite-A1		
2	2/3 Hole Puncher Unit-A1		
2	Buffer Pass Unit-R1		
	NASPO CONTRACT PRICING		
	AGREEMENT #187646		
	STATE OF CALIFORNIA PA #7-24-70-46-01		
	Remit to Canon Financial Services C/O South Coast Copy Systems		
	14904 Collections Center Dr., Chicago, IL 60693		
TRADE IN INFORMATION: (2) Ricoh MP C6004EX			

SHIP TO:	Company Name Journey School	Phone 949-215-4525
	Address 27102 Foxborough	City / State / Zip Aliso Viejo, CA 92656

SUBTOTAL	MONTHLY PAYMENT
	\$1,466.00
TAXES	SECURITY DEPOSIT
	0
INSTALLATION	PURCHASE OPTION
	FMV
TOTAL	LEASE TERM
	60

BILL TO:	Company Name Journey School	Phone 949-215-4525
	Address 27102 Foxborough	City / State / Zip Aliso Viejo, CA 92656
	Attention Gaylen Corbett	

SPECIAL INSTRUCTIONS:
Pricing includes Delivery, Network Installation and training

MAINTENANCE AGREEMENT		
<input checked="" type="checkbox"/> LEASED ORDER	<input type="checkbox"/> CASH ORDER <input type="checkbox"/> SERVICE CONTRACT <i>If order is a cash transaction, complete the maintenance contract information below to include Service & Supplies. Maintenance agreement terms and conditions on reverse side.</i>	
If equipment is leased, refer to the Cost Per Image agreement or Supplement for billing/volume information. Maintenance agreement terms and conditions on reverse side.	Billing Cycle Monthly	Term Annual
	B/W Images Included 36,000	Monthly Service Charge included in lease monthly payment
	B/W Excess Rate .0083	Color Images Included 16,000
	Contract Type Includes Consumables	Color Excess Rate .0555
	Consumables if Included Toner & Drums	

WAIVING MAINTENANCE

By Initialing below, the client has decided against any maintenance agreement at this time but can call SCCS for time and materials service within SCCS' servicing area.

Customer Initial

The additional terms and conditions on the reverse side hereof are incorporated in and made part of this agreement. No change, alteration, or amendment of the terms or conditions of this agreement are authorized or effective unless they have been agreed to in writing by an officer of South Coast Copy Systems, Inc. No course or dealing or other conduct or custom shall constitute an amendment to the terms hereof nor alter or vary the terms of this agreement. The Undersigned agree to all of the terms and conditions stated on the face and on the reverse side which are made a part of this agreement. Customer is solely responsible for the removal of any data and/or images maintained on any removed equipment. Monthly minimum service invoice amount is \$40.00.

Customer Authorization

Authorized Signature:	Printed Name:
Title:	Date:

South Coast Copy Systems

Officer Signature:
Officer Title:

SALES ORDER AND MAINTENANCE AGREEMENT TERMS AND CONDITIONS

1. This agreement/contract is subject to acceptance by an officer of South Coast Copy Systems, Inc. (S.C.C.S.)
2. This agreement covers the labor and material for adjustments, repairs, and replacement of parts as required by normal use of the equipment, subject to the exceptions in and in accordance with these terms and conditions. This agreement does not cover; relocation, installation, de-installation of equipment; performing electrical work external to machines or their connection by mechanical or electrical means to other machines or devices. Damage to the equipment or its parts arising out of or caused by misuse, abuse, negligence, unauthorized component accessories or parts, use of sub-standard supplies or other causes beyond the control of S.C.C.S. are not covered by this agreement and may subject the customer to a surcharge and/or cancellation of this agreement. S.C.C.S. reserves the right to terminate this agreement if the equipment is modified, damaged, altered, serviced, or moved by personnel other than those employed by S.C.C.S.; or if parts, accessories or components not authorized by S.C.C.S. or its Suppliers are fitted to the equipment. If equipment is relocated, the service portion of this agreement must be reviewed by S.C.C.S. to determine the contract eligibility in the new service area.
3. S.C.C.S. agrees to provide the purchaser of this agreement the services described within this document, for items listed on the reverse side. This agreement shall remain in force for the term of the agreement on the reverse side. The purchaser will be billed on a monthly or quarterly basis for the agreed upon minimum base which will be payable in advance, with excess billable images billed in arrears.
4. In the event of a cancellation prior to the expiration date, the remaining contract amount will become due in its entirety with no prorated refunds given. The renewable cost of this contract will be escalated by up to 10% annually for the base and excess meter charges. S.C.C.S. reserves the right to withhold service and supplies or cancel this agreement if the account is over 30 or more days past due. This agreement may not be transferred to another individual and/ or business without prior written consent from S.C.C.S. Any excess supplies provided by S.C.C.S. under the terms of the contract will remain the property of S.C.C.S. and must be returned at the expiration of the contract. If certain repair items or technical support become unavailable from the manufacturer, this contract can be terminated by S.C.C.S.
5. S.C.C.S. will provide emergency calls and routine maintenance during its normal business hours, not including Saturday, Sundays, and major holidays. Special rates may be made available for service beyond normal business hours.
6. It is the customer's responsibility to provide an electrical power source that meets manufacturer's specifications, without the need of adaptors or extension cords. Surge protectors/ power filters may be required on certain copier contracts. The customer will also be responsible to perform normal operator care and cleaning as outlined in the user manual. This includes but is not limited to; color calibration, cleaning of scan and platen glass, removal of paper jams, installation of toner, cartridges, toner waste tanks, staples, disposal of hole punch waste, trimmed staples, cartridges, and toner waste tanks.
7. Minimum billings for the machine meter count (Print, copy, scan) and any excess meter charges are invoiced and due on specified due date. The meter will advance once for each 8 ½ x 11 (letter) page and twice for each 11 x 17 (Ledger) page. When in duplex mode, the meter will advance twice for each letter page and four times for each ledger page duplexed. The minimum base and excess charges include all emergency service, routine maintenance and required parts and/or supplies as dictated by selected contract coverage. If customer fails to provide meter readings S.C.C.S. will estimate meter readings. After 2 consecutive billing periods, S.C.C.S. will dispatch a representative to obtain meter readings and customer will be charged a minimum of \$25 on the next contract invoice. Non-metered contracts include all emergency service, routine maintenance service, non-consumable parts, as dictated on reverse side.
8. This agreement does not include the following: Paper, staples, exterior hardware; doors, covers, paper cassettes, lost manuals, equipment that has surpassed manufacturer's recommended useful life, labor to clean toner spills, add on monitoring devices (i.e. Equitrac), equipment relocation or any service required due to accident, abuse, misuse, theft, neglect or damage caused by moving companies, fire, flood, or any other force of nature.
9. All network problems, driver upgrades, printing not due to mechanical failure, scanning and email issues are not covered. (An optional network coverage plan is available). If toner is included in this agreement, only one (1) toner container of black or any color, will be shipped per customer order. The cost of freight to the customer's office may be charged on service contract invoices. Please allow 2 – 3 days for supply order processing and delivery. (Same or next day supply delivery is available for a delivery charge). S.C.C.S. maintains the option to include a fuel surcharge for any contract or service provided.
10. Customer agrees that S.C.C.S. is not responsible for direct, incidental or consequential damages, including but not limited to; damages arising out of the use or performance of the equipment or the loss of use of the equipment.
11. **This agreement shall be governed by and construed according to the laws of the state of California. It supersedes any previous written or oral proposal and it constitutes the entire agreement between the parties and may not be modified except in writing and signed by duly authorized officers of S.C.C.S. and the customer.**
12. Certain equipment must be installed according to specific requirements in terms of space, electrical, and environmental conditions. If equipment is moved by customer, the specific requirement must be met.
13. S.C.C.S. shall not be liable for failure to deliver or delays in delivery occasioned by causes beyond S.C.C.S. control, including but not limited to: Strikes, lockouts, forces of nature, embargos, war or other outbreaks of hostilities, inability to obtain materials or shipping space, machinery, breakdowns, delays of carrier or suppliers, government acts and regulations, and other causes beyond S.C.C.S. control.
14. S.C.C.S. reserves the right to make delivery in installments. Delay in delivery of any installment shall not relieve buyer of their obligation to accept remaining installments.
15. Upon the execution of this agreement if the buyer cannot for any reason accept delivery of said items, a fee of 20% of the total contracted amount and restocking fee will be charged. Buyer will owe a minimum installation and delivery charge of \$500 if any portion of a scheduled delivery and/or setup is refused. Buyer will owe the full purchase price of any special-order item, including any and all software products, if any portion of the delivery is refused.
16. **Seller makes no warranties (Including any warranty as to merchantability or fitness for a particular purpose) either expressed or implied with respect to the goods covered by this agreement. Buyer shall be limited to the warranty of the respective manufacturers of the goods sold or supplemental S.C.C.S. warranty agreement, if applicable.**
17. If invoices are unpaid and overdue, buyer agrees to pay S.C.C.S. costs and expenses of collection, including reasonable attorney fees.
18. Leased equipment is subject to separate terms and conditions as detailed in the equipment lease agreement.
19. Buyer agrees to bear all risk of theft, loss or damage, no matter how occasioned, to all goods covered by this agreement once in their possession. S.C.C.S. expressly disclaims any duty as an insurer of the equipment.
20. Buyer agrees to pay S.C.C.S. any applicable taxes which are levied on or payable by S.C.C.S. as a result of the use, sale, possession or ownership or the good covered hereunder.
21. During the term of this agreement and for a period of two (2) years thereafter, without the consent of S.C.C.S., Customer, Company, or Client shall not directly or indirectly solicit, recruit, or hire (Or attempt to solicit, recruit, or hire) any of S.C.C.S. employees.
22. Any and all disputes or claims arising out of or relating to this agreement, or the breach thereof, shall be subject to and resolved by binding arbitration in accordance with the rules of the American Arbitration Association. Judgement on the award rendered by the Arbitrator may be entered in any court having jurisdiction thereof. The arbitration shall take place in San Diego, California, unless otherwise provided upon by agreement of the parties, pursuant to the procedures of the American Arbitration Association, with a single neutral Arbitrator selected by the parties. If the parties cannot agree on an Arbitrator, then the American Arbitration Association shall appoint an Arbitrator. The decision of the Arbitrator shall be final and binding on both parties. The Arbitrator shall award attorney's fees to the prevailing party.
23. **THE BUYER ACKNOWLEDGES THAT THEY HAVE READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND FURTHER AGREES THAT IT IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN THE PARTIES WHICH SUPERSEDES ALL PROPOSALS ORAL OR WRITTEN AND ALL OTHER COMMUNICATION BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER OF THIS AGREEMENT, AND THE ADDITIONAL TERMS AND CONDITIONS ON THE REVERSE SIDE HEREOF ARE INCORPORATED IN AND MADE PART OF THIS AGREEMENT. NO CHANGE, ALTERATION OR AMENDMENT OF THE TERMS OR CONDITIONS OF THIS AGREEMENT ARE AUTHORIZED OR EFFECTIVE UNLESS THEY HAVE BEEN AGREED TO IN WRITING BY AN OFFICER OF S.C.C.S. NO COURSE OF DEALING OR OTHER CONDUCT OR CUSTOM SHALL CONSTITUTE AN AMENDMENT OF THE TERMS HEREOF NOR ALTER OR VARY THE TERMS OF THIS AGREEMENT. THE FOREGOING TERMS AND CONDITIONS SHALL PREVAIL.**

CLIENT INITIALS _____