

**Journey School**  
**A California Public Charter School**

**Thursday, August 28, 2025**

**7:00 p.m.**

**REGULAR MEETING AGENDA**

NOTE: This meeting will be held in person on the Journey School campus and will be live streamed via Zoom. Members of the public are welcome to attend in person or online. Join Zoom Meeting:  
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnlC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240 Passcode: 92629  
One tap mobile +16694449171,,86025029240#,,,,\*92629# US

**BOARD MEMBERS:**

Amy Capelle, Council President  
Michael Allbee, Council Treasurer  
Jeannie Lee, Council Secretary  
Margaret Moodian, Board Member

**ADVISORY POSITIONS:**

Parent Cabinet Advisor, TBD  
Faculty Advisor, TBD

**INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS**

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3. *With regard to items that are on the agenda, you may specify that agenda item on your "Request to Speak" card and submit the card prior to an agenda item. The public comment period precedes presentations on that agenda item by staff and/or school committees, Council discussion, and deliberation. You will be given an opportunity to speak for up to five (5) minutes (ten (10) minutes if a translator is needed).*
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*Speak” card, an audience member may utilize the chat function to indicate their name and a request to speak under the general category of “Public Comment” or at a specific agenda item. All other comments, questions, and dialogue entered into the chat will not be entered into public record and will not be responded to/addressed.*

**Notices:** *Journey does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Please notify the office at (949) 448-7232 twenty-four (24) hours prior to the date of the meeting for disability accommodations necessary in order to participate. Per California Government Code section 54957.5(b), Journey shall make materials that are part of the regular agenda packet available in the office and/or on the school’s website [www.journeyschool.net](http://www.journeyschool.net), without delay and at the same time, they are distributed to the Council.*

	<b>AGENDA ITEM</b>	<b>SPONSOR</b>	<b>EST. TIME</b>
1	<b>Call to Order</b>	Amy Capelle	7:00
2	<b>Inspirational Passage</b>	Margaret Moodian	7:05
3	<b>Approval of Agenda*</b>  <i>NOTE: The order of the agenda may be changed without prior notice to the public.</i>	Amy Capelle	7:10
4	<b>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</b>  A. <b>Board Member Nominations, Vote and Swearing In</b>  B. <b>Board Roster &amp; Calendar of Meetings*</b>	Michael Allbee	7:30
5	<b>PUBLIC COMMENT: Members of the public may contribute public comment. Reminder: See policy above for time guidelines.</b>	Michael Allbee	7:15
6	<b>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</b>  A. <b>Approval of Minutes*:</b> Minutes from regular meeting of June 16, 2025.  B. <b>Earthroots Contract*:</b> Renewal of contract with Earthroots for 25-26 school year for EcoLiteracy program  C. <b>Recurring Expenses*:</b> Approval of list of recurring vendors for payment in 2025-26 in accordance with fiscal policies.  D. <b>Limited Use Agreement with AVCA for park space*:</b> Ratification of agreement to use Aliso Viejo community spaces  E. <b>2024-25 Unaudited Actuals Report:</b> Approval of report  F. <b>2024-2025 Education Protection Account*:</b> Ratification of 2024-2025 EPA Expenditure Report	Gavin Keller	7:45

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	G. <b>Instructional Minutes*</b> : Adjustment to bell schedule to adjust timing of breaks/classes. Total instructional minutes through the year remains compliant with State requirements.		
7	<p><b>INFORMATION ITEMS: Reports</b></p> <p>A. <b>Faculty Update</b>: Update on Faculty activities.</p> <p>B. <b>Parent Cabinet Update</b>: Update on Parent Cabinet activities</p> <p>C. <b>Administrative Update</b>: Report from School Director, including summer projects, School Food Authority, ELOP summer programming, staff professional development over summer and start of school activities.</p> <p>D. <b>Financial Update*</b>: Report on 2024-2025 year end close of financial statements, plus any budget updates for 2025-2026 school year.</p>	TBD  Renalani Moodley  Gavin Keller  Larry Tamayo	8:00
8	<p><b>SCHOOL OPERATIONS: Discussion/Action</b></p> <p>A. <b>Parent Advisory Committee (PAC) Bylaws</b>: Review and discussion of proposed changes to the PAC bylaws.</p> <p>B. <b>Staffing Plan 2025-26*</b>: Staffing Plan update for the start of school</p> <p>C. <b>Executive Director Review Cycle</b>: Presentation and discussion of goals for the 2025-2026 school year</p>	Gavin Keller	8:45
9	<p><b>CLOSED SESSION</b>: The meeting will now convene to closed session to discuss the matter described below:</p> <p>1. <b>Pursuant to Government Code § 54956.9</b>: Regarding anticipated litigation</p> <p>2. <b>Pursuant to Government Code §54953: Public Employee Compensation, Title: School Executive Director</b></p>	Michael Allbee	8:00
10	<b>Adjournment</b>	Michael Allbee	8:45

*Agenda publicly posted on the school website at [www.journeyschool.net](http://www.journeyschool.net) on August 25, 2025.*

*\*Items that are expected to have back up materials provided prior to or at the meeting are indicated with an asterisk. Other items may also have back up materials provided.*

# JOURNEY SCHOOL COUNCIL ROSTER and TERMS

As of June 16, 2025

## Council Members - Voting

NAME	TITLE	START	END TERM	CONTACT INFORMATION
Amy Capelle	<b>President</b>	July, 2020	June, 2025	amy@journeyschool.net
Melissa Dahlin	<b>Board Member</b>	October, 2020	June, 2024 (willing to stay on month to month until replacement)	melissa.dahlin@gmail.com
Mike Allbee	<b>Treasurer</b>	September, 2022	June, 2026	michael.allbee@journeyschool.net
Margaret Moodian	<b>Secretary</b>	July, 2021	June, 2026	mminni100@hotmail.com
Jeannie Lee	<b>Board Member</b>	July, 2017	June, 2027	jeannie@journeyschool.net

## Staff Members/Consultants - Non-Voting

NAME	TITLE	PHONE	EMAIL
Gavin Keller	School Executive Director	949-448-7232 JS office	<a href="mailto:gavin@journeyschool.net">gavin@journeyschool.net</a>
Shelley Kelley	Educational Program Administrator	949-448-7232 JS office	<a href="mailto:shelley@journeyschool.net">shelley@journeyschool.net</a>
Amanda Simmons	Independent Study Administrator	949-448-7232 JS office	<a href="mailto:amandas@journeyschool.net">amandas@journeyschool.net</a>
Larry Tamayo	Journey Account Manager with ExED	619-266-3239 office	<a href="mailto:ltamayo@exed.org">ltamayo@exed.org</a>

## Advisory Positions - Non-Voting

NAME	TITLE	EMAIL
<b>Renalani Moodley</b>	Parent Cabinet Advisory	renred63@gmail.com
<b>ROTATING</b>	Faculty Advisory	
<b>Heidi Crowley</b>	CUSD representative/advisor	<a href="mailto:hacrowley@capousd.org">hacrowley@capousd.org</a> 949-234-9220 office

# Journey School Council Regular Meeting Schedule

Approved June 16, 2025

## 2025-26 School Year

Day	Date	Year	Notes	Insp. Psg.	Faculty Rep.
	July	2025	No regular meeting		
Thursday	August 28	2025	* Board Retreat, 4pm Regular meeting, 7pm	Margaret	
Thursday	September 25	2025	*	Jeannie	
Thursday	October 23	2025	*	Shelley	
	November	2025	No regular meeting		
Thursday	December 11	2025	*	TBD	
Thursday	January 22	2026	*	Renalani	
Thursday	February 26	2026	*	Mike	
Thursday	March 26	2026	*	Gavin	
Thursday	April 23	2026	*	Shelley	
Thursday	May 28	2026	*	Margaret	
Monday	June 15	2026	^ Annual Meeting	Jeannie	

\*4<sup>th</sup> Thursday of the month    ^ Exception due to holiday or other scheduling issue

# Special Meeting

All regular meetings normally start at 6:00 pm, but time is subject to change if needed for Council members' schedules and is different for any retreats. Meetings may be held in-person and/or virtually via Zoom based on public health considerations. Check each agenda for the meeting location.

*Journey School  
A California Public Charter School*

*Monday, June 16, 2025*

***REGULAR (and ANNUAL) MEETING MINUTES  
DRAFT***

***6:00 p.m.***

*Journey School  
27102 Foxborough  
Aliso Viejo, CA 92656*

*(949) 448-7232  
[www.journeyschool.net](http://www.journeyschool.net)*

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Meeting ID: 860 2502 9240 Passcode: 92629  
One tap mobile +16694449171,,86025029240#,,,,\*92629# US

***BOARD MEMBERS:***

*Amy Capelle, Council President  
Melissa Dahlin, Council Vice President  
Margaret Moodian, Council Secretary  
Jeannie Lee, Board Member  
Michael Allbee, Board Treasurer*

***ADVISORY POSITIONS:***

*Renalani Moddley, Parent Cabinet Advisor  
Faculty Advisor, TBD*

*Also present: Gavin Keller, Executive Director. Shelley Kelley, Education Director. Gaylen Corbett, clerical support. Mr. Moodley. Yvette Lavery (6:30 p.m.). There were eight participants on Zoom. Bettina Hooper from CharterSAFE joined the Zoom at 7:00 p.m.*

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<b>AGENDA ITEM</b>	
<b>1</b>	<b>Call to Order and Roll Call</b> - The meeting was called to order at 6:10 p.m.
<b>2</b>	<b>Inspirational Passage:</b> Mike shared an inspirational passage from the Parents Tao Te Ching.
<b>3</b>	<b>Approval of Agenda*</b> <ul style="list-style-type: none"> <li>● <b>NOTE: The order of the agenda may be changed without prior notice to the public.</b> Jeannie made a motion to approve the agenda. Mike seconded the motion and it was unanimously approved.</li> </ul>
<b>4</b>	<b>PUBLIC COMMENT: Members of the public may contribute public comment.</b> Gaylen Corbett regarding misrepresentation of community sentiment about the Executive Director, attached to the minutes.
<b>5</b>	<b>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</b> <p style="text-align: center;"><b>A. Approval of Minutes*:</b> Minutes from regular meeting May 27, 2025</p>

	<p><b>B. Education Protection Account*:</b> Approval of plan and report on EPA spending for the 2024-25 school year</p> <p><b>C. Consolidated Application*:</b> Annual approval of the spring Consolidated Application (ConApp), used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to direct-funded charter schools throughout California.</p> <p>Mike made a motion to approve the consent agenda. Melissa seconded the motion and it was unanimously approved.</p>
6	<p><b>INFORMATION ITEMS: Reports</b></p> <p>A. <b>Faculty Update:</b> Update on Faculty activities. Shelley shared feedback from gardening teacher Brandon Wickes regarding ways to improve communication between faculty and specialty teachers. Shelley and Jeannie also shared positive reflections on 8th grade graduation. Gavin shared plans for teacher training over summer.</p> <p>B. <b>Parent Cabinet Update:</b> Renalani shared an update on Parent Cabinet activities. It was a successful year with good volunteer turnout. The next auction will be March 28th at El Adobe with a "Midsummer Night" theme. Harvest Faire will be held on Sunday, November 2nd. PC will be donating to PEDCO up to \$1,000 for their expenses. PC has a new team with Ashley Rowell as President, Emily Nelson as VP, Mollie Dumas as Secretary, Amy Caldwell as Treasurer, Holly Robinson as Communication Coordinator, Erica Mort as Events Coordinator, and Renalani as PC representative to the board. A suggestion of having a more elaborate alumni booth or panel at Harvest Faire was made. Amy requested that Renal share the board's appreciation for the work that PC does.</p> <p>C. <b>Administrative Update:</b> Gavin shared an update on summer projects, audit progress, summer programming, professional development, middle school scheduling, and other updates. Meetings with the teachers concluded today. The administration offered suggestions to teachers for areas to focus on during summer training including interventions, ESL progress and tracking, and authentic writing practice as required by state testing in grades 3-8. The process for students to access support services such as counselors is being reviewed for next year. An outdoor teacher space will be created with funds raised by the Parent Cabinet auction. Strategic Kids will provide an ELOP-funded summer program that will be free to Journey families. Journey is hosting an Art of Teaching summer training for our teachers as well as some from other Waldorf schools. Amy extended the board's gratitude to the administrative staff for their work. Jeannie and Shelley stated that there was also much gratitude from faculty to the admin staff.</p>
7	<p><b>SCHOOL OPERATIONS: Discussion/Action</b></p> <p>A. <b>Collective Bargaining Agreement*:</b> Gavin reviewed the three-year agreement with Journey Teacher Association which includes a step-and-column salary schedule. It includes a tentative agreement allowing the school to schedule teachers for one recess supervision duty per week. The agreement applies to all faculty members. Margaret noted the need to fundraise to support the increased salaries. Amy would like to know CUSD's salary schedule for reference. Margaret made a motion to</p>

ratify the contract. Melissa seconded the motion. Jeannie abstained. It was unanimously approved by Amy, Mike, Melissa and Margaret.

- B. Local Indicator Report\*:** Gavin shared the school performance and progress on CDE Local Indicators. We are required to report on 5 of the 8 priorities. Priorities 1, 2, 3 6 and 7 are noted as met. Mike made a motion to approve the Local Indicator Report. Margaret seconded the motion and the Local Indicator Report was unanimously approved.
- C. Staffing Plan 2025-26\*:** There were no changes to the staffing plan since it was last submitted to the board. Administration is very happy with the teachers hired for grades 2 and 5, and the return of June Hamlin as an interventionist to support the behavior and guidance team, and Marlena Ambrose as a new member of the special education team. We are still seeking a replacement for music teacher Samira.
- D. Parent Advisory Committee (PAC)\*:** Gavin read aloud LCAP input from the PAC regarding the SST process, training for Games teachers, tracking progress of the LCAP, and DEIJ actions on prior LCAPs. He responded to the items as follows: On a prior LCAP there was a small amount of funding for DEIJ guest speakers. Currently that cost would be part of parent engagement. PEDCO has taken on DEIJ work, so there is no longer a separate committee. In regards to LCAP progress tracking, the administrator reviews the metrics spreadsheets on a monthly basis to track progress. In January there is mid-year LCAP update where progress is reported. Games teacher training: Mr. Sergio 3 day training at Waldorf School of Orange County and he is mentored by our other movement teacher, Joy Halverson. He will continue to receive training. Renalani stated that it was PAC's understanding that the SST included the pedagogy framework. She asked if there is a way to bring it into alignment with the Waldorf philosophy. Jeannie clarified that it is a very involved process taking three weeks with multiple faculty and administrators working together. Shelley clarified that parents of the student are deeply involved in the SST process since personal information is required about the child. Renalani requested some literature regarding the SST process. Shelley will share the three-fold process with Renalani.
- E. Local Control and Accountability Plan (LCAP)\*:** Gavin reviewed the 2024-25 LCAP Annual Update and 2025-26 LCAP. Margaret made a motion to approve the LCAP. Mike seconded the motion and it was unanimously approved. Yvette and Renalani thanked the board for taking their feedback into consideration.
- F. Preliminary Budget 2025-26\*:** Larry Tamayo reviewed the preliminary budget. The revenue COLA is set at 2.3%. One time funds that have been carried over from past years must be used by the end of next year. The preliminary budget includes nutrition revenue from state and federal funds The program will operate at a loss of approximately \$40k the first year. The budget for future years will be planned accordingly. Amy suggested that PC consider helping to fund the lunch program. Renalani asked if volunteers could help serve the food. Gavin will inquire with the provider.

Larry noted that enrollment has been increased in the next two years in order to maintain positive cash flow. Gavin stated that our enrollment cap is variable due to Independent Study, but 615 is a good approximation. Regarding depreciation, Larry explained that some capital investments are expiring and can no longer be depreciated. The budget is aligned with the LCAP. Larry stated that the budget does not include some discretionary one-time funds including a student support grant that will be approximately \$55-\$60k, or \$20k from the Learning Recovery Block Grant. Those funds will be included after the state approves its budget.

Amy asked about the possibility of increasing salaries to meet CUSD's rates, and how much would be needed to fund those types of increases. Larry will communicate with Gavin regarding this and present different scenarios. Mike suggested the possibility of providing annual bonuses in lieu of salary increases since fundraising may vary from year to year, for faculty and staff members.

Mike made a motion to approve the preliminary budget for 2025-26 fiscal year. Margaret seconded the motion and it was unanimously approved.

- G. Charter Safe Insurance Presentation\*:** Bettina Hooper shared a presentation and explained the services they offer. They are not an insurance company, but rather a Joint Powers Authority (JPA) serving California charter schools exclusively. They collectively self-insure for smaller, more frequent claims for up to \$5 million. They also purchase insurance as a pool for the charter schools that they represent, up to \$50 million. CharterSAFE is a nonprofit, member-owned entity. They provide a wide variety of resources tailored to charter schools including all insurance needs, as well as staff training, risk assessment, contract reviews, personnel policies, and more. Joining CharterSAFE is a two-year commitment.

Bettina explained the various coverages needed for an entity that rents its facilities, such as insurance for the contents of buildings, relocation cost coverage, and transportation to temporary facilities. Bettina stated that their cost is called a member contribution and is based on 565 students, 83 employees, and school equipment. CharterSAFE's estimated cost is \$114,000, plus WC at \$46,000, for a total of \$160,331. The cost changes each year based on student count, etc. A new application is required each year. Average increase is 5.6% per year. CharterSAFE gets paid by a 14% share of member contributions. There is no brokerage fee in addition to that.

CharterSAFE does an annual audit every year. They are regulated by the Department of Industrial Relations. Their board of directors are charter school leaders. Bettina will share their most recent audited financial statements.

Gavin noted that schools under the CharterSAFE umbrella who were affected by the recent wildfires had positive feedback. Other schools he has spoken with repeatedly renew their memberships with CharterSAFE. He added that the training examples provided are much better than those offered by our current provider. He has spoken with CharterSAFE representatives many times over the past 10 years at CCSA conferences. The formal quote, documentation and financials will be reviewed by Gavin, Mike Allbee, and our attorneys. Gavin explained the challenges that we have faced with our current insurance and his concerns with their ability to perform.

Jeannie made a motion to conditionally approve a resolution for Journey School to become a member CharterSAFE Insurance with a member contribution cost not to exceed \$163,000 per year, with no red flags in review of their audited financials, and that coverage will exceed our current insurance coverage. If any of these conditions are not met, then a special meeting by the board will be called in July. Margaret seconded the motion and it was unanimously approved.

- H. Title I Parental Involvement Policy\*:** Gavin reviewed changes to the Title I Parental Involvement Policy as required for receipt of Targeted Assistance funding. He explained how the funds received are utilized to pay for our reading program which is led by Suzanna Bortz. The revised policy provides clarification about our targeted assistance, and clarification that we are not a Title I school.

- I. **Adoption of Reading Difficulties Screener\***: Review of new CA requirement to screen for reading difficulties in kindergarten and adoption of a screener for use in the 25-26 school year. Gavin stated that Suzanna Bortz, who has a very long list of qualifications in this area, did in-depth research into the reading difficulties screeners available. Based on this, the school recommends that we adopt a program called Multitudes to conduct assessments. It is a free program. Margaret made a motion to approve the Title I Parental Involvement Policy. Melissa seconded the motion and it was unanimously approved.
- J. **School Handbook\***: Review and approval of 25-26 School Handbook, inclusive of adjustments to related policies. Mike made a motion to approve the 2025-26 School Handbook. Melissa seconded the motion and it was unanimously approved.
- K. **Comprehensive School Safety Plan (CSSP)\***: Gavin reviewed additions to existing CSSP, including the required Instructional Continuity Plan. He explained the backup options to provide continuity of instruction in the event of a disaster. Margaret made a motion to approve the CSSP. Melissa seconded the motion and it was unanimously approved.
- L. **CUSD Food and Nutrition Services\***: Gavin shared a proposal to contract CUSD as a vendor for the 25-26 school year for provision of food and nutrition services at Journey School. Gavin stated that we could change to another vendor at a later date, if desired. The contract is not yet available. Margaret made a motion to provide a provisional approval to contract CUSD Food and Nutrition Services for 2025-26 school year. Melissa seconded the motion and it was unanimously approved.
- M. **Declaration of Need\***: Approval of form to allow hiring of teachers under certain types of credentials for the 2025-26 school year. Margaret made a motion to approve the Declaration of Need. Mike seconded the motion and it was unanimously approved.
- N. **Independent Educational Evaluation (IEE) Policy\***: Update and approval of policy for Journey School to guide staff and parents through the IEE process in Special Education. Our attorneys at YM&C and Procopio reviewed the policy and have suggested the changes noted on the draft. Jeannie made a motion to approve the IEE Policy. Mike seconded the motion and it was unanimously approved.

8 **BOARD DEVELOPMENT and OVERSIGHT: Discussion/Action**

- A. **Board Strategic Planning**: The summer reading list will be created for the board retreat in August.
- B. **Board Meeting Schedule\***: Review and approval of schedule of regular meetings for the 2025-26 school year. Mike made a motion to approve the 2025-26 JS Council Meeting Schedule. Melissa seconded the motion and it was unanimously.
- C. **Board Nomination Committee, Board Terms and Officers\***: Report from Nomination Committee regarding potential new board members, succession planning discussion, approval of renewal of board terms and election of board Officers for 25-26 school year. The board interviewed Cassie Kawling and Lisa Murray for board positions. Both interviews went very well. Mike shared information about their backgrounds and qualifications. He recommended that they both be invited to join the board.

Both are comfortable with the standard two-year term of service. Mike nominated Cassie Kawling and Lisa Murray to join the Journey School Council. Jeannie made a motion to accept the nominations. Margaret seconded the motion and it was unanimously approved.

	<p><i>Margaret made a motion to extend Jeannie Lee's term to June 2027. Mike seconded the motion and it was unanimously approved.</i></p> <p><i>The board thanked Amy and Melissa for their many years of service.</i></p> <p><i>Melissa made a motion to move into closed session. Jeannie seconded the motion and it was unanimously approved. The board entered closed session at 9:36 p.m.</i></p>
9	<p><b>CLOSED SESSION:</b> <i>The meeting will now convene to closed session to discuss the matters described below:</i></p> <p>1. <b>Pursuant to Government Code §54957: Public Employee Performance Evaluation, Title: School Executive Director</b></p> <p><b>RECONVENE TO OPEN SESSION:</b> <i>The meeting was reconvened to open session at 10:26 p.m.</i></p> <p><b>PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION</b> <i>The board approved the Executive Director's positive annual evaluation and also approved a one-time performance bonus in recognition of his tremendous work in implementing three new programs, with all members voting in favor.</i></p>
10	<p><b>Adjournment:</b> <i>The meeting was adjourned at 10:28 p.m.</i></p>

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And on the school website at [www.journeyschool.net](http://www.journeyschool.net)*

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PUBLIC COMMENT

Dear Council Members,

As a member of the Journey School community for 20 years, I would like to share the following public comment. During the past two decades I have been the proud parent of two Journey alumni, a kindergarten assistant, and a specialty teacher. I currently have the honor of serving as the Business Officer and clerk of the board. I feel compelled to speak up because recent public comments do not accurately reflect the sentiments of the larger parent body, faculty or staff which I observe on a daily basis. Although those comments often use the misleading phrase "Journey parents" to deliver one person's own personal criticism and allegations, her derogatory portrayal of our Executive Director is not consistent with my personal observations on campus. In my daily duties, I interact with many parents, faculty and staff members. In those interactions, I frequently hear community members share their praise of Mr. Keller's leadership. As part of the administrative staff, I have observed Mr. Keller's ability to maintain positive relationships with faculty, staff, parents and students, while simultaneously overseeing school operations and keeping us in compliance with state and federal regulations. Evidence of this can be seen and heard throughout campus on any given day.

Respectfully submitted,

Gaylen Corbett

# 2025-2026 Earthroots & Journey School Contract

1. Contract: This agreement is made as of August 25, 2025, between Journey School (Gavin Keller, Principal) and Earthroots Field School (Jodi Levine, Executive Director).
2. Term: Earthroots agrees to provide 100 hours of in person Ecoliteracy educational instruction on campus for the Journey School starting September 2025 and concluding May 2026.
3. Capacity: Each signing party represents and warrants to the other that they are of legal age, are under no disability and have the mental capacity and authority to legally bind themselves and/or the organizations on behalf of whom they execute this agreement.
4. Extent of Services: Earthroots Eco-Literacy education program includes class instruction, materials, preparation and clean up. Lead classroom teachers must be present and fully engaged with their class for the duration of Ecoliteracy programs. Refer to schedule details document "2025-2026\_Earthroots\_Ecoliteracy\_Schedule.pdf".
5. Compensation: Earthroots will be paid \$221.70 per hour of instruction on campus including up to 15 hours of meeting time for this term. Should meeting hours exceed 15 hours, Journey will pay Earthroots \$50 per hour for additional hours of meetings.
  - A. Earthroots will be paid per month from September 2024 through May 2025 as follows  
 $100 \text{ hours} \times \$221.70 \text{ per hour} = \$22,170 / 9 \text{ months} = \$2,463.33 \text{ per month.}$
  - B. Earthroots will invoice Journey by the first of each month for classes held that month. Journey will pay Earthroots within 30 days of receiving an invoice.
6. DOJ Clearance: All Earthroots Instructors and Interns working with Journey students have received clearance via Live Scan by the United States Department of Justice.
7. Transportation: Earthroots will not charge for transportation.
8. Intellectual & Proprietary Property: All Earthroots Field School curricula, name, books, lesson plans, logos, customer lists, customer contact information including emails, customer health information, passwords and advertisements belong to Earthroots and are to remain strictly confidential. While providing services, Journey may have access to and use

abovementioned items only with permission by Earthroots. Upon termination of this agreement all Earthroots Field School curricula, books, lesson plans, logos, names, customer lists, customer contact information, customer health information, passwords and advertisements will be returned, and Journey will no longer have authority to use such items.

If, in the future, Journey would like to have access and/or use of these materials, a separate written agreement will need to be instated and signed by both Earthroots & Journey.

9. Photo Release: Earthroots and Journey agree to permit photos and videos to be taken during Ecoliteracy programs for promotion on each party's website, print, and social media outlets.
  - A. If applicable, Journey will provide Earthroots with a list of students and faculty in each class who have opted out of photos.
10. Hold Harmless. To the extent authorized by law, the Journey hereby agrees to indemnify, defend, and hold Earthroots from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real, personal, tangible, or intangible, arising out of the negligent acts or omissions of instructors, employees, agents, or officers of Earthroots.
11. Entire Agreement: This agreement is complete. All changes to this agreement must be in writing and signed by both parties. This agreement supersedes all prior negotiations, understanding, representations and agreements. If any part of this agreement is invalid, all other parts remain in force.
12. Governing Law: This agreement is to be governed by the laws of California.
13. Arbitration: If parties have a dispute they cannot resolve by good faith discussion, they each agree to submit the dispute to an impartial arbitrator or mediator.
14. Attorney Fees & Costs: The prevailing party in an action or arbitration initiated to interpret or enforce the agreement shall be entitled to recover reasonable attorney fees and costs from the non-prevailing party.

Journey School

Earthroots Field School

\_\_\_\_\_  
Gavin Keller  
Principal

Date

  
\_\_\_\_\_  
Jodi Levine

Executive Director

8/25/2025

Date

### Earthroots Hours 2025-2026

Grade	Topics	Number of Sessions	Total Hours per Class and Grade
Kinder	Connecting with Nature	Four 45-min sessions for each class **USED TO BE 30 MINS	Class= 3 Grade= 12
1st	Awakening our Senses in Nature	Six 45 min sessions for each class	Class= 4.5 Grade= 9
2nd	Worm Composting, Seeds, and Bees	Twelve 45-min sessions for each class	Class=9 Grade=18
3rd	Farming	Ten 45-min sessions for each class Two 90-min sessions for each class **USED TO BE 4 70 MINS	Class=11 (rounded) Grade=22 (rounded)
4th	Ancestral Skills	Eight 1.5-hour sessions for each class	Class=12 Grade=24
5th	Rainwater Harvesting/Botany	Five 1.5-hour sessions for each class	Class=7.5 Grade=15
		<b>TOTALS</b>	<b>Hours = 100</b>

I added time to our Kindy classes (15 minutes per session) and removed some time from our 3rd grade sessions. All hours still add up to 100.

**Teachers are required to be present, engaged and an active participant during Earthroots classes. Please help to hold your classes to the high behavior standards during your Earthroots time. Please add these dates to your calendar and share out with parents! Thank you kindly.**

- 1A- Paul Breazeale
- 1B - Kelly Larson
- 2A- Katie Blacker
- 2B - Michele Carothers
- 3A - Jess Johnston
- 3B - Kristi Kilcollins
- 4A - Catherine Ji
- 4B - Julia Cameron
- 5A - Rita Kandel
- 5B - Dennis Kephart

OCTOBER- Tuesdays and Thursdays = **THREE WEEKS IN OCTOBER**

1 10/7/25 TUESDAY	8:50-10:20	4A	1 of 8	
	10:45-11:30	2B	1 of 12	
	12:20-1:05	2A	1 of 12	
10/9/25 THURSDAY	8:50-10:20	4B	1 of 8	
	10:45-11:30	3B	1 of 12	
	12:20 - 1:05	3A	1 of 12	
2 10/14/25 TUESDAY	8:50-10:20	4A	2 of 8	
	10:45-11:30	2B	2 of 12	
	12:20-1:05	2A	2 of 12	
10/16/25 THURSDAY	8:50-10:20	4B	2 of 8	
	10:45-11:30	3B	2 of 12	
	12:20 - 1:05	3A	2 of 12	

3 10/21/25 TUESDAY	8:50-10:20	4A	3 of 8	
	10:45-11:30	2B	3 of 12	
	12:20-1:05	2A	3 of 12	

10/23/25 THURSDAY	8:50-10:20	4B	3 of 8	
	10:45-11:30	3B	3 of 12	
	12:20 - 1:05	3A	3 of 12	

NOVEMBER - TUESDAY and THURSDAYS - TWO WEEKS IN NOVEMBER				
4 11/11/25				

VETERAN'S DAY = NO SCHOOL				
11/13/25 THURSDAY	9:15-10:00	K - Jill	1 of 4	
	10:10 -10:55	K - Fiona	1 of 4	
	11:30 - 12:15	K- Hellene	1 of 4	
5 11/18/25 TUESDAY	8:50 - 10:20	4A	4 of 8	
	10:30 - 11:15	K - Kayla	1 of 4	
	11: 40-12:25	K - April	1 of 4	
11/20/25 THURSDAY	8:50- 10:20	4B	4 of 8	
	10:45- 11:30	1A	1 of 6	
	12:20-1:05	1B	1 of 6	

<b>DECEMBER - Tuesdays and Thursdays - TWO WEEKS DECEMBER</b>				
6 12/2/25 TUESDAY	8:50-10:20	4A	5 of 8	
	10:45-11:30	2B	4 of 12	
	12:25- 1:10	2A	4 of 12	
12/4/25 THURSDAY	8:50-10:20	4B	5 of 8	
	10:45-11:30	3B	4 of 12	
	12:25-1:10	3A	4 of 12	
7 12/9/25 TUESDAY	8:50-10:20	4A	6 of 8	
	10:45- 11:30	1B	2 of 6	
	12:25-1:10	1A	2 of 6	
12/11/25 THURSDAY	8:50-10:20	4B	6 of 8	
	10:45-11:30	3B	5 of 12	

	12:25-1:10	3A	5 of 12	
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**JANUARY - Tuesdays and Thursdays - TWO WEEKS IN JANUARY**

8 1/13/26 TUESDAY	8:50-10:20	5A	1 of 5	
	10:45- 11:30	1B	3 of 6	
	12:25-1:10	1A	3 of 6	

1/15/26 THURSDAY	8:50-10:20	5B	1 of 5	
	10:30-11:15	K - Kayla	2 of 4	
	11:30-12:15	K - April	2 of 4	

9 1/27/26 TUESDAY	9:15-10:00	K - Jill	2 of 4	
	10:10 - 10:55	K - Fiona	2 of 4	
	11:30 - 12:15	K- Hellene	2 of 4	

1/29/26 THURSDAY <b>*90 MINUTE SESSION WITH BOTH 3rd GRADES = COBB</b>	9:00- 10:00 (recess+snack)	3A + 3B	6 of 12	
	10:45 - 11:30			

**FEBRUARY - Tuesdays and Thursdays - TWO WEEKS IN FEBRUARY**

10 2/10/26 TUESDAY	8:50-10:20	5A	2 of 5	
	10:45-11:30	2B	5 of 12	
	12:25- 1:10	2A	5 of 12	

2/12/26 THURSDAY	8:50-10:20	5B	2 of 5	
	10:45-11:30	3B	7 of 12	
	12:25 - 1:10	3A	7 of 12	

11 2/24/26	8:50-10:20	5A	3 of 5	
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TUESDAY	10:45-11:30	2B	6 of 12	
	12:25- 1:10	2A	6 of 12	
2/26/26	8:50-10:20	5B	3 of 5	
THURSDAY	10:45- 11:30	1A	4 of 6	
	12:25-1:10	1B	4 of 6	

MARCH- Tuesday and Thursday = <b>THREE WEEKS IN MARCH</b>				
12 3/10/26	8:50-10:20	5A	4 of 5	
TUESDAY **90 MIN SESSION 3rd Grade = GOURDS	10:45- 11:30 (recess/lunch)	3B	8 of 12	<b><u>MOVE ART TO MAIN LESSON</u></b>
	12:20-1:05			
3/12/26	8:50-10:20	5A	4 of 5	
THURSDAY **90 MIN SESSION 3rd Grade = GOURDS	10:45- 11:30 (recess/lunch)	3B	8 of 12	
	12:20-1:05			
13 3/17/26	8:50-10:20	5A	5 of 5	
TUESDAY	10:45-11:30	2B	7 of 12	
	12:25- 1:10	2A	7 of 12	
3/19/26	8:50-10:20	5B	5 of 5	
THURSDAY	10:45-11:30	1A	5 of 6	
	12:25 - 1:10	1B	5 of 6	

14 3/24/26	9:15-10:00	K - Jill	3 of 4	
TUESDAY	10:10 -10:55	K - Fiona	3 of 4	
	11:30 - 12:15	K- Hellene	3 of 4	

3/26/26 THURSDAY		Check-in with Shelley		
	10:30-11:15	K - Kayla	3 of 4	
	11:30-12:15	K - April	3 of 4	

**APRIL - Tuesdays and Thursdays - TWO WEEKS OF APRIL**

15 4/21/26 TUESDAY	8:50-10:20	4A	7 of 8	
	10:45-11:30	2B	8 of 12	
	12:25- 1:10	2A	8 of 12	
4/23/26 THURSDAY	8:50-10:20	4B	7 of 8	
	10:45- 11:30	1A	6 of 6	
	12:25-1:10	1B	6 of 6	
16 4/28/26 TUESDAY	8:50-10:20	4A	8 of 8	
	10:45-11:30	2B	9 of 12	
	12:25- 1:10	2A	9 of 12	
4/30/26 THURSDAY	8:50-10:20	4B	8 of 8	
	10:45- 11:30	3B	9 of 12	
	12:25-1:10	3A	9 of 12	

**MAY - Tuesday and Thursday**

17 5/12/26 TUESDAY	9:30-10:15	3A	10 of 12	
	10:45- 11:30	2B	10 of 12	
	12:25-1:10	2A	10 of 12	

5/14/26 THURSDAY KAREN - IS THIS TOO TIGHT ON TIMING?	9:15 - 10:00	K- Jill	4 of 4	
	10:45- 11:30	3B	10 of 12	
	11:35 - 12:20	K - April	4 of 4	
	12:25-1:10	3A	10 of 12	

18 5/19/26 TUESDAY	9:30-10:15	3A	11 of 12	
	10:45- 11:30	2B	11 of 12	
	12:25-1:10	2A	11 of 12	

5/21/26 THURSDAY	8:45 - 9:25	3B	11 of 12	
	9:30 - 10:15	K - Fiona	4 of 4	
	10:25 - 11:20	K- Hellene	4 of 4	
	11:30-12:15	K Kayla	4 of 4	
	12:25-1:10	3A	12 of 12	

5/26/26 MAKE-UPS.....	9:30-10:15	3B	12 of 12	
	10:45-11:30	2B	12 of 12	
	12:25-1:10	2A	12 of 12	

**CLASSES MOVED TO MAIN LESSON:**

**3/10/26 - 3B - Move Ms.Kristi's ART to Main Lesson THIS day.**



## **LIMITED USE & MAINTENANCE AGREEMENT**

### AVCA/JOURNEY SCHOOL

This Limited Use and Maintenance Agreement (hereinafter “Agreement”) is entered into this 11<sup>th</sup> day of August, 2025 by and between the Aliso Viejo Community Association, a nonprofit public benefit corporation (“AVCA”) and Journey School (“User Group”). This Agreement shall be evaluated based upon the ability of all parties to effectively perform necessary maintenance and the past history of User Group. The goal of this Agreement is to provide quality parks for residents of AVCA and for the AVCA organizations who request use of the facilities.

#### 1. Definitions.

As used in this Agreement, the following terms shall have the following meanings:

- 1.1. Agreement Term: The period of time starting on the date on which this Agreement is signed by the Parties, and ending on June 12, 2026.
- 1.2. AVCA Property: All property owned or controlled by AVCA.
- 1.3. Participant: A player on the team organized by User Group. Coaches and other support staff are not considered Participants for the purposes of the age and residency requirements.
- 1.4. Start Date: The first day of use of AVCA Property by User Group under this Agreement.

#### 2. User Group’s Obligations

- 2.1. For usage of those areas listed on the attached Exhibit “A” during the times and for the term set forth in such Exhibit, User Group shall pay a fee set forth at Exhibit “B”. A fee of \$20.00 per hour will be charged for the use of sports lighting.
- 2.2. In order to maximize the availability of AVCA Property to community groups, AVCA reserves the right to reallocate use of a facility if not needed by User Group, as determined by AVCA after review of evidence of such non-use and in its sole discretion. For this purpose, User Group shall notify AVCA in writing at least two (2) weeks in advance if it does not plan to use a facility at a time and date indicated on Exhibit A. No refund of use fees will be given. Failure to provide timely notice of unused facility time will result in a penalty of \$1,275.00, may result in the suspension or cancellation of this Agreement, and may be considered during future facility use allocations.

- 2.3. User Group shall ensure that at least one team on every field used by User Group under this Agreement is comprised of Participants at least seventy-five percent (75%) of whom are residents of AVCA and 18 years of age or under. Under no circumstances may two teams not meeting this requirement play on the same field at the same time.
- 2.4. User Group shall designate one person to serve as a liaison to AVCA for all matters related to this Agreement and User Group's use of AVCA property, including but not limited to required submissions to and communication with AVCA ("Liaison"). AVCA will communicate only with the Liaison regarding this Agreement and User Group's use of AVCA property, using only the contact information provided by the Liaison. The identity of the Liaison may be changed at any time by written notice to AVCA. Notwithstanding the above, in an emergency AVCA may be contacted by any authorized User Group member.
- 2.5. User Group shall ensure that an individual familiar with all park use rules and the obligations of this Agreement is onsite during the times set forth at Exhibit "A" for the purpose of ensuring compliance with such rules and obligations during such times.
- 2.6. AVCA Property shall be kept clean, free of debris, and in good condition. User Group is responsible for ensuring clean-up of all AVCA Property and the surrounding areas after any use. No rubbish, trash, garbage or other waste material shall be kept or permitted on any portion of the AVCA Property, except in enclosed trash receptacles or dumpsters, and no odor shall be permitted to arise therefrom so as to render the AVCA Property, or any portion thereof, unsanitary, unsightly, or offensive as determined in the sole discretion of AVCA. Failure to keep any AVCA Property clean of trash and debris may result in AVCA having the area cleaned at User Group's expense.
  - 2.6.1. User Group shall operate concession stands only if disclosed on this Agreement on Exhibit A, with submission of a current Food Facility Health Permit from the Orange County Environmental Health department and after written approval from AVCA. User Group shall ensure at all times that concession stands are clean, neat, and present no health hazards. User Group shall reimburse AVCA for any and all costs AVCA incurs for violations of these rules, as solely determined by AVCA, including but not limited to pest extermination and re-keying costs. AVCA reserves the right to withdraw permission to operate and re-key concession stands at any time if it determines that User Group has failed to meet the standards stated above.
- 2.7. User Group acknowledges that use of AVCA Property for any reason during closure times is strictly prohibited, and agrees on behalf of itself and all of its Participants to abide by all

closure times. User Group further understands and agrees that if User Group or any of its employees, agents, and/or Participants uses the field in any way during closure periods, AVCA will suffer damage. Therefore, User Group shall pay to AVCA as liquidated damages the sum of ONE THOUSAND Dollars (\$1,000), or a greater amount as necessary to pay all damages and costs incurred by AVCA for necessary repairs to AVCA Property, as reasonably determined by AVCA, for each occasion on which User Group or any of its employees, agents, and/or Participants violates this provision.

- 2.8. User Group is responsible for ensuring all Participants and spectators follow AVCA's rules and regulations at all times, including, but not limited to, the prohibition of alcoholic beverages on the park sites.
- 2.9. User Group is responsible for the set-up and breakdown of all equipment used by User Group's Participants or spectators pursuant to this Agreement. AVCA shall not be held responsible for the damage, loss or theft of any property owned or stored by User Group on AVCA Property.
- 2.10. User Group shall reimburse AVCA for any and all costs incurred by AVCA to repair damage to AVCA Property that is due to User Group's neglect or abuse. Under these circumstances AVCA may restore AVCA Property to the state it was in immediately prior to the Start Date.
- 2.11. If during the term of this Agreement User Group fails to perform any required maintenance within 24 hours of notice from AVCA that such maintenance is lacking, AVCA may perform such maintenance without further notice at User Group's expense.
- 2.12. No improvements may be made to AVCA Property by User Group without first receiving the express written permission of AVCA. Should User Group place, move, or install any improvements on the AVCA Property without first receiving the express written permission of AVCA, AVCA shall have the sole right to remove or restore such improvements at User Group's expense. Absent a more specific agreement, any improvements that are approved by AVCA must be maintained by User Group to a standard that is acceptable to AVCA, and AVCA may require the removal of any such improvements at any time at User Group's expense. AVCA shall not be responsible for any damages, expenses, reimbursement or charges related to the installation, maintenance or removal of such improvements.
- 2.13. User Group shall promptly notify AVCA of any maintenance that AVCA is responsible to perform, including, but not limited to, turf damage or irrigation issues that are unrelated to User Group's use of AVCA Property. In the event of any emergency repairs, only AVCA

authorized contractors may perform any necessary repair. User Group shall reimburse AVCA for any repairs which are not related to the ordinary use of the facilities.

2.14.

(a) This Agreement shall be subject to termination upon ninety (90) days' written notice to either party, unless earlier termination is allowed herein due to breach of any provision of this Agreement.

(b) Should any breach of this Agreement occur, or if performance of any of the duties and/or obligations of User Group is not timely and completely performed, AVCA shall provide written notice to User Group of the breach. If said breach is not cured within thirty (30) days of the date notice is sent, this Agreement may be immediately terminated by AVCA. In such an event, User Group shall not be entitled to any refund of use fees. Written notice of termination shall be sent by first class mail to User Group at the address set forth in this agreement, or such address as User Group has provided to receive such notices.

2.15. User Group may not swap, trade, gift, sell, authorize or otherwise transfer the right to use any AVCA Property to any other person, entity or organization (even if an affiliated entity or organization). In addition, except with the prior express written consent of AVCA, User Group shall not permit any outside vendors (including without limitation food vendors, sponsors, or contractors) on the AVCA Property.

2.16. AVCA may, in its sole discretion, withhold reasonable sums from the refundable deposit to ensure User Group's compliance with this Agreement, including, but not limited to, expenses for repair of AVCA Property, damages for injury to or loss by third persons, unpaid fees or other obligations due from User Group under this Agreement, or attorney's fees related to pursuit of compliance with this Agreement. In the event that any damage, maintenance, repair or other expense owed by User Group pursuant to this Agreement exceeds the amount of the refundable deposit, then AVCA shall be entitled to retain the entirety of such deposit and shall have the right to pursue User Group for the balance owed.

2.17. User Group shall ensure and enforce that NO PARKING takes place on any area other than in marked designated parking stalls in asphalt parking areas/lots or other areas that AVCA has designated as an Overflow Parking Lot/Area and signage of such has been installed by AVCA. In addition, User Group shall ensure and enforce that NO PARKING takes place on any grass or turf on the AVCA Property.

- 2.18. If use includes the use of the concession stand, User Group shall not store any items in the electrical room at the concession stand without the express prior written permission of AVCA. In no event shall User Group store any items on the floor of the electrical room in the concession stand. User Group is only permitted to store items on the built-in shelving within the electrical room, provided that it first receives the prior written consent of AVCA. Any items not placed on the shelves shall be immediately removed and discarded. Failure to adhere to keeping the floor/walkways clear at all times may result in the future loss of use of the electrical room for any storage purposes. User Group shall keep the concession stand kitchen, storage rooms and electrical rooms clean and clear of all items so that inspections and routine maintenance work can occur unimpeded.
- 2.19. User Group shall not permit the use of any portable, transportable, or non-stationary barbeques on the AVCA Property except with the prior written consent of AVCA.
- 2.20. User Group shall not permit the use of the AVCA facilities described in Exhibit A by any of User Group's Participants, employees, volunteer coaches and/or spectators if field conditions are considered hazardous, such as in the event of wet, muddy, or uneven fields. AVCA reserves the right to determine whether field conditions are hazardous, in which case the use of the AVCA facilities shall not be permitted at such time.
- 2.21. As provided in this paragraph, User Group shall complete and report all incidents that occur during the course of User Group's use of the AVCA Property to AVCA within twenty-four (24) hours of said incident using the Incident Report Form attached as Exhibit "C" hereto. An incident report must be completed for (1) any injury that requires advanced first aid, (2) any injury or illness that could have future complications or require subsequent medical attention, including without limitation severe sprains, broken limbs, and concussions, (3) any act of suspected sexual harassment or child abuse, (4) any act that violates the law, and (5) any act that results in damage to the AVCA Property. An incident report is not required for (1) minor injuries such as scratches and blisters and (2) other personal illnesses that are not likely to have future complications even if the illness causes the person at issue to leave the AVCA Property.
- 2.22.
- (a) User Group understands the nature of the inherent risks involved with presence at and use of AVCA Property, including, but not limited to, risk of contracting and/or spreading viruses such as COVID-19 or other pathogens which can cause disease. User Group assumes all risk associated with potentially contracting and/or spreading any virus or pathogen which can cause disease. User Group acknowledges that AVCA has taken precautions to mitigate the spread of any such virus or pathogen. User Group promises to fulfill User Group's obligation to take steps necessary to mitigate the risk

of contracting and/or spreading any virus or pathogen by following recognized measures from the Centers for Disease Control, including but not limited to, staying home if sick, practicing proper hygiene procedures including washing of hands, disinfecting any surfaces User Group and its participants may come in contact with, and utilizing, where appropriate, personal protective equipment such as masks and gloves.

- (b) User Group shall submit a COVID-19 Safety Protocol describing how its activities will be modified to protect the safety of all participants. AVCA has no requirements for the content of the COVID-19 Safety Protocol and will not review it. User Group is solely responsible for creating and carrying out this protocol consistent with the recommendations of relevant sports organizations and governmental agencies such as the Centers for Disease Control and the California Department of Public Health. The COVID-19 Safety Protocol must be received by AVCA before use of AVCA Property may begin.

2.23. User Group may post signs in AVCA parks for the sole purpose of recruiting participants in accordance with the following rules.

- (a) One (1) sign may be placed in each AVCA park, up to a maximum of eight (8) signs throughout the community at the same time.
- (b) Only H-frame ground stake signs are permitted. Signs may not be more than four (4) feet square (e.g., 2' x 2' or 2 x 1.5').
- (c) Signs may be placed up to ninety (90) days prior to the effective start date of this Agreement and must be removed no later than the first date of use under this Agreement.
- (d) Signs may not be placed in a location that blocks public view of existing signs.
- (e) Signs and frames must be maintained in good condition during the entire posting period. No sign may remain posted that is torn, faded, stained, defaced, or otherwise in disrepair and not repaired in a timely manner, as solely determined by AVCA.
- (f) Signs violating any of the provisions above may be removed and discarded by AVCA, and the sponsoring organization may not receive approval for future signs.

### 3. AVCA's Obligations

- 3.1. AVCA shall perform reasonable maintenance and repair of AVCA property. No portion of AVCA was designed for performance as a professional level sports field. For the most part AVCA's sport fields were designed as passive parks and AVCA is making its best efforts to utilize such areas, where desired, as sports fields to meet the community's changing needs.
- 3.2. AVCA shall use reasonable efforts to keep all AVCA Property specified herein in a manner that is clean, free of debris and in useable condition for the periods specified in this Agreement. The parties to this agreement understand that AVCA is a nonprofit entity. AVCA does not stand as a guarantor that any field or other property is ready and available for use. In the event that the AVCA Property that is specified in this Agreement is unsuitable or unavailable for use, then AVCA shall either provide a comparable site or refund a prorated share of the fees paid by User Group under this Agreement to reimburse User Group for the lost use. User Group acknowledges that AVCA is not responsible to reimburse any expenses or costs associated with finding an alternate site due to the unavailability of AVCA Property.
- 3.3. AVCA shall cause to be inspected all AVCA Property, including, but not limited to, any applicable facilities and/or fencing for damage and report as necessary. User Group retains, however, the obligation to inspect AVCA Property prior to each use to ensure the safety of User Group's Participants.
- 3.4. AVCA shall have a representative available for on-site inspection of the AVCA Property as requested to review existing conditions in the event of any problems. AVCA is dedicated to the success of its user groups, and to this end reserves the right to determine the use schedule that best meets the needs of the community as a whole and to ensure the best maintenance of AVCA Property. User Group should expect that there will be times where a portion of AVCA Property must be closed to let the area rehabilitate or for a needed maintenance to be performed. In such instances, User Group is expected to cooperate with AVCA's efforts. Past use of AVCA Property does not guarantee use by User Group of such area in the future.

#### 4. Insurance

- 4.1. User Group shall provide: (a) a \$1,000,000 liability policy with an additional insured endorsement specifically naming "Aliso Viejo Community Association", its employees, officers and directors, and "Powerstone Property Management, Inc." its employees, officers, and directors as additional insureds; (b) such endorsement shall provide that User Group's policy shall be primary, and non-contributory with any policies of insurance owned by said additional insureds; & (c) said policy shall provide for 30 days written notice

to AVCA of cancellation, termination and/or non-renewal. A full copy of the entire policy, including the endorsement specified herein, is required prior to any use of AVCA Property and whenever such policy is renewed or replaced. User Group agrees to require any and all vendors, contractors, and/or subcontractors to provide the same insurance coverage and the same evidence of insurance as required of User Group under the Agreement (see “Other Provisions,” page 5).

- 4.2. Insurance documents provided pursuant to Section 4.1 must state User Group’s name exactly as it is stated in this Agreement. Documents for insurance purchased through a parent organization are subject to AVCA’s approval, and may be subject to review by AVCA’s legal counsel, all in AVCA’s sole and absolute discretion.
- 4.3. Insurance Certificates specifically naming both “Aliso Viejo Community Association” and “Powerstone Property Management, Inc.” as additional insured with a second page endorsement must be received a minimum of thirty (30) days prior to the Start Date.
- 4.4. User Group agrees to require any and all vendors, contractors, and/or subcontractors to provide the same insurance coverage and the same evidence of insurance as required of User Group under this Agreement
- 4.5. AVCA shall have the right, but not the obligation, to prohibit User Group from using AVCA Property until the required evidence of insurance of both User Group and its vendors, contractors, and/or subcontractors has been received by AVCA. Failure to provide the required evidence of insurance shall be a material breach of the Agreement, and grounds for immediate termination of the Agreement, at AVCA’s discretion.

## 5. Indemnification

- 5.1. User Group agrees to indemnify, defend, and hold AVCA and the additional insureds referenced herein free and harmless from all loss, claims, demands, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorney’s fees and legal costs, that Association or such additional insureds may incur as a result of any act or omission by User Group related to or in furtherance of the purposes of this Agreement. User Group further agrees that such indemnity shall include any loss, claims, demands, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorney’s fees and costs, that Association or such additional insureds may incur as a result of any act or omission by User Group’s Participants, employees, volunteer coaches and/or spectators associated with an event arranged by User Group at the location and during the times set forth in Exhibit “A”.

5.2. User Group agrees that the indemnity provided by User Group to AVCA under the Agreement shall also include any loss, claims, demands, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorney's fees and costs, that AVCA and the additional insureds referenced in the Agreement may incur as a result of any act or omission by User Group vendors, contractors, subcontractors and/or any other agents associated with an event arranged by User Group at the location and during the times set forth in Exhibit "A" of the Agreement.

6. Waiver and Release Forms

6.1. User Group shall require each Participant and their family to sign a waiver and release acceptable to AVCA, which waives the right to make, bring or maintain any and all claims of any type and kind which said Participants might have, or acquire in the future, against AVCA, its directors and employees, and/or Powerstone Property Management, Inc. its directors and employees (hereinafter "Released Parties") and that releases said Released Parties from any claim, liability and/or demand of every type and kind which might be brought against any one or more of them as to any injury or damage which arise from or out of the User Group's program and/or the use of AVCA Property.

6.2. AVCA's signed, original Waiver & Release Forms for each and every Participant must be received a minimum of seven (7) days prior to the Start Date, subject to the submission requirements in Section 10.2.

6.3. If User Group submits Waiver & Release Forms in an electronic format, a fee of \$0.00 per electronic signature received will be assessed to cover AVCA's costs for use of this software. User Group shall pay these fees upon receipt of an invoice from AVCA.

7. Residency and Age Requirements

7.1. Age Requirement for Participants: At least 75% of User Group's Participants must be 16 years of age or younger/older (circle one).

7.2. Residency Requirement for Participants: At least 75% of User Group's Participants must be residents of AVCA.

7.3. User Group shall submit written verification that the Participants meet the residency and age requirements specified above no later than two (2) weeks prior to the Start Date, subject to the submission requirements in Section 10.2. Acceptable forms of verification are determined by AVCA in its sole and absolute discretion. Rosters containing, at a minimum,

the last name, age, and full residential address of every Participant are usually acceptable forms of verification.

8. Tournaments

User Group shall submit the dates and times for all tournaments being scheduled in their season to AVCA. The AVCA Board of Directors will review the dates and times for the tournaments and, if approved, the parties shall enter into a separate Limited Use & Maintenance Agreement.

9. Emergency

Each party to this Agreement herein provides the following 24/7 phone numbers for use by the other parties in the event of emergencies:

<u>User Group:</u>	Journey School
<u>Address:</u>	27102 Foxborough Aliso Viejo, California 92656
<u>Name:</u>	Gavin Keller
<u>Email:</u>	gavin@journeyschool.net
<u>Phone:</u>	949-448-7232
<u>AVCA:</u>	Aliso Viejo Community Association 130 Vantis Dr., Suite 110 Aliso Viejo, CA 92656 (949) 243-7550

10. Document and Fee Submission

10.1. All fees, insurance documentation, and this executed Agreement must be received a minimum of thirty (30) days in advance of the Start Date.

10.2. Applicant must remit all required documents and fees (including but not limited to Rosters, Waiver & Release Forms, User Fees, Insurance, Light Fees, executed Limited Use & Maintenance Agreements, Incident/Accident Forms) to the AVCA offices either via First Class Mail OR in person during normal business hours of 8:30 a.m. to 4:30 p.m., Monday through Friday, or other holiday scheduled office hours for AVCA. AVCA assumes no responsibility for items left at the door, outside of the door, or slipped under the door. User is responsible for confirming that AVCA receives all required documents and fees in good order. If required documents and/or fees are not received by AVCA by the specified deadlines for any reason, AVCA reserves the right to deny use of AVCA facilities, impose

late charges, grant extensions, and/or take other measures as AVCA deems appropriate, in its sole discretion.

- 10.3. Any unpaid fees, regardless of the amount, shall accrue a \$35.00 late charge for each thirty (30) day period not paid in full. This late charge obligation continues until all sums owing hereunder, including late charges and interest, are paid in full, and shall survive the termination of this Agreement regardless of the reason.

The undersigned hereby represent and warrant that they have the authority of User Group to enter into this agreement and that User Group is a legal entity duly formed to do business in the state of California. In the event that the undersigned does not have the authority of User Group or if User Group is determined to not be validly formed, then the undersigned stands personally liable for all of the obligations set forth in this Agreement. The undersigned further represents that they have read this Agreement, as well as any rules and regulations regarding the use of AVCA Property described at Exhibit "A" herein, and as the representative for User Group promises to abide by same.

[Signatures on following page]

**USER GROUP NAME: JOURNEY SCHOOL**

(Must exactly match name listed on all insurance documents provided pursuant to Section 4.1)

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**ALISO VIEJO COMMUNITY ASSOCIATION ("AVCA")**

Print name: SARA TENKAT

Title: PRESIDENT

Date: 8.11.25

Signature: [Signature]

Print name: Lisa Naegele

Title: Treasurer

Date: 8/11/25

Signature: [Signature]

**EXHIBIT "A"**

Upon Association approval, User Group is licensed to use the facilities stated below for the purposes described in and subject to the conditions of the Limited Use & Maintenance Agreement attached hereto, during the days and hours listed below.

**Facility Name: FOXBOROUGH PARK**

**Number of concession stands, if any: 0**

**AVCA approval (initial): LP**

<u>DATES</u>	<u>TIME</u>	<u>LOCATION</u>
Wed. September 3, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. September 4, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. September 5, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. September 8, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. September 9, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. September 10, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. September 11, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. September 12, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. September 15, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. September 16, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. September 17, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. September 18, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. September 19, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. September 22, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. September 23, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. September 24, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. September 25, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. September 26, 2025	8:30 a.m.-2:45 p.m.	Field #3

Mon. September 29, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. September 30, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. October 1, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 2, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. October 3, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. October 6, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. October 7, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. October 8, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 9, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. October 10, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. October 13, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. October 14, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. October 15, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 16, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. October 17, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. October 20, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. October 21, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. October 22, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 23, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. October 24, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. October 27, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. October 28, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. October 29, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. October 30, 2025	8:30 a.m.-2:45 p.m.	Field #3

Fri. October 31, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. November 3, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. November 4, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. November 5, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. November 6, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. November 7, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. November 10, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. November 11, 2025	8:30 a.m.-2:45 p.m.	Field #3
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Thu. November 13, 2025	8:30 a.m.-2:45 p.m.	Field #3
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Mon. November 17, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. November 18, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. November 19, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. November 20, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. November 21, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. November 24, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. November 25, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. November 26, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. November 27, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. November 28, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. December 1, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. December 2, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. December 3, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. December 4, 2025	8:30 a.m.-2:45 p.m.	Field #3

Fri. December 5, 2025	8:30 a.m.-2:45 p.m.	Field #3
Mon. December 8, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. December 9, 2025	8:30 a.m.-2:45 p.m.	Field #3
Wed. December 10, 2025	8:30 a.m.-2:45 p.m.	Field #3
Thu. December 11, 2025	8:30 a.m.-2:45 p.m.	Field #3
Fri. December 12, 2025	8:30 a.m.-2:45 p.m.	Field #3
Tue. January 27, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. January 28, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. January 29, 20256	8:30 a.m.-2:45 p.m.	Field #3
Fri. January 30, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. February 2, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. February 3, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. February 4, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. February 5, 20256	8:30 a.m.-2:45 p.m.	Field #3
Fri. February 6, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. February 9, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. February 10, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. February 11, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. February 12, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. February 13, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. February 16, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. February 17, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. February 18, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. February 19, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. February 20, 2026	8:30 a.m.-2:45 p.m.	Field #3

Mon. February 23, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. February 24, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. February 25, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. February 26, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. February 27, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. March 2, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 3, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. March 4, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. March 5, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. March 6, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. March 9, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 10, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. March 11, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. March 12, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. March 13, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. March 16, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 17, 2026	8:30 a.m.-2:45 p.m.	Field #3
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Thu. March 19, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. March 20, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. March 23, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 24, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. March 25, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. March 26, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. March 27, 2026	8:30 a.m.-2:45 p.m.	Field #3

Mon. March 30, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. March 31, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. April 1, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. April 2, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. April 3, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. April 6, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. April 7, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. April 8, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. April 9, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. April 10, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. April 13, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. April 14, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. April 15, 2026	8:30 a.m.-2:45 p.m.	Field #3
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Thu. April 23, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. April 24, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. April 27, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. April 28, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. April 29, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. April 30, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. May 1, 2026	8:30 a.m.-2:45 p.m.	Field #3

Mon. May 4, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. May 5, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. May 6, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. May 7, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. May 8, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. May 11, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. May 12, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. May 13, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. May 14, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. May 15, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. May 18, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. May 19, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. May 20, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. May 21, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. May 22, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. May 25, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. May 26, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. May 27, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. May 28, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. May 29, 2026	8:30 a.m.-2:45 p.m.	Field #3
Mon. June 1, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. June 2, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. June 3, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. June 4, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. June 5, 2026	8:30 a.m.-2:45 p.m.	Field #3

Mon. June 8, 2026	8:30 a.m.-2:45 p.m.	Field #3
Tue. June 9, 2026	8:30 a.m.-2:45 p.m.	Field #3
Wed. June 10, 2026	8:30 a.m.-2:45 p.m.	Field #3
Thu. June 11, 2026	8:30 a.m.-2:45 p.m.	Field #3
Fri. June 12, 2026	8:30 a.m.-2:45 p.m.	Field #3

**EXHIBIT "B"**

FEE STRUCTURE

NOTE: A fee of \$20.00 per hour will be charged for the use of sports lighting.

<b><u>Park</u></b>	<b><u>Number of Fields</u></b>	<b><u>Fee (per field/month)</u></b>	<b><u>Total</u></b>
Foxborough	1	\$400.00/field/month	\$3,800.00
<b>Amount Due to AVCA:</b>			<b>\$3,800.00</b>

**CHARTER SCHOOL UNAUDITED ACTUALS**  
 FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2024 to June 30, 2025

Charter School Name: Journey  
 CDS #: 30-66464-6117758  
 Charter Approving Entity: Capistrano Unified  
 County: Orange  
 Charter #: 0294

This charter school uses the following basis of accounting:  
 (Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900-6920, 7438, 9400-9489, 9660-9669, 9796, and 9797)**  
 **Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6700, 7438, 7439, and 9711-9789)**

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
1. LCFF Sources				
State Aid - Current Year	8011	932,363.00		932,363.00
Education Protection Account State Aid - Current Year	8012	115,826.00		115,826.00
State Aid - Prior Years	8019	50,333.00		50,333.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	5,627,968.00		5,627,968.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		6,726,490.00	0.00	6,726,490.00
2. Federal Revenues (see NOTE in Section L)				
Every Student Succeeds Act	8290		60,121.00	60,121.00
Special Education - Federal	8181, 8182		96,194.00	96,194.00
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299	54,443.70		54,443.70
Total, Federal Revenues		54,443.70	156,315.00	210,758.70
3. Other State Revenues				
Special Education - State	StateRev SE		567,671.00	567,671.00
All Other State Revenues	StateRev AO	131,772.18	536,317.04	668,089.22
Total, Other State Revenues		131,772.18	1,103,988.04	1,235,760.22
4. Other Local Revenues				
All Other Local Revenues	LocalRev AO	510,770.25		510,770.25
Total, Local Revenues		510,770.25	0.00	510,770.25
5. TOTAL REVENUES				
		7,423,476.13	1,260,303.04	8,683,779.17
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	2,019,465.96	300,274.70	2,319,740.66
Certificated Pupil Support Salaries	1200	79,462.14	158,277.63	237,739.77
Certificated Supervisors' and Administrators' Salaries	1300	392,156.09	122,499.93	514,656.02
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		2,491,084.19	581,052.26	3,072,136.45
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	653,836.38	103,608.34	757,444.72
Noncertificated Support Salaries	2200	81,510.20		81,510.20
Noncertificated Supervisors' and Administrators' Salaries	2300			0.00
Clerical, Technical and Office Salaries	2400	458,792.40		458,792.40
Other Noncertificated Salaries	2900	98,780.78		98,780.78
Total, Noncertificated Salaries		1,292,919.76	103,608.34	1,396,528.10
3. Employee Benefits				
STRS	3101-3102	514,012.87	125,863.43	639,876.30
PERS	3201-3202	260,248.98	3,988.11	264,237.09
OASDI / Medicare / Alternative	3301-3302	117,241.09	11,501.14	128,742.23

Health and Welfare Benefits	3401-3402	455,106.68	25,665.57	480,772.25
Unemployment Insurance	3501-3502	1,840.57	333.22	2,173.79
Workers' Compensation Insurance	3601-3602	52,293.33		52,293.33
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	(58,051.02)		(58,051.02)
Total, Employee Benefits		1,342,692.50	167,351.47	1,510,043.97
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	22,271.63		22,271.63
Books and Other Reference Materials	4200	2,689.80	165.11	2,854.91
Materials and Supplies	4300	133,476.59	63,003.34	196,479.93
Noncapitalized Equipment	4400	41,760.72	2,082.90	43,843.62
Food	4700			0.00
Total, Books and Supplies		200,198.74	65,251.35	265,450.09
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	8,421.40	3,950.48	12,371.88
Dues and Memberships	5300	9,707.83	4,300.00	14,007.83
Insurance	5400	91,229.98		91,229.98
Operations and Housekeeping Services	5500	189,053.09	9,074.12	198,127.21
Rentals, Leases, Repairs, and Noncap. Improvements	5600	271,851.84	9,078.13	280,929.97
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	863,484.59	478,630.41	1,342,115.00
Communications	5900	7,192.58		7,192.58
Total, Services and Other Operating Expenditures		1,440,941.31	505,033.14	1,945,974.45
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6700 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Subscription Assets	6700			0.00
Depreciation Expense (accrual basis only)	6900	124,345.16	6,011.39	130,356.55
Amortization Expense - Lease Assets (accrual basis only)	6910			0.00
Amortization Expense - Subscription Assets (accrual basis only)	6920			0.00
Total, Capital Outlay		124,345.16	6,011.39	130,356.55
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00
<b>8. TOTAL EXPENDITURES</b>		6,892,181.66	1,428,307.95	8,320,489.61
<b>Description</b>	<b>Object Code</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		531,294.47	(168,004.91)	363,289.56
<b>D. OTHER FINANCING SOURCES / USES</b>				

1.	Other Sources	8930-8979			0.00	
	Less:					
2.	Other Uses	7630-7699			0.00	
3.	Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(161,993.51)	161,993.51	0.00	
4.	TOTAL OTHER FINANCING SOURCES / USES		(161,993.51)	161,993.51	0.00	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>			369,300.96	(6,011.40)	363,289.56	
<b>F. FUND BALANCE / NET POSITION</b>						
1.	Beginning Fund Balance/Net Position					
a.	As of July 1	9791	2,749,436.03	26,962.12	2,776,398.15	
b.	Adjustments/Restatements	9793, 9795	62,520.14		62,520.14	
c.	Adjusted Beginning Fund Balance /Net Position		2,811,956.17	26,962.12	2,838,918.29	
2.	Ending Fund Balance /Net Position, June 30 (E+F1c)		3,181,257.13	20,950.72	3,202,207.85	
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>						
a.	Nonspendable					
1.	Revolving Cash (equals Object 9130)	9711			0.00	
2.	Stores (equals Object 9320)	9712			0.00	
3.	Prepaid Expenditures (equals Object 9330)	9713			0.00	
4.	All Others	9719			0.00	
b.	Restricted	9740			0.00	
c.	Committed					
1.	Stabilization Arrangements	9750			0.00	
2.	Other Commitments	9760			0.00	
d.	Assigned	9780			0.00	
e.	Unassigned/Unappropriated					
1.	Reserve for Economic Uncertainties	9789			0.00	
2.	Unassigned/Unappropriated Amount	9790M			0.00	
3.	<b>Components of Ending Net Position (Accrual Basis only)</b>					
a.	Net Investment in Capital Assets	9796	176,892.36	20,950.72	197,843.08	
b.	Restricted Net Position	9797			0.00	
c.	Unrestricted Net Position	9790A	3,004,364.77	0.00	3,004,364.77	
<b>Description</b>			<b>Object Code</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>G. ASSETS</b>						
1.	Cash					
	In County Treasury	9110	172,634.33	56,697.59	229,331.92	
	Fair Value Adjustment to Cash in County Treasury	9111			0.00	
	In Banks	9120	101,409.10	510,278.36	611,687.46	
	In Revolving Fund	9130			0.00	
	With Fiscal Agent/Trustee	9135			0.00	
	Collections Awaiting Deposit	9140			0.00	
2.	Investments	9150	1,916,727.08		1,916,727.08	
3.	Accounts Receivable	9200	64,273.41		64,273.41	
4.	Due from Grantor Governments	9290	1,029,459.50		1,029,459.50	
5.	Stores	9320			0.00	
6.	Prepaid Expenditures (Expenses)	9330	79,626.72		79,626.72	
7.	Other Current Assets	9340	77.25		77.25	
8.	Lease Receivable	9380			0.00	
9.	Capital Assets (accrual basis only)	9400-9489	731,358.10	20,950.72	752,308.82	
10.	TOTAL ASSETS		4,095,565.49	587,926.67	4,683,492.16	
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>						
1.	Deferred Outflows of Resources	9490			0.00	
2.	TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00	
<b>I. LIABILITIES</b>						
1.	Accounts Payable	9500	469,569.90		469,569.90	
2.	Due to Grantor Governments	9590	50,333.00		50,333.00	
3.	Current Loans	9640			0.00	

4.	Unearned Revenue	9650		566,975.95	566,975.95
5.	Long-Term Liabilities (accrual basis only)	9660-9669	394,405.46		394,405.46
6.	TOTAL LIABILITIES		914,308.36	566,975.95	1,481,284.31
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1.	Deferred Inflows of Resources	9690			0.00
2.	TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>					
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2)					
(must agree with Line F2)			3,181,257.13	20,950.72	3,202,207.85

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	\$ 0.00	0.00	0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Date of Presidential Disaster Declaration	Brief Description (If no amounts, indicate "None")	Amount
a. _____		
b. _____		
c. _____		
d. _____		
TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)		0.00

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2023-24 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2026-27.

a. Total Expenditures (B8)	8,320,489.61
b. Less Federal Expenditures (Total A2)	
[Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	210,758.70
c. Subtotal of State & Local Expenditures	8,109,730.91
[a minus b]	
d. Less Community Services	0.00
[L2 Total]	
e. Less Capital Outlay & Debt Service	130,356.55
[Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600, 6700, 6910 and 6920]	
f. Less Supplemental Expenditures made as the result of a Presidentially	0.00

Declared Disaster

TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE

[c minus d minus e minus f]

\$ 7,979,374.36

## **Journey School**

### **2025-26 Education Protection Account (EPA) Spending Plan**

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the states sales tax rate for all taxpayers and the personal income tax rates for upper income taxpayers.

The new revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount. A corresponding reduction is made to an LEA's revenue limit EPA entitlement.

Proposition 30 provides that all K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisions:

- The spending plan must be approved by the governing board during a public meeting.
- EPA funds cannot be used for salaries or benefits of administrators or any other administrative costs.
- Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended.

Journey School estimated 2025-26 EPA Entitlement: **\$116,340**

It is proposed that EPA funds be used to cover salary and benefit costs of non-administrative certificated staff.

2024-25 Education Protection Account  
Program by Resource Report  
Expenditures by Function - Detail

**Journey School**  
**Expenditures through: June 30, 2025**  
**For Fund 01, Resource 1400 Education Protection Account**

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	115,826.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
<b>TOTAL AVAILABLE</b>		<b>115,826.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
<b>(Objects 1000-7999)</b>		
Instruction	1000-1999	115,826.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>115,826.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>0.00</b>

## Journey School School Calendar: 2025-26

Attendance Month	Week #	Calendar Month	M	T	W	TH	F	Staff Days	Student Days	Min. Days			
											<b>Approved 3.27.25</b>		
	1	Aug	25	26	27	28	29	5	0	0	pre-service/pupil-free days 8/25-8/29 and 9/2	Minimum Day grades 1-8	
	2	Sept	1	2	3	4	5	4	3	1	First day of school 9/3 & short day kinder	Labor Day 9/1	
	3		8	9	10	11	12	5	5	1			
	4		15	16	17	18	19	5	5	1	Back to School Nights 9/17 and 9/24		
Month 1	18		22	23	24	25	26	5	5	1	Attendance months		
	6	Oct	29	30	1	2	3	5	5	1			
	7		6	7	8	9	10	5	5	1			
	8		13	14	15	16	17	5	5	1			
Month 2	20		20	21	22	23	24	5	5	1			
	10		27	28	29	30	31	5	5	1			
	11	Nov	3	4	5	6	7	5	4	4	Inservice/pupil-free day 11/3	Minimum days - conference week	
	12		10	11	12	13	14	4	4	1	Veterans' Day 11/11		
Month 3	18		17	18	19	20	21	5	5	1			
	14		24	25	26	27	28	0	0	0	Fall Break		
	15	Dec	1	2	3	4	5	5	5	1			
	16		8	9	10	11	12	5	5	1	End of P1/M4 is 12/19		
Month 4	14		15	16	17	18	19	4	4	2	Winter Break		
	18		22	23	24	25	26	0	0	0	Winter Break		
	19	Jan	29	30	31	1	2	0	0	0	Winter Break		
	20		5	6	7	8	9	5	5	1			
	21		12	13	14	15	16	5	5	1			
	23		19	20	21	22	23	4	4	1	Martin L. King Day 1/19	Progress Reports Due January 23	
Month 5	19		26	27	28	29	30	5	5	1			
	24	Feb	2	3	4	5	6	5	5	1			
	25		9	10	11	12	13	4	4	1	Presidents' Day 2/13 and 2/16		
	26		16	17	18	19	20	4	4	4	Minimum days - conference week		
Month 6	18		23	24	25	26	27	5	5	1			
	28	March	2	3	4	5	6	5	5	1			
	29		9	10	11	12	13	5	5	1			
	30		16	17	18	19	20	5	5	1			
Month 7	20		23	24	25	26	27	5	5	1	End of P2/M7 is 3/27		
	32	April	30	31	1	2	3	5	5	1			
	33		6	7	8	9	10	0	0	0	Spring Break		
	34		13	14	15	16	17	5	5	1			
	35		20	21	22	23	24	5	5	1			
Month 8	19	May	27	28	29	30	1	5	4	1	Inservice/pupil-free day 4/27		
	37		4	5	6	7	8	5	5	1			
	38		11	12	13	14	15	5	5	1		CAASP testing window TBD in May	
	39		18	19	20	21	22	5	5	1			
Month 9	19		25	26	27	28	29	4	4	1	Memorial Day 5/25		
	41	June	1	2	3	4	5	5	5	1			
Month 10	10		8	9	10	11	12	5	5	2	Last day of school 6/12 min day & short day kinder		
	43		15	16	17	18	19	3	0	0	Inservice/Pupil-Free (2 days Report Cards)	End Year Progress Reports Due June 18	
	44		22	23	24	25	26	5	0	0	Teachers work a total of 5 days for summer training, with admin approval of days		
	45	July	29	30	1	2	3	0	0	0	July 4th Holiday - Office CLOSED	June 19th - Juneteenth Holiday	
	46		6	7	8	9	10	5	0	0			
	47		13	14	15	16	17	5	0	0			
	48		20	21	22	23	24	5	0	0			
	49		27	28	29	30	31	5	0	0			
	50	Aug	3	4	5	6	7	5	0	0			
	51		10	11	12	13	14	5	0	0			
	52		17	18	19	20	21	5	0	0			
			<b>Total Teacher Days</b>					<b>191</b>					
			<b>Total Student Days</b>					<b>175</b>					
			<b>Total Minimum Days</b>						<b>45</b>				

**JOURNEY SCHOOL**

**2025-2026**

Approved\_3.2.

**Instructional minutes calculation:**

						JOURNEY	
Kindergarten REG	130	days	@	225		29,250	
Kindergarten 1st/Last Day of School	2	days	@	120		240	
Kindergarten MIN	45	days	@	195		8775	
Grades 1-3 REG	130	days	@	335		43550	
Grades 1-3 MIN	45	days	@	235		10575	
Grades 4-8 REG	130	days	@	340		44,200	
Grades 4-8 MIN	45	days	@	235		10,575	

**Bell Schedule:**

**NOTE: STAGGERED BELL SCHEDULE FOR ST/**

Kindergarten regular days	9:00	AM	to	12:45
Kindergarten 1st/Last Day of School	9:00	AM	to	11:00
Kindergarten min days	9:00	AM	to	12:15
Grades 1-3, all days, morning lesson	8:40	AM	to	10:05
Grades 1-3, regular days guided snack and period 1	10:25	AM	to	11:30
Grades 1-3, minimum days guided snack and period 1	10:20	AM	to	11:25
Grades 1-3, minimum days guided lunch, period 2, closing	11:40	AM	to	1:05
Grades 1-3, regular days, guided lunch, period 2-4, closing	12:00	PM	to	3:05
Grades 4-8, regular days, morning lesson, guided snack	8:40	AM	to	10:25
Grades 4-8, minimum days, morning lesson, guided snack	8:40	AM	to	10:20

Grades 4-8, minimum days period 1 and guided lunch	10:35	AM	to	11:40
Grades 4-8, minimum days period 2, closing	11:55	PM	to	1:05
Grades 4-8, regular days, period 1 and period 2	10:40	AM	to	12:20
Grades 4-8, regular days, guided lunch, period 3 and period 4 & closing	12:50	PM	to	3:05

**Total Minutes**

Kindergarten regular day total	225
Kindergarten 1st/Last Day of School	120
Kindergarten minimum day	195
Grade 1-3 regular day total	335
Grade 1-3 minimum day	235
Grade 4-8 regular day total	340
Grade 4-8 minimum day total	235

7.25

TOTALS	Regular Requirement	Grade level
38,265	36,000	K
54,125	50,400	1 to 3
54,775	54,000	4 to 8

START/END TIMES	Total
PM	225
AM	120
PM	195
AM	85
AM	65
AM	65
PM	85
PM	185
AM	105
AM	100

AM

65

PM

70

PM

100

PM

135

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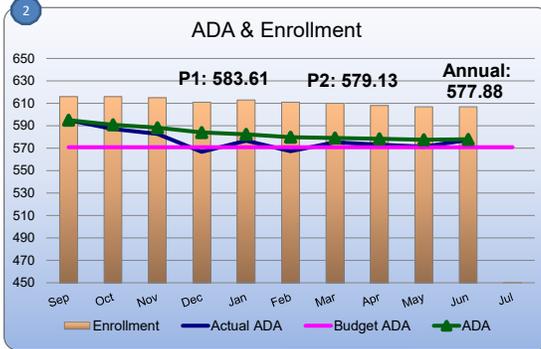
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# JOURNEY SCHOOL - Financial Dashboard (June 2025)

## 1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●  
 Net Income / (Loss) ● Year-End Cash ●



## State Budget Update

### Per CCSA: 2025-26 Final Budget: School Spending Held Stable with Deferrals and Reserves

On June 27, 2025, the Governor signed a package of bills that implement major portions of the State Budget for 2025-26.

- Cost-of-Living Adjustment: A 2.3 percent increase for the Local Control Funding Formula (LCFF) and most other categorical programs.
- Apportionment Deferral: Defers LCFF payments of \$1.875B from June to July 2026, with hardship waivers available and due no later than April 1, 2026.
- Discretionary Block Grant: Provides \$1.7B, or about \$310 per TK-12 Average Daily Attendance (ADA), for a flexible one-time block grant for local priorities.
- Learning Recovery Block Grant: Provides a one-time augmentation of \$378.65M in accordance with the program established in Education Code Section 32526

### Per School Services of CA: Remaining Frozen Federal Education Funds Released

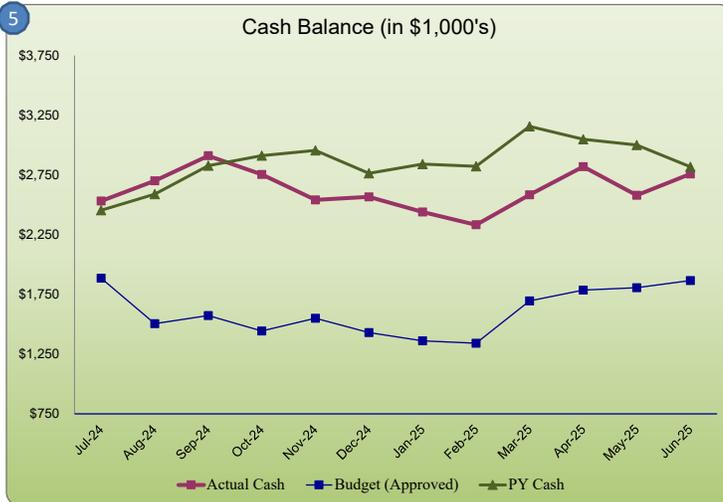
On July 25, 2025, the California Department of Education (CDE) received notice that beginning the week of July 28, 2025, the ED would begin releasing the remaining funds. Yesterday, July 31, 2025, the CDE announced the receipt of the Grant Award Notifications for the remaining programs. These funds are targeted for use in the 2025-26 school year and are listed below.

- Title II-Part A, ESEA, Supporting Effective Instruction State Grants
- Title IV-Part A, Student Support and Academic Enrichment Grants

These programs, along with the 21st CCLC grant program, represent the entirety of the funds held for review on June 30, 2025.

Attendance Analysis	Actual through Month 10	Actual P2	Budgeted P2	Budget Variance B/(W)	FY 23-24	FY 22-23
Enrollment	607	610	613	(3)	587	571
Attendance %	94.5%	94.4%	93.1%	1.3%	93.3%	92.1%
Avg Daily Attendance (ADA)	577.88	579.13	570.84	8.29	549.71	533.24

Income Statement	Actual through 06/30/25	Forecast as of 06/30/25	FY 24-25 Budget	Budget Variance B/(W)	FY 23-24	FY 22-23
Local Control Funding Formula	6,726,490	6,726,490	6,553,021	173,469	6,138,343	5,503,044
Federal Revenue	210,759	210,759	145,815	64,944	148,993	127,380
State Revenue	716,339	716,339	866,698	(150,359)	505,447	979,037
Other Local Revenue	785,080	785,080	687,715	97,366	85,124	47,713
Grants/Fundraising	245,111	245,111	255,000	(9,889)	243,600	293,886
<b>TOTAL REVENUE</b>	<b>8,683,779</b>	<b>8,683,779</b>	<b>8,508,248</b>	<b>175,531</b>	<b>7,121,507</b>	<b>6,951,059</b>
<i>Total per ADA w/o Grants/Fundraising</i>		14,995	14,905	90	12,955	13,036
		14,571	14,458	113	12,512	12,484
Certificated Salaries	3,072,136	3,072,136	3,131,581	59,444	2,358,174	2,091,898
Classified Salaries	1,396,528	1,396,528	1,354,562	(41,966)	1,267,994	1,161,891
Benefits	1,510,044	1,510,044	1,714,319	204,275	1,257,924	1,230,170
Student Supplies	265,450	265,450	283,950	18,500	259,102	395,837
Operating Expenses	1,945,974	1,945,974	1,834,454	(111,520)	1,714,289	1,619,604
Other	130,357	130,357	128,615	(1,742)	107,190	26,002
<b>TOTAL EXPENSES</b>	<b>8,320,490</b>	<b>8,320,490</b>	<b>8,447,481</b>	<b>126,991</b>	<b>6,964,673</b>	<b>6,525,402</b>
<i>Total per ADA</i>		14,367	14,798	431	12,670	12,237
<b>NET INCOME / (LOSS)</b>	<b>363,290</b>	<b>363,290</b>	<b>60,767</b>	<b>302,522</b>	<b>156,834</b>	<b>425,657</b>
<b>OPERATING INCOME</b>	<b>493,646</b>	<b>493,646</b>	<b>189,382</b>	<b>304,264</b>	<b>264,024</b>	<b>451,659</b>



Balance Sheet	6/30/2024	5/31/2025	6/30/2025 Actual
<b>Assets</b>			
Cash, Operating	2,817,148	2,579,944	2,757,746
Accounts Receivable	835,276	48,450	1,093,733
Due From Others	452	0	77
Other Assets	249,875	45,104	634,092
Net Fixed Assets	315,760	204,361	197,843
<b>Total Assets</b>	<b>4,218,511</b>	<b>2,877,860</b>	<b>4,683,492</b>
<b>Liabilities</b>			
A/P & Payroll	314,789	295,669	308,770
Due to Others	226,835	52,642	242,136
Deferred Revenue	835,353	0	566,976
Other Liabilities	2,615	2,615	363,403
Total Debt	0	0	0
<b>Total Liabilities</b>	<b>1,379,592</b>	<b>350,926</b>	<b>1,481,284</b>
<b>Equity</b>			
Beginning Fund Bal.	2,682,084	2,838,918	2,838,918
Net Income/(Loss)	156,834	(311,984)	363,290
<b>Total Equity</b>	<b>2,838,918</b>	<b>2,526,934</b>	<b>3,202,208</b>
<b>Total Liabilities &amp; Equity</b>	<b>4,218,511</b>	<b>2,877,860</b>	<b>4,683,492</b>

Year-End Cash Balance		
Actual	Budget	Variance
2,757,746	1,864,867	892,880

Days Cash on Hand	149	112	123
Cash Reserve %	40.7%	30.8%	33.7%

	ACTUAL	FORECAST	Budget Variance Better / (Worse)												
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Accrual	Jul-24 - Jun-25	
<b>Income</b>															
<b>8011-8098 - Local Control Funding Formula Sources</b>															
8011 Local Control Funding Formula	61,314	61,314	110,365	110,365	110,365	110,365	110,365	27,834	27,834	27,834	27,834	-	146,574	932,363	(398,365)
8012 Education Protection Account	-	-	27,486	-	-	27,485	-	-	32,496	-	-	28,359	-	115,826	(514)
8019 Local Control Funding Formula - Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	50,333	50,333	50,333
8096 In Lieu of Property Taxes	-	306,252	612,504	408,336	408,336	408,336	408,336	408,336	714,588	357,294	345,194	736,039	564,750	5,678,301	572,348
8098 In Lieu of Property Taxes, Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	(50,333)	(50,333)	(50,333)
<b>Total 8011-8098 - Local Control Funding Formula Sources</b>	<b>61,314</b>	<b>367,566</b>	<b>750,355</b>	<b>518,701</b>	<b>518,701</b>	<b>546,186</b>	<b>518,701</b>	<b>436,170</b>	<b>774,918</b>	<b>385,128</b>	<b>373,028</b>	<b>764,398</b>	<b>711,324</b>	<b>6,726,490</b>	173,469
<b>8100-8299 - Federal Revenue</b>															
8181 Special Education - Federal (IDEA)	-	-	-	-	-	-	-	-	-	-	-	-	96,194	96,194	1,185
8291 Title I	-	-	-	-	7,131	-	-	7,760	-	13,264	-	-	12,396	41,404	8,824
8292 Title II	-	-	-	2,095	-	-	-	6,172	-	283	-	-	-	8,717	491
8295 Title IV, SSAE	-	-	-	-	-	-	-	1,816	-	684	-	-	-	10,000	-
8299 All Other Federal Revenue	-	-	-	-	-	-	-	-	-	-	53,419	-	-	54,444	54,444
<b>Total 8100-8299 - Other Federal Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,095</b>	<b>7,131</b>	<b>-</b>	<b>15,748</b>	<b>-</b>	<b>14,231</b>	<b>53,419</b>	<b>-</b>	<b>12,396</b>	<b>105,739</b>	<b>210,759</b>	64,944
<b>8300-8599 - Other State Revenue</b>															
8550 Mandate Block Grant	-	-	-	-	11,027	-	-	-	-	-	-	-	-	11,027	52
8560 Lottery Revenue	-	-	333	-	-	36,984	-	-	47,249	-	-	-	39,946	175,632	27,173
8592 State Mental Health	2,283	2,283	4,109	4,109	4,109	4,109	4,109	4,622	4,622	4,622	4,622	-	4,651	48,250	2,058
8595 Expanded Learning Opportunity Program	144,243	7,713	13,883	13,883	13,883	13,883	13,883	13,889	13,889	13,889	13,889	-	(121,733)	155,194	(28,775)
8596 Prop 28 Arts & Music	77,127	3,637	6,546	6,546	6,546	6,546	6,546	6,547	6,547	6,547	6,547	-	(77,264)	62,418	(11,347)
8599 State Revenue - Other	625,333	-	-	69	-	1,738	-	4,657	-	-	-	-	-	263,818	(139,519)
<b>Total 8300-8599 - Other State Income</b>	<b>848,986</b>	<b>13,633</b>	<b>24,871</b>	<b>24,607</b>	<b>35,565</b>	<b>63,259</b>	<b>24,538</b>	<b>29,715</b>	<b>72,307</b>	<b>25,058</b>	<b>25,058</b>	<b>39,946</b>	<b>(511,205)</b>	<b>716,339</b>	(150,359)
<b>8600-8799 - Other Local Revenue</b>															
8660 Interest & Dividend Income	1	1,580	2,930	18,025	6,481	6,135	2,582	20,161	817	11,919	6,410	5,742	780	83,564	33,564
8662 Net Increase (Decrease) in Fair Value of Invest	2,556	4,667	2,991	(3,111)	(3,870)	2,727	1,452	2,261	2,572	4,142	(5,245)	3,655	-	14,796	(5,204)
8682 Childcare & Enrichment Program Fees	-	-	17,443	17,815	16,239	16,538	14,429	15,598	14,812	13,212	15,805	13,836	-	155,726	47,726
8689 All Other Fees & Contracts	-	-	-	-	-	-	-	-	-	-	-	405	-	405	(2,095)
8692 Grants	-	-	-	-	-	-	-	600	285	12,585	1,489	500	60,000	75,459	3,459
8695 Contributions & Events	3,263	1,331	2,015	3,350	7,496	9,085	6,443	989	2,965	3,176	1,824	1,913	600	44,452	(30,548)
8696 Other Fundraising	85	3,255	10,684	13,788	6,880	6,879	10,314	15,116	19,965	17,670	8,193	9,479	2,893	125,200	17,200
8697 E-Rate	77	10,241	77	77	77	77	77	77	77	77	77	155	-	11,168	10,517
8699 All Other Local Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8792 Transfers of Apportionments - Special Educat	-	-	-	-	-	-	-	-	96,740	97,871	97,871	100,060	126,879	519,421	12,858
<b>Total 8600-8799 - Other Income-Local</b>	<b>5,982</b>	<b>21,075</b>	<b>36,140</b>	<b>49,945</b>	<b>33,303</b>	<b>41,441</b>	<b>35,298</b>	<b>54,802</b>	<b>138,234</b>	<b>160,653</b>	<b>126,423</b>	<b>135,744</b>	<b>191,152</b>	<b>1,030,191</b>	87,476
<b>TOTAL INCOME</b>	<b>916,282</b>	<b>402,274</b>	<b>811,366</b>	<b>595,349</b>	<b>594,700</b>	<b>650,886</b>	<b>594,285</b>	<b>520,687</b>	<b>999,690</b>	<b>624,258</b>	<b>524,509</b>	<b>952,484</b>	<b>497,011</b>	<b>8,683,779</b>	175,531
<b>Expense</b>															
<b>Total 1000 - Certificated Salaries</b>	<b>35,528</b>	<b>219,416</b>	<b>291,125</b>	<b>284,963</b>	<b>278,581</b>	<b>275,011</b>	<b>280,981</b>	<b>278,395</b>	<b>277,512</b>	<b>275,600</b>	<b>283,015</b>	<b>292,010</b>	<b>-</b>	<b>3,072,136</b>	59,444
<b>Total 2000 - Classified Salaries</b>	<b>40,573</b>	<b>54,295</b>	<b>138,889</b>	<b>147,190</b>	<b>131,346</b>	<b>114,130</b>	<b>108,596</b>	<b>125,255</b>	<b>144,249</b>	<b>125,352</b>	<b>147,957</b>	<b>118,696</b>	<b>-</b>	<b>1,396,528</b>	(41,966)
<b>Total 1000-2000 - Salaries</b>	<b>76,101</b>	<b>273,712</b>	<b>430,015</b>	<b>432,153</b>	<b>409,927</b>	<b>389,140</b>	<b>389,577</b>	<b>403,650</b>	<b>421,761</b>	<b>400,952</b>	<b>430,971</b>	<b>410,706</b>	<b>-</b>	<b>4,468,665</b>	17,478
<b>3000 - Employee Benefits</b>															
3111 STRS - State Teachers Retirement System	6,906	42,843	61,000	60,451	58,926	56,931	57,789	57,972	59,423	57,723	61,367	58,544	1	639,876	798
3212 PERS - Public Employee Retirement System	9,845	12,552	25,563	26,062	24,574	24,133	21,416	23,361	25,524	23,052	25,792	22,361	-	264,237	102,172
3311 OASDI - Social Security	2,415	3,002	6,242	6,891	6,062	5,387	6,672	5,834	6,572	5,834	6,659	5,529	-	65,699	4,474
3331 MED - Medicare	1,089	3,954	6,066	6,093	5,772	5,472	5,488	5,678	5,940	5,639	6,073	5,778	-	63,043	2,006
3401 H&W - Health & Welfare	85,965	48,660	64,388	45,336	18,066	61,335	42,301	13,478	27,044	48,716	37,770	(12,286)	-	480,772	15,425
3501 SUI - State Unemployment Insurance	38	136	209	210	199	189	189	196	205	194	209	199	-	2,174	69
3601 Workers' Compensation Insurance	242	1,541	19,297	3,913	7,735	3,913	3,913	3,913	7,826	-	-	-	-	52,293	(9,066)
3902 Other Benefits	-	-	-	331	-	33	-	53	-	68	195	-	(59,819)	871	88,646
<b>Total 3000 - Employee Benefits</b>	<b>106,500</b>	<b>112,688</b>	<b>182,764</b>	<b>149,288</b>	<b>121,334</b>	<b>157,360</b>	<b>136,328</b>	<b>110,526</b>	<b>125,026</b>	<b>149,179</b>	<b>137,870</b>	<b>20,307</b>	<b>872</b>	<b>1,510,044</b>	204,275
<b>Total 1000-3000 - Salaries &amp; Benefits</b>	<b>182,601</b>	<b>386,400</b>	<b>612,779</b>	<b>581,441</b>	<b>531,261</b>	<b>546,500</b>	<b>525,905</b>	<b>514,176</b>	<b>546,787</b>	<b>550,131</b>	<b>568,842</b>	<b>431,013</b>	<b>872</b>	<b>5,978,709</b>	221,753
<b>4000 - Supplies</b>															
4111 Core Curricula Materials	3,493	10,134	4,081	1,203	88	583	-	221	-	-	265	2,205	-	22,272	22,935
4211 Books & Other Reference Materials	-	-	1,212	1,586	319	-	26	180	(717)	248	-	-	-	2,855	4,185
4311 Student Materials	-	13,168	7,831	8,449	4,427	792	1,614	1,750	4,425	2,066	2,574	46,044	-	93,141	(19,413)
4351 Office Supplies	2,158	474	1,772	1,465	1,704	766	658	485	789	468	8,725	1,570	-	21,034	159
4371 Custodial Supplies	1,359	2,802	5,362	2,126	5,017	1,875	1,951	515	4,606	1,327	165	5,013	-	32,116	(11,116)
4390 Other Supplies	204	1,170	2,050	3,880	1,730	2,508	984	8,748	3,996	13,514	4,932	6,473	-	50,189	20,794
4411 Non Capitalized Equipment	3,777	14,208	7,951	5,485	4,679	-	(663)	1,293	(1,762)	798	3,601	4,477	-	43,844	956

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	FORECAST	Budget Variance
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Accrual	Jul-24 - Jun-25	Better / (Worse)
<b>Total 4000 - Supplies</b>	<b>10,990</b>	<b>41,956</b>	<b>30,259</b>	<b>24,194</b>	<b>17,965</b>	<b>6,522</b>	<b>4,570</b>	<b>13,192</b>	<b>11,337</b>	<b>18,421</b>	<b>20,261</b>	<b>65,782</b>	-	<b>265,450</b>	18,500
<b>5000 - Operating Services</b>															
5211 Travel & Conferences	1,404	1,279	-	-	394	233	2,782	(1,843)	2,536	843	1,155	3,526	63	12,372	13,578
5311 Dues & Memberships	9,161	-	4,300	-	159	(99)	-	488	-	-	-	-	-	14,008	6,867
5451 General Insurance	41,548	20,843	11	6,524	11	11	9,748	3,259	11	3,259	5,979	23	-	91,230	(17,954)
5511 Utilities	4,464	6,890	11,286	7,270	5,843	7,991	1,791	7,349	6,522	10,383	5,679	8,054	1,425	84,945	355
5521 Security Services	141	-	141	-	-	141	-	-	141	-	-	-	-	564	(411)
5531 Housekeeping Services	5,644	11,896	9,108	-	17,470	6,885	9,124	8,563	9,606	8,749	-	15,718	-	102,763	3,367
5599 Other Facility Operations & Utilities	784	3,127	519	2,244	334	334	334	345	345	432	345	710	-	9,855	(4,105)
5611 School Rent - Private Facility	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17
5613 School Rent - Prop 39	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5619 Other Facility Rentals	15,630	15,455	23,184	15,962	15,130	15,130	15,130	15,130	15,130	16,510	16,210	15,288	-	193,890	(9,328)
5621 Equipment Lease	1,048	812	4,565	3,765	1,412	1,304	3,979	2,659	1,413	6,415	1,262	3,005	2,566	34,204	(10,068)
5631 Vendor Repairs	5,480	3,929	14,250	6,540	5,226	1,848	2,569	3,510	3,460	1,238	1,150	792	2,844	52,836	(41,336)
5812 Field Trips & Pupil Transportation	15,808	-	1,665	29,876	13,348	1,152	5,555	16,448	28,042	7,106	4,412	3,987	-	127,398	16,209
5821 Legal	-	135	2,210	2,175	768	873	375	474	5,756	10,080	6,498	17,350	-	46,694	53,306
5823 Audit	-	696	6,747	-	8,882	-	-	-	4,200	-	-	20,525	-	20,525	(1,025)
5831 Advertisement & Recruitment	-	-	-	-	42	502	1,298	-	330	-	-	-	-	2,172	(6)
5841 Contracted Substitute Teachers	-	-	1,663	4,277	475	742	799	266	266	2,398	799	-	-	11,686	11,623
5842 Special Education Services	-	-	-	9,073	-	-	9,900	171,160	45,253	28,629	92,330	79,669	-	436,014	(26,014)
5849 Other Student Instructional Services	30,000	60,000	4,840	36,137	55,784	55,253	2,392	(117,739)	9,169	44,110	(32,902)	8,059	-	155,102	22,909
5852 PD Consultants & Tuition	2,353	500	4,809	3,707	-	180	-	131	(1,600)	-	-	904	-	10,984	9,502
5854 Nursing & Medical (Non-HEP)	-	-	7,055	9,738	9,358	6,453	10,486	13,433	17,531	15,880	17,412	11,298	-	118,643	(118,643)
5859 All Other Consultants & Services	31,642	13,442	13,442	14,942	1,500	14,942	17,083	15,075	14,942	57,142	15,342	33,383	-	242,874	(32,966)
5861 Non Instructional Software	19,846	870	2,812	3,131	461	301	1,048	1,351	1,196	270	340	1,689	-	33,314	13,411
5865 Fundraising Cost	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5871 District Oversight Fees	-	-	-	25,557	-	-	4,868	-	17,646	-	4,259	4,259	6,417	67,265	(1,735)
5872 Special Education Fees (SELPA)	-	-	-	-	-	-	-	-	-	-	-	36,048	4,327	40,375	(153)
5899 All Other Expenses	801	1,010	1,546	3,139	1,776	2,152	3,968	2,838	2,395	2,606	3,258	2,645	932	29,068	(8,093)
5911 Office Phone	-	-	-	-	-	(120)	-	-	-	-	120	-	-	-	6,916
5913 Mobile Phone	48	58	58	58	64	159	(35)	65	-	135	65	65	22	762	1,625
5921 Internet	399	330	330	330	330	309	309	309	309	416	330	258	3	3,962	282
5923 Website Hosting	145	10	-	-	-	-	-	252	-	15	-	-	-	422	317
5931 Postage & Shipping	-	57	-	45	10	321	-	48	18	164	112	1,170	-	1,947	(126)
5999 Other Communications	50	-	-	-	-	71	21	21	-	(63)	-	-	-	100	158
<b>Total 5000 - Operating Services</b>	<b>186,398</b>	<b>141,339</b>	<b>114,544</b>	<b>184,488</b>	<b>138,778</b>	<b>121,935</b>	<b>98,657</b>	<b>161,238</b>	<b>166,972</b>	<b>220,974</b>	<b>145,057</b>	<b>246,996</b>	<b>18,599</b>	<b>1,945,974</b>	(111,520)
<b>6000 - Capital Outlay</b>															
6901 Depreciation Expense	10,768	10,768	10,768	10,768	10,768	10,768	10,958	10,958	10,958	10,958	10,958	10,958	-	130,357	(1,742)
<b>Total 6000 - Capital Outlay</b>	<b>10,768</b>	<b>10,768</b>	<b>10,768</b>	<b>10,768</b>	<b>10,768</b>	<b>10,768</b>	<b>10,958</b>	<b>10,958</b>	<b>10,958</b>	<b>10,958</b>	<b>10,958</b>	<b>10,958</b>	<b>-</b>	<b>130,357</b>	(1,742)
<b>7000 - Other Outgo</b>															
7438 Interest Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total 7000 - Other Outgo</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSE</b>	<b>390,757</b>	<b>580,463</b>	<b>768,350</b>	<b>800,890</b>	<b>698,772</b>	<b>685,726</b>	<b>640,090</b>	<b>699,563</b>	<b>736,054</b>	<b>800,485</b>	<b>745,118</b>	<b>754,750</b>	<b>19,471</b>	<b>8,320,490</b>	126,991
<b>NET INCOME</b>	<b>525,525</b>	<b>(178,189)</b>	<b>43,017</b>	<b>(205,542)</b>	<b>(104,073)</b>	<b>(34,840)</b>	<b>(45,805)</b>	<b>(178,877)</b>	<b>263,636</b>	<b>(176,227)</b>	<b>(220,609)</b>	<b>197,733</b>	<b>477,540</b>	<b>363,290</b>	302,522
<b>Operating Income</b>														<b>493,646</b>	
<b>Operating Income Excluding Non-cash Lease Expenses</b>														<b>493,663</b>	
<b>EBITDA</b>														<b>493,646</b>	
<b>Beginning Cash Balance</b>	2,817,148	2,531,017	2,700,535	2,910,872	2,753,858	2,540,115	2,565,741	2,438,832	2,332,555	2,583,113	2,818,491	2,579,944	2,757,746	2,817,148	232,993
<b>Cash Flow from Operating Activities</b>															
Net Income	525,525	(178,189)	43,017	(205,542)	(104,073)	(34,840)	(45,805)	(178,877)	263,636	(176,227)	(220,609)	197,733	477,540	363,290	302,522
Change in Accounts Receivable															
Prior Year Accounts Receivable	28,515	297,345	38,379	9,316	-	3,341	684	10,107	10,340	378,692	10,107	(1,045,283)	-	(258,457)	258,457
Current Year Accounts Receivable	-	-	-	-	-	-	-	-	-	-	-	1,114,320	(1,114,320)	-	634,417
Change in Due from															
Change in Accounts Payable	(8,280)	(15,945)	26,157	97,203	(130,972)	54,524	(102,846)	83,109	(38,338)	(462)	(12,939)	38,789	8,727	(1,274)	5,620
Change in Due to	(875)	(894)	(781)	(66,774)	(793)	(17,285)	40	(51,381)	(811)	(17,324)	(17,316)	(439,102)	628,596	15,300	809,205
Change in Accrued Vacation	-	-	-	-	-	-	-	-	-	-	-	(59,819)	-	(59,819)	(59,819)
Change in Payroll Liabilities	(77,526)	42,658	77,667	(17,636)	(4,329)	(4,095)	1,104	4,132	5,232	26,732	(24,269)	25,403	-	55,073	55,073

	ACTUAL	FORECAST	Budget Variance												
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Accrual	Jul-24 - Jun-25	Better / (Worse)
Change in Prepaid Expenditures	55,464	(1,860)	(514)	-	-	(50)	(1,113)	-	(16,140)	(2,679)	(625)	(52,300)	-	(19,817)	44,021
Change in Deposits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Change in Deferred Revenue	(835,353)	-	-	-	-	-	-	-	-	-	-	566,976	-	(268,377)	(268,377)
Change in Other Long Term Assets	15,631	15,638	15,644	15,650	15,656	15,662	15,669	15,675	15,681	15,687	15,694	(536,688)	-	(364,400)	-
Change in Other Long Term Liabilities	-	-	-	-	-	-	-	-	-	-	-	361,332	(543)	360,788	-
Depreciation Expense	10,768	10,768	10,768	10,768	10,768	10,768	10,958	10,958	10,958	10,958	10,958	10,958	-	130,357	1,742
<b>Cash Flow from Investing Activities</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditures	-	-	-	-	-	(2,400)	(5,600)	-	-	-	-	(4,440)	-	(12,440)	2,560
<b>Ending Cash Balance</b>	<b>2,531,017</b>	<b>2,700,535</b>	<b>2,910,872</b>	<b>2,753,858</b>	<b>2,540,115</b>	<b>2,565,741</b>	<b>2,438,832</b>	<b>2,332,555</b>	<b>2,583,113</b>	<b>2,818,491</b>	<b>2,579,944</b>	<b>2,757,746</b>	<b>2,757,746</b>	<b>2,757,746</b>	<b>892,880</b>

**Journey School  
Financial Analysis  
June 2025**

**Net Income**

Journey School had a net income of \$363,290 in FY24-25 compared to \$60,767 in the board-approved budget. This is \$302,522 more than the board-approved budget.

**Balance Sheet**

As of June 30, 2025, the school's cash balance was \$2,757,746.

As of June 30, 2025, the Accounts Receivable balance was \$1,093,733. The balance consists primarily of In Lieu of Property Taxes (\$564,750), LCFF (\$146,574), State SPED (\$93,020), Federal IDEA (\$96,194), and Lottery (\$51,120).

As of June 30, 2025, the Accounts Payable balance, including payroll liabilities, totaled \$550,905.

**Income Statement**

*Revenue*

Total revenue for FY24-25 was \$8,683,779, which is \$175,531 more than the budgeted amount.

- LCFF was \$173,469 over budget based on the higher ADA and Unduplicated Pupil Count.
- All Other Federal Revenue was \$54,444 over budget as the school received additional Employee Retention Credit funds.
- State Revenue Other was \$139,519 under budget as the school will defer all of the Arts Music and Instructional Materials Block Grant.
- Childcare and Enrichment Fees were \$47,426 over budget based on higher participation rates.

*Expenses*

Total expenses for FY24-25 were \$8,320,490 which is \$126,991 more than the budgeted amount.

- PERS was \$102,172 due to less employees being eligible for the program.
- Vendor Repairs were \$41,336 over budget due to additional services from Contreras Construction, Black Tiger, and Empire Parking Lot Services.
- Legal was \$53,306 under budget.
- Nursing was \$118,643 over budget due to additional student needs.

Note- Forecast variances of \$40,000 and 10% of budget will be discussed in this report.



## ADA

The budgeted P2 ADA is 570.84 based on an enrollment of 613 and a 93.1% attendance rate.

Month 1 ADA: 595.06

Month 5 ADA: 576.63

Month 9 ADA: 571.26

Month 2 ADA: 587.10

Month 6 ADA: 567.22

Month 10 ADA: 577.32

Month 3 ADA: 582.72

Month 7 ADA: 575.30

Month 4 ADA: 566.79

Month 8 ADA: 573.14

P1 ADA: 583.61

P2 ADA: 579.13

Annual: 577.88

Note- Forecast variances of \$40,000 and 10% of budget will be discussed in this report.

# Journey School

## Check Register

### For the Month Ending June 30, 2025

Check #	Vendor Name	Date Description	Amount
A024292	AMANDA SIMMONS	6/2/2025 GREEN THUMB - GARDEN PLANTS	29.94
A024293	CADENCE LUSINSKY	6/2/2025 LOWES - PAINT & BRUSHES	28.76
A024294	KAYLA PENNINGTON	6/2/2025 WALMART - JARS, GLUE, HOOKS	30.51
A024295	HELLENE BRODSKY	6/2/2025 PHYLLIES - STUFFED ANIMALS	250.00
E021545	BRIGHTSTAR CARE OF SOUTH ORANGE COUNTY	6/2/2025 05/12/25-05/16/25 - NURSE	4,304.14
E021546	SCHOOLS EXCESS LIABILITY FUND	6/2/2025 2000-2008 - EXCESS LIABILITY PREMIUM	2,720.07
E021547	BRIGHTSTAR CARE OF SOUTH ORANGE COUNTY	6/2/2025 05/19/25-05/23/25 - NURSE	4,304.14
P072480	CAPISTRANO UNIFIED SCHOOL DISTRICT	6/2/2025 05/25 - FIELD TRIP TRANSPORTATION	1,166.87
P072481	FIONA KEPHART	6/2/2025 FRESH BROTHERS - PIZZA FOR VOLUNTEERS PAPER PLATES, CUTLERY SET, COFFEE	28.42
P072482	AMAZON (ABPL)	6/2/2025 FILTERS, ETC	147.56
P072483	UNITED HEALTHCARE	6/2/2025 06/25 - HEALTH PREMIUM MULTIPLE VENDORS - BAGS, STICKERS,	21,961.45
P072484	NICOLA WELLNER	6/2/2025 PAPER	42.09
P072485	LAURA VALLE	6/2/2025 JOANN - FABRIC	68.88
P072504	REVOLUTION OFFICE CAPISTRANO UNIFIED SCHOOL DISTRICT	6/2/2025 04/12/25-05/11/25 - COPIER LEASE	835.25
1006613	OC DAVOC ENTERPRISES, INC.	6/9/2025 PAPER, PENS, COLD PACKS, BANDAGES, ETC	6,050.31
1006614	STRATEGIC KIDS, LLC	6/9/2025 05/25 - JANITORIAL SERVICE	9,319.91
1006615		6/9/2025 05/25 - INSTRUCTIONAL AIDES 04/26/25-05/25/25 - PHONE & HOTSPOT FOR	42,687.00
A024449	VERIZON WIRELESS	6/9/2025 FACULTY USE	85.86
A024450	STACY KINNEY	6/9/2025 PLANETARIUM - FIELD TRIP PARKING	69.55
A024451	QUADIENT FINANCE USA, INC.	6/9/2025 05/25 - POSTAGE	100.00
A024452	HELLENE BRODSKY	6/9/2025 AROUND THE DAY - ACADEMIC PLANNERS	221.55
A024453	GOTO COMMUNICATIONS, INC	6/9/2025 06/25 - PHONES TAX	922.02
A024454	OC DAVOC ENTERPRISES, INC.	6/9/2025 TISSUE, LINERS, SOAP, PAPER TOWELS, ETC	2,384.55
A024455	YOUNG, MINNEY & CORR, LLP	6/9/2025 05/25 - LEGAL SERVICES	3,752.50
E021673	WESTERN EXTERMINATOR COMPANY	6/9/2025 05/25 - PEST CONTROL MAINTENANCE 07/01/25-09/30/25 - SECURITY SYSTEM	345.04
E021674	JMG SECURITY SYSTEMS, INC.	6/9/2025 SUPPORT	141.00
P072857	MOULTON NIGUEL WATER 3586	6/9/2025 04/14/25-05/19/25 - WATER SERVICES	501.88
P072858	INCLUSIVE LEARNING PARTNERS LLC	6/9/2025 05/25 - BEHAVIOR TECHNICIAN	2,695.00
P072859	CUSD - FOOD & NUTRITION SERVICES CAPISTRANO UNIFIED SCHOOL DISTRICT	6/9/2025 05/25 - STUDENT MEALS ADMIN FEE	1,500.00
P072860		6/9/2025 PAPER, PENS, BATTERIES, ETC MULTIPLE VENDORS - FLOWERS, PLANTS,	430.19
P072861	KELLY LARSON	6/9/2025 POTS, VASES	145.60
P072862	SOUTHERN CALIFORNIA EDISON	6/9/2025 04/30/25-05/29/25 - ELECTRIC	4,474.24
P072863	STRATEGIC KIDS, LLC	6/9/2025 05/25 - ELOP LEAD & INSTRUCTORS	4,494.00
P072864	REVOLUTION OFFICE	6/9/2025 COPIER STAPLES	297.39
P072865	STS EDUCATION	6/9/2025 (3) CHROMEBOOKS MUTLIPLE VENDORS - FABRIC, YARN &	752.25
P072866	AMANDA HAMMOND	6/9/2025 SNACKS	166.37
P072867		6/9/2025 MCKINNEY VENTO - MILEAGE 05/25 - MANAGEMENT CONTRACT FEE,	336.00
1006616	EXCELLENT EDUCATION DEVELOPMENT	6/16/2025 CALPADS, SIS SUPPORT & FEES	14,141.39
A024602	KELLY LARSON	6/16/2025 JOHN WAYNE AIRPORT - FIELD TRIP PARKING	150.00
A024603	STACY KINNEY	6/16/2025 REGAL - FIELD TRIP TICKETS & CONCESSIONS	442.03
A024604	HELLENE BRODSKY	6/16/2025 AMAZON - STRING, GEMS, GEM BAGS	61.04
E021788	BRIGHTSTAR CARE OF SOUTH ORANGE COUNTY	6/16/2025 05/27/25-05/30/25 - NURSE PAPER, LESSON BOOKS, PAINT, YARN,	3,273.50
E021789	MERCURIUS	6/16/2025 CRAYONS, ETC	4,676.42
E021790	ALPINE FRESH USA	6/16/2025 05/25 - BOTTLED WATER SERVICE	464.75
E021791	MERCURIUS	6/16/2025 PAPER, LESSON BOOKS, PENCILS, PENS, ETC	4,939.79

**Journey School  
Check Register  
For the Month Ending June 30, 2025**

Check #	Vendor Name	Date Description	Amount
		PAPER, LESSON BOOKS, PAINT, YARN,	
E021792	MERCURIUS	6/16/2025 CRAYONS, ETC	4,958.75
E021793	MERCURIUS	6/16/2025 PAPER, LESSON BOOKS, PAINT, PENCILS, ETC	4,968.33
E021794	MERCURIUS	6/16/2025 LESSON BOOKS, PAINT, PENCILS, CHALK, ETC	4,782.67
		PAPER, LESSON BOOKS, PENCILS, CRAYONS,	
E021795	MERCURIUS	6/16/2025 ETC	4,953.30
E021801	MERCURIUS	6/16/2025 LESSON BOOKS, PAPER, PAINT, PENCILS, ETC	4,828.65
E021802	MERCURIUS	6/16/2025 LESSON BOOKS, PAINT, CRAYONS, ETC	4,792.71
E021803	MERCURIUS	6/16/2025 LESSON BOOKS, PAPER, PENCILS, ETC	4,991.95
		NYLON GLOVES, GRABBER TOOL, CHEF'S	
P073265	AMAZON (ABPL)	6/16/2025 KNIFE, ETC	247.36
		MULTIPLE VENDORS - PLYWOOD, GLUE,	
P073266	DANIEL HELLFELD	6/16/2025 DOWELS, SOLVENT, RAGS	331.67
P073267	BRANDON WICKES	6/16/2025 MULTIPLE VENDORS - FERTILIZER, GLOVES	199.00
P073268	INCLUSIVE LEARNING PARTNERS LLC	6/16/2025 05/25-06/25 - BEHAVIOR TECHNICIAN	2,584.75
		GOOGLE CHROME MANAGEMENT CONSOLE	
P073269	STS EDUCATION	6/16/2025 LICENSE	132.07
P073270	DEPARTMENT OF JUSTICE	6/16/2025 05/25 - FINGERPRINTS	188.00
		CAPISTRANO UNIFIED SCHOOL	
P073271	DISTRICT	6/16/2025 03/17/25-04/14/25 - WATER USE	413.46
		PLUMERIA CAFE - SPECIALTY DEPT MEETING	
P073272	JOY HALVERSON	6/16/2025 LUNCHEON	258.37
2716M	CR&R INCORPORATED	6/20/2025 06/25 - WASTE & RECYCLING SERVICES	724.79
2717M	FIRST NATIONAL BANK OF OMAHA	6/20/2025 05/25 - CREDIT CARD PURCHASES	6,930.84
2718M	WELLS FARGO 9313	6/20/2025 05/25 - CREDIT CARD PURCHASES	569.24
2719M	CONTRERAS CONSTRUCTION	6/20/2025 05/25-06/25 - HANDYMAN SERVICES	792.00
		CALIFORNIA CHARTER SCHOOLS	
1006617	ASSOCIATION	6/23/2025 FY25-26 - MEMBERSHIP DUES	9,872.00
		PROCOPIO, CORY, HARGREAVES &	
1006618	SAVITCH, LLP.	6/23/2025 05/25 - LEGAL SERVICES	6,072.00
1006619	AERIES SOFTWARE INC.	6/23/2025 F25-26 - STUDENT INFORMATION SYSTEM	10,120.00
2720M	COLONIAL LIFE	6/23/2025 07/25 - INSURANCE PREMIUM	720.08
A024778	JAIME LLOYD	6/23/2025 KELLYS DOUGHNUTS - DOUGHNUTS	66.35
A024779	KAISER PERMANENTE (3383)	6/23/2025 07/25 - HEALTH PREMIUM	26,920.48
A024780	KAYLA PENNINGTON	6/23/2025 TRADER JOES - FLOWERS	74.79
A024781	HELLENE BRODSKY	6/23/2025 SARAH'S SILKS - PLAY SILKS	395.42
		BAJA FRESH MEXICAN GRILL - LITTLE	
A024782	GAYLEN CORBETT	6/23/2025 ACORNS MEETING FOOD	204.44
		BRIGHTSTAR CARE OF SOUTH	
E021937	ORANGE COUNTY	6/23/2025 06/02/25-06/06/25 - NURSE	4,304.14
		06/08/25-07/07/25 - INTERNET & CA	
E021938	COX COMMUNICATIONS	6/23/2025 TELECONNECT FUND	231.75
P073665	LINDSEY LAFLEUR	6/23/2025 RALPHS - FIELD DAY CUPCAKES	162.77
P073666	ISABELLA ORTIZ	6/23/2025 SPROUTS - POPSICLES	51.79
P073667	AMAZON (ABPL)	6/23/2025 STANDING DESK	217.44
		CAPISTRANO UNIFIED SCHOOL	
P073668	DISTRICT	6/23/2025 OFFICE PAPER, BAND AIDS, & TISSUE	249.44
P073669	EMILY LANDRUM	6/23/2025 TARGET - COUNSELING GAME	10.76
P073670	AMANDA HAMMOND	6/23/2025 HOBBY LOBBY - FABRIC	64.60
P073671	KIYANUSH KAMRANI	6/23/2025 SPROUTS - GRADUATION RECEPTION FOOD	45.13
		AMAZON - SUNSCREEN, CHARGER, HIKING	
P073709	DENNIS KEPHART	6/24/2025 GEAR, WRISTBANDS	259.51
P073710	CLAUDINE JAENICHEN	6/24/2025 COSTCO - GRADUATION RECEPTION FOOD	440.77
2721M	GUARDIAN	6/25/2025 07/25 - HEALTH PREMIUM	2,908.08
2722M	NATE BUNCE	6/25/2025 06/25 - OVERNIGHT TRIP CHAPERONE FEE	1,750.00
2742M	S & M IRRIGATION LLC	6/25/2025 VOID - \$1,430.00 - VOID	0.00
		GROUNDSWELL (FORMERLY OC	
2723M	HUMAN RELATIONS)	6/26/2025 06/25 - CONFLICT RESOLUTION SERVICES	3,500.00
2724M	VOID	6/26/2025 VOID	0.00

**Journey School**  
**Check Register**  
**For the Month Ending June 30, 2025**

<b>Check #</b>	<b>Vendor Name</b>	<b>Date Description</b>	<b>Amount</b>
2725M	NANCE PIANO REMOVAL	6/26/2025 06/25 - PIANO REMOVAL SERVICE	365.00
2727M	REI SHADE SYSTEMS	6/26/2025 SHADE SAIL HARDWARE	2,220.00
2743M	S & M IRRIGATION LLC	6/26/2025 07/25 - IRRIGATION REPAIRS FINAL	1,430.00
2726M	REI SHADE SYSTEMS	6/29/2025 06/25 - SHADE SAIL INSTALLATION	2,220.00
	EFFECTUAL EDUCATIONAL	04/30/25-05/28/25 - PSYCHOLOGIST, AT, NURSE	
1006620	CONSULTING SERVICES	6/30/2025 & APE	10,470.00
A024912	JAIME LLOYD	6/30/2025 AMAZON - BALLOON ARCH, TISSUES	63.55
E022087	QUADIENT LEASING USA, INC.	6/30/2025 06/22/25-09/21/25 - POSTAGE METER LEASE	129.27
	BRIGHTSTAR CARE OF SOUTH		
E022088	ORANGE COUNTY	6/30/2025 06/09/25-06/13/25 - NURSE	3,280.45
E022089	WESTERN EXTERMINATOR COMPANY	6/30/2025 06/25 - PEST CONTROL MAINTENANCE	345.04
	CAPISTRANO UNIFIED SCHOOL		
P074038	DISTRICT	6/30/2025 06/25 - FIELD TRIP TRANSPORTATION	1,611.25
P074039	STRATEGIC KIDS, LLC	6/30/2025 06/25 - INSTRUCTIONAL AIDES	20,473.50
P074040	JILL MURPHY LISCHALK	6/30/2025 AMAZON - CLAY, PAINT, BRUSHES	51.74
P074041	MOULTON NIGUEL WATER 3586	6/30/2025 05/19/25-06/16/25 - WATER SERVICES	499.04
P074042	REVOLUTION OFFICE	6/30/2025 05/12/25-06/11/25 - COPIER LEASE	630.34
<b>Total</b>			<b>306,018.04</b>

**Journey School**  
**Credit Card Register**  
**For the Month Ending June 30, 2025**

<b>Credit Card Vendor</b>	<b>Statement Number</b>	<b>Charge Description</b>	<b>Amount</b>
FIRST NATIONAL BANK OF OMAHA	JE123249985176	9 SQUARE IN THE AIR - (4) RECESS EQUIPMENT	2,029.52
FIRST NATIONAL BANK OF OMAHA	JE123249985178	ADOBE - SOFTWARE SUBSCRIPTION	34.99
FIRST NATIONAL BANK OF OMAHA	JE123249985178	APPLE - MOBILE PHONE INSURANCE	11.49
FIRST NATIONAL BANK OF OMAHA	JE123249985176	APPLE - MOBILE PHONE INSURANCE G. KELLER	11.49
FIRST NATIONAL BANK OF OMAHA	JE123249985178	AUSSIE POUCH - STUDENT CHAIR POUCHES	158.40
FIRST NATIONAL BANK OF OMAHA	JE123249985178	AVILAS EL RANCHITO - YEAR END PLANNING MEETING MEAL	1,686.79
FIRST NATIONAL BANK OF OMAHA	JE123249985176	BAKERS AUTHORITY - KINDERGARTEN QUINOA SNACK	183.92
		CITY OF ALISO VIEJO - SCHOOL DANCE VENUE RENTAL	
		DEPOSIT	157.59
FIRST NATIONAL BANK OF OMAHA	JE123249985178	DHARMA TRADING - SILKS	1,179.04
FIRST NATIONAL BANK OF OMAHA	JE123249985178	DOZR - SKID STEER RENTAL	1,248.23
FIRST NATIONAL BANK OF OMAHA	JE123249985178	ELEY - (2) GARDEN HOSE REELS	412.85
FIRST NATIONAL BANK OF OMAHA	JE123249985178	EWING IRRIGATION - IRRIGATION SUPPLIES	339.76
FIRST NATIONAL BANK OF OMAHA	JE123249985178	FEDEX - GRADUATION BROCHURES	215.49
FIRST NATIONAL BANK OF OMAHA	JE123249985178	FEDEX - GRADUATION POSTER	75.41
FIRST NATIONAL BANK OF OMAHA	JE123249985178	FNBO - LATE FEE	39.00
FIRST NATIONAL BANK OF OMAHA	JE123249985178	HOME DEPOT - GARDENING GLOVES	130.08
WELLS FARGO 9313	JE123249985177	HOME DEPOT - GRADUATION CEREMONY FLOWERS	107.66
FIRST NATIONAL BANK OF OMAHA	JE123249985176	HOME DEPOT - IRRIGATION SYSTEM SUPPLIES & TOOLS	140.38
FIRST NATIONAL BANK OF OMAHA	JE123249985176	HOME DEPOT - PAINT, RAGS, BRUSHES, PAINTING SUPPLIES	564.99
WELLS FARGO 9313	JE123249985175	HOME DEPOT - WEED WHIP BATTERY CHARGER	128.22
FIRST NATIONAL BANK OF OMAHA	JE123249985178	IKEA - SHELVING UNITS	385.33
FIRST NATIONAL BANK OF OMAHA	JE123249985176	IMSE - A. SIMMONS CONFERENCE REGISTRATION	1,350.00
FIRST NATIONAL BANK OF OMAHA	JE123249985178	IMSE - READING INTERVENTION TRAINING	200.00
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	58.33
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	117.84
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	0.58
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	41.97
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	76.21
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	2.48
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	16.37
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	43.63
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	6.41
FIRST NATIONAL BANK OF OMAHA	JE123249985176	INSTACART - AFTERCARE SNACKS	42.67
FIRST NATIONAL BANK OF OMAHA	JE123249985178	INSTACART - AFTERCARE SNACKS	42.79
FIRST NATIONAL BANK OF OMAHA	JE123249985178	INSTACART - AFTERCARE SNACKS	52.20
FIRST NATIONAL BANK OF OMAHA	JE123249985178	INSTACART - AFTERCARE SNACKS	20.64
FIRST NATIONAL BANK OF OMAHA	JE123249985178	INSTACART - ALL PURPOSE CLEANER, SPONGES	114.82
FIRST NATIONAL BANK OF OMAHA	JE123249985178	INSTACART - FILE BOXES	50.07
FIRST NATIONAL BANK OF OMAHA	JE123249985178	ORANGE COUNTY WHOLESALE - GRADUATE FLOWER LEIS	760.38
WELLS FARGO 9313	JE123249985175	PETSMART - MAY FAIRE CHICKEN WORMS	18.30
FIRST NATIONAL BANK OF OMAHA	JE123249985176	QUADIENT - POSTAGE METER INK	230.58
FIRST NATIONAL BANK OF OMAHA	JE123249985178	SCHOOLSIN - STUDENT CHAIRS	232.07
WELLS FARGO 9313	JE123249985175	SPROUTS FARMERS MARKET - PLANNING MEETING FOOD	35.94
FIRST NATIONAL BANK OF OMAHA	JE123249985178	STAPLES - CARDSTOCK	39.20
FIRST NATIONAL BANK OF OMAHA	JE123249985176	STAPLES - COFFEE	39.99
FIRST NATIONAL BANK OF OMAHA	JE123249985176	STAPLES - COFFEE CREAMER	20.49
FIRST NATIONAL BANK OF OMAHA	JE123249985178	STAPLES - COFFEE, CREAMER	43.08
FIRST NATIONAL BANK OF OMAHA	JE123249985176	STAPLES - DISPOSABLE EMESIS BAGS	25.31
FIRST NATIONAL BANK OF OMAHA	JE123249985176	STAPLES - HIGHLIGHTERS, PACKING TAPE	39.09
FIRST NATIONAL BANK OF OMAHA	JE123249985178	STAPLES - MARKERS	19.49
FIRST NATIONAL BANK OF OMAHA	JE123249985176	STAPLES - RICOLA COUGH, IBUPROFEN, ALCOHOL, ETC.	124.24
FIRST NATIONAL BANK OF OMAHA	JE123249985176	STAPLES - TISSUE, PAPER, COFFEE, NOTEPADS, PENS	116.73
FIRST NATIONAL BANK OF OMAHA	JE123249985176	SURVEYMONKEY - SURVEY SOFTWARE	1080
FIRST NATIONAL BANK OF OMAHA	JE123249985176	TANAKA FARMS - IND. STUDY FIELD TRIP	234
FIRST NATIONAL BANK OF OMAHA	JE123249985176	TANAKA FARMS - IND. STUDY FIELD TRIP REFUND	-270
WELLS FARGO 9313	JE123249985175	TREE OF LIFE - NATIVE GARDEN PLANTS	258.6
FIRST NATIONAL BANK OF OMAHA	JE123249985176	URBAN PLATES - TEACHER MEETING MEAL	219.77
WELLS FARGO 9313	JE123249985175	WALMART - VOLUNTEER TEA DECOR & UTENSILS	69.68
WELLS FARGO 9313	JE123249985175	WALMART - VOLUNTEER TEA ICE & DRINKS	58.5
FIRST NATIONAL BANK OF OMAHA	JE123249985176	WICHELT IMPORTS - EMBROIDERY THREAD	6.36
FIRST NATIONAL BANK OF OMAHA	JE123249985176	ZOOM - VIDEO CONFERENCING SOFTWARE	219.9
FIRST NATIONAL BANK OF OMAHA	JE123249985178	ZOOM - VIDEO CONFERENCING SOFTWARE	219.9
			<b>\$ 15,319.24</b>

**JOURNEY SCHOOL  
PARENT ADVISORY COMMITTEE  
BYLAWS**

**ARTICLE I  
NAME AND FORMATION**

Section I.01 **Name.** The name of this stakeholder group is the Journey School public charter school (“Charter School”) Parent Advisory Committee (“PAC”).

Section I.02 **Formation.** Under Education Code<sup>1</sup> section 64001(j), charter schools may use the Local Control and Accountability Plan (“LCAP”) to serve as the School Plan for Student Achievement (“SPSA”), provided that the LCAP meets federal school planning requirements and the stakeholder requirements established under section 52062(a). Under sections 52062(a) and 52063(a)(2), a charter school using its LCAP to serve as its SPSA must establish a PAC that includes parents/guardians of currently enrolled students in the charter school. For so long as the Charter School uses its LCAP to serve as its SPSA, the PAC shall be established.

**ARTICLE II  
ROLE**

Section II.01 **Role.** The role of the PAC is to assist in developing the Charter School’s SPSA or the Charter School’s LCAP if it is used as the SPSA. Before the Charter School’s governing board adopts a SPSA or LCAP, the Executive Director will present the document to the PAC for review and comment. **The PAC shall submit written comments to the Executive Director and present these comments to the Charter School’s governing board.** The Executive Director will respond, in writing, to comments received from the PAC. The PAC shall also carry out any other duties or responsibilities assigned to it by the Charter School’s governing board or the Executive Director.

**Members may collaborate with the school community on a regular basis to disseminate information gathered at meetings of the PAC. To provide meaningful LCAP comments, the PAC may collect relevant information from the school community to inform the PAC.**

**To provide meaningful LCAP comments, the PAC shall participate in relevant training sessions, in a timely manner, to assist members in carrying out their responsibilities under the subject-matter jurisdiction of the PAC. Such training may include, but not be limited to:**

- California Education Code Regarding the LCFF, LCAP and the PAC (Education Code Section 52000**
- Members & Officers Roles and Responsibilities**
- Parliamentary Procedures & Robert’s Rules of Order**
- The Greene Act (Education Code Section 35147)**
- Code of Conduct, Guidelines for Safe and Welcoming Environment and Rules of Decorum (TBD)**
- Understanding and Analyzing School Data**

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<sup>1</sup> All legal citations herein are to the California Education Code unless otherwise expressly noted.

Funding Models  
 Group Dynamics  
 The eight (8) State Priorities  
 The Seven (7) Core Principles of Public Waldorf Education

**ARTICLE III  
 MEMBERSHIP**

Section III.01 Size and Composition. The PAC shall be composed of interested parents/guardians (of current students enrolled in Journey School) serving the parent community at large, as well as parent/guardians representing each of the following student groups: Unduplicated pupils at the Charter School (i.e., students who qualify for free or reduced-price meals, foster youth, English Learner students) and parents/guardians of students with disabilities. The PAC may also include Charter School’s staff members and students. The size of the PAC shall be no smaller than 7 members and shall not exceed 9 parent/guardian/student members, with a desired uneven number of members. Two additional advisory seats are for faculty. Only PAC members shall have full voting rights. Members may not vote by proxy.

The current student population from the CA School Dashboard should be reviewed annually to be completed by July prior to each election and adjustments to membership made. The following chart reflects the desired committee of 9, based on CA School Dashboard data as of October 2024 (English Learner 5.9%, Free & Reduced Lunch 21.7% and Students with Disabilities 15.6%).

Representation	Member	% of Committee	% of School Demographics
Parent/Guardian of English Learners	1	11%	5.9%
Parent/Guardian of Free & Reduced Lunch	3	33%	21.7%
Parent/Guardian of Students with Disabilities	2	22%	15.6%
Parent/Guardian of Parents at Large	3	33%	43.2%
<b>TOTAL</b>	<b>9</b>		

In order to maintain parity, ‘At Large’ members should represent non-subgroup students except in inaugural present terms. When this is not possible, due to lack of interest, parity should be maintained across subgroups. If the committee is unable to fill all the unduplicated student seats, these seats will be held open until they are able to be filled.

Commented [1]: Breeana to reach out to Gavin for input

If the committee underrepresents lower, mid or upper grades, priority should be given to promote parity.

Commented [2]: Add additional notes on this with an example

~~Section III.02 Initial Formation of the Committee. After soliciting interested parties, the Executive Director shall appoint members from the parent body including parents representing the student groups detailed in Section 3.01 to ensure the school meets the composition requirements.~~

If the number of interested parties exceeds the number of committee seats (for at large membership and/or student group representation), an election will be held by the parent body. If composition requirements cannot be met due to lack of interest, those positions may be filled by interested parties representing the parent body at large. If there are less than 5 interested parties, the role of the PAC will be served by the Journey School Parent Cabinet Board of Directors.

Section III.03 Ongoing Member Selection. ~~The PAC will establish a process to replace outgoing members and/or fill vacancies.~~ Vacancies should be filled to maintain an oddly numbered committee of maximum (9) nine parent/guardian members. After soliciting interested parties, the PAC shall appoint members from the parent body including parents representing the student groups to ensure the school meets the composition requirements. If the number of interested parties exceeds the number of committee seats (for subgroups, at large membership and/or student group representation), an election will be held by the parent body. If composition requirements at nine members cannot be met due to lack of interest, those positions may be filled with parity with a smaller committee of (7) seven or ~~(5) five members.~~ The PAC members will not reveal student's/family's subgroup memberships for the election. Parents may vote their 'top two' and the PAC will designate and tally votes accordingly. Candidates, however, are welcome to disclose their subgroup membership if they choose to do so but this is not required of the PAC in order to honor FERPA rights.

Section III.04 Terms of Membership. Members of the PAC include only representatives. Representatives are members who have been elected by parents or appointed by the PAC to discuss, deliberate, and vote on issues pertinent to the PAC. Elections for PAC members and alternates will take place during the months of September or October. The PAC will make a sustained effort to fill all vacant representatives in each category. Each PAC member shall serve for a term of two (2) years. There shall be no limitation on the number of consecutive terms to which a member may be re-selected or re-elected. To build capacity, the inaugural PAC will serve a term of 2.5 years (January 2025-June 2027). PAC may accept volunteers to stay a third year. If a majority of the parent/guardian members are interested in a third term, the PAC will hold a ballot election by parent body for third year members. (Majority meaning 3 of 5 members, 5 of 7 members, 5 of 9 members.)

Section III.05 Rights & Guidelines. PAC members shall comply with all applicable policies of the Charter School, shall not discriminate against any person on the basis of any characteristic that is protected by law, and shall treat other members equally and with respect. Failure to comply with these guidelines may result in removal from the PAC. PAC members will maintain confidentiality of sub group membership and other sensitive/non-public information in all their public and private proceedings. Individual PAC members may not claim to advocate on behalf of the PAC without authorization. No individual member may commit the PAC to any action or recommendation without approval from the PAC. Failure to adhere to this section may result in suspension or termination from the PAC. The inaugural PAC will develop a fair and impartial process of suspension or termination.

Voting:

Each representative is entitled to vote. Absentee ballots, secret ballots and voting by proxy are not permitted. Individuals must be present to vote and to be elected as a member or officer.

Attendance:

1. Members must be present for a minimum of one (1) hour to be counted as present.
2. Any member arriving 30 minutes or more minutes after the scheduled start time of the meeting will not be seated and will be recorded as absent for that meeting.
3. Representatives are allowed a total of (3) three absences from regularly scheduled meetings per membership year. An advisory letter will be issued to a representative after their third absence. A termination letter will be issued to a representative after their fourth absence. (Role: Secretary)
4. Only an elected PAC alternate is eligible to fill a vacancy in a representative position.
5. Any meeting which may be called during the summer recess shall not be counted for the purposes of attendance requirements.

Vacancy for Officers:

An officer vacancy occurring during the year shall be filled by an election for the remaining portion of the term at the next regularly scheduled meeting, except for the Chairperson. The Chairperson position may be filled through succession only by the Vice Chairperson. However if succession is declined, the position shall be based on election. Public notice must be provided and the item listed on the agenda. An officer position may not be assigned and is not transferable.

Section III.06 Removal. Any member may be removed ~~at any time per guidelines in section III.05~~ with the goal of consensus among the PAC, the Charter School's governing board, and the Executive Director. However, the authority to remove a member, ~~with or without cause,~~ remains solely with the Charter's School's governing board.

Commented [3]: Add more examples "for cause"

Section III.07 Resignation. Any member may resign effective upon giving written notice to the PAC, the Charter School's governing board, or the Executive Director, unless the notice specifies a later time for the effectiveness of such resignation. The acceptance of such resignation shall not be necessary to make it effective.

Section III.08 Quorum. A majority of the current PAC members shall constitute a quorum. Every action taken or decision made by a majority of the members at a meeting duly held at which a quorum is present shall be regarded as the act of the PAC.

Section III.09 Events Causing Vacancies. A vacancy on the PAC shall be deemed to exist if a ~~members~~ member dies, resigns, or is removed. Vacancies on the PAC shall be filled by the ~~Executive Director~~ PAC. Each member so selected shall hold office until the expiration of the term of the replaced member.

## ARTICLE IV MEETINGS

Section IV.01 Greene Act. PAC meetings shall be called, held, and conducted in accordance with the terms and provisions of the Greene Act (Ed. Code, § 35147), as amended from time to time. All PAC meetings shall be open at all times to the public. Members of the public may address the PAC on any item within the subject matter jurisdiction of the PAC.

Section IV.02 Schedule of Meetings. In order to align with the Charter School’s LCAP development process, the PAC shall develop an annually recurring schedule.

Section IV.03 Location of Meetings. All meetings shall take place at the Charter School’s site, or another suitable and publicly accessible location designated by the PAC.

Section IV.04 Meetings Agendas. The agenda for each PAC meetings shall be posted at least seventy-two (72) hours in advance at the school site(s), or in another appropriate place accessible to the public. The agenda shall specify the date, time, and location of the meeting and contain a description of each item of business to be discussed or acted upon. The PAC may not take any action on any item of business unless that item appeared on the posted agenda, unless the PAC members present, by unanimous vote, find that there is a need to take immediate action and that the need for action came to the attention of the PAC subsequent to the posting of the agenda. **The PAC Leadership** or designee shall be responsible for preparing the agenda for each meeting. Members of the PAC may submit items to **the PAC Leadership** or designee to be considered for inclusion on the agenda.

## ARTICLE V OFFICERS

Section V.01 Required and Permitted Officers. The PAC shall have a Chairperson, a Vice Chairperson, and a Secretary. No single person shall hold more than one office. The PAC may also have, at the discretion of the PAC, any other officers as the business of the PAC may require, each of whom shall be elected or appointed to hold office for such period, have such authority, and perform such duties as the PAC at its pleasure from time to time may determine.

Section V.02 Election of Officers. The PAC’s officers shall be elected by the PAC annually at the first meeting of each school year, shall serve at the pleasure of the PAC, and shall hold their respective offices until their resignation, removal, or other disqualification from service. Vacancies of officers may be filled by the PAC.

Section V.03 Removal of Officers. Any officer may be removed at any time with the goal of consensus among the PAC, the Charter School’s governing board, and the Executive Director. However, the authority to remove an officer, with or without cause, remains solely with the Charter’s School’s governing board.

Section V.04 Resignation of Officers. Any officer may resign effective upon giving written notice to the PAC, or the Executive Director, unless the notice specifies a later time for the effectiveness of such resignation. The acceptance of such resignation shall not be necessary to make it effective.

Section V.05 Vacancies. A vacancy in any office because of death, resignation, removal, or any other cause shall be filled in the manner prescribed in these Bylaws in **Section III.05 “Voting”** for regular election to such office, provided that such vacancies shall be filled as they occur.

**Commented [4]:** We can expand Officers here. Suggestions:

Chair and Vice Chair

Public Relations (Handles Parent Square Posts, Chalkboard Reminders, etc)

Vice Secretary (because it’s a big job and life happens)

Parliamentarian (the expert we need)

**Commented [5R4]:** Will table for this round of by-laws - to revisit at future meeting

Section V.06 Chairperson. The Chairperson shall preside at PAC meetings, shall sign letters, reports, and other communications on behalf of the PAC, and shall exercise and perform such other powers and duties as the PAC may assign from time to time.

Section V.07 Vice Chairperson. In the absence of the Chairperson, the Vice Chairperson shall fill the role of the Chairperson. The Vice Chairperson shall also exercise and perform such other powers and duties as the PAC may assign from time to time.

Section V.08 Secretary. The Secretary shall keep the minutes of all PAC meetings and distribute the minutes to all members promptly after the meetings. The Secretary shall maintain the official PAC records, including but not limited to agendas and adopted minutes. The Secretary shall maintain a register of the contact information of each PAC member and call roll at the beginning of each meeting. The Secretary shall exercise and perform such other powers and duties as the PAC may assign from time to time.

**ARTICLE VI  
AMENDMENT OF BYLAWS**

Section VI.01 Bylaws Amendments. These Bylaws may be amended by the PAC from time to time, provided that these Bylaws shall always comply with all policies of the Charter School’s governing board and all applicable laws, and that any amendments are subject to approval by the Charter School’s governing board prior to the effective date of such amendment(s).

###

**CERTIFICATE OF ADOPTION OF BYLAWS**

I certify that I am the elected and acting Secretary of the Journey School Parent Advisory Committee, and that the foregoing Bylaws constitute the Bylaws that were duly adopted at a meeting of the Parent Advisory Committee held on February 24, 2025.

Commented [6]: To update

IN WITNESS WHEREOF, I have signed my name to this certificate

\_\_\_\_\_  
Secretary  
Journey School Parent Advisory Committee

Approved by the Charter School’s governing board on January 22, 2025

Commented [7]: To update

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

NAME	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO/NOTES
<b>ADMINISTRATION and STUDENT SUPPORT</b>			
Gavin Keller	Executive Director	Salary/Exempt <b>BENEFITS</b>	
Shelley Kelley	Education Director	Salary/Exempt <b>BENEFITS</b>	
Amanda Simmons	Independent Study Director	0.25 FTE (.5 Teacher) Salary/Exempt <b>BENEFITS</b>	
Grace LaHatt	Office Manager and HR Specialist	Salary/Exempt <b>BENEFITS</b>	
Kris Reynolds	Admin Asst: Enrollment, Communication, After School Programs Coordinator	Salary/Exempt <b>BENEFITS</b>	
Shoon O'Neill	Admin Asst: Registrar, Attendance, Reception	Salary/Exempt <b>BENEFITS</b>	
Janet Gates	Information Technology Specialist and Office Support	Salary/Exempt <b>BENEFITS</b>	
Gaylen Corbett	Admin Assistant: Business Specialist/Accounts Payable	Salary/Exempt <b>BENEFITS</b>	
Jenny Wilkes	Admin. Assistant: School Nurse	Hourly/Non-Exempt	Substitute when needed
Delaney Stelman	Admin Assistant: School Nurse	Contract with Brightstar Care	
Cadence Lusinsky	Counselor	Salary/Exempt <b>BENEFITS</b>	
Emily Landrum	Counselor	FTE Salary/Exempt <b>BENEFITS</b>	
Jaime Lloyd	Receptionist/Communication Support	Hourly /Non-Exempt <b>BENEFITS</b>	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Vivienne Benjamin	Social Media and Event Support	Hourly /Non-Exempt/Part time	
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MAIN CLASS TEACHERS	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
April Martin	Main Class Teacher	F/T, Salary/Exempt	
Hellene Brodsky-Blake	Main Class Teacher	F/T, Salary/Exempt	
Jill Murphy	Main Class Teacher	F/T, Salary/Exempt	
Fiona Kephart	Main Class Teacher	F/T, Salary/Exempt	
Amanda Simmons	Independent Study Teacher	.5 F/T, Salary/Exempt	At employee request, reduced role to .75 FTE including admin duties
Lindsey Ponzio	Independent Study Teacher	F/T, Salary/Exempt	
Kayla Pennington	Main Class Teacher	F/T, Salary/Exempt	
Kelli Garcia	Independent Study Teacher	F/T Salary/Exempt	
Lisa O'Neill	Independent Study Teacher	F/T, Salary/Exempt	
Kelly Larson	Main Class Teacher	F/T, Salary/Exempt	
Dennis Kephart	Main Class Teacher	F/T, Salary/Exempt	
Stacy Kinney	Main Class Teacher	F/T, Salary/Exempt	
Jeannie Lee	Main Class Teacher	F/T, Salary/Exempt	
Andrew Goetz	Main Class Teacher	F/T, Salary/Exempt	
Julia Cameron	Main Class Teacher	F/T, Salary/Exempt	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Rita Kandel	Main Class Teacher	F/T, Salary/Exempt	
Kristi Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Jennifer Tarr	Main Class Teacher	F/T, Salary/Exempt	
Michele Carothers	Main Class Teacher	F/T, Salary/Exempt	New Hire
Paul Breazeale	Main Class Teacher	F/T, Salary/Exempt	
Heather Boley	Main Class Teacher	F/T, Salary/Exempt	
Jess Johnston	Main Class Teacher	F/T, Salary/Exempt	
Katie Blacker	Main Class Teacher	F/T, Salary/Exempt	
Adam Kilcollins	Main Class Teacher	F/T, Salary/Exempt	
Catherine Ji	Main Class Teacher	F/T, Salary/Exempt	Short Term Staff Permit and Intern CA Credential Programming

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

CERTIFICATED INSTRUCTIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Suzanna Bortz	Remedial Support Lower Grades	16 periods contact 5 prep <b>HOURS DEPENDENT ON TITLE I FUNDING</b>	
Erin O'Neill	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Lindsey LaFleur	Middle School Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Pam Klevit	Elementary Academic Specialist (TOSA)	F/T, Salary/Exempt (Teacher Salary Schedule)	
Miscellaneous	Guest Teachers/Subs.	As needed EXEMPT	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Special Education	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Caryn Kaufman	Special Education Program Specialist (Administrator)	Salary/Exempt <b>BENEFITS</b>	
Alyson Wunderlich	Education Specialist	Salary/Exempt <b>BENEFITS</b>	
Grace Stewart	Education Specialist	Salary/Exempt <b>BENEFITS</b>	
Ashley Grey	Education Specialist	Salary/Exempt <b>BENEFITS</b>	
Marlena Ambrose	Education Specialist	Salary/Exempt <b>BENEFITS</b>	New Hire (Due to Increase in # of anticipated IEPs – new enrollment)
<del>Alyse Eckstrom</del>	<del>Speech Language Pathologist</del>	<del>Salary/Exempt <b>BENEFITS</b></del>	<del>Resigned</del>
Kathryn Ryrie	Speech Language Pathologist	Salary/Exempt <b>BENEFITS</b>	New Hire
Savannah Diasdado	Speech Language Pathologist Assistant	Salary/Exempt – PART TIME <b>BENEFITS</b>	New Hire
Dee Marzal	Occupational Therapist	Salary/Exempt – Part Time (16-20 hours)	
Paraprofessionals	Paraprofessionals	NA – Full time (30 hours)	Contract with Strategic Kids
Lisa Ryan	School Psychologist	NA – Part Time	Contracted Service with Effectual Education
Christina Gabrielson	School Psychologist	NA – Part Time	ADDITIONAL PSYCH NEEDED DUE TO INCREASE IN SPECIAL EDUCATION NUMBERS AND RELATED ASSESSMENTS - Contracted Service with Effectual Education
Kimberly Smith	School Psychologist	NA – Part Time	ADDITIONAL PSYCH NEEDED DUE TO INCREASE IN SPECIAL EDUCATION

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

			NUMBERS AND RELATED ASSESSMENTS - Contracted Service with Effectual Education
Various	Specialized Services (Vision Therapy, Audiology, Assistive Technology, etc)	NA – Part Time	Contracted Services with Effectual Education and BrightStar Care

SPECIALTY Teachers	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Lindsay Fredrickson	Festival support and music teacher mentor	20 hours for 9 weeks of school year	Mentorship role concludes
Samira Kasraie	Music Teacher Grades 1-3 and 7 <sup>th</sup> /8 <sup>th</sup> music elective	16 classes 8 prep 8 hours music support in main lesson <b>BENEFITS</b>	Not Returning
TBD	Music Teacher Grades 1-3 and 7 <sup>th</sup> /8 <sup>th</sup> music elective	16 classes 8 prep 8 hours music support in main lesson <b>BENEFITS</b>	Hiring
Brandon Wickes	Garden Instructor	12 classes 6 prep 12 hours maintaining gardens <b>BENEFITS</b>	
Devan Steele	Strings	14 classes 7 prep 3 hours music dept. coordination	
Billy Alexander	Music Elective: Guitar	2 classes 1 prep	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Joshua French	Music Elective: Ukulele	2 classes 1 prep	New Hire
Ava Moadeli	Music Elective: Choir	2 classes 1 prep	New Hire
Nicola Wellner	Handwork Grades 5-8	18 classes 9 prep 3 hours specialty program coordination 2 hours assisting Independent Study <b>BENEFITS</b>  50-75 hours annually to work with Parent Cabinet to plan Harvest Faire – reimbursed by PC through their general/annual contribution to the school budget.	
Amanda Hammond	Handwork Grades 1-4	18 classes 9 prep 2 hours assisting Independent Study <b>BENEFITS</b>	
Tania Marquez	Lower Grades Art Enrichment and 7 <sup>th</sup> /8 <sup>th</sup> Grade Visual Arts	16 classes 8 prep <b>BENEFITS</b>	
Joy Halverson	Games/ Movement	18 classes 9 hours prep <b>BENEFITS</b>	
Sergio Huerta	Games/ Movement	16 classes 8 hours prep <b>BENEFITS</b>	
Joshua Crawford	Woodwork	16 classes 8 hours prep <b>BENEFITS</b>	
Janet Caballero	Spanish (Grades 1-8)	20 classes 10 hours prep <b>BENEFITS</b>	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

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CLASSIFIED/INSTRUC-TIONAL SUPPORT	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Jahtziry Hernandez	Kindergarten Assistant	NON EXEMPT 25 hours per week <b>BENEFITS</b>	Potentially eligible for benefits with additional Little Acorns hours
Karen Dillingham	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Erin Warrack	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
Isabella Ortiz	Kindergarten Assistant	NON EXEMPT 25 hours per week	Potentially eligible for benefits with additional Little Acorns hours
<del>Summer Jones</del>	<del>TK Kindergarten Assistant</del>	<del>NON EXEMPT 25 hours per week</del> <del><b>BENEFITS</b></del>	<del>Not Returning</del>
<b>Gisele Lewis</b>	<b>TK Kindergarten Assistant</b>	<b>NON EXEMPT 25 hours per week</b> <b>BENEFITS</b>	<b>New Hire</b>
Laura Valle	Kindergarten Assistant Independent Study and 1 <sup>st</sup> Grade Assistant	18 hours per week	3 days per week – Wildflower kindergarten
<del>Lily Shaw</del>	<del>ISP First/Second Grade Assistant</del>	<del>NON EXEMPT 12 hours per week</del>	<del>Resigned</del>
<b>Lucas Marquez</b>	<b>ISP First/Second Grade Assistant</b>	<b>12 hours per week</b>	<b>Strategic Kids Contract</b>
Josiah Adams	First Grade Assistant	NON EXEMPT 30 hours per week <b>BENEFITS</b>	
Raz Allen	First Grade Assistant	NON EXEMPT 30 hours per week <b>BENEFITS</b>	

JOURNEY SCHOOL STAFFING PLAN 2025-26 - DRAFT

Rachel Verbeek	Violin Assistant	NON EXEMPT 16 hours per week	
Vianney Figueroa	Handwork Assistant	NON EXEMPT 16 hours per week	
Sergio Huertas	Campus Supervision and Custodial Support	NON EXEMPT 11 hours per week <b>BENEFITS</b>	
Carmen Paez	Campus Supervision Lead And Campus Support	NON EXEMPT 35 hours per week <b>BENEFITS</b>	
Tania Marquez	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 12 hours per week <b>BENEFITS</b>	
Sarah Kandel	SE and Behavior Support Provider (Hearth Keeper)	NON EXEMPT 28 hours per week	
Darren Utterback	Substitute Teacher, and Campus Support, Maintenance Support	NON EXEMPT 40 hours per week <b>BENEFITS</b>	
June Hamlin O'Connor	Substitute Teacher, Intervention and Campus Supervision Support	NON - EXEMPT 28 hours per week	New Hire
Joshua Crawford	Construction/ Maintenance	NON EXEMPT 5 hours per week <b>BENEFITS</b>	
Akiko Choi	Food Services Professional	NON EXEMPT 20 hours per week <b>BENEFITS</b>	New Hire
Other Misc Campus Supervisor support: Hourly Staff	Campus Supervisor -Before School -After School -Lunch -Recess	NON EXEMPT Approximately 20-25 hours per week of paid support	
Specialty Teacher Meetings/Performances	Specialty Teachers	NON EXEMPT Approximately 8-10 hours per week of collaborative meetings	

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Little Acorns Staffing*	TITLE/GRADE	SALARY or CONTRACTED HOURS PER WEEK & EXEMPT STATUS	OTHER INFO
Kris Reynolds	Coordinator	EXEMPT – Salary <b>BENEFITS</b>	Responsibilities and duties added to a current administrative assistant. Conversations are underway
Jahtziry Hernandez, Erin Warrack,	Little Acorns Leads	NON EXEMPT up to 15 hours per week*	New Role for employee in addition to assistant hours during kindergarten day
Laura Valle, Issy Ortiz, Anna Whitney, Zephyr Reynolds, Viviene Benjamin	Little Acorns Assistants	NON EXEMPT up to 15 hours per week*	New Role for employee in addition to assistant hours during independent study school day
Lucas Marquez/Various	Little Acorns Assistant	15-25 hours per week	ELOP Contract with Strategic Kids

\*Little Acorns is a fee-based aftercare program for kindergarten and transitional kindergarten students. Staffing needs/scheduled hours will ultimately depend on enrollment

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CONTRACTORS	TITLE/GRADE	Description/Duration	OTHER INFO
ExED	Business Services	See Contract	See Contract
Earth Roots	Eco-Literacy/Gardening	See Contract	Estimate \$25,750 annually
Black Tiger	IT Consultant	Special projects and complex diagnostics	Estimate \$10,000 annually
David Bocanegra – OC Janitorial Services	Janitorial Service	See contract	Estimate \$60,000 annually
Various	Waldorf Consultants	Provide professional development opportunities and Parent Education on campus	Estimate \$7,000 annually
Effectual Education	Special Education	Psychologist, Assistive Technology, Vision/Hearing Testing, Physical Therapist, Assistive PE, Speech Language Pathologist Assistant	Estimate \$300,000
BrightStar Care	Special Education	1:1 Nurse, 1:1 Caretaker	Estimate \$85,000
BrightStar Care	School Nurse	Nurse Monday – Friday	Estimate \$85,000
STRATEGIC KIDS	Staffing	Special Education Paraeducators/Substitutes	Estimate \$300,000
STRATEGIC KIDS	Staffing	ELOP	Estimate \$180,000 annually
CUSD	Staffing – Lunch Services	Provide employee to heat and serve lunches. Reimbursed through meals claimed at National School Lunch Program (if we become our own School Food Authority.	Estimate \$33,750

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<b>ADDITIONAL HOUR AGREEMENTS PER CBA</b>	<b>TITLE/GRADE</b>	<b>SALARY or CONTRACTED HOURS PER WEEK &amp; EXEMPT STATUS</b>	<b>OTHER INFO</b>
Up to 5 Main Class Teachers (Admin and mentoring services for Certification Program)	Extra Duty Stipend	Hourly Stipend per CBA	8 hours monthly EACH
1 Main Class Teacher (mentoring for new Main Class Teacher hire)	Extra Duty Stipend	Hourly Stipend per CBA	5 hours monthly TOTAL