

Journey School
A California Public Charter School

Thursday, August 27, 2026

7:00 p.m.

REGULAR MEETING AGENDA

NOTE: This meeting will be held in person on the Journey School campus and will be live streamed via Zoom. Members of the public are welcome to attend in person or online. Join Zoom Meeting:
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnIC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240 Passcode: 92629
One tap mobile +16694449171,,86025029240#,,, *92629# US

BOARD MEMBERS:

Michael Allbee, Council President
Margaret Moodian, Vice President
Cassie Kauwling, Council Treasurer
Jeannie Lee, Council Secretary
Lisa Murray, Council Member

ADVISORY POSITIONS:

Parent Cabinet Advisor, TBD
Faculty Advisor, Stacy Kinney

INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS

Journey School welcomes your participation at the school's Council meetings. The purpose of a public meeting of the Council is to conduct the affairs of Journey School in public. We are pleased that you are in attendance. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- 1. Agendas are available to audience members during the meeting and on the school website.*
- 2. "Request to Speak" cards are available for all audience members who wish to speak prior to an agenda item or under the general category of "Public Comment." "Public Comment" time is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not discuss your issue, respond in substance or take action. These presentations are limited to five (5) minutes (ten (10) minutes if a translator is needed) and total time allotted to non-agenda items will not exceed thirty (30) minutes. The Council may give direction to staff to respond to your concern.*
- 3. With regard to items that are on the agenda, you may specify that agenda item on your "Request to Speak" card and submit the card prior to an agenda item. The public comment period precedes presentations on that agenda item by staff and/or school committees, Council discussion, and deliberation. You will be given an opportunity to speak for up to five (5) minutes (ten (10) minutes if a translator is needed).*
- 4. When addressing the Council, speakers are requested to state their name and adhere to the time limits set forth.*
- 5. Audience members attending a meeting virtually are required to follow the guidelines specified in points 1 through 4 with the following exception noted: In lieu of a "Request to Speak" card, an audience member may utilize the chat function to indicate their name and a request to speak under the general category of*

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“Public Comment” or at a specific agenda item. All other comments, questions, and dialogue entered into the chat will not be entered into public record and will not be responded to/addressed.

Notices: Journey does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Please notify the office at (949) 448-7232 twenty-four (24) hours prior to the date of the meeting for disability accommodations necessary in order to participate. Per California Government Code section 54957.5(b), Journey shall make materials that are part of the regular agenda packet available in the office and/or on the school's website www.journeyschool.net, without delay and at the same time, they are distributed to the Council.

	AGENDA ITEM	SPONSOR	EST. TIME
1	Call to Order	Michael Allbee	7:00
2	Inspirational Passage	Margaret Moodian	7:05
3	Approval of Agenda* NOTE: The order of the agenda may be changed without prior notice to the public.	Michael Allbee	7:10
4	PUBLIC COMMENT: Members of the public may contribute public comment. Reminder: See policy above for time guidelines.	Michael Allbee	7:15
5	CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items. A. Approval of Minutes*: Minutes from regular meeting of June 15, 2026. B. Earthroots Contract*: Renewal of contract with Earthroots for 26-27 school year for EcoLiteracy program C. Recurring Expenses*: Approval of list of recurring vendors for payment in 2026-27 in accordance with fiscal policies. D. Limited Use Agreement with AVCA for park space*: Ratification of agreement to use Aliso Viejo community spaces E. 2025-26 Unaudited Actuals Report*: Approval of report F. CUSD Food and Nutrition Contract*: Ratification of contract with CUSD as our food vendor for the 26-27 school year. G. Stepping Stones Counseling Contract*: Ratification of contract with Stepping Stones (ERA Psychological Services, Inc to supplement counseling services on campus for 26-27 school year; 100% funded by The Children and Youth Behavioral Health Initiative (CYBHI) H. Orange County Department of Education*: Ratification of 26-27 business services agreement for purposes of CalSTRS/CalPERS retirement accounts.	Gavin Keller	7:25

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6	BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action): A. Schedule of Council Meetings* B. Required Training: Mandated Reporter Training	Michael Allbee	7:35
7	INFORMATION ITEMS: Reports A. Faculty Update: Update on Faculty activities. B. Parent Cabinet Update: Update on Parent Cabinet activities C. Administrative Update: Report from School Director, including enrollment, AB 126 trailer bill, summer projects, ELOP summer programming, staff professional development over summer and start of school activities. D. Financial Update*: Report on 2025-2026 year end close of financial statements, plus any budget updates for 2026-2027 school year.	Stacy Kinney TBD Gavin Keller Larry Tamayo	7:45
8	SCHOOL OPERATIONS: Discussion/Action A. Staffing Plan 2026-27*: Staffing Plan update for the start of school B. Executive Director Review Cycle*: Presentation and discussion of goals for the 2026-2027 school year C. CUSD Oversight Report*: Presentation and discussion of 2025-2026 report	Gavin Keller	8:30
9	CLOSED SESSION: The meeting will now convene to closed session to discuss the matter described below: 1. Pursuant to Government Code § 54956.9: Regarding anticipated litigation. One case, against the school.	Michael Allbee	8:45
10	Adjournment	Michael Allbee	9:00

Agenda publicly posted on the school website at www.journeyschool.net on August 24, 2026.

**Items that are expected to have back up materials provided prior to or at the meeting are indicated with an asterisk. Other items may also have back up materials provided.*

***Journey School
A California Public Charter School***

Monday, June 15, 2026

REGULAR (and ANNUAL) MEETING MINUTES

DRAFT

6:00 p.m.

*Journey School
27102 Foxborough
Aliso Viejo, CA 92656*

*(949) 448-7232
www.journeyschool.net*

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<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnIC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240 Passcode: 92629
One tap mobile +16694449171,,86025029240#,,, *92629# US

BOARD MEMBERS:

Michael Allbee, Council President - PRESENT
Margaret Moodian, Council Vice President -
Jeannie Lee, Council Secretary - PRESENT
Cassie Kauwling, Board Treasurer - ABSENT (Attending via Zoom / not participating)
Lisa Murray, Board Member - PRESENT

ADVISORY POSITIONS:

Faculty Advisor, Stacy Kinney - PARTICIPATING VIA ZOOM
Faculty Advisor, June Hamlin - PRESENT
Parent Cabinet Advisor, Ashley Rowell - PARTICIPATING VIA ZOOM

Also present:
Gaylen Corbett, Clerk of the Board
Candice Reese, Staff member
Larry Tamayo, ExED (arrived at 7:25 p.m.)

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	AGENDA ITEM	SPONSOR	EST. TIME
1	Call to Order and Roll Call - The meeting was called to order at 6:10 p.m.		
2	Inspirational Passage - Lisa shared an inspirational and moving passage written by her daughter.		
3	Approval of Agenda* Gavin requested to have the dates of Item 5C changed to 2026-27. Gavin noted that there is not a financial update this month. Jeannie made a motion to approve the agenda as amended. Margaret seconded the motion and it was unanimously approved. NOTE: The order of the agenda may be changed without prior notice to the public.		
4	PUBLIC COMMENT: Members of the public may contribute public comment. Reminder: See policy above for time guidelines.		

	<i>Desigan Reddi spoke in regards to Item 5B and did not agree with the amended minutes from the August meeting, and inquired about the removal of the audio recording of the meeting referenced in Item 5B. He spoke against Journey School staff stating that "Journey School is a school of choice" and "maybe the school is not right for you." He spoke against comments made at a PAC meeting regarding students with IEP's. He asked that the council review the school charter document references to Journey School as a school of choice.</i> <i>Renal Moodley spoke in regards to her submission of public comments on four of tonight's agenda items: 5F, 5G, 5H and 5I. She spoke against having the same person in charge of the frameworks for the four policies referenced in these agenda items because each one has specific requirements that need to be met. She asked how familiar are the board members with these policies and the LCAP.</i> <i>Amanda Sturges spoke against the school carrying liability, against disability discrimination, and against comments made at a PAC meeting regarding a child with a disability. She spoke against the alleged dissolution of the Parent Advisory Committee and DEI committee. She spoke in favor of reinstating a compliant Parent Advisory Committee, responding to its feedback in writing, directing that discriminatory statements be corrected on the record, fully honoring the CDE's corrective actions, and getting a governance council independent of its administration and attorney.</i>
5	CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items. <i>Amand Sturges asked council to pull Items 5F & 5G from the consent agenda. She spoke in favor of having the administration show proof of corrective actions related to these items.</i> <i>Desigan Reddi offered a public comment regarding Item 5F. He spoke in favor of controls and accountability. He spoke against alleged confidentiality and privacy violations by the school. He asked the board to review the policy and spoke in favor of objective enforcement and appropriate discipline for violations introduced through the UCP or the school volunteer or employee handbooks.</i> <i>Renal Moodley spoke on Items 5F, 5G, 5H and 5I. On Item 5F she spoke against compliance gaps in the UCP. She requested that the council rectify the eight critical gaps before approving the UCP. On Item 5G she spoke against nine gaps in the policy and asked that the board strengthen the policy before it is approved. On Item 5H she spoke against gaps in the policy and asked that the board rectify the alleged gaps and make sure that the policy meets federal requirements before it is approved.</i> <i>Mike Allbee requested to pull Items 5B and 5F from the consent agenda.</i> <i>Lisa Murray requested to pull Items 5G, 5H and 5I from the consent agenda.</i> A. Approval of Minutes*: Minutes from regular meeting May 28, 2026. B. Approval of Amended Minutes*: Minutes from regular meeting August 28, 2025. C. Education Protection Account*: Approval of plan and report on EPA spending for the 2026-27 school year. D. 25-26 Prop 28 Annual Report*: Approval of Proposition 28 annual data report to be submitted to the California Department of Education (CDE) outlining program expenditures and student impact.

E. **Consolidated Application***: Annual approval of the spring Consolidated Application (ConApp), used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to direct-funded charter schools throughout California.

F. ~~**Uniform Complaint Policy***: Annual updates to Journey School's Uniform Complaint Policy.~~

G. ~~**Harassment, Intimidation, Discrimination, and Bullying Policy***: Annual updates to Journey School's HIBP Policy~~

H. ~~**Section 504 Policy***: Adoption of Journey School's 504 policy, previously utilized El Dorado County Charter SELPA policy.~~

I. ~~**Policy for Promoting Safe Environments for Student Learning, and Engagement***: New policy required by SB 848, now found in Education Code section 32100.~~

Jeannie made a motion to approve Items 5A, 5C, 5D, and 5E. Mike seconded the motion and those items were unanimously approved.

Margaret made a motion to approve Item 5B. Jeannie seconded the motion and that item was unanimously approved.

Item 5F - Uniform Complaint Policy: Mike Allbee made a statement regarding the Uniform Complaint Policy and how complaints are investigated. Board members and Gavin discussed the policy and its compliance. Mike read from page 3 of the UCP which prohibits an employee from investigating a complaint in which that employee may have a bias. Gavin assured the board that the policy has been reviewed by the school's attorneys and is in full compliance. It was discussed that the policy can be changed at a later date if needed. Margaret made a motion to approve Item 5F. Mike seconded the motion and the policy was unanimously approved.

Item 5G - Harassment, Intimidation, Discrimination, and Bullying Policy*: Michael Allbee stated that the policy has been reviewed by our attorneys. Gavin explained that if the executive director is named in a complaint, then the director would be recused and would not serve as the investigator. Recusal would be at the director's discretion and/or recusal can be requested by the person making the complaint. Jeannie made a motion to approve Item 5G. Margaret seconded the motion and it was unanimously approved.

Item 5H - Section 504 Policy: Gavin explained the changes to the Section 504 Policy and how 504 plans are separate from special education services. The group discussed how special education services and IEP's are implemented and which outside service providers perform those services on campus, compared to how 504 plans are implemented by Journey School staff, to meet compliance requirements for all of these types of services. They also discussed how students become eligible for a 504 plan. Jeannie made a motion to approve item 5H. Margaret seconded the motion and it was unanimously approved.

Item 5I: Gavin shared the background of this policy which is a new policy required of all charter schools to be approved by July 1st. The group discussed how this policy overlaps some of our other policies. Margaret made a motion to approve Item 5I. Jeannie seconded the motion and it was unanimously approved.

6	INFORMATION ITEMS: Reports A. Faculty Update: June Hamlin shared an update on faculty activities. She shared updates about her work as part of the counseling team on campus, and her various other roles including her work with IEP students. She shared her gratitude for the school. Mike Allbee shared examples of his student's main lesson books. Stacy Kinney spoke regarding the end of the school year and the lovely 8th grade graduation. She shared gratitude for the support of all of the Journey parents and commended Isla on writing tonight's inspirational passage. B. Parent Cabinet Update: Ashley Rowell shared an update on Parent Cabinet activities. She shared gratitude to all parents for helping with fundraisers throughout the year. Recent happenings include the pickleball tournament, wall calendar art submissions, the Parent Library event, the PC draft calendar, preliminary Harvest Faire preparations. Harvest Faire will be on November 7th. PC has some new officers. PC is working on a variety of summer projects. C. Administrative Update: Gavin's update included reflections on 8th grade graduation. Summer projects include front playground and kindergarten yard improvements. He spoke regarding air quality inspections for classrooms. The annual audit is underway and all of the necessary information is being submitted to the auditors. The group discussed the audit process and how it relates to compliance. Summer camps will be offered by various Journey teachers, working as independent contractors. There will also be an ELOP summer camp program offered by Strategic Kids. The summer renewal teacher training will happen from June 29th through July 3rd. Today's faculty meeting included reflections on the past year, self evaluation, and goal setting. They discussed plans for formal evaluations for next school year to help strengthen our educational program.
7	SCHOOL OPERATIONS: Discussion/Action Amanda Sturges shared a public comment on Item 7D. She spoke against how LCAP funds have been used by the school. She asked whether the supplemental dollars from the LCAP budget increased or improved services beyond the base program. She spoke against tagging an existing salary in the budget. She spoke against spending cuts and the salary budget line increase. She spoke against not receiving a written response to parent input. She requested confirmation of the expenditure tables, a public accounting of LCAP dollars budgeted, and every contributing action showing how it moves the specific indicator for the students. A. Collective Bargaining Agreement Tentative Agreements*: Gavin shared an overview of the contract with Journey Teacher Association. The group reviewed and discussed the changes to the CBA including articles related to class composition, student/teacher ratios, and the salary schedule. Mike Allbee requested a correction to a typographical error on Article 20.11, second to last sentence, correcting the text to read "year 6." Jeannie Lee recused herself from voting on this item. Margaret made a motion to ratify the CBA Agreements with the correction made to Article 20.11. Mike seconded the motion and it was ratified with Michael Allbee, Lisa Murray and Margaret Moodian voting in favor, and Jeannie Lee abstaining. B. Local Indicator Report*: Gavin shared an overview of the Local Indicator Report on school performance and progress on CDE Local Indicators. Gavin explained how progress was measured for each priority. Progress was often measured by the self reflection tools offered by the CDE. Gavin explained the facilities inspection process and rating process, and process for correcting deficiencies noted during the inspection.

	<i>Jeannie made a motion to approve Item 7B. Margaret seconded the motion and it was unanimously approved.</i> C. <i>Staffing Plan 2026-27*</i>: <i>Gavin shared changes to the 2026-27 staffing plan. Margaret made a motion to approve the updated staffing plan. Mike seconded the motion and it was unanimously approved.</i> D. <i>Local Control and Accountability Plan (LCAP)*</i>: <i>Gavin shared an overview of the 2025-26 LCAP Annual Update, a budget overview for parents, Action Tables and the 2026-27 LCAP. Gavin explained the benefits of connecting the budget to the LCAP, which includes providing transparency of how our funding is spent to reach the educational goals. He explained how input for the LCAP is collected. Gavin spoke regarding how the 2026-27 draft budget was brought into balance by making cuts including the reduction of the number of Teachers on Special Assignment (TOSA's) from three to two. The group discussed Parent Advisory Committee (PAC) meetings. He noted that nearly every recommendation from the PAC was incorporated into the LCAP. The group discussed how the LCAP is developed and the school's standard procedure for responding to LCAP input in writing after the LCAP is adopted. In response to a board member question, Gavin stated the funding for Earthroots is funded in the LCAP and the budget.</i> <i>Margaret made a motion to approve the LCAP. Mike seconded that motion and it was unanimously approved.</i> E. <i>Preliminary Budget 2026-27*</i>: <i>Larry shared an overview of the preliminary budget for 2026-27 fiscal year. The budget must be submitted to CUSD by next week. The state budget has not been approved yet. Line items for special education and nursing services have been increased since we have brought those services in-house. Gavin pointed out that we are required to spend at least the same amount or more each year on special education. Larry clarified that the budget allows for a low projection of funding per student, since some one-time discretionary funds are not guaranteed.</i> <i>Margaret made a motion to approve Item 7E. Jeannie seconded the motion and it was unanimously approved.</i> F. <i>School Handbook*</i>: <i>Gavin reviewed changes to the 2026-27 School Handbook, inclusive of adjustments to related policies. Margaret made a motion to approve Item 7F. Jeannie seconded the motion and it was unanimously approved.</i> G. <i>Declaration of Need*</i>: <i>Gavin explained the Declaration of Need form to allow hiring of teachers under certain types of credentials for the 2026-27 school year.</i> <i>Margaret made a motion to approve Item 7G. Jeannie seconded the motion and it was unanimously approved.</i>
8	BOARD DEVELOPMENT and OVERSIGHT: Discussion/Action A. <i>Board Strategic Planning*</i>: <i>Lisa Murray led an end of school year review of the Strategic Plan and related marketing plans. She reviewed the status of each goal from Year 1. The following oversight committees were suggested, noting that there cannot be more than two board members on each one:</i> <i>Pillar 1 Educational Excellence & Assessment:</i> <i>Gavin, Shelley, Jeannie</i> <i>Pillar 2 Faculty & Staff Sustainability:</i> <i>Gavin, Shelley, Margaret</i>

	Pillar 3 Community Engagement: Cassie, Lisa, Shelley Pillar 3 Thought Leadership: Margaret, Mike, Gavin Mike requested that committee members work over the summer to prepare a similar presentation, focusing on faculty and staff sustainability, and education excellence and assessment for the board retreat in August. Progress on these areas can be reported at that time, and the Strategic Plan can be adjusted if needed, and goals can be set. The group discussed the possibility of hosting a Waldorf Alliance conference. B. Review Journey Forward Fund: Lisa shared a summary of donations received this year and giving trends. The group discussed annual giving campaign timelines, summer committee assignments, and discussion of next steps and marketing plans. C. Board Meeting Schedule*: Review and approval of schedule of regular meetings for the 2026-27 school year. The following changes were requested: October 26, June 14. Jeannie made a motion to approve Item 8C as amended. Margaret seconded the motion and it was unanimously approved. D. Board Terms and Officers*: Discussion regarding potential new board members, succession planning discussion, approval of renewal of board terms and confirmingation/election of board Officers for 26-27 school year. Jeannie made a motion to amend the roster to correct the typographical error for Mike's term to June 2027 instead of 2025, to extend Margaret's term to June 2027, Faculty Advisor to "TBD" and Parent Cabinet Representative to "TBD". Mike seconded the motion and it was unanimously approved. Margaret abstained. The motion was unanimously approved. Jeannie made a motion to move into closed session. Margaret seconded the motion and it was unanimously approved. The board entered closed session at 10:14 p.m.
9	CLOSED SESSION: The meeting will now convene to closed session to discuss the matters described below: 1. Pursuant to Government Code §54956.9(d)(1): Conference with legal counsel - existing litigation (OAH Case No. 2026041338) RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 10:57 p.m. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION: Gavin Keller delivered the report from closed session as follows: Council approved the settlement for OAH Case #2026041338. Michael Allbee made the motion to approve the settlement. Margaret Moodian seconded the motion. Votes: Mike Allbee: Aye Margaret Moodian: Aye Lisa Murray: Aye Jeannie Lee: Abstain Material terms of the settlement included Journey School reimbursing compensatory education services in the

	<i>amount of \$60,000 and attorney fees in the amount of \$16,500 in exchange for parents' dismissal of OAH case #2026041338 with prejudice and full waiver of claims against Journey School to date.</i>
10	Adjournment: <i>Margaret made a motion to adjourn the meeting. Jeannie seconded the motion and it was unanimously approved. The meeting was adjourned at 10:59 p.m.</i>

*Agenda publicly posted at Journey School on June 10, 2026.
And on the school website at www.journeyschool.net*

**Items that are expected to have back up materials provided prior to or at the meeting are indicated with an asterisk. Other items may also have back up materials provided.*

2026-2027 Earthroots & Journey School Contract

1. Contract: This agreement is made as of August 20, 2026, between Journey School (Gavin Keller, Principal) and Earthroots Field School (Jodi Levine, Executive Director).
2. Term: Earthroots agrees to provide 97 hours of in person Ecoliteracy educational instruction on campus for the Journey School starting September 2026 and concluding May 2027.
3. Capacity: Each signing party represents and warrants to the other that they are of legal age, are under no disability and have the mental capacity and authority to legally bind themselves and/or the organizations on behalf of whom they execute this agreement.
4. Extent of Services: Earthroots Eco-Literacy education program includes class instruction, materials, preparation and clean up. Lead classroom teachers must be present and fully engaged with their class for the duration of Ecoliteracy programs. Schedule details are pending and will be added as an amendment to this document.
5. Compensation: Earthroots will be paid \$228.35 per hour of instruction on campus including up to 15 hours of meeting time for this term. Should meeting hours exceed 15 hours, Journey will pay Earthroots \$50 per hour for additional hours of meetings.
 - A. Earthroots will be paid per month from September 2026 through May 2027 as follows
 $97 \text{ hours} \times \$228.35 \text{ per hour} = \$22,835 / 9 \text{ months} = \$2,537.22 \text{ per month.}$
 - B. Earthroots will invoice Journey by the first of each month for classes held that month. Journey will pay Earthroots within 30 days of receiving an invoice.
6. DOJ Clearance: All Earthroots Instructors and Interns working with Journey students have received clearance via Live Scan by the United States Department of Justice.
7. Transportation: Earthroots will not charge for transportation.
8. Intellectual & Proprietary Property: All Earthroots Field School curricula, name, books, lesson plans, logos, customer lists, customer contact information including emails, customer health information, passwords and advertisements belong to Earthroots and are to remain strictly confidential. While providing services, Journey may have access to and use

abovementioned items only with permission by Earthroots. Upon termination of this agreement all Earthroots Field School curricula, books, lesson plans, logos, names, customer lists, customer contact information, customer health information, passwords and advertisements will be returned, and Journey will no longer have authority to use such items.

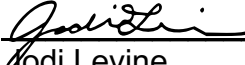
If, in the future, Journey would like to have access and/or use of these materials, a separate written agreement will need to be instated and signed by both Earthroots & Journey.

9. Photo Release: Earthroots and Journey agree to permit photos and videos to be taken during Ecoliteracy programs for promotion on each party's website, print, and social media outlets.
 - A. If applicable, Journey will provide Earthroots with a list of students and faculty in each class who have opted out of photos.
10. Hold Harmless. To the extent authorized by law, the Journey hereby agrees to indemnify, defend, and hold Earthroots from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real, personal, tangible, or intangible, arising out of the negligent acts or omissions of instructors, employees, agents, or officers of Earthroots.
11. Entire Agreement: This agreement is complete. All changes to this agreement must be in writing and signed by both parties. This agreement supersedes all prior negotiations, understanding, representations and agreements. If any part of this agreement is invalid, all other parts remain in force.
12. Governing Law: This agreement is to be governed by the laws of California.
13. Arbitration: If parties have a dispute they cannot resolve by good faith discussion, they each agree to submit the dispute to an impartial arbitrator or mediator.
14. Attorney Fees & Costs: The prevailing party in an action or arbitration initiated to interpret or enforce the agreement shall be entitled to recover reasonable attorney fees and costs from the non-prevailing party.

Journey School

Earthroots Field School

Gavin Keller Date
Principal

 August 20, 2026

Rudi Levine Date
Executive Director

VENDOR	MAXIMUM
CharterSafe	\$17,000.00
Clifton Larsen Allen	\$7,500.00
CUSD Food and Nutrition	\$25,000.00
CUSD- Rent + Oversight	\$43,000.00
Effectual Staffing	\$10,000.00
ExED	\$16,000.00
Guardian	\$3,000.00
Kaiser Permanente	\$36,000.00
OC Janitorial	\$10,000.00
OCDE	\$1,800.00
Procopio	\$16,000.00
So. Calif. Edison	\$10,000.00
Strategic Kids - ELOP + Paraprofessionals	\$50,000.00
Swing Education	\$7,000.00
United Healthcare	\$60,000.00

DRAFT REVISIONS
8/24/26



LIMITED USE & MAINTENANCE AGREEMENT

AVCA/JOURNEY SCHOOL

This Limited Use and Maintenance Agreement (hereinafter “Agreement”) is entered into this 13th day of July, 2026 by and between the Aliso Viejo Community Association, a nonprofit public benefit corporation (“AVCA”) and Journey School (“User Group”). This Agreement shall be evaluated based upon the ability of all parties to effectively perform necessary maintenance and the past history of User Group. The goal of this Agreement is to provide quality parks for residents of AVCA and for the AVCA organizations who request use of the facilities.

1. Definitions.

As used in this Agreement, the following terms shall have the following meanings:

- 1.1. Agreement Term: The period of time starting on the date on which this Agreement is signed by the Parties, and ending on June 11, 2027.
- 1.2. AVCA Property: All property owned or controlled by AVCA.
- 1.3. Participant: A player on the team organized by User Group. Coaches and other support staff are not considered Participants for the purposes of the age and residency requirements.
- 1.4. Start Date: The first day of use of AVCA Property by User Group under this Agreement.

2. User Group’s Obligations

- 2.1. For usage of those areas listed on the attached Exhibit “A” during the times and for the term set forth in such Exhibit, User Group shall pay a fee set forth at Exhibit “B”. A fee of \$20.00 per hour will be charged for the use of sports lighting.
- 2.2. In order to maximize the availability of AVCA Property to community groups, AVCA reserves the right to reallocate use of a facility if not needed by User Group, as determined by AVCA after review of evidence of such non-use and in its sole discretion. For this purpose, User Group shall notify AVCA in writing at least two (2) weeks in advance if it does not plan to use a facility at a time and date indicated on Exhibit A. No refund of use fees will be given. Failure to provide timely notice of unused facility time will result in a penalty of \$1,275.00, may result in the suspension or cancellation of this Agreement, and may be considered during future facility use allocations.

- 2.3. User Group shall ensure that at least one team on every field used by User Group under this Agreement is comprised of Participants at least seventy-five percent (75%) of whom are residents of AVCA and 18 years of age or under. Under no circumstances may two teams not meeting this requirement play on the same field at the same time.
- 2.4. User Group shall designate one person to serve as a liaison to AVCA for all matters related to this Agreement and User Group's use of AVCA property, including but not limited to required submissions to and communication with AVCA ("Liaison"). AVCA will communicate only with the Liaison regarding this Agreement and User Group's use of AVCA property, using only the contact information provided by the Liaison. The identity of the Liaison may be changed at any time by written notice to AVCA. Notwithstanding the above, in an emergency AVCA may be contacted by any authorized User Group member.
- 2.5. User Group shall ensure that an individual familiar with all park use rules and the obligations of this Agreement is onsite during the times set forth at Exhibit "A" for the purpose of ensuring compliance with such rules and obligations during such times.
- 2.6. AVCA Property shall be kept clean, free of debris, and in good condition. User Group is responsible for ensuring clean-up of all AVCA Property and the surrounding areas after any use. No rubbish, trash, garbage or other waste material shall be kept or permitted on any portion of the AVCA Property, except in enclosed trash receptacles or dumpsters, and no odor shall be permitted to arise therefrom so as to render the AVCA Property, or any portion thereof, unsanitary, unsightly, or offensive as determined in the sole discretion of AVCA. Failure to keep any AVCA Property clean of trash and debris may result in AVCA having the area cleaned at User Group's expense.
 - 2.6.1. User Group shall operate concession stands only if disclosed on this Agreement on Exhibit A, with submission of a current Food Facility Health Permit from the Orange County Environmental Health department and after written approval from AVCA. User Group shall ensure at all times that concession stands are clean, neat, and present no health hazards. User Group shall reimburse AVCA for any and all costs AVCA incurs for violations of these rules, as solely determined by AVCA, including but not limited to pest extermination and re-keying costs. AVCA reserves the right to withdraw permission to operate and re-key concession stands at any time if it determines that User Group has failed to meet the standards stated above.
- 2.7. User Group acknowledges that use of AVCA Property for any reason during closure times is strictly prohibited, and agrees on behalf of itself and all of its Participants to abide by all

closure times. User Group further understands and agrees that if User Group or any of its employees, agents, and/or Participants uses the field in any way during closure periods, AVCA will suffer damage. Therefore, User Group shall pay to AVCA as liquidated damages the sum of ONE THOUSAND Dollars (\$1,000), or a greater amount as necessary to pay all damages and costs incurred by AVCA for necessary repairs to AVCA Property, as reasonably determined by AVCA, for each occasion on which User Group or any of its employees, agents, and/or Participants violates this provision.

- 2.8. User Group is responsible for ensuring all Participants and spectators follow AVCA's rules and regulations at all times, including, but not limited to, the prohibition of alcoholic beverages on the park sites.
- 2.9. User Group is responsible for the set-up and breakdown of all equipment used by User Group's Participants or spectators pursuant to this Agreement. AVCA shall not be held responsible for the damage, loss or theft of any property owned or stored by User Group on AVCA Property.
- 2.10. User Group shall reimburse AVCA for any and all costs incurred by AVCA to repair damage to AVCA Property that is due to User Group's neglect or abuse. Under these circumstances AVCA may restore AVCA Property to the state it was in immediately prior to the Start Date.
- 2.11. If during the term of this Agreement User Group fails to perform any required maintenance within 24 hours of notice from AVCA that such maintenance is lacking, AVCA may perform such maintenance without further notice at User Group's expense.
- 2.12. No improvements may be made to AVCA Property by User Group without first receiving the express written permission of AVCA. Should User Group place, move, or install any improvements on the AVCA Property without first receiving the express written permission of AVCA, AVCA shall have the sole right to remove or restore such improvements at User Group's expense. Absent a more specific agreement, any improvements that are approved by AVCA must be maintained by User Group to a standard that is acceptable to AVCA, and AVCA may require the removal of any such improvements at any time at User Group's expense. AVCA shall not be responsible for any damages, expenses, reimbursement or charges related to the installation, maintenance or removal of such improvements.
- 2.13. User Group shall promptly notify AVCA of any maintenance that AVCA is responsible to perform, including, but not limited to, turf damage or irrigation issues that are unrelated to User Group's use of AVCA Property. In the event of any emergency repairs, only AVCA

authorized contractors may perform any necessary repair. User Group shall reimburse AVCA for any repairs which are not related to the ordinary use of the facilities.

2.14.

(a) This Agreement shall be subject to termination upon ninety (90) days' written notice to either party, unless earlier termination is allowed herein due to breach of any provision of this Agreement.

(b) Should any breach of this Agreement occur, or if performance of any of the duties and/or obligations of User Group is not timely and completely performed, AVCA shall provide written notice to User Group of the breach. If said breach is not cured within thirty (30) days of the date notice is sent, this Agreement may be immediately terminated by AVCA. In such an event, User Group shall not be entitled to any refund of use fees. Written notice of termination shall be sent by first class mail to User Group at the address set forth in this agreement, or such address as User Group has provided to receive such notices.

2.15. User Group may not swap, trade, gift, sell, authorize or otherwise transfer the right to use any AVCA Property to any other person, entity or organization (even if an affiliated entity or organization). In addition, except with the prior express written consent of AVCA, User Group shall not permit any outside vendors (including without limitation food vendors, sponsors, or contractors) on the AVCA Property.

2.16. AVCA may, in its sole discretion, withhold reasonable sums from the refundable deposit to ensure User Group's compliance with this Agreement, including, but not limited to, expenses for repair of AVCA Property, damages for injury to or loss by third persons, unpaid fees or other obligations due from User Group under this Agreement, or attorney's fees related to pursuit of compliance with this Agreement. In the event that any damage, maintenance, repair or other expense owed by User Group pursuant to this Agreement exceeds the amount of the refundable deposit, then AVCA shall be entitled to retain the entirety of such deposit and shall have the right to pursue User Group for the balance owed.

2.17. User Group shall ensure and enforce that NO PARKING takes place on any area other than in marked designated parking stalls in asphalt parking areas/lots or other areas that AVCA has designated as an Overflow Parking Lot/Area and signage of such has been installed by AVCA. In addition, User Group shall ensure and enforce that NO PARKING takes place on any grass or turf on the AVCA Property.

- 2.18. If use includes the use of the concession stand, User Group shall not store any items in the electrical room at the concession stand without the express prior written permission of AVCA. In no event shall User Group store any items on the floor of the electrical room in the concession stand. User Group is only permitted to store items on the built-in shelving within the electrical room, provided that it first receives the prior written consent of AVCA. Any items not placed on the shelves shall be immediately removed and discarded. Failure to adhere to keeping the floor/walkways clear at all times may result in the future loss of use of the electrical room for any storage purposes. User Group shall keep the concession stand kitchen, storage rooms and electrical rooms clean and clear of all items so that inspections and routine maintenance work can occur unimpeded.
- 2.19. User Group shall not permit the use of any portable, transportable, or non-stationary barbeques on the AVCA Property except with the prior written consent of AVCA.
- 2.20. User Group shall not permit the use of the AVCA facilities described in Exhibit A by any of User Group's Participants, employees, volunteer coaches and/or spectators if field conditions are considered hazardous, such as in the event of wet, muddy, or uneven fields. AVCA reserves the right to determine whether field conditions are hazardous, in which case the use of the AVCA facilities shall not be permitted at such time.
- 2.21. As provided in this paragraph, User Group shall complete and report all incidents that occur during the course of User Group's use of the AVCA Property to AVCA within twenty-four (24) hours of said incident using the Incident Report Form attached as Exhibit "C" hereto. An incident report must be completed for (1) any injury that requires advanced first aid, (2) any injury or illness that could have future complications or require subsequent medical attention, including without limitation severe sprains, broken limbs, and concussions, (3) any act of suspected sexual harassment or child abuse, (4) any act that violates the law, and (5) any act that results in damage to the AVCA Property. An incident report is not required for (1) minor injuries such as scratches and blisters and (2) other personal illnesses that are not likely to have future complications even if the illness causes the person at issue to leave the AVCA Property.
- 2.22.
- (a) User Group understands the nature of the inherent risks involved with presence at and use of AVCA Property, including, but not limited to, risk of contracting and/or spreading viruses such as COVID-19 or other pathogens which can cause disease. User Group assumes all risk associated with potentially contracting and/or spreading any virus or pathogen which can cause disease. User Group acknowledges that AVCA has taken precautions to mitigate the spread of any such virus or pathogen. User Group promises to fulfill User Group's obligation to take steps necessary to mitigate the risk

of contracting and/or spreading any virus or pathogen by following recognized measures from the Centers for Disease Control, including but not limited to, staying home if sick, practicing proper hygiene procedures including washing of hands, disinfecting any surfaces User Group and its participants may come in contact with, and utilizing, where appropriate, personal protective equipment such as masks and gloves.

- (b) User Group shall submit a COVID-19 Safety Protocol describing how its activities will be modified to protect the safety of all participants. AVCA has no requirements for the content of the COVID-19 Safety Protocol and will not review it. User Group is solely responsible for creating and carrying out this protocol consistent with the recommendations of relevant sports organizations and governmental agencies such as the Centers for Disease Control and the California Department of Public Health. The COVID-19 Safety Protocol must be received by AVCA before use of AVCA Property may begin.

2.23. User Group may post signs in AVCA parks for the sole purpose of recruiting participants in accordance with the following rules.

- (a) One (1) sign may be placed in each AVCA park, up to a maximum of eight (8) signs throughout the community at the same time.
- (b) Only H-frame ground stake signs are permitted. Signs may not be more than four (4) feet square (e.g., 2' x 2' or 2 x 1.5').
- (c) Signs may be placed up to ninety (90) days prior to the effective start date of this Agreement and must be removed no later than the first date of use under this Agreement.
- (d) Signs may not be placed in a location that blocks public view of existing signs.
- (e) Signs and frames must be maintained in good condition during the entire posting period. No sign may remain posted that is torn, faded, stained, defaced, or otherwise in disrepair and not repaired in a timely manner, as solely determined by AVCA.
- (f) Signs violating any of the provisions above may be removed and discarded by AVCA, and the sponsoring organization may not receive approval for future signs.

3. AVCA's Obligations

- 3.1. AVCA shall perform reasonable maintenance and repair of AVCA property. No portion of AVCA was designed for performance as a professional level sports field. For the most part AVCA's sport fields were designed as passive parks and AVCA is making its best efforts to utilize such areas, where desired, as sports fields to meet the community's changing needs.
- 3.2. AVCA shall use reasonable efforts to keep all AVCA Property specified herein in a manner that is clean, free of debris and in useable condition for the periods specified in this Agreement. The parties to this agreement understand that AVCA is a nonprofit entity. AVCA does not stand as a guarantor that any field or other property is ready and available for use. In the event that the AVCA Property that is specified in this Agreement is unsuitable or unavailable for use, then AVCA shall either provide a comparable site or refund a prorated share of the fees paid by User Group under this Agreement to reimburse User Group for the lost use. User Group acknowledges that AVCA is not responsible to reimburse any expenses or costs associated with finding an alternate site due to the unavailability of AVCA Property.
- 3.3. AVCA shall cause to be inspected all AVCA Property, including, but not limited to, any applicable facilities and/or fencing for damage and report as necessary. User Group retains, however, the obligation to inspect AVCA Property prior to each use to ensure the safety of User Group's Participants.
- 3.4. AVCA shall have a representative available for on-site inspection of the AVCA Property as requested to review existing conditions in the event of any problems. AVCA is dedicated to the success of its user groups, and to this end reserves the right to determine the use schedule that best meets the needs of the community as a whole and to ensure the best maintenance of AVCA Property. User Group should expect that there will be times where a portion of AVCA Property must be closed to let the area rehabilitate or for a needed maintenance to be performed. In such instances, User Group is expected to cooperate with AVCA's efforts. Past use of AVCA Property does not guarantee use by User Group of such area in the future.

4. Insurance

- 4.1. User Group shall provide: (a) a \$1,000,000 liability policy with an additional insured endorsement specifically naming "Aliso Viejo Community Association", its employees, officers and directors, and "Powerstone Property Management, Inc." its employees, officers, and directors as additional insureds; (b) such endorsement shall provide that User Group's policy shall be primary, and non-contributory with any policies of insurance owned by said additional insureds; & (c) said policy shall provide for 30 days written notice

to AVCA of cancellation, termination and/or non-renewal. A full copy of the entire policy, including the endorsement specified herein, is required prior to any use of AVCA Property and whenever such policy is renewed or replaced. User Group agrees to require any and all vendors, contractors, and/or subcontractors to provide the same insurance coverage and the same evidence of insurance as required of User Group under the Agreement (see “Other Provisions,” page 5).

- 4.2. Insurance documents provided pursuant to Section 4.1 must state User Group’s name exactly as it is stated in this Agreement. Documents for insurance purchased through a parent organization are subject to AVCA’s approval, and may be subject to review by AVCA’s legal counsel, all in AVCA’s sole and absolute discretion.
- 4.3. Insurance Certificates specifically naming both “Aliso Viejo Community Association” and “Powerstone Property Management, Inc.” as additional insured with a second page endorsement must be received a minimum of thirty (30) days prior to the Start Date.
- 4.4. User Group agrees to require any and all vendors, contractors, and/or subcontractors to provide the same insurance coverage and the same evidence of insurance as required of User Group under this Agreement
- 4.5. AVCA shall have the right, but not the obligation, to prohibit User Group from using AVCA Property until the required evidence of insurance of both User Group and its vendors, contractors, and/or subcontractors has been received by AVCA. Failure to provide the required evidence of insurance shall be a material breach of the Agreement, and grounds for immediate termination of the Agreement, at AVCA’s discretion.

5. Indemnification

- 5.1. User Group agrees to indemnify, defend, and hold AVCA and the additional insureds referenced herein free and harmless from all loss, claims, demands, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorney’s fees and legal costs, that Association or such additional insureds may incur as a result of any act or omission by User Group related to or in furtherance of the purposes of this Agreement. User Group further agrees that such indemnity shall include any loss, claims, demands, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorney’s fees and costs, that Association or such additional insureds may incur as a result of any act or omission by User Group’s Participants, employees, volunteer coaches and/or spectators associated with an event arranged by User Group at the location and during the times set forth in Exhibit “A”.

- 5.2. User Group agrees that the indemnity provided by User Group to AVCA under the Agreement shall also include any loss, claims, demands, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorney's fees and costs, that AVCA and the additional insureds referenced in the Agreement may incur as a result of any act or omission by User Group vendors, contractors, subcontractors and/or any other agents associated with an event arranged by User Group at the location and during the times set forth in Exhibit "A" of the Agreement.

6. Waiver and Release Forms

- 6.1. User Group shall require each Participant and their family to sign a waiver and release acceptable to AVCA, which waives the right to make, bring or maintain any and all claims of any type and kind which said Participants might have, or acquire in the future, against AVCA, its directors and employees, and/or Powerstone Property Management, Inc. its directors and employees (hereinafter "Released Parties") and that releases said Released Parties from any claim, liability and/or demand of every type and kind which might be brought against any one or more of them as to any injury or damage which arise from or out of the User Group's program and/or the use of AVCA Property.
- 6.2. AVCA's signed, original Waiver & Release Forms for each and every Participant must be received a minimum of seven (7) days prior to the Start Date, subject to the submission requirements in Section 10.2.
- 6.3. If User Group submits Waiver & Release Forms in an electronic format, a fee of \$0.00 per electronic signature received will be assessed to cover AVCA's costs for use of this software. User Group shall pay these fees upon receipt of an invoice from AVCA.

7. Residency and Age Requirements

- 7.1. Age Requirement for Participants: At least 75% of User Group's Participants must be 16 years of age or younger/older (circle one).
- 7.2. Residency Requirement for Participants: At least 75% of User Group's Participants must be residents of AVCA.
- 7.3. User Group shall submit written verification that the Participants meet the residency and age requirements specified above no later than two (2) weeks prior to the Start Date, subject to the submission requirements in Section 10.2. Acceptable forms of verification are determined by AVCA in its sole and absolute discretion. Rosters containing, at a minimum,

the last name, age, and full residential address of every Participant are usually acceptable forms of verification.

8. Tournaments

User Group shall submit the dates and times for all tournaments being scheduled in their season to AVCA. The AVCA Board of Directors will review the dates and times for the tournaments and, if approved, the parties shall enter into a separate Limited Use & Maintenance Agreement.

9. Emergency

Each party to this Agreement herein provides the following 24/7 phone numbers for use by the other parties in the event of emergencies:

<u>User Group:</u>	Journey School
<u>Address:</u>	27102 Foxborough Aliso Viejo, California 92656
<u>Name:</u>	Gavin Keller
<u>Email:</u>	gavin@journeyschool.net
<u>Phone:</u>	949-448-7232
 <u>AVCA:</u>	 Aliso Viejo Community Association 130 Vantis Dr., Suite 110 Aliso Viejo, CA 92656 (949) 243-7550

10. Document and Fee Submission

10.1. All fees, insurance documentation, and this executed Agreement must be received a minimum of thirty (30) days in advance of the Start Date.

10.2. Applicant must remit all required documents and fees (including but not limited to Rosters, Waiver & Release Forms, User Fees, Insurance, Light Fees, executed Limited Use & Maintenance Agreements, Incident/Accident Forms) to the AVCA offices either via First Class Mail OR in person during normal business hours of 8:30 a.m. to 4:30 p.m., Monday through Friday, or other holiday scheduled office hours for AVCA. AVCA assumes no responsibility for items left at the door, outside of the door, or slipped under the door. User is responsible for confirming that AVCA receives all required documents and fees in good order. If required documents and/or fees are not received by AVCA by the specified deadlines for any reason, AVCA reserves the right to deny use of AVCA facilities, impose

late charges, grant extensions, and/or take other measures as AVCA deems appropriate, in its sole discretion.

- 10.3. Any unpaid fees, regardless of the amount, shall accrue a \$35.00 late charge for each thirty (30) day period not paid in full. This late charge obligation continues until all sums owing hereunder, including late charges and interest, are paid in full, and shall survive the termination of this Agreement regardless of the reason.

The undersigned hereby represent and warrant that they have the authority of User Group to enter into this agreement and that User Group is a legal entity duly formed to do business in the state of California. In the event that the undersigned does not have the authority of User Group or if User Group is determined to not be validly formed, then the undersigned stands personally liable for all of the obligations set forth in this Agreement. The undersigned further represents that they have read this Agreement, as well as any rules and regulations regarding the use of AVCA Property described at Exhibit "A" herein, and as the representative for User Group promises to abide by same.

[Signatures on following page]

USER GROUP NAME: JOURNEY SCHOOL

(Must exactly match name listed on all insurance documents provided pursuant to Section 4.1)

Print name: Gavin Keller
Title: Executive Director
Date: 7/21/26
Signature: 

Print name: _____
Title: _____
Date: _____
Signature: _____

ALISO VIEJO COMMUNITY ASSOCIATION ("AVCA")

Print name: Lisa Naegle
Title: Vice President
Date: 7/13/26
Signature: 

Print name: Michael Avramidis
Title: President
Date: 7/13/26
Signature: 

EXHIBIT "A"

Upon Association approval, User Group is licensed to use the facilities stated below for the purposes described in and subject to the conditions of the Limited Use & Maintenance Agreement attached hereto, during the days and hours listed below.

Facility Name: FOXBOROUGH PARK

Number of concession stands, if any: 0

AVCA approval (initial): BM

<u>DATES</u>	<u>TIME</u>	<u>LOCATION</u>
Wed. September 2, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. September 3, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. September 4, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. September 7, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. September 8, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. September 9, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. September 10, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. September 11, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. September 14, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. September 15, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. September 16, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. September 17, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. September 18, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. September 21, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. September 22, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. September 23, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. September 24, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. September 25, 2026	8:30 a.m.-2:45 p.m.	Field #3

Mon. September 28, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. September 29, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. September 30, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 1, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. October 2, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. October 5, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. October 6, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. October 7, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 8, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. October 9, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. October 12, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. October 13, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. October 14, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 15, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. October 16, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. October 19, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. October 20, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. October 21, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 22, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. October 23, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. October 26, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. October 27, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. October 28, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 30, 2026	8:30 a.m.-2:45 p.m.	Field #3

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Tue. December 1, 2026	8:30 a.m.-2:45 p.m.	Field #3
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Mon. February 15, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. February 16, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. February 17, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. February 18, 2027	8:30 a.m.-2:45 p.m.	Field #3

Fri. February 19, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. February 22, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. February 23, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. February 24, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. February 25, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. February 26, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. March 1, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 2, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. March 3, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. March 4, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. March 5, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. March 8, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 9, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. March 10, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. March 11, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. March 12, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. March 15, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 16, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. March 17, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. March 18, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. March 19, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. March 22, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 23, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. March 24, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. March 25, 2027	8:30 a.m.-2:45 p.m.	Field #3

Fri. March 26, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. March 29, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 30, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. March 31, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. April 1, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. April 2, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. April 5, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. April 6, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. April 7, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. April 8, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. April 9, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. April 12, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. April 13, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. April 14, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. April 15, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. April 16, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. April 19, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. April 20, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. April 21, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. April 22, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. April 23, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. April 26, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. April 27, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. April 28, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. April 29, 2027	8:30 a.m.-2:45 p.m.	Field #3

Fri. April 30, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. May 3, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. May 4, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. May 5, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. May 6, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. May 7, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. May 10, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. May 11, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. May 12, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. May 13, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. May 14, 2027	8:30 a.m.-2:45 p.m.	Field #3
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Tue. May 18, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. May 19, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. May 20, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. May 21, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. May 24, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. May 25, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. May 26, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. May 27, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. May 28, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. May 31, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. June 1, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. June 2, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. June 3, 2027	8:30 a.m.-2:45 p.m.	Field #3

Fri. June 4, 2027	8:30 a.m.-2:45 p.m.	Field #3
Mon. June 7, 2027	8:30 a.m.-2:45 p.m.	Field #3
Tue. June 8, 2027	8:30 a.m.-2:45 p.m.	Field #3
Wed. June 9, 2027	8:30 a.m.-2:45 p.m.	Field #3
Thu. June 10, 2027	8:30 a.m.-2:45 p.m.	Field #3
Fri. June 11, 2027	8:30 a.m.-2:45 p.m.	Field #3

EXHIBIT "B"

FEE STRUCTURE

NOTE: A fee of \$20.00 per hour will be charged for the use of sports lighting.

Park	Number of Fields	Fee (per field/month)	Total
Foxborough	1	\$400.00/field/month	\$3,600.00
Amount Due to AVCA:			\$3,600.00

Alternative Form - July 1, 2025 to June 30, 2026

County: Orange

Charter Number: 0294

This charter school uses the following basis of accounting: (Select one)

(X) (Selected) *Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900–6920, 7438, 9400–9489, 9660–9669, 9796, and 9797)*

() (Unselected) *Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100–6170, 6200–6700, 7438, 7439, and 9711–9789)*

Description	Object Codes	Unrestricted	Restricted	Total
A. Revenues				
1. Local Control Funding Formula (LCFF) Sources	-	-	-	-
State Aid - Current Year	8011	571,405.00	-	571,405.00
Education Protection Account State Aid - Current Year	8012	115,088.00	-	115,088.00
State Aid - Prior Years	8019	80,599.00	-	80,599.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	6,082,784.00	-	6,082,784.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		6,849,876.00	0.00	6,849,876.00
2. Federal Revenues (See note in Section L)	-	-	-	-
Every Student Succeeds Act	8290	-	98,184.00	98,184.00
Special Education - Federal	8181, 8182	-	106,689.00	106,689.00
Child Nutrition - Federal	8220	-	51,816.75	51,816.75
Donated Food Commodities	8221	-		0.00
Other Federal Revenues	8110, 8260–8299			0.00
Total, Federal Revenues		0.00	256,689.75	256,689.75
3. Other State Revenues (StateRev)	-	-	-	-
Special Education (SE) - State	StateRevSE	-	580,484.00	580,484.00
All Other (AO) State Revenues	StateRevAO	123,468.73	957,174.01	1,080,642.74
Total, Other State Revenues		123,468.73	1,537,658.01	1,661,126.74
4. Other Local Revenues (LocalRev)	-	-	-	-
All Other Local Revenues	LocalRevAO	499,301.93		499,301.93
Total, Local Revenues		499,301.93	0.00	499,301.93
5. Total Revenues		7,472,646.66	1,794,347.76	9,266,994.42
B. Expenditures (See note in Section L)				
1. Certificated Salaries	-	-	-	-
Certificated Teachers' Salaries	1100	2,262,393.11	251,345.74	2,513,738.85
Certificated Pupil Support Salaries	1200	191,774.71	43,914.47	235,689.18

Description	Object Codes	Unrestricted	Restricted	Total
Certificated Supervisors' and Administrators' Salaries	1300	529,997.81		529,997.81
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		2,984,165.63	295,260.21	3,279,425.84
2. Noncertificated Salaries	-	-	-	-
Noncertificated Instructional Salaries	2100	663,943.34	176,573.61	840,516.95
Noncertificated Support Salaries	2200	94,082.19		94,082.19
Noncertificated Supervisors' and Administrators' Salaries	2300			0.00
Clerical, Technical and Office Salaries	2400	438,832.01	46,350.00	485,182.01
Other Noncertificated Salaries	2900	94,962.01		94,962.01
Total, Noncertificated Salaries		1,291,819.55	222,923.61	1,514,743.16
3. Employee Benefits	-	-	-	-
State Teachers' Retirement System (STRS)	3101–3102	440,556.25	226,508.20	667,064.45
Public Employees' Retirement System (PERS)	3201–3202	221,611.94	77,692.99	299,304.93
Social Security Taxes (OASDI)/Medicare/Alternative	3301–3302	131,233.08	14,367.30	145,600.38
Health and Welfare Benefits	3401–3402	451,678.84	123,584.63	575,263.47
Unemployment Insurance	3501–3502	2,193.49	236.46	2,429.95
Workers' Compensation Insurance	3601–3602	46,211.00		46,211.00
Postemployment Benefits Other Than Pension (OPEB), Allocated	3701–3702			0.00
OPEB, Active Employees	3751–3752			0.00
Other Employee Benefits	3901–3902	2,865.64		2,865.64
Total, Employee Benefits		1,296,350.24	442,389.58	1,738,739.82
4. Books and Supplies	-	-	-	-
Approved Textbooks and Core Curricula Materials	4100	28,866.47	1,862.88	30,729.35
Books and Other Reference Materials	4200	3,704.57		3,704.57
Materials and Supplies	4300	127,212.56	48,294.77	175,507.33
Noncapitalized Equipment	4400	33,928.72		33,928.72
Food	4700	21,342.63	184,501.62	205,844.25
Total, Books and Supplies		215,054.95	234,659.27	449,714.22
5. Services and Other Operating Expenditures	-	-	-	-
Subagreements for Services	5100			0.00
Travel and Conferences	5200	1,042.94	10,908.15	11,951.09
Dues and Memberships	5300	247.70	14,172.00	14,419.70
Insurance	5400	128,255.87		128,255.87
Operations and Housekeeping Services	5500	180,363.18	29,321.82	209,685.00
Rentals, Leases, Repairs, and Noncapitalized Improvements	5600	248,961.95	18,711.67	267,673.62
Transfers of Direct Costs	5700–5799			0.00

Description	Object Codes	Unrestricted	Restricted	Total
Professional/Consulting Services and Operating Expenditures	5800	882,249.57	679,973.18	1,562,222.75
Communications	5900	7,005.24		7,005.24
Total, Services and Other Operating Expenditures		1,448,126.45	753,086.82	2,201,213.27
6. Capital Outlay (Objects 6100–6170, 6200–6700 modified accrual basis only)	-	-	-	-
Land and Land Improvements	6100–6170	-	-	0.00
Buildings and Improvements of Buildings	6200	-	-	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	0.00
Equipment	6400	-	-	0.00
Equipment Replacement	6500	-	-	0.00
Lease Assets	6600	-	-	0.00
Subscription Assets	6700	-	-	0.00
Depreciation Expense (Accrual basis only)	6900	23,020.28	5,795.35	28,815.63
Amortization Expense - Lease Assets (Accrual basis only)	6910			0.00
Amortization Expense - Subscription Assets (Accrual basis only)	6920			0.00
Total, Capital Outlay		23,020.28	5,795.35	28,815.63
7. Other Outgo	-	-	-	-
Tuition to Other Schools	7110–7143			0.00
Transfers of Pass-Through Revenues to Other Local Educational Agencies (LEAs)	7211–7213			0.00
Transfers of Apportionments to Other LEAs - Special Education	7221–7223SE	-		0.00
Transfers of Apportionments to Other LEAs - All Other	7221–7223AO			0.00
All Other Transfers	7281–7299			0.00
Transfers of Indirect Costs	7300–7399			0.00
Debt Service:	-	-	-	-
Interest	7438			0.00
Principal (For modified accrual basis only)	7439	-	-	0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00
8. Total Expenditures		7,258,537.10	1,954,114.84	9,212,651.94
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses (A5 - B8)		214,109.56	(159,767.08)	54,342.48
D. Other Financing Sources/Uses				
1. Other Sources	8930–8979			0.00
2. Less: Other Uses	7630–7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980–8999	(153,971.74)	153,971.74	0.00

Description	Object Codes	Unrestricted	Restricted	Total
4. Total Other Financing Sources/Uses		(153,971.74)	153,971.74	0.00
E. Net Increase (Decrease) in Fund Balance/Net Position (C + D4)		60,137.82	(5,795.34)	54,342.48
F. Fund Balance/Net Position				
1. Beginning Fund Balance/Net Position	-	-	-	-
a. As of July 1	9791	3,181,257.13	20,950.72	3,202,207.85
b. Adjustments/Restatements	9793, 9795			0.00
c. Adjusted Beginning Fund Balance/Net Position		3,181,257.13	20,950.72	3,202,207.85
2. Ending Fund Balance/Net Position, June 30 (E + F1c)		3,241,394.95	15,155.38	3,256,550.33
Components of Ending Fund Balance (Modified Accrual Basis only)	-	-	-	-
a. Nonspendable	-	-	-	-
1. Revolving Cash (equals Object 9130)	9711	-	-	0.00
2. Stores (equals Object 9320)	9712	-	-	0.00
3. Prepaid Expenditures (equals Object 9330)	9713	-	-	0.00
4. All Others	9719	-	-	0.00
b. Restricted	9740	-	-	0.00
c. Committed	-	-	-	-
1. Stabilization Arrangements	9750	-	-	0.00
2. Other Commitments	9760	-	-	0.00
d. Assigned	9780	-	-	0.00
e. Unassigned/Unappropriated	-	-	-	-
1. Reserve for Economic Uncertainties	9789	-	-	0.00
2. Unassigned/Unappropriated Amount	9790M	-	-	0.00
3. Components of Ending Net Position (Accrual Basis only)	-	-	-	-
a. Net Investment in Capital Assets	9796	156,832.07	15,155.38	171,987.45
b. Restricted Net Position	9797	-		0.00
c. Unrestricted Net Position	9790A	3,084,562.88	0.00	3,084,562.88
G. Assets				
1. Cash	-	-	-	-
a. In County Treasury	9110	639,429.41	(168,970.92)	470,458.49
b. Fair Value Adjustment to Cash in County Treasury	9111			0.00
c. In Banks	9120	497,330.63		497,330.63
d. In Revolving Fund	9130			0.00
e. With Fiscal Agent/Trustee	9135			0.00
f. Collections Awaiting Deposit	9140			0.00
2. Investments	9150	1,971,478.58		1,971,478.58
3. Accounts Receivable	9200	2,902.13		2,902.13

Description	Object Codes	Unrestricted	Restricted	Total
4. Due from Grantor Governments	9290	437,982.65	168,970.92	606,953.57
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	124,662.24		124,662.24
7. Other Current Assets	9340	252.01		252.01
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400–9489	520,059.18	15,155.38	535,214.56
10. Total, Assets		4,194,096.83	15,155.38	4,209,252.21
H. Deferred Outflows of Resources				
1. Deferred Outflows of Resources	9490			0.00
2. Total, Deferred Outflows		0.00	0.00	0.00
I. Liabilities				
1. Accounts Payable	9500	243,005.71		243,005.71
2. Due to Grantor Governments	9590	118.00		118.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650	313,730.39		313,730.39
5. Long-Term Liabilities (accrual basis only)	9660–9669	395,847.78		395,847.78
6. Total, Liabilities		952,701.88	0.00	952,701.88
J. Deferred Inflows of Resources				
1. Deferred Inflows of Resources	9690			0.00
2. Total, Deferred Inflows		0.00	0.00	0.00
K. Fund Balance/Net Position				
Ending Fund Balance/Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		3,241,394.95	15,155.38	3,256,550.33

CAPISTRANO UNIFIED SCHOOL DISTRICT
Vended School Meals Agreement
BETWEEN
FOOD & NUTRITION SERVICES
AND
JOURNEY SCHOOL
2026-27 School Year

This Vended School Meals Agreement (“Agreement”), entered into as of September 1, 2026 (“Effective Date”), between Journey School (“Journey”) and the Capistrano Unified School District Food and Nutrition Services (“District”) is made for the purpose of setting forth the terms and conditions under which the District shall prepare and vend breakfasts and lunches (collectively, “Meals” or singularly, “Meal”) to Journey that meet the federal National School Lunch Program (“NSLP”) and School Breakfast Program (“SBP”) meal requirements. Journey and the District are each individually referred to herein as a “Party,” and collectively as the “Parties.”

RECITALS

WHEREAS, in accordance with the California Universal Meals Program, Journey is required to provide two free Meals (breakfast and lunch) during each school day to students requesting a meal, regardless of students’ free or reduced-price meal eligibility, and regardless of whether or not the school is participating in the NSLP or SBP;

WHEREAS, Journey has chosen to partner with the District to provide Meals for Journey’s students; and

WHEREAS, Journey has certain obligations it must adhere to as a recipient of meal services from the District.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and mutual covenants and agreements herein contained, the Parties agree as follows:

1. TERM AND TERMINATION; AMENDMENTS

- 1.1 This Agreement is effective as of the Effective Date, and shall remain in effect through June 30, 2027 (“Term”), unless otherwise terminated in accordance with this Section.
- 1.2 The District may terminate this Agreement immediately in its entirety upon written notice to Journey if Journey materially breaches the terms of this Agreement and has not cured such breach to the reasonable satisfaction of the District within five (5) days after written notice of such breach. A material breach may include, but is not limited to, failure to pay the District-invoiced charges within thirty (30) days as set forth in Section

4.5 of this Agreement; failure to protect and maintain District Equipment as defined and set forth in Section 3.5; failure to comply with applicable law; or failure to maintain appropriate insurance.

- 1.3 This Agreement may be terminated by either Party without cause upon thirty (30) days' written notice to the other Party. Termination of this Agreement will not relieve Journey of any outstanding payment obligations.
- 1.4 Except as otherwise indicated, this Agreement may only be modified or amended by mutual written consent of the Parties.

2. DISTRICT'S DUTIES

- 2.1 The District will be the sole food services provider for Meals for Journey during the Term of this Agreement. The District may begin providing Meals to Journey pursuant to this Agreement on the Effective Date.
- 2.2 The District shall prepare and deliver Meals to Journey that meet NSLP and SBP meal requirements. Meals will comply with the United States Department of Agriculture's nutritional standards.
- 2.3 The District shall provide the necessary paper goods, service ware, and service equipment for the delivery of the Meals to, and consumption of the Meals by, students purchasing food provided by the District; however, the District will not be responsible for the costs or services related to serving the Meals it prepares and delivers to Journey.
- 2.4 Meals will be prepared in the District's Central Kitchen and/or a School Site Kitchen, or other location designated by the District in accordance with this Section ("District Preparation Site") and transported to Journey the day before Meal service, with the time of delivery to be arranged by the District and Journey, absent extraordinary or emergency circumstances, which shall be communicated to Journey as soon as reasonably practical. The District Preparation Site shall maintain the appropriate state and local health certifications for the facility and staff. The District reserves the right to change the location of the District Preparation Site to another appropriate food facility; provided, however, that in such event, the District shall be responsible, at its sole expense, for ensuring that the prepared Meals are timely delivered to Journey. The District will notify Journey of the new location at or before the time Meals are delivered to Journey in cases of emergency, during renovations, or when a change of location is necessary for any other reason.
- 2.5 No later than one (1) week prior to the end of each month, the District shall provide to Journey a monthly menu of Meals to be offered in the upcoming month, which may be reasonably amended by the District, as necessary.
- 2.6 When requested by Journey for field trips and other special outings, the District shall provide Journey with sack Meals which meet NSLP and SBP meal requirements.

Journey must provide a request in writing for those services to the District's Food Services Chef at least five (5) school days in advance of the date they are needed. The District will supply any necessary napkins and utensils for such sack Meals.

- 2.7 The District will maintain all necessary records regarding the nutritional components of the Meals it provides and will make those records available for inspection by Journey or any state or federal authority upon request.
- 2.8 The District will work with Journey to accommodate any special dietary needs of Journey's students and may request further explanation or documentation from Journey to support such requests.
- 2.9 The District shall be responsible for all equipment, supplies, food, and paper goods delivered by the District to the designated delivery area, with the exception of the warming and/or cooling equipment and associated costs addressed in Section 3.5 below. The District will also be responsible for the replacement of all equipment necessary to prepare and deliver the Meals, as needed, at the District's own cost and expense.
- 2.10 At the termination of this Agreement, the District shall assume possession of all goods and supplies provided to Journey. This includes, but is not limited to, serving and warming or cooling equipment, small-wares, foods, produce, and paper supplies.
- 2.11 The District will not be responsible for any clean-up or waste removal at Journey.
- 2.12 The District will offer faculty/administration meals and catering services to Journey, if requested and if prior approval is provided by the District.
- 2.13 In the event of an emergency, the District will make every effort to continue providing Meal service during the normal school periods where it is safe for staff and students, utilizing District supplies.
- 2.14 Journey may request that the District provide additional services, other than those contemplated herein, to students, staff, and Journey school site personnel in the event of an emergency, including, but not limited to, a natural disaster, act of terrorism, or other unforeseeable event likely to cause property damage or injury ("Emergency Meal Services"). A fee equal to the District's reasonable, actual out-of-pocket costs for these services will apply, and the District shall notify Journey verbally or in writing of the fee amount for providing such service(s) as soon as practicable before or after they are provided. Such Emergency Meal Services shall be provided at the sole discretion of the District, but in no event will approval for such additional Emergency Meal Services be unreasonably withheld if feasible for the District to provide under the circumstances.
- 2.15 The District will provide Journey with Meals on days when Journey is in session but the District is not; however, the menu for those days may be modified at the District's discretion. The District will provide Journey with reasonable advance notice of any menu changes, if possible.

- 2.16 The District may lease certain equipment to facilitate the service of the Meals, as set forth more thoroughly in Section 3.5 below.

3. JOURNEY'S DUTIES

- 3.1 In accordance with the California Universal Meals Program, Journey understands that it must provide two free meals (breakfast and lunch) during each school day to students requesting a meal; provided, however, that the District, through this Agreement, shall assume responsibility for providing Journey with Meals to serve to its students during the Term of this Agreement.
- 3.2 Journey will provide the District with an accurate school year calendar, which includes all holidays and pupil-free days, no later than the date this Agreement is fully executed.
- 3.3 Journey will place its order for Meals in the Health-e Pro production software provided by the District by noon on Monday, no later than one (1) week before the next calendar week for which the Meals are requested. This means that Journey must place orders by noon on Monday for the following Monday through Friday menu dates. Any changes or deletions needed after Meal orders are placed must be called in by Journey to the District's Central Kitchen at (929) 234-9511 by noon at least two (2) working days in advance, and must also be approved by the District. The District reserves the right to withhold such approval if changes or deletions are made without proper notice or are not feasible to accommodate.
- 3.4 Journey must provide a request for any sack Meals for field trips and other special outings to the District's Food Services Chef at least five (5) school days in advance of the date they are needed. The District and Journey will negotiate and mutually agree in writing to the delivery time for those sack Meals on a case-by-case basis. The cost for each sack lunch Meal will be \$5.25, and each sack breakfast Meal will be \$4.00.
- 3.5 Journey shall be responsible for maintaining the appropriate temperature for Meals provided by the District, including sack Meals, from the time they are delivered until the time they are served. Journey will heat any Meals to be served hot to the appropriate temperature on the day they are to be served. Journey may rent warming and/or cooling equipment ("Equipment") from the District for \$150.00 per month per piece of Equipment. Journey must assess its electrical capacity and consult with the District prior to the time it rents the Equipment to ensure that it will work properly. Journey will secure the Equipment, and any other District equipment it utilizes indoors overnight and on the weekends to avoid any damage to or theft of the Equipment.
- 3.6 Journey will be solely responsible for serving the Meals the District provides. Journey will provide all personnel necessary to serve and supervise consumption of the Meals. Journey will also provide all equipment necessary to store and warm Meals (with the exception of the Equipment, if Journey chooses to rent it from the District).
- 3.7 Journey will be responsible for all clean-up and waste removal before and after service

of the Meals.

- 3.8 Journey shall be responsible for maintaining the safety and security of its students and staff when serving the Meals.

4. FEES; PAYMENT

- 4.1 The District will charge, and Journey will pay, \$5.25 for each lunch Meal and \$4.00 for each breakfast Meal it prepares for Journey students, \$6.50 for each adult or non-student lunch Meal, and \$5.50 for each adult or non-student breakfast Meal. Charges for individual meal components, snacks, and catering shall be provided to Journey at rates to be mutually agreed to in writing by the Parties if Journey requests, and the District approves and provides such services. This Agreement shall be amended as necessary to reflect the changes or additions to all costs and fees.
- 4.2 The District will provide Journey with an itemized invoice by the 15th day of each month for any Equipment lease fees, Meals, and any individual meal components or fees for Emergency Meal Services, if any, provided by the District during the previous month.
- 4.3 Charges for catering services and snacks will be invoiced separately, with payment to be due no later than thirty (30) days from the invoice issuance date.
- 4.4 Unless otherwise directed in writing by Journey, the District shall submit the itemized invoices for Meals, individual meal components, and other services provided to Journey at the address included for “notices” to Journey, below.
- 4.5 Journey shall remit to the District payment in full for all fees incurred pursuant to this Agreement within thirty (30) days after the date of the District’s issuance of an invoice, except as otherwise provided in this Agreement.

5. GIFTS OR EXCHANGES OF FOODS/MEALS

Gifts or exchanges of foods/Meals are not permitted. Until it is served to the student or other Journey personnel, the food prepared remains the property of the state and federal governments and the District; Journey agrees not to sell, donate, or exchange any food or related supplies or Equipment provided by the District.

6. COMPLIANCE WITH LAWS AND REGULATIONS

Both Parties will comply with all applicable federal, state, and local statutes and regulations with regard to the preparation and service of NSLP and SBP Meals, including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritional content of Meals, and nondiscrimination. All records maintained by both Parties shall be open and available to inspection by federal, state, and local authorities in accordance with applicable statutes and regulations.

7. INSURANCE

Both Parties will maintain appropriate general liability, property damage, product liability, workers' compensation, and automobile insurance to cover any claims arising pursuant to this Agreement during the Term and for a period of time thereafter sufficient to cover any claims after termination of the Agreement. Journey shall provide to the District certificates of insurance and endorsements satisfactory to the District, at the District's request. Journey's policies shall not be amended or modified, and the coverage amounts shall not be reduced without thirty (30) days' written notice to the District prior to modification.

8. INDEMNIFICATION

Journey will indemnify and hold the District and its officers, employees, Board of Trustees members, volunteers, administrators, and agents harmless from any and all liabilities, costs, damages, claims, fees, or expenses (including reasonable attorneys' fees) ("Losses") resulting from or arising out of this Agreement or its performance, whether or not such Losses were caused in whole or in part by the negligence of the District or Journey, or any breach of this Agreement by Journey, including Losses arising from Journey's improper service of the Meals or donations or exchanges of Meals in violation of Section 5 above.

9. AUDIT

The District and Journey each agree that the other shall have access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent records pertaining to this Agreement to the extent allowed by law. All such records shall be kept and maintained and made available to the other Party during the entire Term of this Agreement and for a period not less than three (3) years after final payment hereunder by Journey in accordance with applicable statutes and regulations, unless such records are required to be retained for a greater time period by law.

10. NOTICES

All notices provided for by this Agreement shall be provided by electronic mail or United States first-class mail to the addresses identified below. Questions, concerns, or issues regarding daily operations or menu/compliance may be addressed to the District Food Services Management team, by contacting the designated representative. If Journey's needs are not reasonably met after contacting the District Food Services Management team, it may contact the District's Director of Food and Nutrition Services at 949-234-9501.

Notices provided to District shall be transmitted electronically to KLHILLEMAN@capousd.org or sent by United States mail to:

Capistrano Unified School District
Food & Nutrition Services
Attn: Kristin Hilleman
32972 Calle Perfecto
San Juan Capistrano, California 92675

Phone: (949) 234-9501

Notices provided to Journey shall be transmitted electronically to gavin@journeyschool.net or sent by United States mail to:

Journey School
Attn: Gavin Keller
27102 Foxborough
Aliso Viejo, California 92656

Phone: (949) 448-7232

11. RELEASE; LIMITATION OF LIABILITY

Journey hereby releases, waives, and discharges the District, its Board of Trustees, officers, employees, volunteers, agents, and affiliates from any and all claims, liability, damages, or causes of action incurred by Journey arising out of or related to the consumption, handling, service, or distribution of the Meals, including but not limited to claims for food borne illness, injury, or allergic reactions. Further, notwithstanding any other provision of this Agreement, in no event shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect, or incidental damages arising out of or in connection with this Agreement. This Section shall survive the Term of this Agreement.

12. SEVERABILITY

If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

13. WAIVER

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

14. ASSIGNMENT

This Agreement, or any rights, benefits, liabilities, and obligations hereunder, shall not be assigned by Journey to any other person or entity without the District's express written consent. In the event of an assignment, this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective Parties hereto.

15. AUTHORITY

Each individual executing this Agreement on behalf of a Party represents and warrants that they are duly authorized to execute and deliver this Agreement on behalf of the Party and this Agreement is binding upon that Party in accordance with its terms.

16. CONFIDENTIALITY

During the Term of this Agreement, the Parties understand that confidential information of the other Party, including, but not limited to, student or vendor lists, financial reports, or other non-public proprietary information ("Confidential Information"), may be disclosed to the other Party. As such, the Parties agree at all times during the Term and thereafter, that they shall not, without the prior written consent of the other Party, divulge to any third party or use for their own benefit or the benefit of any third party or for any purpose other than to carry out the terms of this Agreement any Confidential Information; provided, however, that nothing herein contained shall restrict the other Party's ability to make such disclosures as required by law.

17. SURVIVABILITY

The provisions of this Agreement which, by their terms, call for performance subsequent to termination of the Agreement shall so survive such termination, whether or not such provisions expressly state that they shall so survive.

The Parties have caused this Agreement to be executed by their respective representatives, duly authorized, as of the date written below.

JOURNEY SCHOOL

By: _____
Gavin Keller
Executive Director

Date: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT

By: _____
Kristin Hilleman
Director, Food and Nutrition Services

Date: _____

**MEMORANDUM OF UNDERSTANDING
BETWEEN
JOURNEY SCHOOL
AND
SSG SCHOOL PSYCHOLOGY AND MENTAL HEALTH, PC**

**FOR THE PURPOSE OF SCHOOL-BASED MENTAL HEALTH SERVICES UNDER
THE CYBHI ALL PAYER FEE SCHEDULE PROGRAM**

This Contract is entered into as of July 1, 2026, by and between Journey School, whose mailing address is 27102 Foxborough, Aliso Viejo, CA 92656, hereinafter referred to as “School District,” and SSG School Psychology and Mental Health, PC, (a California Professional Corporation, d/b/a The Stepping Stones Group) whose mailing address is 4880 Market Street, Ventura, CA 93003, hereinafter referred to as “Provider.”

RECITALS

WHEREAS, Provider is a professional corporation delivering behavioral health services through licensed professionals and operates as part of a network of affiliated professional entities under The Stepping Stones Group.

WHEREAS, Provider is a behavioral health provider delivering mental health services to children, adolescents, adults, and families that are covered by Medicaid or certain commercial insurances.

WHEREAS, the Provider represents and warrants that it meets applicable standards as a provider of Outpatient Mental Health Services in local education agencies as specified by Title XIX of the Social Security Act, federal regulations promulgated pursuant thereto, and the California Plan for Medical Assistance.

WHEREAS, School District is engaging Provider to deliver services to eligible students available under the CYBHI All Payer Fee Schedule Program at no cost to the School District.

NOW, THEREFORE, the Parties to this Contract, in consideration of the mutual promises, covenants, and stipulations set forth herein, agree as follows:

ARTICLE I

CONTRACT PERIOD

Contract shall take effect as of July 1, 2026 and it shall, continue in full force and effect until such time that it is terminated in accordance with Article III herein.

ARTICLE II

SCOPE OF SERVICES

Section 1. Provider Responsibilities

1.00 Provider agrees to provide mental health services to children requiring said services as requested by School District and in accordance with the Children and Youth Behavioral Health Initiative (CYBHI) Fee Schedule Program.

1.01 Provider agrees and understands that in order to perform these specific services for School District, Provider must enroll directly with DHCS as a Medi-Cal provider and will submit claims directly to the DHCS-designated Third Party Administrator (TPA) for payment of services. Provider and the School District agree that the School District has no responsibility to pay Provider for services deliver to eligible students under the CYBHI Fee Schedule Program.

1.02 Reporting Requirements

Provider agrees to submit to School District the following reports within ten (10) calendar days of the School District's request:

- Quality Assurance Reports as requested by the School District.
- Number of students in treatment.

1.03 Provider operates as part of a network of affiliated professional corporations under The Stepping Stones Group.

Services under this Agreement may be delivered by Provider or, upon written notice, by an affiliated professional corporation of The Stepping Stones Group, including but not limited to ERA Psychological Services, Inc.

Any such transition shall not result in:

- (a) interruption of services;
- (b) material change in personnel; or
- (c) modification of scope or quality.

Provider shall remain responsible for continuity and coordination of services.

Section 2 - School District Responsibilities

2.01 School District shall provide Provider's clinicians with a private area for therapy that is furnished with a desk, chairs, and a telephone.

2.02 School District shall provide referrals for service through Provider's electronic referral form or other mutually agreed process so clinicians can be assigned. Referrals shall include all data available to the School District that will allow Provider to submit claims for services to the DHCS-designated TPA.

ARTICLE III

TERMINATION AND ASSIGNMENT

Provider may assign this Agreement, in whole or in part, to an affiliated professional corporation of The Stepping Stones Group, including but not limited to ERA Psychological Services, Inc., upon written notice to School District, provided there is no interruption of services.

Such assignment shall not constitute a change in vendor or require re-approval by the School District.

This Contract may be canceled or terminated by either party at any time within the contract period whenever it is determined by such party that the other party has materially breached or otherwise materially failed to comply with its obligations hereunder. Termination for a breach of contract shall be effective thirty (30) days after the date of receipt of written notice of termination unless otherwise provided by law.

In the event that the Provider loses its license to operate or practice from the California Department of Health Care Services or the appropriate licensing agency, this Contract shall terminate as of the date of de-licensure. Further, should the Provider lose its certification to participate in the Title XVIII and/or Title XIX program, this Contract shall immediately terminate.

Either party may terminate this Contract upon providing the other party with thirty (30) days written notice of termination. In the event of any termination, the party terminating the Contract shall give notice of such termination in writing to the other party. Notice of termination shall be sent by certified mail, return receipt requested.

ARTICLE IV

INSURANCE

The Provider shall maintain, throughout the performance of its obligations under this Contract, a policy or policies of Worker's Compensation insurance with such limits as may be required by law, and a policy or policies of general liability insurance insuring against liability for injury to, and death of, persons and damage to, and destruction of, property arising out of or based upon any act or omission of the Provider or their respective officers, directors, employees, or agents.

Such general liability insurance shall have limits sufficient to cover any loss or potential loss

resulting from this Contract. The Provider shall be the named insured on the insurance policies required by this Section.

Provider may satisfy its insurance obligations through policies maintained directly or through affiliated entities, provided coverage extends to Provider and its personnel.

ARTICLE V

NO SOLICITATION

During the term of this Agreement and for a period of two years after the termination of this Agreement, School District agrees not to directly or indirectly contract with, offer employment to or hire any employee of the Contractor assigned to School District. School District agrees that if School District breaches this no solicitation covenant, direct and indirect damages may be assessed and recovered by Contractor, and Contractor shall be entitled to seek and obtain specific performance.

IN WITNESS WHEREOF, School District and Provider, by their authorized agents, have executed this Contract as of the **1st day of July, 2026**.

District: Journey School

Provider: SSG School Psychology and
Mental Health, PC

Name

Name

Title

Title

Signature

Signature

Date

Date

JOURNEY SCHOOL
CONTRACT FOR BUSINESS AND FINANCIAL SERVICES

This AGREEMENT is hereby made and entered into this 1st day of July, 2026, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and Journey School, 27102 Foxborough, Aliso Viejo, California 92656, hereinafter referred to as SCHOOL. SUPERINTENDENT and SCHOOL shall be collectively referred to as the Parties.

WHEREAS, the SCHOOL has requested selected business and financial services of SUPERINTENDENT to fulfill or perform defined obligations and duties; and

WHEREAS, SUPERINTENDENT is willing to provide support services as requested by SCHOOL.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1.0 TERM. This AGREEMENT shall be in full force and effect for the period commencing July 1, 2026, and ending on June 30, 2027, subject to termination as set forth in this AGREEMENT. This AGREEMENT shall automatically terminate in the event that the SCHOOL is revoked, dissolved, abandoned, or closed.

2.0 SCOPE OF WORK. SCHOOL hereby engages SUPERINTENDENT as an independent contractor to perform selected business and financial services and SUPERINTENDENT hereby agrees to perform said work upon the terms and conditions set forth herein. SUPERINTENDENT'S responsibilities shall include the following:

2.1 SERVICES PROVIDED BY SUPERINTENDENT FOR CalPERS & CalSTRS
RETIREMENT REPORTING.

- a. SUPERINTENDENT agrees to transmit retirement reporting and processing information, earnings and contributions for current fiscal year for SCHOOL to CalSTRS and/or CalPERS as specified in the SCHOOL'S charter.
- b. SUPERINTENDENT agrees to coordinate reporting and processing of retirement (CalSTRS and/or CalPERS) information, earnings and contributions for prior fiscal year(s) if not already reported at an additional cost.
- c. SUPERINTENDENT will serve as contact agency in working with CalSTRS and/or CalPERS in resolving problems and answering questions related to reporting and processing of retirement (CalSTRS and/or CalPERS) information.
- d. Upon notification from CalPERS or CalSTRS, SUPERINTENDENT will notify SCHOOL of errors and recommend possible resolutions.
- e. SUPERINTENDENT agrees to provide SCHOOL with training and information for completion of required reports:
 - 1) Instructions and training will be provided by SUPERINTENDENT'S Retirement Services Unit.SCHOOL agrees to send a representative to the

1 next available training following the effective
2 date of this AGREEMENT.

3 2) Training will be provided in all areas necessary
4 for retirement reporting and completion of
5 forms. The following materials and documents
6 will be provided at the training:

7 a) Procedures for completing forms to report
8 CalPERS/CalSTRS payroll information (via
9 secure e-mail or FTP).

10 b) Timelines for submitting reports/
11 conditions.

12 c) CalPERS/CalSTRS Manuals.

13 3) SCHOOL staff will be included in all retirement
14 workshops provided to school districts for
15 ongoing training.

16 4) SCHOOL will be added to mailing list for
17 distribution of information concerning
18 CalPERS/CalSTRS.

19 f. SUPERINTENDENT will forward all Bulletins related to
20 CalPERS/CalSTRS to the Business Manager of SCHOOL or
21 their appointed designee.

22 g. To comply with CalPERS and CalSTRS system
23 requirements, SUPERINTENDENT may be required to
24 modify retirement report information on behalf of
25 SCHOOL prior to submitting to CalPERS or CalSTRS.
SUPERINTENDENT will provide SCHOOL changes in pension

1 contribution amounts for each payroll reporting
2 cycle. SCHOOL access to final report adjustments shall
3 constitute notice to SCHOOL, as employer, in
4 accordance with Education Code Section
5 24616.2(a)(3)(A).

6 3.0 SCHOOL RESPONSIBILITIES. The SCHOOL shall be responsible for the
7 following retirement reporting and processing services:

- 8 a. SCHOOL may employ an outside vendor or payroll service
9 agency to submit monthly retirement reporting information.
10 SCHOOL and vendor or agency will coordinate all reporting
11 with SUPERINTENDENT'S Retirement Services Unit.
- 12 b. SCHOOL agrees to provide contact name(s) and email
13 addresses for staff who will be responsible for access to
14 the CalPERS and CalSTRS employer portals.
- 15 c. SCHOOL agrees to notify SUPERINTENDENT of any changes in
16 outside vendor or payroll services immediately.
- 17 d. SCHOOL shall provide the required retirement system's
18 resolution to SUPERINTENDENT prior to the beginning of
19 retirement reporting and processing.
- 20 e. SCHOOL agrees to adhere to all current and future timelines
21 as established by SUPERINTENDENT for retirement reporting
22 and processes.
- 23 f. SCHOOL is solely responsible for accuracy of all data and
24 compliance with timelines, deadlines, and security in
25 remitting information to SUPERINTENDENT.

- 1 g. SCHOOL will provide SUPERINTENDENT accurate retirement and
2 payroll data and/or information necessary for completing
3 and implementing reporting and processing of retirement
4 (CalSTRS and/or CalPERS).
- 5 h. SCHOOL shall send required retirement reporting information
6 on an Excel spreadsheet provided by SUPERINTENDENT via
7 secure e-mail or FTP to the SUPERINTENDENT'S Retirement
8 Services Unit by the 3rd business day of each month. Any
9 reports received after the 3rd business day of the month
10 will be considered late and merged with the subsequent
11 month's retirement report.
- 12 i. Funding to cover employee and district retirement
13 contributions will be transferred from SCHOOL's County
14 Treasury account. If sufficient funding is not available
15 in the SCHOOL's County Treasury account to cover retirement
16 contributions, SCHOOL must wire funds to SUPERINTENDENT by
17 the 3rd business day of each month. This AGREEMENT does not
18 provide for temporary borrowing or transferring of funds
19 from the County Treasury by the SCHOOL.
- 20 j. SCHOOL shall provide completed CalSTRS and CalPERS forms
21 within five (5) days as requested by SUPERINTENDENT or
22 within five (5) days of the due dates.
- 23 k. SCHOOL is responsible for providing CalPERS/CalSTRS
24 membership information to employees as required by
25 California Education Code Sections 22455.5, 22460, and
 22509 and Government Code Sections 20280 through 20309.5.

- 1 l. SCHOOL is responsible for monitoring employees' earnings
2 and hours for mandatory membership under California
3 Government Code Section 20305 and California Education Code
4 Sections 22500 through 22504.
- 5 m. SCHOOL is also responsible for monitoring employee
6 membership status with regard to exclusions (Section 20300)
7 and choice of election (Section 20309).
- 8 n. SCHOOL is responsible for providing payroll vendor with
9 access to CalPERS and CalSTRS systems for enrolling members
10 and retirees. SCHOOL is responsible for enrolling CalPERS
11 retiree within thirty (30) days of hire in the CalPERS
12 system.
- 13 o. SCHOOL is responsible for monitoring CALPERS/CALSTRS
14 Retirees for post-retirement earnings / hours compliance
15 as per California Education Code Section 22461 and
16 Government Code Section 21229.
- 17 p. SCHOOL shall maintain all payroll/retirement records for
18 employees. These records must be retained indefinitely for
19 adjustment processing purposes.
- 20 q. SCHOOL will designate one of its employees to serve as
21 contact person between SCHOOL and SUPERINTENDENT for
22 matters related to reporting and processing of retirement
23 (CalSTRS and/or CalPERS) information.
- 24 r. SCHOOL will submit CalPERS/CalSTRS required forms, reports
25 and/or file to SUPERINTENDENT according to the
 SUPERINTENDENT provided schedule.

s. SCHOOL accepts financial responsibility for all CalPERS, CalSTRS, and/or SUPERINTENDENT fines and penalties resulting from incomplete, inaccurate, or late reports and/or inadequate or late deposits.

t. SCHOOL accepts responsibility to pay CalPERS invoices before due date and submit a copy of the payment to SUPERINTENDENT.

u. SCHOOL accepts financial responsibility for all CalPERS and CalSTRS fees and/or assessments required for participation in pension funds, such as those related to compliance with statements issued by the Governmental Accounting Standards Board (GASB).

4.0 PAYMENT.

4.1 SCHOOL agrees to pay SUPERINTENDENT the fees for services satisfactorily rendered pursuant to Section 2.0 of this AGREEMENT for the period commencing as of July 1, 2026 and ending June 30, 2027. The fees to be paid to SUPERINTENDENT for services rendered are as follows:

4.1.1 Retirement reporting and processing fee: Four dollars and seventeen cents (\$4.17) per Employee per Monthly Payroll.

4.1.2 Monthly services will be invoiced quarterly.

4.1.3 SUPERINTENDENT may assess fees for late report submission or late deposits in accordance with the schedule in 4.1.3.1. Fees associated with late

submission or deposits will be included on
quarterly invoice.

4.1.3.1 - Schedule of Late Fees

Late Report Submission:

1 - 7 days late - \$100

8+ days late - \$200

Late Retirement Funds (deposit):

The lesser of 5% of Funds due or \$500

Late Payment for Services:

The lesser of 10% of invoiced amount or
\$100

4.1.4 Payment for services is due thirty (30) days from
invoice date. Failure to remit payments on time
could delay or terminate services.

4.1.5 SCHOOL agrees to designate the person and provide
a current billing address for receiving invoices.

4.2 Payment shall be made no later than thirty (30) days from
the date of SUPERINTENDENT'S invoice. SCHOOL shall direct all payments
to: Orange County Superintendent of Schools, P.O. Box 9050, Costa
Mesa, California 92628-9050, Attn: Accounts Receivable, or at such
other place as SUPERINTENDENT may designate in writing.

5.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT is and at all times to
be an independent contractor and shall be wholly responsible for the
manner in which the services required by the terms of this AGREEMENT
are performed. Nothing herein contained shall be construed as creating
the relationship of employer and employee, or principal and agent,

1 between SUPERINTENDENT and SCHOOL. SUPERINTENDENT assumes the
2 responsibility for the acts and omissions of its employees or agents
3 as they relate to the services to be provided. SUPERINTENDENT, its
4 officers, agents and employees, shall not be entitled to any rights,
5 and/or privileges of SCHOOL employees and shall not be considered in
6 any manner to be SCHOOL employees.

7 6.0 INDEMNIFICATION/HOLD HARMLESS.

8 A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold
9 harmless SCHOOL, its officers, agents, and employees from liability
10 and claims of liability for bodily injury, personal injury, sickness,
11 disease, or death of any person or persons, or damage to any property,
12 real personal, tangible or intangible, arising out of the negligent
13 acts or omissions of employees, agents or officers of SUPERINTENDENT
14 or the Orange County Board of Education during the period of this
15 AGREEMENT.

16 B. SCHOOL hereby agrees to indemnify, defend, and hold harmless
17 SUPERINTENDENT, the Orange County Board of Education, and its
18 officers, agents, and employees from liability and claims of liability
19 for bodily injury, personal injury, sickness, disease, or death of any
20 person or persons, or damage to any property, real, personal, tangible
21 or intangible, arising out of the negligent acts or omissions of
22 employees, agents or officers of SCHOOL during the period of this
23 AGREEMENT.

24 7.0 NON-DISCRIMINATION. SUPERINTENDENT and SCHOOL agree that they
25 will not engage in unlawful discrimination of persons because of race,

1 color, religious creed, national origin, ancestry, physical handicap,
2 medical condition, marital status, or age or sex of such persons.

3 8.0 APPLICABLE LAW. The services completed herein must meet the
4 approval of the SCHOOL'S general right of inspection to secure the
5 satisfactory completion thereof. SCHOOL agrees to comply with all
6 federal, state and local laws, rules, regulations and ordinances that
7 are now or may in the future become applicable to SCHOOL, SCHOOL'S
8 business, equipment and personnel engaged in operations covered by
9 this AGREEMENT or occurring out of the performance of such operations.

10 9.0 ASSIGNMENT. SUPERINTENDENT shall not subcontract or assign the
11 performance of any of the services in this AGREEMENT without prior
12 written approval of the SCHOOL.

13 10.0 INSPECTION AND AUDIT. SCHOOL agrees that SUPERINTENDENT shall
14 have access to and right to examine, audit, excerpt, copy or transcribe
15 any applicable records of the SCHOOL pertinent to this AGREEMENT.
16 SUPERINTENDENT agrees that SCHOOL shall have access to and right to
17 examine, audit, excerpt, copy or transcribe any applicable records of
18 the SUPERINTENDENT pertinent to this AGREEMENT. SUPERINTENDENT and
19 SCHOOL shall maintain records of services provided and financial
20 records for a period of five (5) years.

21 11.0 TOBACCO USE POLICY. In the interest of public health,
22 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
23 use of any tobacco products are prohibited in buildings and vehicles,
24 and on any property owned, leased or contracted for by the
25 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400-7. Failure to

1 abide with conditions of this policy could result in the termination
2 of this AGREEMENT.

3 12.0 TERMINATION. This AGREEMENT may be terminated by SUPERINTENDENT
4 or SCHOOL, with or without cause, upon the giving of thirty (30) days
5 prior written notice to the other party. SCHOOL shall compensate
6 SUPERINTENDENT only for services satisfactorily rendered to the date
7 of termination. Written notice by SCHOOL shall be sufficient to stop
8 further performance of services by SUPERINTENDENT. Notice shall be
9 deemed given when received by the SUPERINTENDENT or SCHOOL or no later
10 than three (3) days after the day of mailing, whichever is sooner.

11 13.0 NOTICES. All notices or demands to be given under this Agreement
12 by either party to the other shall be in writing and given either by:
13 i) Personal service, or ii) U.S. Mail, mailed either by registered or
14 certified mail, return receipt requested, with postage prepaid.
15 Service shall be considered given when received if personally served
16 or, if mailed, on the third (3rd) day after deposit in any U.S. Post
17 Office. The address to which notices or demands may be given by either
18 party may be changed by written notice given in accordance with the
19 notice provisions of this section. As of the date of this AGREEMENT
20 the addresses of the parties are as follows:

21 SCHOOL: Journey School
22 2712 Foxborough
23 Aliso Viejo, California 92656
Attn: Gavin Keller

24 SUPERINTENDENT: Orange County Superintendent of Schools
25 200 Kalmus Drive
Costa Mesa, California 92626
Attn: Patricia McCaughey

1 14.0 SEVERABILITY. If any term, condition or provision of this
2 AGREEMENT is held by a court of competent jurisdiction to be invalid,
3 void, or unenforceable, the remaining provisions will nevertheless
4 continue in full force and effect, and shall not be affected impaired
5 or invalidated in any way.

6 15.0 NON WAIVER. The failure of SUPERINTENDENT or SCHOOL to seek
7 redress for violation of, or to insist upon, the strict performance
8 of any term or condition of this AGREEMENT shall not be deemed a waiver
9 by that party of such term or condition, or prevent a subsequent
10 similar act from again constituting a violation of such term or
11 condition.

12 16.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall
13 be governed by the laws of the State of California, with venue in
14 Orange County, California.

15 17.0 ALTERATION OF TERMS. This AGREEMENT, together with any Exhibits
16 attached hereto and incorporated herein by reference, fully expresses
17 all understanding of SUPERINTENDENT and SCHOOL with respect to the
18 subject matter of this AGREEMENT, and shall constitute the total
19 AGREEMENT between the Parties for these purposes. No addition to, or
20 alteration of, the terms of this AGREEMENT, whether written or verbal,
21 shall be valid unless made in writing and formally executed and
22 approved by SUPERINTENDENT and SCHOOL.

23 18.0 AUTHORIZED SIGNATURES. The individuals signing this AGREEMENT
24 warrant that they are authorized to do so, and further, that they are
25 authorized to make the promises in this AGREEMENT on behalf of the
respective Parties. The Parties understand and agree that a breach

1 of this warranty shall constitute a breach of the AGREEMENT and shall
2 entitle the non-breaching party to all appropriate legal and equitable
3 remedies against the breaching party.

4 19.0 ATTORNEY FEES/COSTS. Should litigation be necessary to enforce
5 any terms or provisions of the AGREEMENT, then the prevailing party
6 shall be entitled to all legally-permitted expenses, including, but
7 not limited to, witness fees, court costs, and attorneys' fees.

8 20.0 DISPUTE. In the event of a dispute between the SUPERINTENDENT
9 and SCHOOL over any part of this AGREEMENT, the dispute may be
10 submitted to non-binding arbitration upon consent of both the
11 SUPERINTENDENT and SCHOOL. An election for arbitration pursuant to
12 this provision shall not preclude either party from pursuing any remedy
13 for relief otherwise available.

14 21.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
15 attached hereto constitute the entire agreement between SUPERINTENDENT
16 and SCHOOL regarding the services and any agreement made shall be
17 ineffective to modify this AGREEMENT in whole or in part unless such
18 agreement is embodied in an Amendment to this AGREEMENT which has been
19 signed by both Parties. This AGREEMENT supersedes all prior
20 negotiations, understandings, representations and agreements.

21 ///

22 ///

23 ///

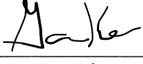
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25 ///

1 IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT
2 to be executed.

3 SCHOOL: JOURNEY SCHOOL

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

4 BY: 
5 Authorized Signature

BY: 
Authorized Signature

6 PRINTED NAME: Gavin Keller

PRINTED NAME: Patricia McCaughey

7 TITLE: Executive Director

TITLE: Executive Director

8 DATE: 07 / 16 / 2026

DATE: July 15, 2026

9
10
11 Journey School - Agreements-OCDE Applications-CalPERS & CalSTRS-26-27 (10009570)
ZIP16
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Title	Journey School - OCDE Business & Financial Services...
File name	kal-a02_ocde.local_20260716_094911.pdf
Document ID	0056627266f2b50b4068b2216d24ccf0c5216894
Audit trail date format	MM / DD / YYYY
Status	● Signed

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Sent for signature to Gavin Keller (gavin@journeyschool.et)
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gavin@journeyschool.et was changed to
gavin@journeyschool.net after requester reassignment.
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COMPLETED

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The document has been completed.

Journey School Council Regular Meeting Schedule

Approved June 15, 2026

2026-27 School Year

Day	Date	Year	Notes	Insp. Psg.	Faculty Rep.
	July	2026	No regular meeting		
Thursday	August 27	2026	* Board Retreat, 4pm Regular meeting, 7pm	Margaret	
Thursday	September 24	2026	*	Jeannie	
Monday	October 26	2026	^	Shelley	
	November	2026	No regular meeting		
Thursday	December 17	2026	^	Cassie	
Thursday	January 28	2027	*	Lisa	
Thursday	February 25	2027	*	Mike	
Thursday	March 25	2027	*	Gavin	
Thursday	April 22	2027	*	Shelley	
Thursday	May 27	2027	*	Margaret	
Monday	June 14	2027	^ Annual Meeting	Lisa	

*4th Thursday of the month ^ Exception due to holiday or other scheduling issue

Special Meeting

All regular meetings normally start at 6:00 pm, but time is subject to change if needed for Council members' schedules and is different for any retreats. Meetings may be held in-person and/or virtually via Zoom based on public health considerations. Check each agenda for the meeting location.

Journey School 2026-27 Budget Update August 27, 2026



2026-27 Adopted Budget Assumptions

Revenue Assumptions

600 Enrollment

95% ADA

4.31% LCFF COLA

Special Education: \$1150/ADA

One Time Funds

- Student Development and PD Grant budgeted at 60%: \$75,926 in 26-27, \$247,530 in 27-28
- Learning Recovery Emergency Block Grant fully restored: \$34,218 in 26-27
- Arts Music Instructional Materials Block Grant, Educator Effectiveness, TK Planning no longer available: -\$360,226

2026-27 LCFF Investments—Statutory COLA and Additional Investment

- Statutory COLA is intended to maintain purchasing power and cover the costs of inflation
 - It is typically insufficient to cover all the increased costs
- The additional LCFF investment is intended to help cover that gap and mitigate the impacts of declining enrollment, as well as absorb costs of new paid pregnancy disability leave (PDL) requirement



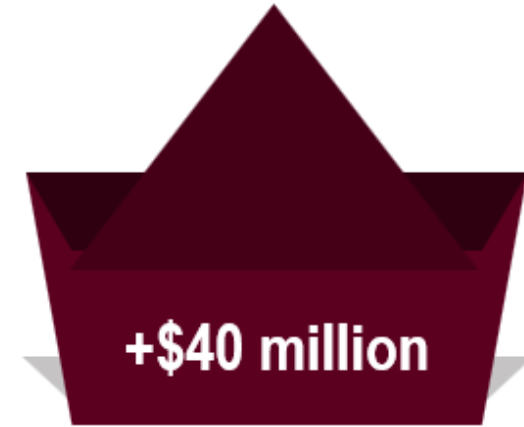
Special Education Investments



AB 602
Special Education
Base Rate
\$1,340 per funded ADA
43% increase



Low-Incidence
Disabilities
Estimated rate per
pupil with Low
Incidence eligibility:
\$5,470



Extraordinary Cost Pool
2026-27: \$60 million
2026-27 projected proration factor: 84%
2024-25 proration factor: 35%
2024-25 claims were \$54 million

Student Support and Professional Development Discretionary Block Grant

Funding

The Enacted Budget includes \$5 billion one-time

- As in the May Revision, grants are distributed on a per-ADA basis, using 2025-26 Second Principal Apportionment (P-2) data
- Funding allocated to COEs, school districts, charter schools, and state special schools
- **SSC estimates \$930 per ADA**
- June 30, 2032, expenditure deadline—two years more than proposed in the May Revision

Allowable Uses

Fully discretionary with certain statewide priorities highlighted for use of the funds

- Professional development
- Dual enrollment and career pathways
- Teacher recruitment and retention
- Community schools
- Deferred maintenance
- Rising costs

Student Support and Professional Development Discretionary Block Grant

NEW

LEAs are required to...

- Report final expenditures by September 30, 2032
 - Unexpended funds will be collected
- For school districts or charter schools currently experiencing declining enrollment or projected declining enrollment in the next five years, hold a public hearing on plans to address the declining enrollment's impacts on the LEA, including, but not limited to, school site closures or consolidations
- Ensure no employees are charged for professional development costs, *including beginning teacher induction program costs*, during this grant period
 - As of a 2022 Commission on Teacher Credentialing (CTC) survey, 18% of LEA-sponsored induction programs charged fees to induction participants, ranging from \$1,000 to \$4,500 per year



ADVICE: Ensure your LEA complies with these requirements, so these funds are not at risk
We will provide updates if/when guidance related to these requirements is released

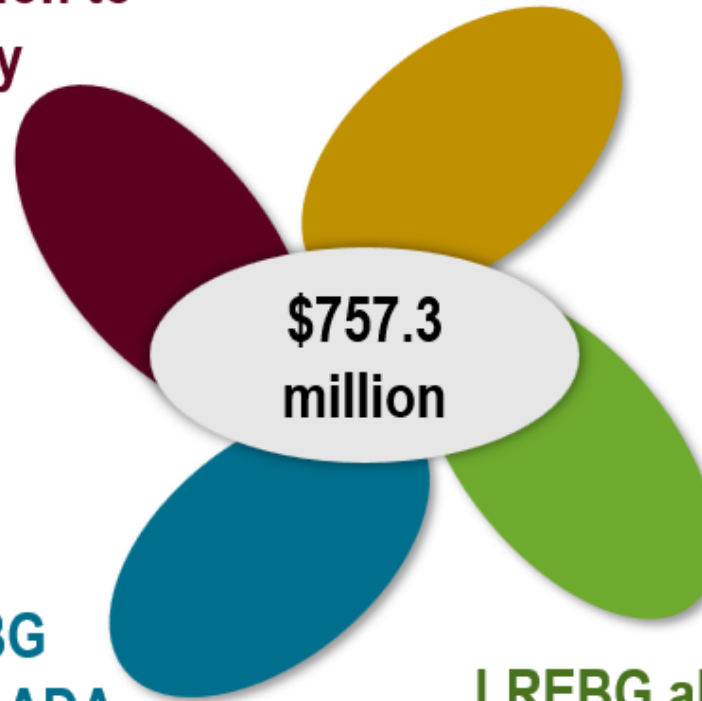
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Learning Recovery Emergency Block Grant

The Enacted Budget includes the restoration of the final \$757.3 million to the Learning Recovery Emergency Block Grant (LREBG)

- This is the final payment from a promise made in the 2023-24 Enacted Budget

SSC estimates the 2026-27 LREBG investment will provide \$228 per ADA based on 2021-22 ADA and UPP



Beginning in the 2025-26 school year, LEAs must perform a student needs assessment regarding the use of funds and include expenditures and actions in their LCAP

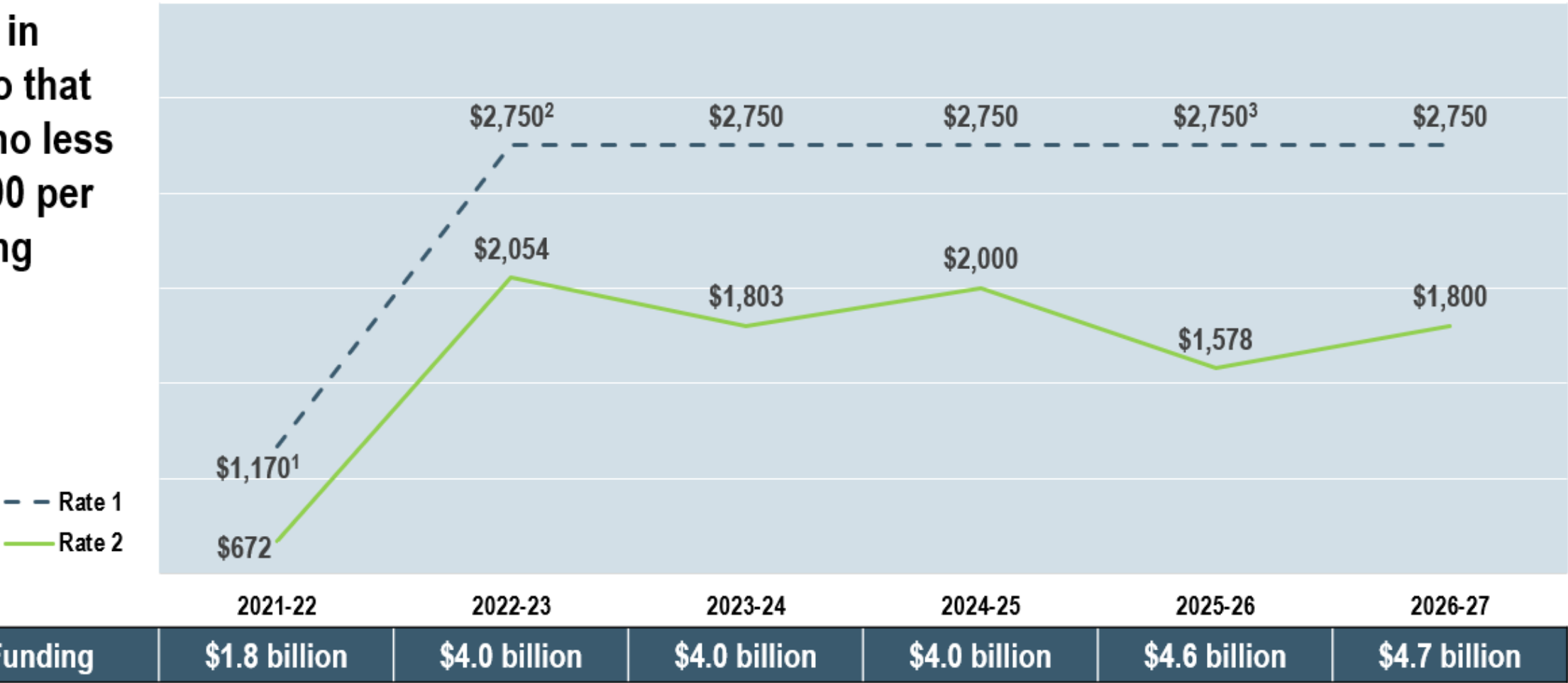
- If funding was not included as part of the 2026-27 LCAP, incorporate it as part of the annual update to the 2026-27 LCAP

LREBG allowable uses remain the same as in 2025-26 and funds may be utilized to support learning recovery initiatives through the 2027-28 school year

Expanded Learning Opportunities Program

Funding is increased in 2026-27 so that Rate 2 is no less than \$1,800 per unit moving forward

Expanded Learning Opportunities Program (ELO-P) Per-Unit Rate



¹Rate 1 for LEAs with UPP ≥ 80%; ²Rate 1 cutoff changed to LEAs with UPP ≥ 75%; ³Rate 1 cutoff changed to LEAs with UPP ≥ 55%

Charter School Oversight

The Enacted Budget includes expanded oversight responsibilities:



Expanded fiscal monitoring, including enrollment and attendance data, as well as periodic checks of credit and debit card transactions



Annual review of nonclassroom-based charter school ADA including independent study ADA and verification of alignment of reported ADA



Credible allegations of fraud, misappropriation of funds, or other illegal fiscal activities must be referred to the county superintendent for potential monitoring or investigation



Increased site visits:

- Annual visits to each charter school site
- Each resource center, meeting space, and satellite facility must be visited upon opening and at least every two years
- One meeting of the governing board must be attended annually in person and agendas and meeting minutes must be reviewed

26-27 Budget Update

Total Enrollment
 ADA
 % Free and Reduced
 % English Language Learners
 % Unduplicated Low Income, EL, Foster Youth

INCOME

8011-8098 · Local Control Funding Formula Source
 8100-8299 · Federal Revenue
 8300-8599 · Other State Revenue
 8600-8799 · Other Local Revenue
 Grants/Fundraising
 8999 · Other Prior Year Adjustment

TOTAL INCOME

EXPENSE

1000 · Certificated Salaries
 2000 · Classified Salaries
 3000 · Employee Benefits
 4000 · Supplies
 5000 · Operating Services
 6000 · Capital Outlay
 7000 · Other Outgo

TOTAL EXPENSE

NET INCOME

Ending Cash Balance

2026-27 Budget - Approved	2026-27 Forecast	2027-28	2028-29
600	600	600	600
570.00	570.00	570.00	570.00
20.1%	20.1%	20.1%	20.1%
5.6%	5.6%	5.6%	5.6%
24%	24.2%	24.2%	24.2%
7,093,207	7,093,207	7,253,514	7,477,728
196,631	197,441	194,721	194,721
775,733	775,733	919,289	862,088
874,000	984,034	971,800	971,800
223,000	223,000	223,000	223,000
-	-	-	-
9,162,571	9,273,415	9,562,323	9,729,337
3,445,499	3,445,499	3,542,426	3,648,699
1,533,504	1,533,504	1,575,947	1,623,225
1,897,943	1,897,777	1,988,483	2,066,111
444,307	444,307	451,865	459,221
1,797,302	1,801,210	1,817,951	1,789,191
28,452	28,452	29,834	23,450
-	-	-	-
9,147,007	9,150,750	9,406,506	9,609,897
15,564	122,665	155,817	119,440
2,722,427	2,805,715	2,783,696	2,930,105

JOURNEY SCHOOL - Financial Dashboard (June 2026)

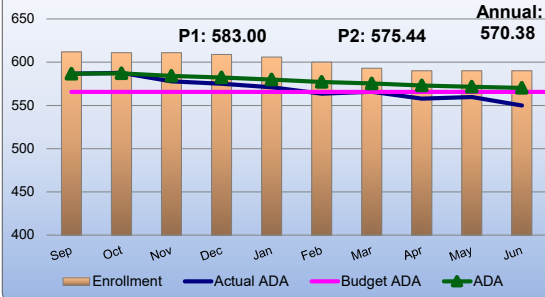
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Key Performance Indicators

ADA vs. Budget  Cash on Hand 
Net Income / (Loss)  Year-End Cash 

2

ADA & Enrollment



State Budget Update

Per CCSA: 2026-27 Final State Budget: Record High Spending for Schools

The final budget enacts the May Revision proposal for a statutory Cost-of-Living Adjustment (COLA) of 2.87 percent for LCFF and other categorical programs. Additionally, the budget enacts a discretionary increase of 1.44 percent for LCFF resulting in a "Super COLA" of 4.31 percent for the LCFF only. However, as part of the budget agreement 14 weeks of paid pregnancy disability leave for all employees will be required of all TK-12 local educational agencies (LEAs) beginning January 1, 2027.

Other Education Budget highlights include:

- The one-time Discretionary Block Grant provides \$5B, or about \$925 per student based on 2025-26 average daily attendance (ADA).
- Elimination of all apportionment deferrals (\$1.9B), payback of maintenance factor (\$8.3B) and prior P-98 settle-up (\$1.9B) but creates a future settle-up P-98 obligation of about \$3.9B.
- The Expanded Learning Opportunities Program (ELOP) will provide a base minimum of \$1,800 per pupil in Tier 2.
- \$757.3M to augment Learning Recovery Block Grants.
- \$1.061B for Arts and Music funding under Proposition 28 (2022), about \$30M more than 2025-26.
- \$116M for grants to improve outcomes for students experiencing homelessness.

3

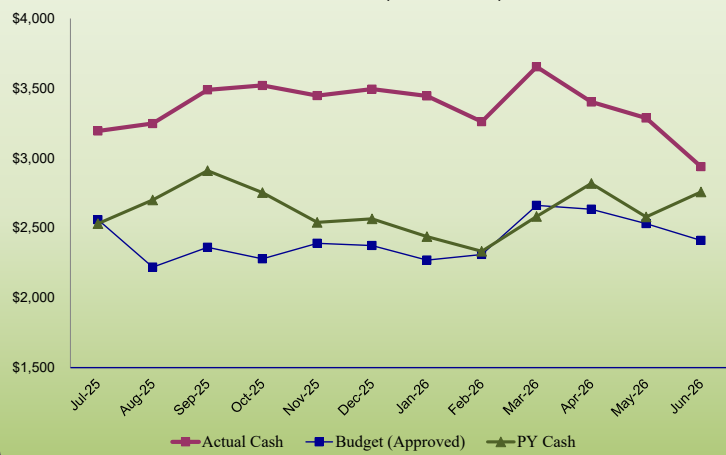
Attendance Analysis	Actual through Month 10	Actual P2	Budget P2	Budget Variance B/(W)	FY 24-25	FY 23-24
Enrollment	590	593	600	(7)	610	587
Attendance %	94.8%	95.0%	94.3%	0.7%	94.4%	93.8%
Avg Daily Attendance (ADA)	570.38	575.44	565.60	9.84	579.13	549.71

4

Income Statement	Actual through 06/30/26	Forecast as of 06/30/26	FY 25-26 Budget	Budget Variance B/(W)	FY 24-25	FY 23-24
Local Control Funding Formula	6,849,876	6,849,876	6,897,349	(47,473)	6,726,490	6,138,343
Federal Revenue	256,690	256,690	196,937	59,753	210,759	148,993
State Revenue	1,129,759	1,129,759	1,205,804	(76,045)	716,339	505,447
Other Local Revenue	728,226	728,226	762,416	(34,190)	785,080	85,124
Grants/Fundraising	302,444	302,444	223,000	79,444	245,111	243,600
TOTAL REVENUE	9,266,994	9,266,994	9,285,505	(18,511)	8,683,779	7,121,507
Total per ADA		16,104	16,417	(313)	14,995	12,955
w/o Grants/Fundraising		15,579	16,023	(444)	14,571	12,512
Certificated Salaries	3,279,426	3,279,426	3,279,669	243	3,072,136	2,358,174
Classified Salaries	1,514,743	1,514,743	1,504,238	(10,505)	1,396,528	1,267,994
Benefits	1,738,740	1,738,740	1,825,577	(86,837)	1,510,044	1,257,924
Student Supplies	449,714	449,714	470,429	(20,714)	265,450	259,102
Operating Expenses	2,201,213	2,201,213	2,102,221	(98,993)	1,945,974	1,714,289
Other	28,816	28,816	37,229	(8,413)	130,357	107,190
TOTAL EXPENSES	9,212,652	9,212,652	9,219,362	6,710	8,320,490	6,964,673
Total per ADA		16,010	16,300	290	14,367	12,670
NET INCOME / (LOSS)	54,342	54,342	66,143	(11,801)	363,290	156,834
OPERATING INCOME	83,158	83,158	103,372	(20,214)	493,646	264,024

5

Cash Balance (in \$1,000's)



Year-End Cash Balance		
Actual	Budget	Variance
2,939,268	2,410,833	528,434

6

Balance Sheet	6/30/2025	5/31/2026	6/30/2026
Assets			
Cash, Operating	2,757,746	3,287,420	2,939,268
Accounts Receivable	1,093,733	0	609,856
Due From Others	77	252	252
Deposits/Prepays	79,627	17,540	124,662
Net Fixed Assets	197,843	174,247	171,987
Lease Assets	554,466	379,199	363,227
Other Assets	0	0	0
Total Assets	4,683,492	3,858,658	4,209,252
Liabilities			
A/P & Payroll	277,767	343,931	243,006
Due to Others	50,333	0	118
Deferred Revenue	566,976	0	313,730
Lease Liabilities	555,206	364,183	363,392
Other Liabilities	31,002	31,002	32,456
Total Debt	0	0	0
Total Liabilities	1,481,284	739,116	952,702
Equity			
Beginning Fund Bal.	2,838,918	3,202,208	3,202,208
Net Income/(Loss)	363,290	(82,666)	54,342
Total Equity	3,202,208	3,119,542	3,256,550
Total Liabilities & Equity	4,683,492	3,858,658	4,209,252
Days Cash on Hand	123	131	117
Cash Reserve %	33.7%	35.8%	32.0%

Actuals as of 6/30/2026														FORECAST	Budget Variance
														Jul-25 - Jun-26	Better / (Worse)
	ACTUAL Jul-25	ACTUAL Aug-25	ACTUAL Sep-25	ACTUAL Oct-25	ACTUAL Nov-25	ACTUAL Dec-25	ACTUAL Jan-26	ACTUAL Feb-26	ACTUAL Mar-26	ACTUAL Apr-26	ACTUAL May-26	ACTUAL Jun-26	ACTUAL Accrual		
Income															
8011-8098 - Local Control Funding Formula Sources															
8011 Local Control Funding Formula	55,392	55,392	99,705	99,705	99,705	99,705	99,705	(17,679)	(17,679)	(17,679)	(17,679)	-	32,812	571,405	(540,527)
8012 Education Protection Account	-	-	28,957	-	-	28,956	-	-	29,448	-	-	27,727	-	115,088	(1,252)
8019 Local Control Funding Formula - Prior Year	-	-	-	-	-	-	(13,272)	18,773	18,773	18,773	18,773	-	18,779	80,599	80,599
8096 In Lieu of Property Taxes	-	346,246	692,491	461,661	461,661	461,661	461,661	461,661	996,750	498,375	498,375	498,375	327,619	6,166,536	497,459
8098 In Lieu of Property Taxes, Prior Year	-	-	-	92,463	-	-	(82,558)	-	-	(93,539)	-	-	(118)	(83,752)	(83,752)
Total 8011-8098 - Local Control Funding Formula Sources	55,392	401,638	821,153	653,829	561,366	590,322	465,536	462,755	1,027,292	405,930	499,469	526,102	379,092	6,849,876	(47,473)
8100-8299 - Federal Revenue															
8181 Special Education - Federal (IDEA)	-	-	-	-	-	-	-	-	-	-	-	-	99,331	99,331	12,951
8221 Child Nutrition - Federal	-	-	-	-	-	-	11,000	-	8,725	6,118	12,013	4,745	9,215	51,817	792
8291 Title I	-	-	18,007	-	-	4,617	-	-	32,253	-	-	-	20,163	75,040	34,058
8292 Title II	-	-	-	3,247	-	-	-	-	-	5,848	-	3,891	158	13,144	4,594
8295 Title IV, SSAE	-	-	-	-	2,500	-	-	-	-	-	-	-	7,500	10,000	-
8299 All Other Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-	7,358	7,358	7,358
Total 8100-8299 - Other Federal Income	-	-	18,007	3,247	2,500	4,617	11,000	-	40,978	11,966	12,013	28,799	123,562	256,690	59,753
8300-8599 - Other State Revenue															
8520 Child Nutrition - State	-	-	-	-	-	-	31,460	-	19,268	14,663	30,247	12,217	23,941	131,796	(10,375)
8550 Mandate Block Grant	-	-	-	-	11,884	-	-	-	-	-	-	-	-	11,884	(1)
8560 Lottery Revenue	-	-	-	-	-	48,002	-	-	49,966	-	(11,009)	39,045	-	157,528	(3,746)
8592 State Mental Health	2,458	2,458	4,424	4,424	4,424	4,424	4,424	4,474	4,474	4,474	4,474	-	4,184	49,116	3,348
8593 After School Education & Safety	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8594 Supplemental Categorical Block Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8595 Expanded Learning Opportunity Program	62,938	129,757	14,442	14,442	14,442	14,442	14,442	21,889	21,889	21,889	21,889	-	(35,808)	316,653	(54,084)
8596 Prop 28 Arts & Music	11,291	82,007	8,537	8,537	8,537	8,537	8,537	8,550	8,550	8,550	8,550	0	(77,732)	92,451	(798)
8599 State Revenue - Other	-	367,979	-	135,986	13,247	-	7,434	45,876	-	-	-	-	(200,191)	370,330	(10,389)
Total 8300-8599 - Other State Income	76,687	582,201	27,403	163,389	52,534	75,405	66,297	80,789	104,147	49,576	54,151	51,261	(254,080)	1,129,759	(76,045)
8600-8799 - Other Local Revenue															
8660 Interest & Dividend Income	1,094	3,771	12,919	5,070	6,873	6,852	11,455	6,386	9,439	11,080	2,219	6,709	1,679	85,548	15,548
8662 Net Increase (Decrease) in Fair Value of Investments	(1,466)	5,863	(1,380)	776	2,194	2,247	(317)	2,850	(6,708)	(4,293)	(765)	(5,553)	-	(6,552)	(26,552)
8682 Childcare & Enrichment Program Fees	489	-	13,784	12,907	12,171	7,370	10,923	10,910	14,160	12,735	14,037	7,261	-	116,746	(33,254)
8689 All Other Fees & Contracts	-	-	-	-	-	-	-	-	-	-	-	-	544	544	-
8692 Grants	-	-	-	1,000	-	-	2,000	25,495	224	-	62,303	30,807	-	121,829	61,829
8695 Contributions & Events	1,145	1,063	690	5,527	2,321	5,326	22,169	7,779	3,431	10,362	2,131	1,782	-	63,723	8,723
8696 Other Fundraising	1,842	4,961	13,807	5,708	4,903	8,751	7,009	4,785	11,444	18,674	22,856	10,928	1,223	116,891	8,891
8697 E-Rate	-	62	62	124	-	124	-	-	-	62	62	62	-	556	(2,444)
8699 All Other Local Revenue	-	15	-	-	-	-	-	-	-	-	-	-	-	15	15
8792 Transfers of Apportionments - Special Education	-	25,368	26,774	48,193	48,193	48,193	48,193	48,193	48,081	48,081	48,081	49,487	44,531	531,368	11,952
Total 8600-8799 - Other Income-Local	3,105	41,102	66,656	79,304	76,655	78,863	101,432	106,397	80,071	96,701	150,924	102,027	47,433	1,030,670	45,254
TOTAL INCOME	135,184	1,024,941	933,219	899,769	693,054	749,207	644,265	649,941	1,252,488	564,172	716,557	708,189	296,007	9,266,994	(18,511)
Expense															
Total 1000 - Certificated Salaries	41,418	248,854	297,396	299,124	297,738	297,725	304,462	300,499	299,273	300,142	300,145	292,648	-	3,279,426	243
Total 2000 - Classified Salaries	41,254	49,946	139,002	161,879	135,218	119,280	121,253	142,915	165,811	139,776	153,011	145,138	261	1,514,743	(10,505)
Total 1000-2000 - Salaries	82,672	298,800	436,398	461,003	432,956	417,005	425,715	443,415	465,084	439,918	453,157	437,786	261	4,794,169	(10,262)
3000 - Employee Benefits															
3111 STRS - State Teachers Retirement System	7,921	47,557	60,545	61,176	61,422	60,082	61,534	61,750	62,973	61,070	60,835	60,202	-	667,064	(21,706)
3212 PERS - Public Employee Retirement System	10,490	12,473	28,288	30,715	25,904	23,108	24,455	27,591	31,232	26,993	30,251	27,735	70	299,305	103,981
3311 OASDI - Social Security	2,505	3,037	7,195	8,048	6,760	6,147	6,216	7,229	8,190	7,234	8,144	7,273	16	77,993	9,121
3331 MED - Medicare	1,186	4,321	6,133	6,490	6,085	5,854	5,980	6,236	6,554	6,194	6,396	6,173	4	67,607	1,759
3401 H&W - Health & Welfare	102,682	51,345	42,699	52,621	47,081	11,222	74,368	37,352	44,800	25,335	66,776	18,983	-	575,263	(49,563)
3501 SUI - State Unemployment Insurance	41	149	211	224	210	202	206	215	226	214	319	213	0	2,430	(38)
3601 Workers' Compensation Insurance	-	-	-	21,967	-	5,069	5,069	5,069	9,037	-	-	-	-	46,211	12,648
3901 Other Retirement Benefits	-	-	-	-	-	-	250	-	-	-	-	-	-	250	250
3902 Other Benefits	-	-	-	1,162	-	-	-	-	-	-	-	-	1,453	2,616	30,384
Total 3000 - Employee Benefits	124,825	118,882	145,071	182,402	147,462	111,683	178,078	145,441	163,012	127,040	172,721	120,579	1,544	1,738,740	86,837
Total 1000-3000 - Salaries & Benefits	207,497	417,682	581,469	643,406	580,418	528,688	603,793	588,855	628,096	566,958	625,877	558,365	1,805	6,532,909	76,575
4000 - Supplies															
4111 Core Curricula Materials	965	-	26,002	1,372	207	137	-	-	-	-	1,863	184	-	30,729	(129)
4211 Books & Other Reference Materials	9	313	384	1,064	286	361	312	370	421	9	177	-	-	3,705	3,545
4311 Student Materials	5,896	2,259	4,318	7,388	1,055	2,500	1,132	6,968	687	4,253	1,100	42,984	-	80,540	9,572

Actuals as of 6/30/2026													Actual Accrual	FORECAST	Budget Variance
ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL		Jul-25 - Jun-26	Better / (Worse)
Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26				
4351 Office Supplies	2,871	575	1,145	2,046	869	365	811	1,182	5,499	1,053	1,017	2,214		19,646	(1,146)
4371 Custodial Supplies	1,802	1,809	2,550	4,406	2,762	1,646	3,047	902	3,087	2,494	2,588	1,971		29,064	7,136
4390 Other Supplies	445	457	3,889	2,548	2,364	1,091	2,195	1,485	2,493	15,666	7,162	6,463	-	46,257	15,755
4411 Non Capitalized Equipment	6,088	6,532	3,124	1,874	135	512	9,489	449	1,147	119	180	4,280		33,929	(11,429)
4711 Nutrition Program Food & Supplies	-	-	-	23,586	26,010	16,737	15,281	21,459	22,083	25,458	18,180	37,051		205,844	(2,589)
4713 CACFP Supper Food & Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total 4000 - Supplies	18,076	11,944	41,412	44,285	33,689	23,349	32,267	32,814	35,417	49,051	32,265	95,147	-	449,714	20,714
5000 - Operating Services															
5211 Travel & Conferences	2,954	30	81	2,929	1,205	-	1,658	1,100	730	326	-	938		11,951	13,999
5311 Dues & Memberships	9,968	-	4,300	-	99	-	-	53	-	-	-	-		14,420	7,339
5451 General Insurance	44,383	10,448	10,448	20,907	11	10,458	10,458	10,458	10,456	10	10	208		128,256	(37,231)
5511 Utilities	4,475	1,199	6,444	11,035	6,585	7,783	6,365	7,986	7,186	7,441	6,727	7,183	8,586	88,996	2,359
5521 Security Services	2,337	-	141	-	-	148	-	-	148	-	-	-		2,774	(2,193)
5531 Housekeeping Services	8,804	8,073	10,796	9,220	8,097	7,603	9,126	8,680	9,885	9,190	10,282	6,649		106,404	(36,204)
5599 Other Facility Operations & Utilities	484	500	1,973	1,261	-	-	4,010	387	627	1,493	387	387		11,511	(1,676)
5619 Other Facility Rentals	15,130	15,130	18,930	15,130	15,319	15,130	15,658	15,130	15,130	16,010	15,288	15,130		187,117	7,773
5621 Equipment Lease	2,216	1,826	1,935	7,283	1,778	1,046	5,040	1,924	1,774	10,574	3,480	1,860	3,791	44,526	(20,226)
5631 Vendor Repairs	3,145	4,735	3,582	2,695	1,386	1,314	4,145	1,934	3,510	1,997	1,232	5,780	576	36,031	2,719
5812 Field Trips & Pupil Transportation	7,885	-	46,290	8,098	3,861	1,814	3,560	8,230	9,995	19,787	2,930	14,796	489	127,736	20,180
5821 Legal	616	1,778	5,975	10,376	7,568	14,212	9,636	49,130	4,048	3,656	55,460	55,625		218,080	(168,080)
5823 Audit	-	6,825	-	13,650	-	-	-	-	4,200	7,035	-	-		31,710	(6,710)
5831 Advertisement & Recruitment	630	-	210	-	-	-	-	-	1,850	-	-	-		2,690	70
5841 Contracted Substitute Teachers	-	-	588	3,065	1,232	-	8,546	533	3,220	17,670	7,947	6,369		49,171	(25,171)
5842 Special Education Services	1,295	-	36,139	52,749	36,285	30,717	65,710	15,508	52,022	81,982	54,217	69,146		495,770	(10,810)
5843 Non Public School	-	-	-	-	-	-	-	6,550	4,500	4,718	(20,268)	-		-	-
5849 Other Student Instructional Services	48,000	48,000	7,515	8,167	5,735	2,463	10,499	4,927	5,888	15,665	9,202	2,932		168,995	41,755
5852 PD Consultants & Tuition	1,225	2,500	-	-	-	-	12	-	-	171	2,500	2,145		8,553	8,243
5854 Nursing & Medical (Non-IEP)	-	-	14,760	22,063	13,416	12,533	6,583	2,136	5,407	5,536	-	-		82,435	87,565
5859 All Other Consultants & Services	13,882	-	19,307	18,767	11,682	13,882	28,155	31,373	14,082	13,882	37,890	13,882		216,786	(6,564)
5861 Non Instructional Software	21,575	50	3,312	1,327	316	179	270	3,199	1,625	1,122	763	1,541		35,278	16,006
5865 Fundraising Cost	-	-	-	202	-	1,350	308	-	620	200	-	-		2,681	(681)
5871 District Oversight Fees	-	-	12,170	8,519	-	-	14,604	4,259	-	-	21,296	-		60,848	8,125
5872 Special Education Fees (SELPA)	-	232	1,638	2,792	2,792	2,792	2,792	2,755	2,844	2,615	4,021	-	2,543	30,608	3,723
5881 Intra-Agency Fees	-	-	-	-	-	-	-	-	-	-	-	-		-	-
5899 All Other Expenses	1,245	673	1,297	2,347	3,131	1,707	7,081	2,140	1,904	2,172	3,680	2,498	1,006	30,883	(4,199)
5911 Office Phone	-	-	-	-	-	-	-	-	-	-	-	-		-	-
5913 Mobile Phone	138	(100)	130	65	65	-	229	-	(35)	135	-	130	11	769	6
5921 Internet	399	309	353	332	23	618	294	-	517	354	309	280	4	3,790	365
5923 Website Hosting	-	-	-	-	-	-	-	252	-	15	-	-		267	557
5931 Postage & Shipping	-	-	200	9	36	-	-	33	42	-	435	1,374		2,129	114
5999 Other Communications	-	-	-	-	-	-	50	-	-	-	-	-		50	215
Total 5000 - Operating Services	190,787	102,206	208,516	222,989	120,622	125,751	214,790	178,714	162,086	223,769	241,370	192,606	17,007	2,201,213	(98,993)
6000 - Capital Outlay															
6901 Depreciation Expense	2,403	2,403	2,403	2,403	2,634	2,634	2,634	2,260	2,260	2,260	2,260	2,260		28,816	8,413
Total 6000 - Capital Outlay	2,403	2,403	2,403	2,403	2,634	2,634	2,634	2,260	2,260	2,260	2,260	2,260	-	28,816	8,413
TOTAL EXPENSE	418,763	534,235	833,800	913,082	737,363	680,423	853,484	802,644	827,859	842,038	901,772	848,377	18,811	9,212,652	6,710
NET INCOME	(283,579)	490,706	99,419	(13,313)	(44,309)	68,784	(209,220)	(152,702)	424,629	(277,866)	(185,215)	(140,188)	277,196	54,342	(11,801)
Operating Income														83,158	
Operating Income Excluding Non-cash Lease Expenses														82,797	
EBITDA														83,158	
Beginning Cash Balance	2,757,746	3,195,029	3,248,052	3,489,141	3,520,783	3,447,852	3,494,241	3,445,889	3,261,608	3,654,757	3,402,653	3,287,420	2,939,268	2,757,746	293,584
Cash Flow from Operating Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Income	(283,579)	490,706	99,419	(13,313)	(44,309)	68,784	(209,220)	(152,702)	424,629	(277,866)	(185,215)	(140,188)	277,196	54,342	(11,801)
Change in Accounts Receivable															
Prior Year Accounts Receivable	731,736	60,000	129,371	167	7,500	7,787	146,163	-	-	-	11,009	(609,856)		483,877	(913,779)
Current Year Accounts Receivable	-	-	-	-	-	-	-	-	-	-	609,856	-	(609,856)	-	878,511
Change in Due from	77	-	-	-	-	-	-	(252)	-	-	-	-		(175)	(175)
Change in Accounts Payable	25,148	(11,704)	(11,854)	37,157	(42,655)	(42,832)	94,864	(35,456)	(48,681)	17,506	104,319	(113,501)	16,268	(11,420)	(887)
Change in Due to	-	-	-	-	-	-	(50,333)	-	-	-	-	(73,158)	73,276	(50,215)	534,235

													Actuals as of 6/30/2026		
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	FORECAST	Budget Variance	
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Accrual	Jul-25 - Jun-26	Better / (Worse)
Change in Current Lease Payable	(935)	(905)	(33,795)	(17,304)	(805)	(811)	(50,455)	(17,450)	(831)	(837)	(66,897)	179,953	433	(10,637)	
Change in Lease Assets	15,901	15,907	15,914	15,920	15,927	15,933	15,940	15,946	15,953	15,959	15,966	15,972		191,239	
Change in Payroll Liabilities	(126,932)	63,591	40,222	6,611	(8,264)	(5,107)	2,104	4,571	8,524	(8,411)	3,442	(3,693)		(23,342)	(23,342)
Change in Prepaid Expenditures	73,464	-	(591)	-	-	-	(50)	(1,198)	(8,705)	(715)	(117)	(107,122)		(45,036)	25,467
Change in Deferred Revenue	-	(566,976)	-	-	-	-	-	-	-	-	-	70,615	243,115	(253,246)	(253,246)
Change in Long Term Lease Liabilities	-	-	-	-	-	-	-	-	-	-	-	(180,744)	(433)	(181,176)	
Change in Other Long Term Assets	-	-	-	-	-	-	-	-	-	-	-	-		-	
Depreciation Expense	2,403	2,403	2,403	2,403	(4,075)	2,634	2,634	2,260	2,260	2,260	2,260	2,260		22,106	(15,123)
Cash Flow from Investing Activities	-	-	-	-	-	-	-	-	-	-	-	-			
Capital Expenditures	-	-	-	-	3,750	-	-	-	-	-	-	-		3,750	13,750
Ending Cash Balance	3,195,029	3,248,052	3,489,141	3,520,783	3,447,852	3,494,241	3,445,889	3,261,608	3,654,757	3,402,653	3,287,420	2,939,268	2,939,268	2,939,268	528,434

Journey School Financial Analysis June 2026

Net Income

Journey School had a net income of \$54,342 in FY25-26 compared to \$66,143 in the board-approved budget. This is \$11,801 less than the board-approved budget.

Balance Sheet

As of June 30, 2026 the school's cash balance was \$2,939,268.

As of June 30, 2026, the Accounts Receivable balance was \$609,856. The majority of the balance consists of the following: In Lieu of Property Taxes - \$327,619, Federal IDEA - \$99,331, AB602 SPED - \$44,531, Child Nutrition - \$33,157, LCFF - \$32,812, Lottery - \$31,525.

As of June 30, 2026, the Accounts Payable balance, including payroll liabilities, totaled \$243,006.

Income Statement

Revenue

Total revenue for FY25-26 was \$9,266,994 which is \$18,511 less than the budgeted amount.

- LCFF was \$47,473 under budget due to 15.95 less TK ADA. TK receives a \$5,545 add-on, so a decrease in TK enrollment has a greater impact on overall funding.
- Title I was \$34,040 over budget due to a higher entitlement.
- ELOP was \$54,084 under budget due to less eligible expenses primarily due to less after school aides.
- Childcare and Enrichment fees were \$33,254 under budget.
- Grants was \$61,829 over budget due to additional funds from Journey Foundation and Parent Cabinet.

Expenses

Total expenses for FY25-26 were \$9,212,652, which is \$6,710 more than the budgeted amount.

- PERS was \$103,981 under budget.
- General Insurance was \$37,231 over budget due to a higher premium from CharterSafe.
- Housekeeping Services were \$36,204 over budget due to services from OC Davoc.
- Legal was \$168,080 over budget due to additional services and hours from Procopio and Axiom Investigation LLC.
- Other Student Instructional Services were \$41,755 under budget due to less expense from Strategic Kids and Earthroots.
- Nursing and Medical was \$87,565 under budget.

Note- Forecast variances of \$30,000 and 10% of budget will be discussed in this report.

ADA

The budgeted P2 ADA is 565.60 based on an enrollment of 600 and a 94.3% attendance rate.

Month 1 ADA: 586.72

Month 2 ADA: 587.65

Month 3 ADA: 577.89

Month 4 ADA: 575.14

Month 5 ADA: 571.00

Month 6 ADA: 563.61

Month 7 ADA: 565.95

Month 8 ADA: 557.89

Month 9 ADA: 559.68

Month 10 ADA: 549.90

P1 ADA: 583.00

P2 ADA: 575.44

Annual ADA: 570.38

Note- Forecast variances of \$30,000 and 10% of budget will be discussed in this report.

Journey School

Check Register

For the Month Ending June 30, 2026

Check #	Vendor Name	Date	Description	Amount
1006693	CAPISTRANO UNIFIED SCHOOL DISTRICT	6/1/2026	05/26-06/26 - RENT & OVERSIGHT	87,318.68
E028568	PROCOPIO, CORY, HARGREAVES & SAVIT	6/1/2026	04/26 - LEGAL SERVICES	2,871.00
E028569	QUADIENT LEASING USA, INC.	6/1/2026	06/22/26-09/21/26 - POSTAGE METER LEASE	129.27
P092604	AMAZON (ABPL)	6/1/2026	(1) PORTABLE BLUETOOTH SPEAKER	312.88
			HOBBY LOBBY - FABRIC, BAGS, SEWING	
P092605	NICOLA WELLNER	6/1/2026	MATERIALS	167.24
P092606	AYA HEALTHCARE, INC.	6/1/2026	04/20/26-04/24/26 - BEHAVIOR THERAPIST	1,504.00
P092607	CAPISTRANO UNIFIED SCHOOL DISTRICT	6/1/2026	PAPER, GLUE, PENCILS, TISSUE, GLOVES, ETC	984.58
			MULTIPLE VENDORS - CAMPING TRIP	
P092608	JESSICA BERGENDAHL	6/1/2026	GROCERIES	326.95
			MULTIPLE VENDORS - CAMPING TRIP	
P092609	MIYUKI TERA0	6/1/2026	GROCERIES	167.22
			MULTIPLE VENDORS - BOOKS, RUBBERBANDS,	
P092610	LISA O'NEILL	6/1/2026	TOOTHPICKS	77.59
			FY25-26 - FOOD SAFETY INSPECTION SITE	
P092611	FOOD SAFETY SYSTEMS	6/1/2026	ROTATION 3	1,000.00
			01/26-03/26 - Q3 PAYROLL/RETIREMENT	
P092612	ORANGE COUNTY DEPT OF EDUCATION	6/1/2026	SERVICES	984.12
2873M	LUIS CONTRERAS	6/3/2026	05/26 - HANDYMAN SERVICES	1,134.00
1006694	OC DAVOC ENTERPRISES, INC.	6/9/2026	05/26 - JANITORIAL SERVICES	10,282.04
1006695	CUSD - FOOD & NUTRITION SERVICES	6/9/2026	05/26 - STUDENT MEALS	24,982.00
A032297	OC DAVOC ENTERPRISES, INC.	6/9/2026	TISSUE, PAPER TOWELS, LINES, SOAP	2,369.89
A032298	GOTO COMMUNICATIONS, INC	6/9/2026	06/26 - PHONES	1,068.10
			MULTIPLE VENDORS - FIRST AID SUPPLIES,	
A032299	STACY KINNEY	6/9/2026	THREAD	165.01
A032300	KRISTINE L REYNOLDS	6/9/2026	POPSICLES	21.07
A032301	GAYLEN CORBETT	6/9/2026	STAPLES - COPY PAPER	18.99
E028747	JMG SECURITY SYSTEMS, INC.	6/9/2026	07/1/26-09/30/26 - SECURITY SYSTEM SUPPORT	148.05
P093151	JEANNIE LEE	6/9/2026	RECREATION.GOV - CAMPSITE RESERVATION	330.00
P093152	SHAYNA LABADIE, SPEECH THERAPY SA	6/9/2026	05/26 - SPEECH THERAPY	3,200.00
			SANDPAPERS, KNIFE SHARPENER, SANDING	
P093153	AMAZON (ABPL)	6/9/2026	DISCS	280.70
P093154	NICOLA WELLNER	6/9/2026	HOBBY LOBBY - FABRIC	31.14
P093155	IPSITA DAYAL	6/9/2026	MEL SCIENCE - SCIENCE KIT	54.36
P093156	FUSION	6/9/2026	06/26 - OUT OF DISTRICT TUITION	4,810.00
P093157	RITA KANDEL	6/9/2026	MULTIPLE VENDORS - BOOKCASES	60.00
2874M	AUGUSTIN EGELSEE LLP	6/11/2026	03/26-06/26 - LEGAL SERVICES	16,500.00
			DR. TERRY TSANG OPTOMETRY - VISION	
2875M	CINDY BROWN	6/11/2026	THERAPY	450.00
			05/26 - INSTRUCTIONAL AIDES & SUBSTITUTES	
1006696	STRATEGIC KIDS, LLC	6/15/2026	TEACHERS	42,010.25
A032462	HELLENE BRODSKY	6/15/2026	WALMART - RUGS	240.51
A032463	EXCELLENT EDUCATION DEVELOPMENT	6/15/2026	05/26 - BUSINESS SERVICES & CALPADS	13,783.63
A032464	YOUNG, MINNEY & CORR, LLP	6/15/2026	05/26 - LEGAL SERVICES	1,912.50
E028879	ALPINE FRESH USA	6/15/2026	05/26 - BOTTLED WATER SERVICE	420.75
			SEQUOIA NATIONAL PARK CAMPGROUND -	
P093594	EMILY LANDRUM	6/15/2026	FIELD TRIP MILEAGE	409.65
P093595	AMANDA HAMMOND	6/15/2026	HOBBY LOBBY - STUFFING	54.92
P093596	CAPISTRANO UNIFIED SCHOOL DISTRICT	6/15/2026	PAPER, TISSUE, BINDER CLIPS, GLUE	278.07
			MULTIPLE VENDORS - CAMPOUT GROCERIES	
P093597	DANIELLE MATTHEW	6/15/2026	& COOKING PROPANE	131.99
P093598	DEPARTMENT OF JUSTICE	6/15/2026	05/26 - FINGERPRINTS	517.00
			05/26 - ELOP LEAD, SITE INSTRUCTION &	
P093599	STRATEGIC KIDS, LLC	6/15/2026	HOMEWORK HELP	6,739.00
P093600	AYA HEALTHCARE, INC.	6/15/2026	05/26/26-05/29/26 - BEHAVIOR THERAPIST	1,175.00
			04/26/26-05/25/26 - PHONE & HOTSPOT FOR	
2876M	VERIZON WIRELESS	6/19/2026	FACULTY USE	87.70
2877M	FIRST NATIONAL BANK OF OMAHA	6/19/2026	05/26 - CREDIT CARD PURCHASES	3,835.92
			MULTIPLE VENDORS - GRADUATION DECORS	
2878M	FERESHTA ATAYEE	6/19/2026	& REFRESHMENTS	594.67

Journey School
Check Register
For the Month Ending June 30, 2026

Check #	Vendor Name	Date Description	Amount
2879M	LUIS CONTRERAS	6/19/2026 06/26 - HANDYMAN SERVICES	1,728.00
1006697	CHARTERSAFE	6/22/2026 FY26-27 - GENERAL INSURANCE	50,303.00
1006698	CHARTERSAFE	6/22/2026 08/26 - FY26-27 - INSURANCE PREMIUM 1 OF 9	16,768.00
1006699	CUSD - FOOD & NUTRITION SERVICES	6/22/2026 06/26 - STUDENT MEALS	12,069.00
A032620	KAYLA PENNINGTON	6/22/2026 FLOWERS	44.10
A032621	JANET GATES	6/22/2026 GRADUATION FLOWERS	53.79
		CRAYONS, PENCILS, PAINT, PAPER, LESSON	
E028981	MERCURIUS	6/22/2026 BOOKS, ETC	8,019.83
		CRAYONS, PENCILS, PAINT, PAPER, LESSON	
E028982	MERCURIUS	6/22/2026 BOOKS, ETC	9,557.74
		CRAYONS, PENCILS, PAINT, PAPER, LESSON	
E028983	MERCURIUS	6/22/2026 BOOKS, ETC	8,949.63
		CRAYONS, PENCILS, PAINT, PAPER, LESSON	
E028984	MERCURIUS	6/22/2026 BOOKS, ETC	9,304.54
		CRAYONS, PENCILS, PAINT, PAPER, LESSON	
E028985	MERCURIUS	6/22/2026 BOOKS, ETC	6,934.27
P093957	CAPISTRANO UNIFIED SCHOOL DISTRICT	6/22/2026 04/26 - FIELD TRIP TRANSPORTATION	6,403.18
		MULTIPLE VENDORS - GROCERIES FOR	
P093958	BRANDON WICKES	6/22/2026 COOKING, PAINTING SUPPLIES	86.94
P093959	ASHLEY GREY	6/22/2026 PAVILIONS - SPED MEETING FOOD	73.10
P093960	CARYN KAUFMAN	6/22/2026 MULTIPLE VENDORS - SPED MEETING MEAL	216.23
P093961	AMAZON (ABPL)	6/22/2026 USB CABLES, AUX CABLES, USB HUB	89.92
P093962	BEYOND BLINDNESS	6/22/2026 05/26 - PHYSICAL THERAPY SERVICES	491.96
		SUNBRIDGE INSTITUTE - VIRTUAL SUMMER PD	
2880M	JEANNIE LEE	6/24/2026 TRAINING	645.00
2881M	GUARDIAN	6/24/2026 07/26 - HEALTH PREMIUM	3,100.31
2882M	WELLS FARGO 9313	6/24/2026 05/26 - CREDIT CARD PURCHASES	987.94
1006700	AERIES SOFTWARE INC.	6/29/2026 FY26-27 - STUDENT INFORMATION SYSTEM	11,454.40
1006701	PROCOPIO, CORY, HARGREAVES & SAVITCH, LLP.	6/29/2026 05/26 - LEGAL SERVICES	17,523.00
1006702	PROCOPIO, CORY, HARGREAVES & SAVITCH, LLP.	6/29/2026 05/26 - LEGAL SERVICES	18,018.00
1006703		06/26 - INSTRUCTIONAL AIDES & SUBSTITUTES	24,394.16
	STRATEGIC KIDS, LLC	6/29/2026 TEACHERS	
2883M	DIANA CORBO	6/29/2026 06/26 - MUSIC PD TRAINING	500.00
2884M	LUIS CONTRERAS	6/29/2026 06/26 - HANDYMAN SERVICES	2,918.00
A032809		MULTIPLE VENDORS - PD TRAINING FOOD,	437.65
	HELLENE BRODSKY	6/29/2026 DOLL FABRIC, FELT	
E029133	MERCURIUS	6/29/2026 COLORED PENCILS	67.66
E029134	WESTERN EXTERMINATOR COMPANY	6/29/2026 06/26 - PEST CONTROL MAINTENANCE	387.37
P094454	AYA HEALTHCARE, INC.	6/29/2026 05/05/26-05/22/26 - BEHAVIOR THERAPIST	4,058.00
P094455		BINDERS, EASEL PADS, DRY ERASE	569.12
	AMAZON (ABPL)	6/29/2026 MARKERS, ETC	
P094456	REVOLUTION OFFICE	6/29/2026 05/12/26-06/11/26 - COPIER LEASE	731.19
P094457	FUSION	6/29/2026 06/26 - OUT OF DISTRICT TUITION	310.00
P094458	AYA HEALTHCARE, INC.	6/29/2026 06/01/26-06/12/26 - BEHAVIOR THERAPIST	2,521.00
P094459		MULTIPLE VENDORS - DONUTS, SNOW CONE,	319.42
	DEVAN STEELE	6/29/2026 PLATES, ETC	
P094460		06/26 - ELOP LEAD, SITE INSTRUCTION &	2,932.00
	STRATEGIC KIDS, LLC	6/29/2026 HOMEWORK HELP	
2885M	PHYLLIS GILMER	6/30/2026 06/26 - PUPPETTRY PD TEACHING SERVICES	400.00
2886M	L. SHIVANI BURROWS-GOODWILL	6/30/2026 06/26 - ELA BIOGRAPHY PD TRAINING	600.00
Total			457,907.89

Journey School
Credit Card Register
For the Month Ending June 30, 2026

Credit Card Vendor	Statement Number	Charge Description	Amount
FIRST NATIONAL BANK OF OMAHA	JE123250014610	ACCRUE FY25-26 CREDIT CARD PURCHASES	274.09
FIRST NATIONAL BANK OF OMAHA	JE123250012018	ADOBE - MONTHLY SUBSCRIPTION	69.99
FIRST NATIONAL BANK OF OMAHA	JE123250012266	ADOBE - MONTHLY SUBSCRIPTION	69.99
FIRST NATIONAL BANK OF OMAHA	JE123250014610	ADOBE - MONTHLY SUBSCRIPTION	69.99
FIRST NATIONAL BANK OF OMAHA	JE123250012266	ALLIANCE FOR PUBLIC WALDORF EDUCATION - VIRTUAL CONFERENCE	268.61
WELLS FARGO 9313	JE123250014609	APPLE - MACBOOK WARRANTY (S. KELLEY)	99.00
FIRST NATIONAL BANK OF OMAHA	JE123250012018	APPLE - MOBILE PHONE INSURANCE	9.99
WELLS FARGO 9313	JE123250014609	AVILAS EL RANCHITO - ALL STAFF	1,922.64
FIRST NATIONAL BANK OF OMAHA	JE123250012018	BRIGHTWHEEL - AFTERCARE PROGRAM SOFTWARE	129.00
FIRST NATIONAL BANK OF OMAHA	JE123250012266	BRIGHTWHEEL - AFTERCARE PROGRAM SOFTWARE	129.00
FIRST NATIONAL BANK OF OMAHA	JE123250012266	CENTER FOR ANTHROPOLOGY - VIRTUAL CONFERENCE REGISTRATION	669.50
FIRST NATIONAL BANK OF OMAHA	JE123250012266	COSTCO - BUSINESS MATH PIZZA	64.33
FIRST NATIONAL BANK OF OMAHA	JE123250012018	EVERWAY - READ & WRITE SOFTWARE	184.00
FIRST NATIONAL BANK OF OMAHA	JE123250012266	EWING IRRIGATION PRODUCTS - IRRIGATION PARTS	118.54
FIRST NATIONAL BANK OF OMAHA	JE123250012266	EWING IRRIGATION PRODUCTS - IRRIGATION PIPE	7.08
FIRST NATIONAL BANK OF OMAHA	JE123250012266	FEDEX OFFICE - GRADUATION POSTER	44.17
FIRST NATIONAL BANK OF OMAHA	JE123250012018	HOBBY LOBBY - VOLUNTEER TEA DÉCOR	75.81
FIRST NATIONAL BANK OF OMAHA	JE123250012018	HOME DEPOT - CABLE TIES, MOISTURE ABSORBENT	57.55
FIRST NATIONAL BANK OF OMAHA	JE123250012266	HOME DEPOT - CONCRETE, HARDWARE	65.49
FIRST NATIONAL BANK OF OMAHA	JE123250014610	HOME DEPOT - CUSTODIAL SUPPLIES	204.10
FIRST NATIONAL BANK OF OMAHA	JE123250012018	HOME DEPOT - SANDER, BATTERIES, SANDPAPER, ETC.	235.94
FIRST NATIONAL BANK OF OMAHA	JE123250012266	HOME DEPOT - VARNISH, PAINT, WOOD OIL	133.10
FIRST NATIONAL BANK OF OMAHA	JE123250012018	INSTACART - AFTERCARE SNACK	94.64
FIRST NATIONAL BANK OF OMAHA	JE123250012018	INSTACART - AFTERCARE SNACK	103.97
FIRST NATIONAL BANK OF OMAHA	JE123250012018	INSTACART - AFTERCARE SNACK	20.61
FIRST NATIONAL BANK OF OMAHA	JE123250012018	INSTACART - AFTERCARE SNACK	50.86
FIRST NATIONAL BANK OF OMAHA	JE123250012266	INSTACART - AFTERCARE SNACK	75.13
FIRST NATIONAL BANK OF OMAHA	JE123250012266	INSTACART - AFTERCARE SNACK	31.84
FIRST NATIONAL BANK OF OMAHA	JE123250012018	INSTACART - COPY PAPER	21.36
FIRST NATIONAL BANK OF OMAHA	JE123250012018	INSTACART - COPY PAPER	173.25
FIRST NATIONAL BANK OF OMAHA	JE123250012266	INSTACART - DRINKING WATER	22.74
WELLS FARGO 9313	JE123250014609	MANGIA BENE - ADMINISTRATIVE PLANNING LUNCHEON	341.53
FIRST NATIONAL BANK OF OMAHA	JE123250012018	MERCY WAREHOUSE - GRADUATION DÉCOR	17.24
FIRST NATIONAL BANK OF OMAHA	JE123250012266	MERCY WAREHOUSE - TEACHER DESK	32.32
FIRST NATIONAL BANK OF OMAHA	JE123250012266	MICROSOFT - OFFICE SOFTWARE SUBSCRIPTION	99.99
FIRST NATIONAL BANK OF OMAHA	JE123250012266	ORANGE COUNTY WHOLESALE FLOWERS - GRADUATION FLOWER LEIS	781.14
FIRST NATIONAL BANK OF OMAHA	JE123250012018	PLANT DEPOT - NATIVE PLANTS	182.63
FIRST NATIONAL BANK OF OMAHA	JE123250012018	REGAL CINEMAS - MOVIE THEATER FIELD	142.87
FIRST NATIONAL BANK OF OMAHA	JE123250012018	REGAL CINEMAS - MOVIE THEATER FIELD	153.86
FIRST NATIONAL BANK OF OMAHA	JE123250012018	TRIP SNACKS	271.53
FIRST NATIONAL BANK OF OMAHA	JE123250012266	STAPLES - BINDER CLIPS, COPY PAPER	69.12
FIRST NATIONAL BANK OF OMAHA	JE123250012018	STAPLES - BUG ZAPPER	11.3
FIRST NATIONAL BANK OF OMAHA	JE123250012266	STAPLES - COFFEE	40.99
FIRST NATIONAL BANK OF OMAHA	JE123250012018	STAPLES - COFFEE, CREAMER	60.07
FIRST NATIONAL BANK OF OMAHA	JE123250012266	STAPLES - DESK PAD CALENDAR	26.5
FIRST NATIONAL BANK OF OMAHA	JE123250012266	STAPLES - FILE BOXES	26.93
FIRST NATIONAL BANK OF OMAHA	JE123250012018	STAPLES - NOTEBOOKS, CREAMER	37.55

**Journey School
Credit Card Register
For the Month Ending June 30, 2026**

Credit Card Vendor	Statement Number	Charge Description	Amount
FIRST NATIONAL BANK OF OMAHA	JE123250012018	SURVEYMONKEY - JS COUNCIL SURVEY SOFTWARE	189
FIRST NATIONAL BANK OF OMAHA	JE123250012018	SURVEYMONKEY - JS COUNCIL SURVEY SOFTWARE	1323
FIRST NATIONAL BANK OF OMAHA	JE123250012266	TECH TO SCHOOL - (1) ENROLLMENT MACBOOK LAPTOP	893.25
FIRST NATIONAL BANK OF OMAHA	JE123250012266	TECH TO SCHOOL - MACBOOK LAPTOP WARRANTY	99
FIRST NATIONAL BANK OF OMAHA	JE123250012018	ZOOM - VIDEO CONFERENCING SOFTWARE	219.9
FIRST NATIONAL BANK OF OMAHA	JE123250012266	ZOOM - VIDEO CONFERENCING SOFTWARE	219.9
Total			\$ 10,735.93

JOURNEY SCHOOL STAFFING PLAN 2026-27

NAME	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO/NOTES
ADMINISTRATION and STUDENT SUPPORT			
Gavin Keller	Executive Director	Salary/Exempt BENEFITS	
Shelley Kelley	Education Director	Salary/Exempt BENEFITS	
Amanda Simmons	Independent Study Director	0.5 FTE Admin. and 0.5 FTE Teacher Salary/Exempt BENEFITS	
Jaime Lloyd	HR Specialist	Salary/Exempt BENEFITS	
Kris Reynolds	Admin Asst: Enrollment, Communication, After School Programs Coordinator	Salary/Exempt BENEFITS	
Shoon O'Neill	Admin Asst: Registrar, Attendance, Facilities Management and Reception	Salary/Exempt BENEFITS	
Janet Gates	Information Technology Specialist and Office Support	Salary/Exempt BENEFITS	
Gaylen Corbett	Admin Assistant: Business Specialist/Accounts Payable and Office Management	Salary/Exempt BENEFITS	
Jenny Wilkes	Admin. Assistant: School Nurse	Hourly/Non-Exempt	Substitute when needed
Delaney Stelman	Admin Assistant: School Nurse	Hourly /Non-Exempt BENEFITS	
Cadence Lusinsky	Counselor	Salary/Exempt BENEFITS	
Emily Landrum	Counselor	FTE Salary/Exempt BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Candice Reese	Receptionist/Communication Support/Clerk of the Board	Hourly /Non-Exempt BENEFITS	
Vivienne Benjamin	Social Media and Event Support	Hourly /Non-Exempt/Part time	

MAIN CLASS TEACHERS	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
April Martin	Main Class Teacher	F/T, Salary/Exempt	
Hellene Brodsky-Blake	Main Class Teacher	F/T, Salary/Exempt	
Jill Murphy	Main Class Teacher	F/T, Salary/Exempt	
Fiona Kephart	Main Class Teacher	F/T, Salary/Exempt	
Amanda Simmons	Independent Study Teacher	.5 F/T, Salary/Exempt	0.5 FTE Administrator and 0.5 FTE Teacher
Lindsey Ponzo	Independent Study Teacher	F/T, Salary/Exempt	
Kayla Pennington	Main Class Teacher	F/T, Salary/Exempt	
Kelli Garcia	Independent Study Teacher	F/T Salary/Exempt	
Lisa O'Neill	Independent Study Teacher	F/T, Salary/Exempt	
Kelly Larson	Main Class Teacher	F/T, Salary/Exempt	
Dennis Kephart	Main Class Teacher	F/T, Salary/Exempt	
Stacy Kinney	Main Class Teacher	F/T, Salary/Exempt	
Jeannie Lee	Main Class Teacher	F/T, Salary/Exempt	
Andrew Goetz	Main Class Teacher	F/T, Salary/Exempt	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Julia Cameron	Main Class Teacher	F/T, Salary/Exempt	
Rita Kandel	Main Class Teacher	F/T, Salary/Exempt	
Kristi Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Jennifer Tarr	Main Class Teacher	F/T, Salary/Exempt	
Michele Carothers	Main Class Teacher	F/T, Salary/Exempt	
Paul Breazeale	Main Class Teacher	F/T, Salary/Exempt	
Heather Boley	Main Class Teacher	F/T, Salary/Exempt	
Jess Johnston	Main Class Teacher	F/T, Salary/Exempt	
Katie Blacker	Main Class Teacher	F/T, Salary/Exempt	
Adam Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Catherine J.	Main Class Teacher	F/T, Salary/Exempt	Short Term Staff Permit — Needs Intern Credential to Continue Role for 26-27
Shauna Johnson	Main Class Teacher	F/T, Salary/Exempt	New Hire

JOURNEY SCHOOL STAFFING PLAN 2026-27

CERTIFICATED INSTRUCTIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Suzanna Bortz	Remedial Support Lower Grades	16 periods contact 5 prep HOURS DEPENDENT ON TITLE I FUNDING	
Lindsey LaFleur	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Pam Klevit	Elementary Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Miscellaneous	Guest Teachers/Subs.	As needed EXEMPT	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Special Education	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Caryn Kaufman	Special Education Program Specialist (Administrator)	Salary/Exempt BENEFITS	
Alyson Wunderlich	Education Specialist	Salary/Exempt BENEFITS	
Grace Stewart	Education Specialist	Salary/Exempt BENEFITS	
Ashley Grey	Education Specialist	Salary/Exempt BENEFITS	
Lindsey Baxter	Education Specialist	Salary/Exempt BENEFITS	New Hire
Kathryn Ryrie	Speech Language Pathologist	Salary/Exempt BENEFITS	
Savannah Diasdado	Speech Language Pathologist Assistant	Salary/Exempt – PART TIME BENEFITS	
Dee Marzal	Occupational Therapist	Salary/Exempt – Part Time (16-20 hours)	
Lesley Hunter	Paraprofessional	NON EXEMPT 25 hours per week	
Ella Spieker	Paraprofessional	NON EXEMPT 16 hours per week	New Hire
Paraprofessionals	Paraprofessionals	NA – Full time (30 hours)	Contract with Strategic Kids
Lisa Ryan	School Psychologist	NA – Part Time	Contracted Service with Effectual Education
Christina Gabrielson	School Psychologist	NA – Part Time	Contracted Service with Effectual Education
Kimberly Smith	School Psychologist	NA – Part Time	Contracted Service with Effectual Education

JOURNEY SCHOOL STAFFING PLAN 2026-27

Ruth Labra	2 nd Grade 1:1 Aide	NON EXEMPT 26 hours per week	1:1 for services specified on various IEPs
Diana Carter	1:1 Nurse	NON EXEMPT 18 hours per week	
TBD	Health Technician	Non Exempt 30 hours per week	1:1 for health needs specified on various IEPs
TBD	Behavior Technician	Non Exempt 30 hours per week	1:1 for behavioral needs specified on various IEPs
Various	Specialized Services (Vision Therapy, Audiology, Assistive Technology, etc)	NA – Part Time	Contracted Services with Effectual Education and Foreside HealthCare

JOURNEY SCHOOL STAFFING PLAN 2026-27

SPECIALTY Teachers	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Faith Benford	Music Teacher Grades 1-3	10 classes 4 prep	Absorbed music elective classes
Brandon Wickes	Garden Instructor	12 classes 6 prep 12 hours maintaining gardens BENEFITS	
Devan Steele	Strings	14 classes 7 prep 3 hours music dept. coordination BENEFITS	
Billy Alexander	Music Elective: Guitar	2 classes 1 prep	
Joshua French	Music Elective: Ukulele	2 classes 1 prep	
Ava Moadeli	Music Elective: Choir	2 classes 1 prep	
Rebecca Robertson	Handwork Grades 5-8	18 classes 9 prep BENEFITS	
Amanda Hammond	Handwork Grades 1-4	18 classes 9 prep 2 hours assisting Independent Study BENEFITS	
Tania Marquez	Lower Grades Art Enrichment and 7 th /8 th Grade Visual Arts	16 classes 8 prep BENEFITS	
Joy Halverson	Games/ Movement	18 classes 9 hours prep BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Sergio Huerta	Games/ Movement	16 classes 8 hours prep BENEFITS	
Joshua Crawford	Woodwork	16 classes 8 hours prep BENEFITS	
Janet Caballero	Spanish (Grades 1-8)	20 classes 10 hours prep BENEFITS	

JOURNEY SCHOOL STAFFING PLAN 2026-27

CLASSIFIED/INSTRUC-TIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Jahtziry Hernandez	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Karen Dillingham	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Erin Warrack	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Isabella Ortiz	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Araceli Guillen	Kindergarten Assistant	NON EXEMPT 25 hours per week	New Hire: Potentially eligible for benefits with additional Little Acorns hours
Gisele Lewis	TK Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Laura Valle	Kindergarten Assistant Independent Study	18 hours per week	3 days per week – Wildflower kindergarten
Lucas Marquez	ISP First/Second Grade Assistant	12 hours per week	
Ella Spieker	ISP First/Second Grade Assistant	12 hours per week	New Hire
Josiah Adams	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	
Ayva Poggi	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	New Hire
Raz Allen	First Grade Assistant	NON EXEMPT 30 hours per week BENEFITS	
Rachel Verbeek	Violin Assistant	NON EXEMPT 16 hours per week	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Vianney Figueroa	Handwork Assistant	NON EXEMPT 16 hours per week	
Sergio Huertas	Campus Supervision and Custodial Support	NON EXEMPT 11 hours per week BENEFITS	
Carmen Paez	Campus Supervision Lead And Campus Support	NON EXEMPT 35 hours per week BENEFITS	
Tania Marquez	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 12 hours per week BENEFITS	
Sarah Kandel	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT Various 30 hours per week	Increased Hours
Darren Utterback	Substitute Teacher, and Campus Support, Maintenance Support	NON EXEMPT 40 hours per week BENEFITS	
June Hamlin O'Connor	Substitute Teacher, Intervention and Campus Supervision Support	NON - EXEMPT 28 hours per week	
Joshua Crawford	Construction/ Maintenance	NON EXEMPT 5 hours per week BENEFITS	
Akiko Choi	Food Services Professional	NON EXEMPT 20 hours per week BENEFITS	New Hire
Other Misc Campus Supervisor support: Hourly Staff	Campus Supervisor -Before School -After School -Lunch -Recess	NON EXEMPT Approximately 20-25 hours per week of paid support	
Specialty Teacher Meetings/Performances	Specialty Teachers	NON EXEMPT Approximately 8-10 hours per week of collaborative meetings	

JOURNEY SCHOOL STAFFING PLAN 2026-27

Little Acorns Staffing*	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Kris Reynolds	Coordinator	EXEMPT – Salary BENEFITS	Responsibilities and duties added to a current administrative assistant.
Jahtziry Hernandez, Erin Warrack,	Little Acorns Leads	NON EXEMPT up to 15 hours per week*	In addition to assistant hours during kindergarten day
Laura Valle, Anna Whitney, Zephyr Reynolds, Vivienne Benjamin, Ayva Poggi, , Isabella Salter, Strategic Kids	Little Acorns Assistants	NON EXEMPT up to 15 hours per week*	

*Little Acorns is a fee-based aftercare program for kindergarten and transitional kindergarten students. Staffing needs/scheduled hours will ultimately depend on enrollment

JOURNEY SCHOOL STAFFING PLAN 2026-27

CONTRACTORS	TITLE/GRADE	Description/Duration	OTHER INFO
ExED	Business Services	See Contract	See Contract
EarthRoots	Eco-Literacy/Gardening	See Contract	Estimate \$25,750 annually
Black Tiger	IT Consultant	Special projects and complex diagnostics	Estimate \$10,000 annually
David Bocanegra – OC Janitorial Services	Janitorial Service	See contract	Estimate \$60,000 annually
Various	Waldorf Consultants	Provide professional development opportunities and Parent Education on campus	Estimate \$7,000 annually
Effectual Education	Special Education	Psychologist, Assistive Technology, Vision/Hearing Testing, Physical Therapist, Assistive PE, Speech Language Pathologist Assistant	Estimate \$300,000
Aya Education	Staffing/Subs.	Special Education Paraeducators/Substitutes	Estimate \$50,000
STRATEGIC KIDS	Staffing/Subs.	Special Education Paraeducators/Substitutes	Estimate \$250,000
STRATEGIC KIDS	Staffing	ELOP	Estimate \$180,000 annually

JOURNEY SCHOOL STAFFING PLAN 2026-27

ADDITIONAL HOUR AGREEMENTS PER CBA	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Up to 5 Main Class Teachers (Admin and mentoring services for Certification Program)	Extra Duty Stipend	Hourly Stipend per CBA	8 hours monthly EACH
1 Main Class Teacher (mentoring for new Main Class Teacher hire)	Extra Duty Stipend	Hourly Stipend per CBA	5 hours monthly TOTAL

Memo

Date: August 27, 2026

To: Journey School Council

From: Gavin Keller

Re: Professional Goals for 2025-2026 School Year

Thank you for your thorough evaluation and thoughtful guidance this past year; it has given me valuable clarity as I set my professional goals for the upcoming school year. This year's goals are closely aligned with our strategic plan and are focused on execution across those key initiatives while building capacity and resilience throughout our leadership team and stabilizing our community through consistent, transparent engagement. I appreciate the board's continued partnership and support as we work collaboratively through the upcoming school year.

Goal 1: Educational Excellence and Assessment

Strengthen instructional quality across the school by tightening curriculum coherence, broadening academic support structures, and continuing to invest in our faculty's growth.

- Work with the Assessment & Curriculum Innovation committee (or other designated work group) to gather insights from twice-monthly grade band meetings, pinpoint where standards alignment is falling short, and use that data to produce internal curriculum guides and Waldorf-aligned assessment rubrics
- Build in regular chances for teachers to observe and mentor one another outside their own classrooms
- Roll out Eureka Math across all grade levels
- Launch a formal, school-wide tutoring program to boost student outcomes
- Grow our proactive social-emotional learning efforts and make sure families and staff know how to access Stepping Stones counseling
- Keep investing in faculty growth through both on-site and outside professional development

Goal 2: Faculty and Staff Sustainability

Create a more sustainable, better-supported working environment for faculty and staff by improving how work is distributed, strengthening trust internally, and planning ahead for the school's long-term staffing and facilities needs.

- Put clear cross-training systems in place and hand off day-to-day operational tasks so leadership can spend more time in classrooms with students, teachers, and staff
- Bring back regular, required meetings for administrative staff (at least monthly) to keep everyone aligned and give teachers a reliable channel for support
- Focus on staff team building and maintain/expand wellness offerings
- Manage student and staff behavioral or performance concerns quickly, and early, before they turn into bigger issues
- Develop staff evaluation systems
- Partner with CUSD to think through the school's long-term campus plans, including budget and timeline
- Cultivate relationships with Waldorf teacher training programs across the country so we have a reliable pipeline of qualified candidates when hiring needs arise

Goal 3: Strengthening School Culture and Community Engagement

Deepen ties between the school and its community by creating more ways for families to engage, sustaining a strong culture of philanthropy, and raising the school's profile beyond Journey itself.

- Grow our "Coffee Talks" parent education series, boost volunteer involvement, and help the broader community better understand public Waldorf education through events like "Screenagers," outreach, and social media
- Continue building a culture of giving through the Journey Forward Fund, supporting our faculty, programs, and long-term planning
- Extend the Art of Teaching to non-Waldorf schools by having faculty serve as ambassadors, bringing in outside speakers, and looking into corporate sponsorship opportunities



CAPISTRANO UNIFIED SCHOOL DISTRICT

33122 VALLE ROAD, SAN JUAN CAPISTRANO CA 92675
TELEPHONE: (949) 234-9200/FAX: 496-7681 www.capousd.org

BOARD OF TRUSTEES

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CHRISTOPHER BROWN, Ed.D.

June 16, 2026

VIA EMAIL

Gavin Keller, Executive Director
Journey School
27102 Foxborough,
Aliso Viejo, CA 92656

Dear Mr. Keller:

As part of Capistrano Unified School District's ongoing efforts to support the success and accountability of its authorized charter schools, the District conducts annual oversight activities in accordance with California Education Code section 47604.32.

On behalf of Capistrano Unified School District, I would like to extend our appreciation to the Journey School's governing board, administration, teachers, and staff for their professionalism, cooperation, and support throughout the oversight process. Your collaboration and responsiveness assisted the District in fulfilling its oversight responsibilities under the Charter Schools Act.

The attached Annual Oversight Report summarizes the District's review of the school's academic performance, educational program, governance, operations, and fiscal practices for the 2025-26 school year. The report also includes observations and recommendations identified during the oversight process.

We appreciate the ongoing partnership between Journey and Capistrano Unified School District and look forward to continued collaboration in support of student success.

Sincerely,

Kerry Velez
Coordinator, Charter Schools & Strategic Initiatives
Capistrano Unified School District

Enclosure: Annual Oversight Report 2025-2026

SERVING THE COMMUNITIES OF:

ALISO VIEJO • COTO DE CAZA • DANA POINT • LADERA RANCH • LAGUNA NIGUEL • LAS FLORES • MISSION VIEJO
RANCHO MISSION VIEJO • RANCHO SANTA MARGARITA • SAN CLEMENTE • SAN JUAN CAPISTRANO



Charter School Annual Oversight Report

2025-26

School: Journey School
Current Grade Levels: TK-8
Location(s): 27102 Foxborough, Aliso Viejo, CA 92656
Assigned Coordinator: Kerry Velez

Annual Oversight Review Team

Name/Title	Assignment
Dr. Chris Brown	Superintendent
Dr. Greg Merwin	Associate Superintendent Education & Support Services
Dr. Michael Gomez	
Mr. Jeff Jones	Executive Director, Secondary
Ms. Kerry Velez	Coordinator, Charter Schools & Strategic Initiatives

School Site Visits

Date	Reason for Visit	CUSD Staff Name
10/23/25	Informal Beginning of the Year Visit	Kerry Velez
3/5/26	Annual Site Visit	CUSD Oversight Review Team

Educational Program Description

Source: <https://www.journeyschool.net/education/>

Journey School is a K-8 public Waldorf-inspired school that integrates California Common Core State Standards with a developmental, hands-on educational approach. Guided by its motto, "*Education is a journey, not a race,*" the school is dedicated to the development of the whole child through the education of the **Head, Heart, and Hands**.

The educational program combines Steiner-inspired practices with a classical and creative curriculum that emphasizes imagination, critical thinking, compassion, social responsibility, and environmental awareness. Journey School seeks to foster students' academic growth, character development, and lifelong love of learning through cooperative learning experiences, strong teacher-student relationships, active parent participation, and a community-centered culture grounded in respect, responsibility, and rigor.

The school's mission is to cultivate ingenuity, compassion, and moral courage while supporting students in reaching their highest potential in service to their families, communities, and society.

2025 Dashboard Year	High Performing
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**HIGH**
PERFORMANCE CATEGORY

For the two most recent years preceding renewal, either:

1

Definition 1: Scored **green** or **blue** schoolwide on all state indicators, or

2

Definition 2: For all academic indicators,

a. Received "status" scores schoolwide that are the equal to or higher than the state average, and

b. Majority of student groups performing statewide below the state average in each respective year received "status" scores that are above the state average.

**RENEWAL TERM:**

May be renewed for **5, 6, or 7 years.**

**MIDDLE**
PERFORMANCE CATEGORY

Did not meet either High nor Low Performance Category criteria.

**RENEWAL TERM:**

May renew for **5 years** or may deny only upon making written findings.

**LOW**
PERFORMANCE CATEGORY

For the two most recent years preceding renewal, either:

1

Definition 1: Scored **red** or **orange** schoolwide on all state indicators, or

2

Definition 2: For all academic indicators,

a. Received "status" scores schoolwide that are the equal to or lower than the state average, and

b. Majority of student groups performing statewide below the state average in each respective year received "status" scores that are below the state average.

**RENEWAL TERM:**

Shall generally not renew; however, the chartering authority may take a "second look" and under specific factors renew the charter for **2 years.**

Student Population 2024-25

Data Source: DataQuest <https://dq.cde.ca.gov/dataquest/>

Ethnicity	Enrollment	Percent
African American	6	1.0%
Asian	45	7.3%
Filipino	4	0.6%
Hispanic or Latino	131	21.2%
White	311	50.4%
Two or More Races	72	11.7%
Not Reported	48	7.8%
Total	617	100.0%

Grade	Enrollment	Percent
Grade TK	52	8.4%
Grade K	76	12.3%
Grade 1	67	10.9%
Grade 2	71	11.5%
Grade 3	64	10.4%
Grade 4	66	10.7%
Grade 5	57	9.2%
Grade 6	58	9.4%
Grade 7	51	8.3%
Grade 8	55	8.9%
Total	617	100.0%

Subgroup	Enrollment
English Learners	42
Foster Youth	0
Homeless Youth	2
Migrant Education	0
Students with Disabilities	101
Socioeconomically Disadvantaged	218
All Students	617

ACADEMIC DATA

Student Achievement Data

School-Administered Alternative Data: Yes

Assessment Platform Used: Fastbridge

School in differentiated assistance: ☐ Yes ☒ No

Overall, the charter school achieved measurable increases in academic achievement, defined by at least one year's progress for each school year. ☒ Yes ☐ Emerging ☐ No

California School Dashboard 2025

Data Source: www.caschooldashboard.org

Measure 1a: English Language Arts

Group	Points Above (+) or Below (-) Standard and Color Rating	Increased or Declined
All Students	+16.1	Increased 5.6 points
English Learners	-10.5	Increased 25.4 points
Students with Disabilities	-28.2	Increased 7 points
Homeless Youth	Fewer than 11 students	Data Not Displayed
Socioeconomically Disadvantaged	+17.4	Increased 13.1 points
African American	Fewer than 11 students	Data Not Displayed
Asian	+15.9	Declined 29.9 points
Filipino	Fewer than 11 students	Data Not Displayed
Hispanic	+20.5	Increased 25.9 points
Two or More Races	+28.6	Declined 7.3 points
White	+14.4	Maintained 1.7 points

Measure 1b: Mathematics

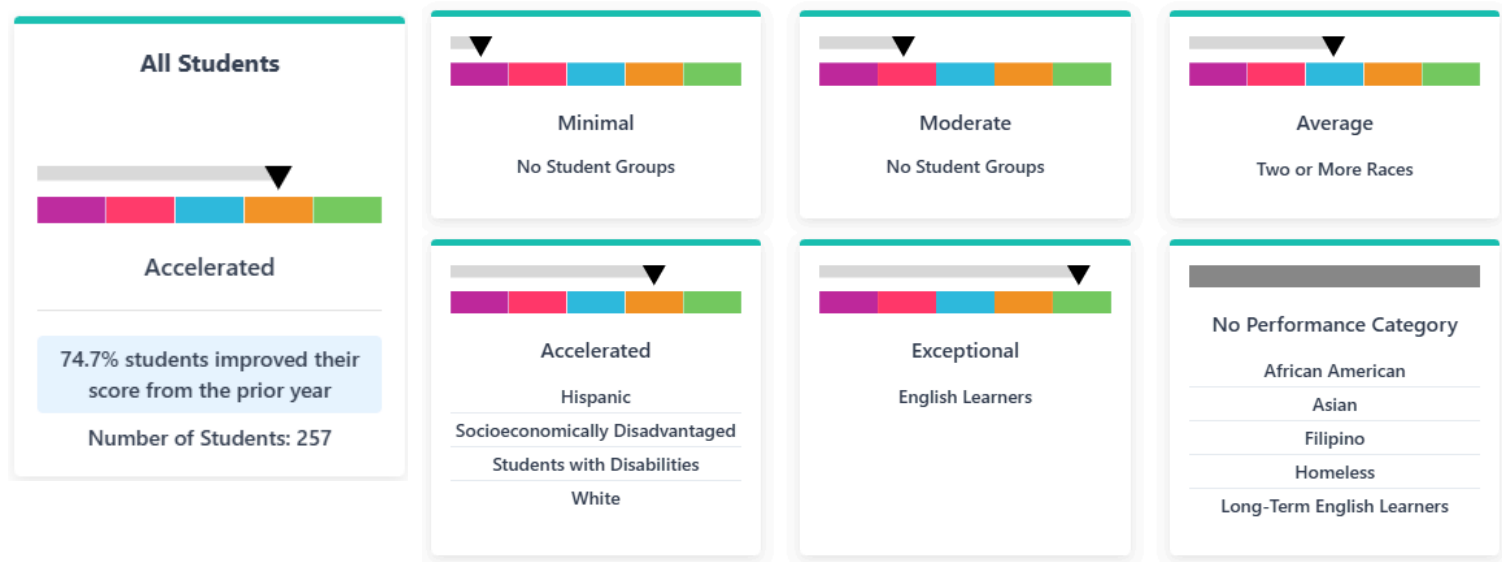
Group	Points Above/Below Standard and Color Rating	Increased or Declined)
All Students	-15	Declined 3.4 points
English Learners	-49.6	Declined 24.7 points
Students with Disabilities	-72.5	Declined 3.3 points
Homeless Youth	Fewer than 11 students	Data Not Displayed
Socioeconomically Disadvantaged	-14	Maintained -1.1 points
African American	Fewer than 11 students	Data Not Displayed
Asian	+19.8	Declined 25.9 points
Filipino	Fewer than 11 students	Data Not Displayed
Hispanic	-20.1	Maintained 1.3 points
Two or More Races	+6.6	Declined 13.7 points
White	-16.8	Maintained -2.8 points

Measure 1c: Science (Informational Purposes)

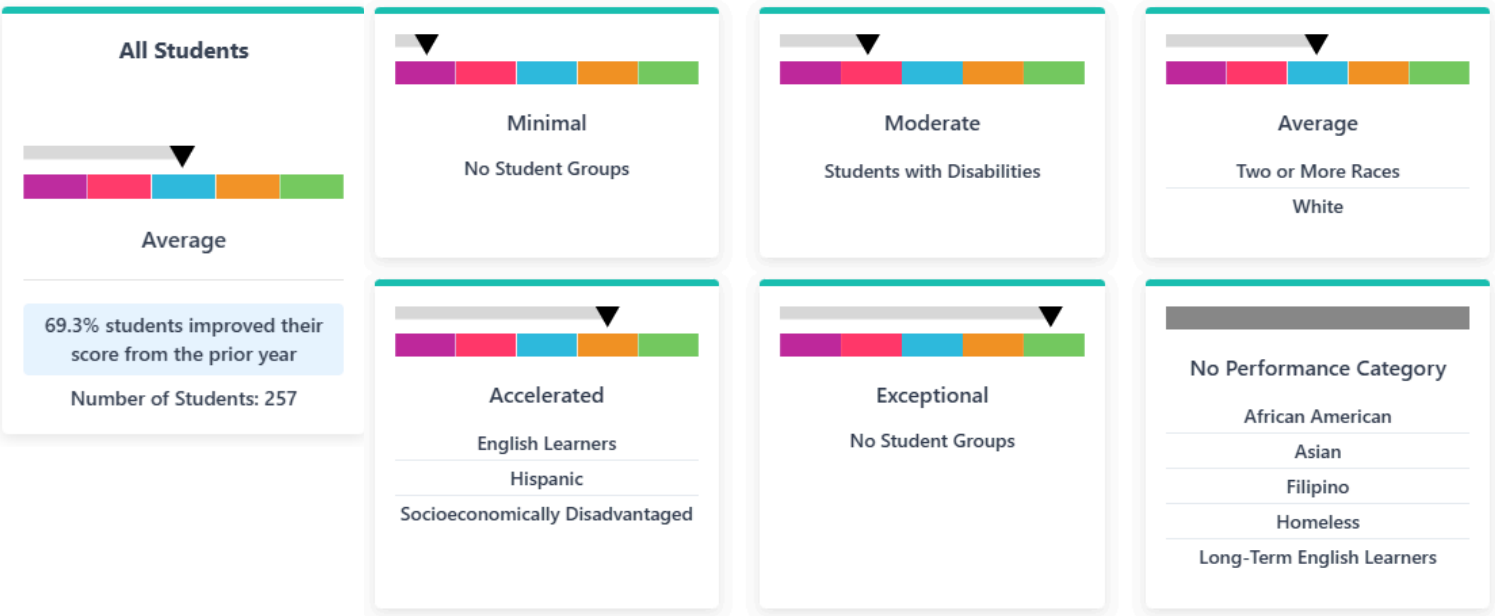
Group	Science Points	Increased or Declined
All Students	60	Declined 2.8 points
English Learners	Fewer than 11 students	Data Not Displayed
Students with Disabilities	53.1	Declined 2.4 points
Homeless Youth	Fewer than 11 students	Data Not Displayed

Socioeconomically Disadvantaged	60	Maintained -1.4 points
African American	Fewer than 11 students	Data Not Displayed
Asian	Fewer than 11 students	Data Not Displayed
Filipino	Fewer than 11 students	Data Not Displayed
Hispanic	62.5	Increased 4.4 points
Two or More Races	Fewer than 11 students	Data Not Displayed
White	59.1	Declined 6.5 points

English Language Arts Growth



Mathematics Growth



Measure 1d: English Learner Progress

Percent making progress toward
Proficiency and Performance Color

Number of Students

Increased or Decreased

53.6%	28	Increased 3.6%
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Measure: 2a: Chronic Absenteeism

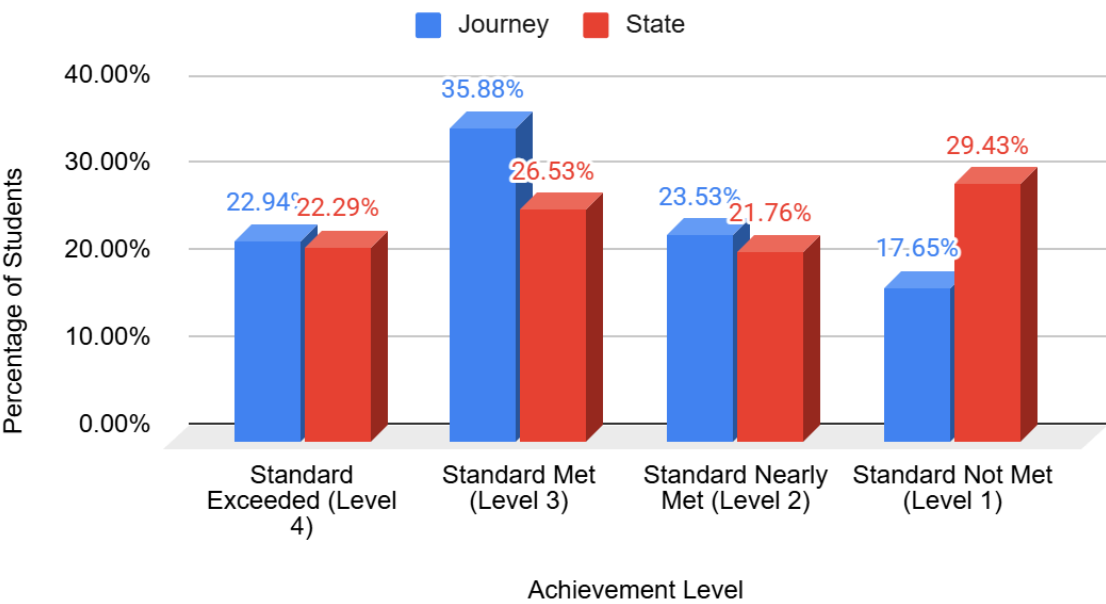
Group	% Chronically Absent	Increased or Declined	Number of Students
All Students	17.5%	Maintained -0.3%	624
English Learners	14.3%	Increased 3.2%	42
Students with Disabilities	18.8%	Declined 2.6%	117
Homeless Youth	Fewer than 11 students	Data Not Displayed	4
Socioeconomically Disadvantaged	18.6%	Increased 2.6%	226
African American	Fewer than 11 students	Data Not Displayed	6
Asian	4.5%	Declined 10.3%	44
Filipino	Fewer than 11 students	Data Not Displayed	4
Hispanic	15.3%	Declined 1.3%	131
Two or More Races	18.4%	Declined 5.3%	125
White	20.4%	Increased 3.6%	314

Measure: 2b: Suspension Rate

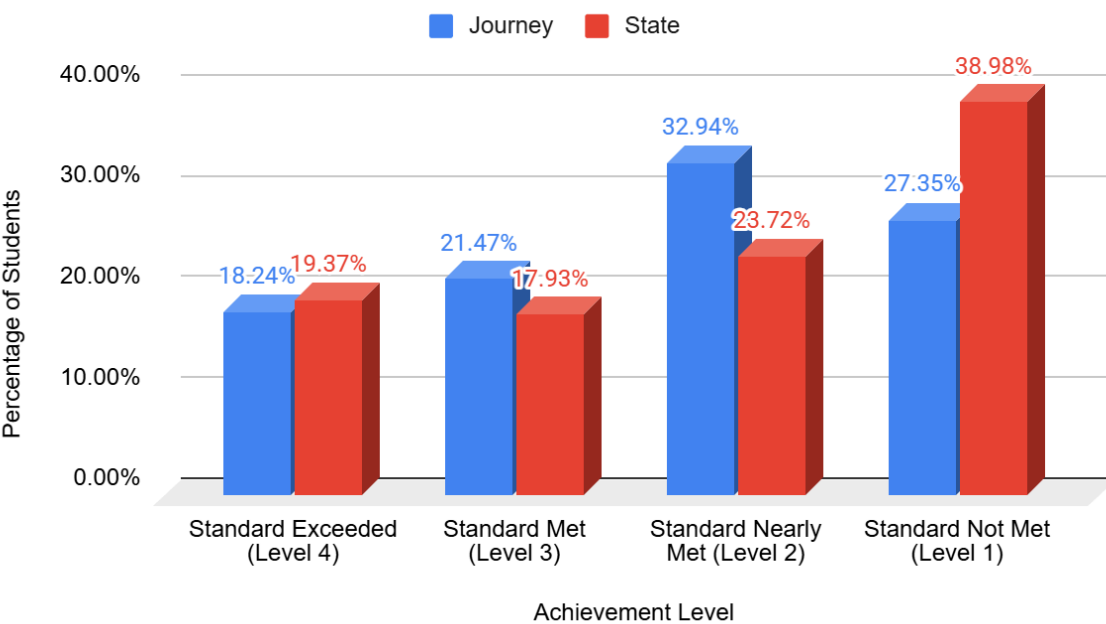
Group	% Suspended at least one day	Increased or Declined	Number of Students
All Students	1.3%	Increased 0.3%	633
English Learners	4.5%	Increased 1.8%	44
Students with Disabilities	0.8%	Declined 0.8%	118
Homeless Youth	Fewer than 11 students	Data Not Displayed	4
Socioeconomically Disadvantaged	0.9%	Declined 0.6%	228
African American	Fewer than 11 students	Data Not Displayed	6
Asian	0%	Declined 2.1%	46
Filipino	Fewer than 11 students	Data Not Displayed	4
Hispanic	0.8%	Maintained 0%	131
Two or More Races	0.8%	Maintained -0.1%	130
White	1.9%	Increased 1.3%	316

CAASPP Achievement Data 2024-25

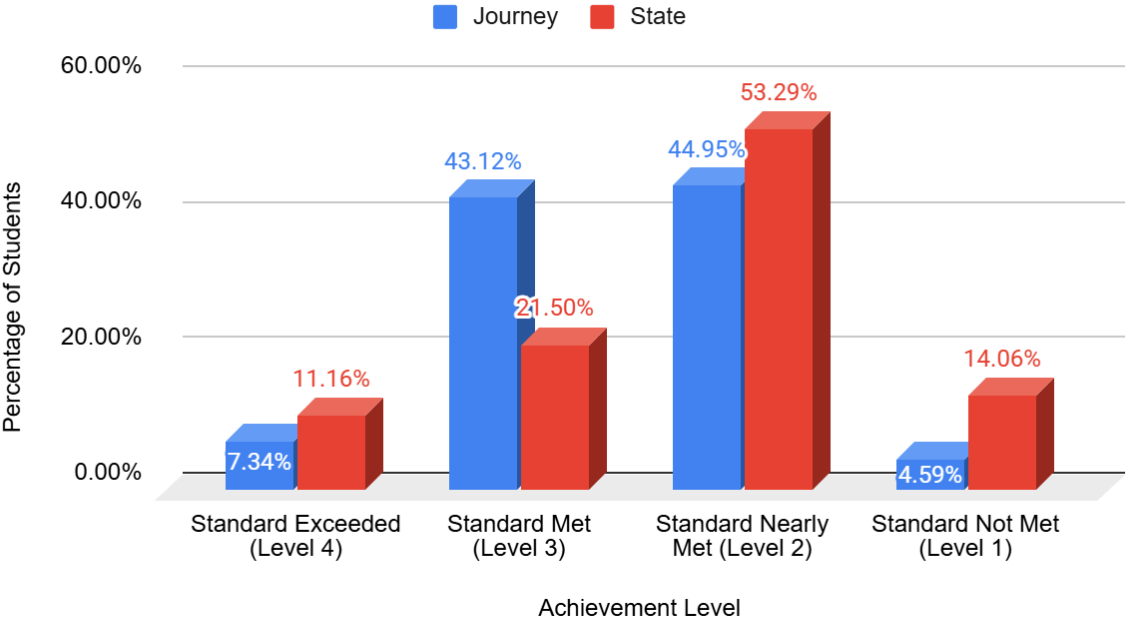
CAASPP: English Language Arts



CAASPP: Math



CAST



Local Indicators

Basics: Teachers, Instructional Materials, Facilities	Standard Met
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Appropriately Assigned Teachers

Name	Total Teaching Full-Time Equivalent ¹ (FTE)	Clear ² (% of teaching FTE)	Comparison to Statewide Average
LEA	27	92.6%	Above
County	19,886.35	88.7%	Above
Statewide	278,927.09	82.5%	n/a

Parent and Family Engagement	Standard Met
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Local Climate Survey	Standard Met
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COMPLIANCE DATA

Notices of Concern/Corrective Action - Charter Term through June 30, 2027

Notice(s) of Concern or Corrective Action issued in the current charter term and summary of the school's response(s).

No concerns or corrected action noted.

Date	Concern/Corrective Action	School Response

II. ACADEMIC PERFORMANCE AND ONGOING ASSESSMENT

A. Pupil Achievement Data	Met / Not Met / Partially Met
1. The school disaggregates and analyzes data regularly to address individual student needs.	Met
2. The school monitors the components of its instructional program designed to meet the learning needs of all students who achieve either significantly below or above grade level to receive instruction that addresses their learning differences.	Met
3. The school uses summative data for English learners to guide curriculum and instruction.	Partially Met
4. Pupil achievement data is reported regularly to the school's governing board, parents and staff.	Met
B. California Assessment of Student Performance and Progress	Met / Not Met / Partially Met
1. All numerically significant subgroups demonstrate growth in CAASPP ELA performance.	Partially Met
2. All numerically significant subgroups demonstrate growth in CAASPP Mathematics performance.	Not Met
3. The schoolwide percentage of students who Met and Exceeded Standards in grades 3–8 and 11 on the CAASPP in English Language Arts is at or above the state average.	Met
4. The schoolwide percentage of students who Met and Exceeded Standards in grades 3–8 and 11 on the CAASPP in Mathematics is at or above the state average.	Met
C. California Dashboard	Met / Not Met / Partially Met
☐ The school demonstrated on the California Dashboard the highest performance levels (Blue/Green) on the following state indicators for two consecutive years: ☐ English Language Arts and Mathematics Assessments (CAASPP) ☐ English Language Proficiency Assessments for California (ELPAC) ☐ Chronic absenteeism (K-8) ☐ High School graduation rate ☐ Suspension rate ☐ College and Career Readiness (11th grade)	Not Met
2. The school performed at or above the state average for the majority of statistically significant subgroups (English learners, socioeconomically disadvantaged pupils, foster youth, homeless youth, students with disabilities, and racial/ethnic groups).	Met

ACADEMIC PERFORMANCE AND ONGOING ASSESSMENT COMMENTS

Journey School continues to demonstrate strong overall academic performance and remains classified as a High Performing charter school based on California Dashboard criteria. Schoolwide achievement in both English Language Arts and Mathematics remains above state averages, and students demonstrated positive growth in English Language Arts across several student groups. Dashboard results indicate notable gains for English Learners, Hispanic students, socioeconomically disadvantaged students, and students with disabilities in English Language Arts.

While overall academic performance remains strong, Mathematics results warrant continued attention. The All Students group and several numerically significant student groups demonstrated declines in Mathematics performance, including English Learners, students with disabilities, Asian students, and students identifying as Two or More Races. Additionally, the school received a Partially Met finding related to the use of summative data for English Learners and did not meet the Dashboard measure requiring the highest performance levels across applicable indicators for two consecutive years.

The District encourages the school to continue analyzing subgroup performance data, with particular focus on Mathematics achievement and English Learner outcomes, to ensure that all student groups demonstrate sustained academic growth and progress toward proficiency.

III. EDUCATIONAL PROGRAM

A. Curriculum, Instruction and Implementation of Standards	Met / Not Met / Partially Met
1. All students have available and use state standards-based instructional materials.	Met
2. The school ensures access to devices and connectivity for all students.	Met
3. The school has implemented standards-based instruction per state academic content standards, including California Common Core State Standards, California English Language Development Standards and Next Generation Science Standards.	Met
4. The school implements differentiation, intervention and other instructional strategies and approaches described in the charter petition designed to meet all students' learning needs, including all subgroups.	Met
5. The school offers opportunities for students to become college and career-ready (e.g., Career Technical Education, Advanced Placement Exams, International Baccalaureate Exams, College Credit Courses, A-G Courses, State Seal of Biliteracy, Military Science/Leadership)	NA
6. Parents are informed about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements, including A-G requirements.	NA
B. Staffing and Professional Development	
1. The school has implemented a data-driven professional development plan for teachers and other staff that supports instructional practices, targets identified needs and aligns with the education program outlined in the charter petition.*	Partially Met

2. The school provides opportunities for teachers to collaborate regularly to plan and improve curriculum and instruction.	Met
3. The school has an evaluation system for school staff.	Met
4. All certificated staff is fully credentialed as required by the California Commission on Teacher Credentialing, and the qualifications required by the federal Every Student Succeeds Act, and have a certificate of clearance; and satisfy the requirements for professional fitness under Education Code sections 44339, 44340 and 44341.	Met

C. Services for Students with Disabilities

**Met / Not Met /
Partially Met**

1. The school implements, monitors and modifies, as appropriate, a comprehensive Special Education Annual Plan that demonstrates an understanding of and compliance with all laws related to identifying and educating students with disabilities.	Met
2. The school complies with timelines related to special education, including legal requirements for scheduling and conducting IEPs.	Met
3. Students identified as eligible for special education receive services required by their IEPs.	Met
4. General education teachers who serve special needs students have access to those students' IEPs.	Met
5. The school has a process for determining a student's eligibility for services under Section 504 of the Rehabilitation Act of 1973 and implements accommodation plans.	Met
6. The school uses instructional curricula and materials that address the specific needs of special education students.	Met
7. Pupil records include pertinent data regarding court documents, IEPs, 504 plans and assessment records and evidence of participation in special education programs, including required tests, case studies, authorizations and actions necessary to establish eligibility for admission or discharge.	Met
8. The school participates in special education professional development training that provides technical assistance and ensures that teaching and support staff maintain the skills required to perform their jobs.	Met
9. The school understands and carries out its Child Find obligation for all students enrolled in the school.	Met
10. The school consistently follows its discipline policy regarding students with disabilities, including conducting manifestation determinations.	Met
11. The school has developed a means to track students' progress with disabilities aside from standardized state tests (e.g., progress on goals of the IEP, degree of inclusion in the general education classroom, student retention and graduation).	Met

D. Services to Students Who Are English Learners

**Met / Not Met /
Partially Met**

1. A qualified staff member is designated to oversee and coordinate the EL program.	Met
2. Staff receive appropriate training to implement a comprehensive EL program, including identifying and serving students, monitoring reclassified students, supporting families with limited English proficiency, and administering ELPAC assessments.	Met
3. The school's Master Plan for English Learners includes EL identification, designated and integrated English Language Development instruction, progress monitoring, assessment, and reclassification.	Met
4. The school follows its Master Plan for English Learners and can provide reclassification data to measure success.	Met
5. The school uses instructional practices, curricula and materials that address the specific needs of English learners.	Met
6. Students identified as ELs can participate meaningfully and equitably in the school's curriculum and activities (e.g., designated/integrated time does not conflict with enrichment time and access to grade-level core instructional curricula).	Met
8. The school actively engages, recruits and encourages enrollment of EL and Limited English Proficiency students and families through ELAC, school materials and websites available in other languages and by providing translators at school events, such as open houses.	Met

EDUCATIONAL PROGRAM COMMENTS

The District reviewed documentation, observed program implementation, and conducted discussions with school leadership and staff to evaluate alignment between the educational program and the charter petition. Evidence reviewed demonstrated implementation of standards-aligned curriculum, differentiated instructional practices, intervention supports, and instructional approaches consistent with the school's Waldorf-inspired educational model.

The school demonstrated implementation of required programs and services for students with disabilities and English Learners, including English Learner identification procedures, designated and integrated English Language Development, progress monitoring, and reclassification processes. Documentation reviewed generally aligned with applicable state and federal requirements.

The District noted that professional development opportunities focused on curriculum and instructional improvement appear limited beyond required compliance training and specific initiatives related to Eureka Mathematics and dyslexia screening. Given recent academic trends, particularly in Mathematics and English Learner performance, the school should evaluate whether additional professional learning opportunities and instructional support are necessary to address identified student achievement needs and strengthen outcomes for English Learners.

IV. OPERATIONS

A. Organizational Management

**Met / Not Met /
Partially Met**

1. The school promptly responds to all reasonable inquiries from the authorizer.	Met
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2. The school files all returns and required paperwork timely to maintain nonprofit status.	Met
3. The school has an up-to-date organizational chart that aligns with the bylaws and complies with the law.	Met
4. The school has personnel policies that cover issues such as sick leave, overtime, etc.	Met
B. Admissions, Enrollment and Pupil Records	
Mandatory Permanent Pupil Records include: ☐ Legal name, sex and place of birth of pupil ☐ Date of birth and method of verification ☐ Name and address of the parent, residence of the pupil, and method of verification ☐ Verification of or exemption from required immunizations	Met / Not Met / Partially Met Met
Mandatory Interim Pupil Records include ☐ Pertinent data regarding court documents, IEPs, 504 plans, and assessment records. ☐ A log or record identifying those persons (except authorized school personnel) requesting, viewing, or receiving information from the record.	Met
3. The school securely stores student cumulative files, records, reports and documents.	Met
4. Application forms indicate compliance with all applicable laws and the approved charter petition.	Met
5. If the school needed to conduct a lottery, there is documentation that the process was completed as described in the charter petition.	Met
C. Health and Safety	
1. School facilities are clean and maintained to provide a safe learning environment.	Met
2. The school staff is trained and conducts emergency drills and maintains onsite emergency supplies to ensure it is able and prepared to implement its emergency procedures in the event of a natural disaster or emergency.	Met
3. Facilities are sufficient to accommodate estimated student enrollment and to carry out the curricular and instruction program envisioned in the charter petition.	Met
4. The school has a comprehensive visitors' policy.	Met
5. The facilities are situated to minimize student contact with adults who do not have appropriate clearances as required by Education Code Section 44237 and have proper security (e.g., fencing, adequate lighting, alarms, etc.).	Met

6. The school conducts criminal background checks for all volunteers who perform school site services while not under the direct supervision of a school employee and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students.	Met
7. The charter school has acquired all necessary school facility permits, inspections, and leases.	Met
8. All school employees have been subject to criminal background checks (FBI & DOJ) and tuberculosis risk assessments.	Met
9. The school complies with required annual notices and website postings under current law.	Met
10. The school maintains insurance coverage, as delineated in the Agreement.	Met
11. By March 1, annually, the school reviews and updates its comprehensive health, safety, disaster preparedness and emergency plans.	Met
12. School employees are trained in blood-borne pathogens, child abuse reporting, staff and student relationships, opioid antagonist, EpiPen administration, sexual harassment, suicide prevention, and workplace violence prevention.	Met

OPERATIONS COMMENTS

Journey School demonstrated effective operational practices throughout the review period. The school maintained required policies, procedures, and documentation related to organizational management, student records, enrollment, health and safety, and regulatory compliance. Required records were available for review, and the school responded appropriately to authorizer requests throughout the oversight process.

The District verified compliance with applicable requirements related to student record maintenance, employee screening, emergency preparedness, annual notices, facility operations, and insurance coverage. Based on the documentation reviewed and observations conducted during the oversight process, the District identified no material operational concerns during the review period.

V. GOVERNANCE

A. Governance Structure and Accountability

**Met / Not Met /
Partially Met**

1. The governing board complies with all applicable laws and regulations according to the board bylaws, open meeting requirements, the charter petition, and the Agreement with the authorizer.	Met
2. The governing board is free of actual or perceived conflicts of interest.	Met
3. Vacancies are filled promptly and per the bylaws.	Met
5. The governing board has resolutions, board-adopted policies, and systems to ensure that the school provides adequate due process per applicable law and the charter petition to protect the rights of students, employees, parents and the public.	Met
6. The school leadership consistently provides information and consults with the governing board to cultivate shared accountability.	Met
7. The governing board adheres to applicable open-meeting requirements under the Brown Act, including posting agendas and the availability of documents.	Met
8. The governing board receives annual Brown Act and Political Fair Practices Act training.	Met
9. The governing board regularly monitors school performance and other internal data to inform decision-making.	Met
10. The school is transparent regarding actual and potential liabilities and provides timely information to the authorizer and school governing board.	Met
11. The governing board has a system to ensure fiscal viability, including reviewing and approving budget reports and financial statements and knowledge of the school's short- and long-term financial outlook.	Met
12. The governing board evaluates school leadership.	Met

B. Board Meeting Review Meeting Date: 4/23/2026

**Met / Not Met /
Partially Met**

1. The agenda for the current meeting is posted in plain view in a prominent place on campus.	Met
2. The agenda was posted at least 72 hours before a regular meeting and at least 24 hours before a special board meeting.	Met
3. The agenda contains a brief general description of each item of business to be discussed or voted on during the meeting.	Met
4. Documents are made available for public inspection at the same time as distributed to a majority of the board.	Met

5. A quorum of board members is present within the boundaries of the district/county where the school operates.	Met
6. The agenda identifies the location of each board member attending the meeting remotely.	NA
7. The meeting is called to order, and a roll call of board members is performed.	Met
8. If one or more board members are not physically present, voting for all action items utilizes a roll call vote.	NA
9. The board did not discuss or vote on non-agendized items.	Met
10. The board has protocols for hearing public comments and listens to the words without comment.	Met
11. The topic(s) scheduled for the closed session were related to one of the following and included a brief description of each item: ☐ <i>License/Permit Determination</i> (specify the number of applicants) ☐ <i>Conference with Real Property Negotiators</i> (specify street address of the real property under negotiation; specify names of agency negotiators attending the closed session; specify names of negotiating parties (not agent); specify whether the instruction to negotiator will concern price, terms of payment, or both) ☐ <i>Conference with Legal Counsel</i> • Significant exposure to litigation (specifies the number of potential cases) • Existing litigation (specify the name of the case by reference to claimant's name, names of parties, case or claim numbers, or if case name is specified, specify whether disclosure would jeopardize service of process or existing settlement negotiations) • Initiation of litigation (specify the number of potential cases) ☐ <i>Liability Claims</i> (specify the name of the claimant unless unspecified; specify the name of the agency claimed against) ☐ <i>Threat to Public Services or Facilities</i> (specify name of law enforcement agency and title of officer or name of applicable agency representative and title) ☐ <i>Public Employee Appointment or Public Employment</i> (specify a description of the position to be filled) ☐ <i>Public Employee Performance Evaluation</i> (Title: specify position title of employee being reviewed) ☐ <i>Public Employee Discipline/Dismissal/Release</i> (No additional information is required; includes potential reduction of compensation) ☐ <i>Conference with Labor Negotiators</i> (specify names of designated representatives attending the closed session; specify the name of the organization representing the employee; specify position title of unrepresented employee who is the subject of the negotiations) ☐ Other (case review/planning, trade secret, hearings, etc.)	Met
12. The board reported decisions made and votes taken after the closed session.	NA

GOVERNANCE COMMENTS

The District's review found that Journey School maintains governance systems that support compliance with applicable laws, board policies, and charter requirements. Governance documents, board agendas, meeting materials, and board policies were available for review and supported the District's oversight process. The governing board demonstrated compliance with Brown Act requirements, including agenda posting, meeting procedures, public participation requirements, and closed session reporting obligations.

Board meeting observations and governance document reviews indicated that the governing board receives information regarding school operations, academic performance, and fiscal matters and participates in required governance training. The District identified no significant governance concerns during the review period.

VI. BUDGET AND FINANCE

A. Attendance	Met / Not Met / Partially Met
1. The staff person primarily responsible for attendance reporting is trained in CALPADS and attendance software.	Met
2. Projected enrollment and ADA are realistic.	Met
B. Independent Study (if applicable)	Met / Not Met / Partially Met
1. Certificated teachers evaluate pupil work product for time value for apportionment purposes. [EC 51747.5(b), 5 CCR 11700(v)(2) and (l), 5 CCR 11703(b)(4)]	Met
C. Cash Receipts	Met / Not Met / Partially Met
1. There are approved policies and procedures regarding cash receipts.	Met
D. Payroll	Met / Not Met / Partially Met
1. Federal and state tax deposits are made per the monthly/quarterly payment schedule.	Met
F. Budget, Accounting and Financial Reporting	Met / Not Met / Partially Met
1. All required financial documentation has been submitted to the authorizer on time during each reporting cycle.	Met
2. The charter school submits data for CALPADS and meets deadlines.	Met
3. The governing board has approved the budget within the appropriate timelines and includes sufficient expenditures to implement the LCAP.	Met

4. There is a process to review and revise the budget for student enrollment and operations changes.	Met
5. Enrollment projections are reasonable and based on a waiting list or other significant events.	Met
6. The governing board approves/ratifies the budget and budget revisions.	Met
7. The governing board approves/ratifies contracts and purchase orders per approved policies and procedures.	Met
8. Separate accounts are maintained for unrestricted and restricted revenues and expenditures per the California School Accounting Manual (CSAM).	Met
9. Cash flow projections are prepared and updated regularly to ensure sufficient funds are available to meet the charter school's financial obligations.	Met
10. Cash flow reconciles with ending fund balance/net assets. (The charter includes an accrual column in their cash flow analysis.)	Met
11. Revenues are calculated accurately, given actual ADA and funding formulas.	Met
12. Expenditure projections are reasonable based on actual ADA, FTE and operational expenses.	Met

13. A prudent level of reserves is maintained for economic uncertainties based on the number of ADA.	Met
14. Multiyear financial projections include long-term debt obligations, and assumptions are reasonable.	Met
15. Based on the projections, the charter school will be able to meet its financial obligations and maintain a positive fund balance and a prudent level of cash reserves to meet its financial obligations in the current and two subsequent fiscal years.	Met

G. Audit	Met / Not Met / Partially Met
1. The chosen independent audit firm is on the State Controller's Office approved list.	Met
2. The first annual independent audit occurred after the charter school spent or received any money (from any source), obtained its first asset or incurred its first obligation.	Met
3. On or before December 15 of the subsequent fiscal year, a copy of the audit for the prior year has been provided to the authorizing LEA, the county superintendent of schools of the county in which the charter school is located, the State Controller's Office, and the California Department of Education, per Education Code Sections 47605 and 41020.	Met
4. Audit adjustments, restatements, or financial corrections identified by the auditors have been recorded in the financial records so that the general ledger, ending fund balance and all other accounts are accurately recorded.	Met
5. A corrective action plan has been developed and implemented for each audit finding, and recommendations were presented to the governing board by January 31 each year per Education Code Section 41020.3.	NA

6. The prior year's audit recommendations have been implemented.	NA
H. Local Control and Accountability Plan (LCAP)	Met / Not Met / Partially Met
1. The charter school completed, held a public hearing, adopted an LCAP (or annual update) and submitted it to the charter school authorizer per Education Code sections 47604.33 and 47606.5	Met
2. The charter school used the current State Board of Education LCAP template.	Met
3. The charter school prominently posted on the home page of its website the LCAP adopted by the governing board and any updates or revisions.	Met
4. The charter school LCAP addresses each of the following state priorities. ☐ Priority 1: credentials, materials and facilities. ☐ Priority 2: academic standards, including English learners (EL). ☐ Priority 3: parental involvement. ☐ Priority 4: pupil achievement. ☐ Priority 5: pupil engagement. ☐ Priority 6: school climate. ☐ Priority 7: course of study. ☐ Priority 8: other pupil outcomes.	Met
5. Schoolwide goals are included for the applicable priorities.	Met
6. The following subgroups are listed based on prior year demographic data: ☐ Racial/ethnic subgroups. ☐ Socioeconomically disadvantaged. ☐ English learners. ☐ Pupils with disabilities. ☐ Foster youth.	Met
7. Subgroup goals are included for the applicable priorities.	Met
8. The charter school presented a report on the annual update to the LCAP and the LCFF Budget Overview for Parents on or before February 28 at a regularly scheduled board meeting, which included: ☐ Midyear outcome data related to metrics identified in the current year's LCAP. ☐ Midyear expenditure and implementation data for actions identified in the current year's LCAP.	Met

BUDGET AND FINANCE COMMENTS

Journey School demonstrated sound fiscal management and financial oversight during the review period. Required financial reports were submitted within established timelines, and the governing board maintained appropriate oversight of the school's budget, financial condition, and multiyear financial projections. Enrollment assumptions, expenditure projections, cash flow analyses, and reserve levels appeared reasonable based on the documentation reviewed.

The school maintained compliance with audit, attendance reporting, accounting, and Local Control and Accountability Plan requirements. Financial projections indicate that the school is positioned to meet its current and future obligations while maintaining adequate reserves and positive fund balances. The District identified no material fiscal concerns during the review period.

DOCUMENTS AND EVIDENCE REVIEWED

☒ Academic Calendar and Daily Bell Schedule	☐ A-G Approved Courses – High School Only	☒ Agreement/MOU
☒ Annual Audit Report	☒ Anti-Discrimination, Harassment & Bullying Policy	☐ Application for Enrollment
☐ Articles of Incorporation	☐ Attendance Accounting Policy	☐ Authorized Banking Signers
☒ Board Meeting Agenda Posting	☒ Board Meeting Packets & Audio	☒ Board Roster & Mtg. Schedule
☐ Board Meeting Observation	☐ Business License	☒ Bylaws
☒ Campus Site Plan/Facility Map	☐ Certificate of Occupancy	☐ Cert. of Annual Board Training
☐ Cert. of Employee Screening	☐ Cert. of Health and Safety	☐ Cert. of Instructional Min./Days
☐ Cert. of Monthly Enrollment	☐ Chart of Accounts	☐ CMO/EMO Contract
☒ Charter Petition	☐ Check/Credit Card Registers	☒ Classroom Observation
☐ Community Meetings	☐ Conditional Use Permit	☐ Conflict of Interest Code
☐ Contracts/Agreements	☐ Credentials Verification	☒ Curriculum & Materials
☐ Debt Agreements	☐ Claims/Litigation; Criminal/Civil Actions	☒ Discussion with School Leadership
☒ Discussion with Teaching Staff	☐ EPA Resolution & Accounting	☐ Employee Compensation Plan
☒ Employee Handbook	☐ ELPAC Summative Reports	☒ English Learner Plan
☐ ELOP Plan	☐ Facilities Lease Agreement	☐ Financial Policies
☐ Fire Marshal Inspection	☐ Form 700s	☐ Form 990
☐ Formative Assessments	☒ General Complaint & UCP	☐ General Ledger
☐ Health Department Permit	☒ Independent Study Policies	☐ Insurance Certificate
☐ Inventory of Capitalized Assets	☐ Liabilities Short-/Long-Term	☒ LCAP
☐ Mathematics Placement Policy	☐ Organizational Chart	☐ Payroll Registers
☒ Professional Development Plan	☐ Record Retention Policy	☒ Required Annual Notices
☐ Required Website Postings	☒ Safety and Emergency Plan	☒ SARC
☐ SELPA Acceptance/Agreement	☐ SELPA Letter of Good Standing	☒ Sexual Harassment Policy
☒ Staff Roster	☐ Staff-Student Interaction Policy	☐ Student Cumulative Records
☒ Student/Family Handbook	☐ SPED Master Plan	☒ Suicide Prevention Policy
☐ Tax-Exempt Status 501(c)(3)	☐ Temporary Cert. of Occupancy	☒ Title IX Policy
☐ Trial Balance	☐ Vendor Policies	☒ Website review
☐ Wellness Policy	☐ Year-End Bank Statement	☐ Other:

ACRONYMS

ADA	Average Daily Attendance
CAASPP	California Assessment of Student Performance and Progress
CALPADS	California Longitudinal Pupil Achievement Data System
CALPERS	California Public Employees' Retirement System
CALSTRS	California State Teachers' Retirement System
CCR	California Code of Regulations
CMO/EMO	Charter/Education Management Organizations
CSAM	California School Accounting Manual
CTE	Career Technical Education
EC	Education Code
ELA	English Language Arts
ELAC	English Learner Advisory Committee
ELOP	Expanded Learning Opportunities Program
ELPAC	English Language Proficiency Assessments for California
EPA	Education Protection Account
FAPE	Free Appropriate Public Education
FERPA	Family Educational Rights and Privacy Act
FTB	Franchise Tax Board
FTE	Full-Time Equivalent
IEP	Individualized Education Program
IRS	Internal Revenue Service
LCAP	Local Control Accountability Plan
LEA	Local Education Agency
LEP	Limited English Proficiency
SARC	School Accountability Report Card
SELPA	Special Education Local Plan Area
UCP	Uniform Complaint Procedure/Policy