

*Journey School
A California Public Charter School*

August 25, 2011

***APPROVED SPECIAL MEETING MINUTES
BOARD RETREAT AND TRAINING***

Approved on October 27, 2011

*At Journey School
27102 Foxborough
Aliso Viejo, Ca 92656
Journey School Office: (949) 448-7232
www.journeyschool.net*

Roll Call:

*Jon Kaplan, Council President: Present
Dr. Kris Powell, Council Vice President: Present
Michael Corbo, Council Treasurer: Present
Jan Geisendorfer, Council Secretary: Present
Marc Damikolas, Council Member: Absent
Diana Graber, Council Member: Present
Colleen Patterson, Council Member: Present, arrived at 12:15 pm
VACANT: Parent Cabinet Member
Laura Bujjoni or Gavin Keller (TBD), Educational Trustee Member: Absent*

Also present were Bonnie River, Shaheer Faltas and Franci Sassin from Administration, and Michelle Spieker, Marie Kenney and Catherine Ji were guests in attendance.

	AGENDA ITEM	SPONSOR
1	<i>Call to Order, Roll Call and Review of Norms/Roles:</i> <i>The meeting was called to order at 12:10 pm. Franci was assigned to take notes, Jan was assigned as timekeeper.</i>	<i>Jon Kaplan</i>
2	<i>Inspirational Passage:</i> <i>Kris read a passage.</i>	<i>Kris Powell</i>
3	<i>Oath of Office for new Council Members:</i> <i>Mike Corbo signed his Oath of Office.</i>	<i>Jon Kaplan</i>

4	<p>Approval of Agenda:</p> <p>Mike made a motion to approve the agenda, it was seconded by Kris and approved unanimously.</p>	Jon Kaplan
5	<p>PUBLIC COMMENT: Marie Kenney noted that she would be attending meetings on behalf of Parent Cabinet until a Parent Cabinet representative was appointed.</p>	Jon Kaplan
6	<p>BOARD RETREAT AND TRAINING</p> <p>I. Why we do what we do: How Great Leaders Inspire Action</p> <p>A. Leadership Video: The Council members watched a 20 minute video on leadership by Simon Sinek.</p> <p>B. Discussion/reflection of video and relationship to JS Council: Council members commented on the message they heard in the video and how they relate that to their role at Journey. Council members discussed “Why?” they were part of the Journey community and discussed their vision of leadership at Journey.</p> <p>C. The Story of Journey School:</p> <ul style="list-style-type: none"> ➤ <i>Waldorf Education in the public sector:</i> Bonnie River gave a brief history of how Waldor education came into being in the public sector in the United States. ➤ <i>Journey School’s journey:</i> Diana Graber gave a brief history of Journey and the lessons learned from many of the difficult times the school has gone through. 	
	<p>II. A Year in the Life of the Journey School Council: 2011-12</p> <p>A. Board member Roles at JSC Meetings throughout the year:</p> <p>For the inspirational passage, board members will rotate each month. The following schedule was proposed:</p> <p>Sept: Mike Oct: Jan Nov: Michelle Jan: Colleen Feb: Kris March: Jon April: Marc May: Mike</p>	<p>Jon Kaplan</p> <p>Franci Sassin</p> <p>Shaheer Faltas</p> <p>Franci Sassin</p>

	<p>June: Michelle</p> <p>For other roles, it was agreed that the President should continue to chair the meetings, and that the VP will chair the meetings with a co-chair if the President is gone. It was proposed that the Board President take a more active role in the agenda process and that the draft meeting agenda will be put together approximately one week before the board meeting, and then reviewed with the President and Vice President. For Sept, Oct and Nov this meeting can occur on the Thursday before the Council meeting at 7:30 pm. The timekeeper will be determined at the start of each meeting. For minutes, Franci will take them now but the plan will be to start to train an official minute taker no later than March.</p> <p>B. Board Materials: resources, key documents and board packets: The Board discussed the best way to distribute board materials and resources. It was agreed that the agenda and minutes can be posted on the school website, possibly also the monthly financial dashboard. The whole board packets could be posted on a web based location, such as Google docs.</p> <p>C. Board presence and role at school functions (e.g. Open House, Community Meetings, etc.): (note: this item was discussed AFTER item III) Shaheer requested that all Board members attend the Open House on September 15 and that there be a ‘team effort’ at that event. Other upcoming events are the new family night, alumni night and the “Race to Nowhere” screenings. A grandparent night was also proposed. The Council requested that Shaheer identify the school events that he would like Council members to attend, and also what their role there would be, and then Council members can “sign up” in advance.</p> <p>D. Calendar of Key Board items throughout the year: Tabled.</p> <p>E. Plans for Board Professional Development and Board Evaluation*: This item was postponed until the discussion at the regular meeting later.</p> <ul style="list-style-type: none"> ➤ Board Roles and Responsibilities ➤ Resources ➤ Goals ➤ Scheduling ➤ Board Evaluation Strategies 	Jon Kaplan
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<p>BREAK: The Council took a break from 3:20 to 3:30 pm.</p>	
<p>III. Development Work: the Big Picture</p> <p>A. Presentation by Sue Ann Gonis on Board role in Development:</p> <p>Ms.Gonis had the Council members each briefly tell who they were, their role at Journey and what they love about Journey school. Following that, she gave a presentation on the role of the Board in fundraising, and that the Board role is crucial as fundraising must start with the Board setting goals for the organization, and then following through with contributing to the effort and being ambassadors for the school in the wider community. Once the Board decides on the goal(s) they must be clearly communicated to the entire community. She discussed lining up the culture with what needed to get accomplished with the “results pyramid”.</p> <p>B. Reflections and discussion on next steps: The Council members discussed the ideas of Ms. Gonis and some possible next steps.</p>	
<p>IV. Administrative Report and presentation of draft Strategic Plan</p> <p>A. Student goals from charter*: The Council proposed that at each Council meeting one of the student outcomes was highlighted and discussed, and that the Council members would read that outcome prior to the meeting to become familiar with it.</p> <p>B. Report from Administrator*: This item was postponed until the regular meeting later.</p> <ul style="list-style-type: none"> ➤ JS accomplishments from July 2009 to August 2011 ➤ Analysis on student STAR scores <p>C. Strategic Plan presentation and discussion:</p> <p>The various ways to set up some type of Development Committee were discussed, including having an Administrative Committee with a Council representative, setting up a separate standing Board Development Committee which would meet separately, or having a section of each Board meeting devoted to Development work by the whole board. The Council members felt it would be best to start with a standing item on each agenda for now. Kris recommended the work pick up where the paid development consultant had stopped last year. It was also suggested that student video clips and student projects posted on the website would be excellent ways to show the wider community what Journey School does.</p>	<p>Shaheer Faltas</p>

7	<i>Adjournment: The meeting was adjourned at 4:15 pm.</i> <i>(Board members invited to dinner following retreat and prior to regular board meeting)</i>	Jon Kaplan