

Journey School
A California Public Charter School

January 24, 2019

REGULAR MEETING MINUTES

Approved February 28, 2019

6:00 p.m.

At Journey School
27102 Foxborough
Aliso Viejo, CA 92656
In the Journey School Office
(949) 448-7232
www.journeyschool.net

BOARD MEMBERS:

Anna Brown, Council President - PRESENT
Julie Chiaverini, Council Vice President: ABSENT
Jessica Monroe, Council Treasurer - PRESENT
Judy Levinsohn, Council Member: ABSENT
Jeannie Lee, Educational Trustee Member - PRESENT
John Holland, Council Member - PRESENT
Lorraine Donovan, Council Member - PRESENT
VACANT, Parent Cabinet Member

Administrator Gavin Keller and teacher Alana Murphy were present. Administrative consultant Larry Tamayo was present for part of the meeting.

	AGENDA ITEM
1	<i>Call to Order and Roll Call</i> <i>The meeting was called to order at 6:17 pm.</i>
2	<i>Inspirational Passage</i> <i>Jeannie Lee read from Chapter 3 of Teaching, The Joy of Profession by Christof Wiechert</i>

3	<p>Acceptance of Council resignation*</p> <p>The Council acknowledged and accepted Brad Southard’s resignation.</p>
4	<p>Approval of Agenda*</p> <p>NOTE: The order of the agenda may be changed without prior notice to the public.</p> <p>It was noted that John Holland has been elected secretary and that the agenda listing should be corrected. There was a motion to approve the agenda which was seconded and approved unanimously.</p>
5	<p>PUBLIC COMMENT: Reminder: Please fill-out a speaker card; see policy above for guidelines</p> <p>The following speakers made comments to the Council, as follows:</p> <p>Teacher and parent Shannon Johnson - Spoke about her disappointment in the school’s response regarding standardized testing results and efforts to improve test scores and she made a reference to a study completed by Stanford University.</p> <p>Parent Jennifer Pezic- Shared that she chose Journey for the Waldorf-inspired themes and environment that supports the whole child. Journey brought her oldest daughter out of her shell. The after school theatre program at Journey embodies all of this and yet has been negatively affected by the YMCA’s presence on campus. She questions whether the theatre program is supported?</p> <p>Parent Brittney Cicon- State that she is interested in being the Parent Cabinet representative to the board. She shared the various reasons why she chose Journey School.</p> <p>Parent Heather Smith- Shared her passion for Waldorf inspired education and endorsed Brittney as the PC rep to the board. She asked what are other options instead of the YMCA? She feels the YMCA program is displacing theatre and fairy market and other Waldorf programs and would prefer a more Waldorf inspired after school program. She wondered if students could be transported to Wood Canyon if they need a more traditional after school program. She also commented that the Council meetings could be better advertised to the community.</p> <p>Council member Jessica Monroe made a comment on behalf of teacher Hellene Brodsky Blake who would like to express gratitude for keeping the Waldorf spirit alive at Journey.</p>

Parent and staff member Sara Beebe- she commented that she pulled her child when we she was being “taught to the test”. She shared her disapproval with the direction of the program towards teaching for the test as well as the displacement of the theatre program by the YMCA.

6 ***CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.***

- A. Approval of Minutes*:** Minutes from meeting of December 6, 2018.*
- B. Ratification of Chromebook Purchases*:** Ratify purchase of Chromebooks from one time funding sources.*
- C. Staffing Plan 2018-19*:** Approval of changes and updates to staffing plan*
- D. School Accountability Report Card*:** Ratification of SARC, due to be posted to CDE and website by Feb. 1.*
- E. Biennial update to Conflict of Interest Code*:** Ratification of filing with Orange County confirming no changes to the Code are needed.*

Items D and E were removed from consent for discussion. There was a motion to approve Items A through C which was seconded and approved unanimously.

Item D: Council member John Holland asked for more information about the results of the physical fitness testing.

There was a motion to approve Item D, which was seconded and approved unanimously.

Item E: There was a question regarding the disclosure categories and what conflicts needed to be reported. Gavin clarified that potential conflicts of interest would be reported.

There was a motion to approve Item E, which was seconded and approved unanimously.

7 ***INFORMATION ITEMS: Reports***

- A. Faculty Update:** Update on Faculty activities.*

Teacher Alanna Murphy was present and shared information with the board about the 3rd grade curriculum and activities. Jeannie Lee shared some additional activities of the faculty that have taken place recently.

- B. Parent Cabinet Update:** Update on Parent Cabinet activities, including discussion of selection of Parent Cabinet representative to Council*

Anna Brown reported that Parent Cabinet looking for a representative to join the Council to replace Brad Southard, and is also working on their bylaws for how they will vote on various matters.

- C. **Administrative Update***: *Report from School Director, including specialty class offerings, technology on campus, facilities meeting with CUSD, Special Education update, behavioral efforts, parent education*

Gavin Keller reported on the highlights from his written update.

- D. **JS Foundation/Vision Committee Update**: *Report on Foundation items and vision committee work.*

Gavin Keller reported that the Vision Committee is working on developing a mission statement and working towards a vision of long-term campus solution.

- E. **Financial Report***: *Review of November and December financials.*

Larry Tamayo reported that the ADA is high so far this year, and trending at 96% and therefore funding should be very positive. After the P1 report (first 4 months) the state begins to true up apportionments and funds will start to come in a bit higher as a result of the increased ADA.

Net Income is projected to be \$140K positive.

Larry provided an overview of Low Performing Student Block Grant and monies coming into FY 2018-2019.

Larry reviewed the financial dashboard and also briefly updated the Council on Governor Newsom's plans for the state budget.

John Holland sked where is the end of year cash-on hand budget is shown on the 2018 dashboard. John noted that he would like to see a comparative budgeted cash balance. Larry replied that he hides that column to fit on the printed page, but could bring an expanded version with more columns showing by using legal paper.

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SCHOOL OPERATIONS (Discussion/Action):

- A. **Volunteer Policy/Driving Policy** *: Consideration of updates to policies and follow up from Council discussion regarding implementation

Gavin Keller answered the questions raised at the previous board meeting about liability policy and personal drivers' insurance policies.

The Council agreed to continue discussions regarding the driver application forms and asked Gavin to continue work on this policy for a possible rollout for the 2019-2020 school year.

There was no action taken.

- B. **Low Performing Student Block Grant Plan** *: Plan for one-time funds to support students meeting criteria for funding.

Gavin Keller provided an overview of the plan for these funds. The council had a discussion regarding the laws around accessibility and using technology.

There was a motion to adopt the proposed plan for the LPSBG funds which was seconded and approved unanimously.

- C. **CUSD Oversight Visit** *: Report on visit by CUSD team and any follow up needed

Gavin Keller provided a review of the oversight documents which were provided to CUSD and their report of the visit. John Holland asked what the SARB process is, and that was explained.

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BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):

- A. **Evaluation process for School Director**: Discussion of upcoming items for reporting related to the evaluation cycle for School Director including input on Evaluation Tool to be published on Survey Monkey, plus review of process to engage specific selected stakeholders for survey

The Council provided feedback on the survey as follows:

- Liked the headings and organization
- Not applicable should read "I don't have knowledge of this area" or similar. Alternatively, a specific set of questions could be sent to each of the appropriate parties. For example, a parent would receive only questions that they should be answering.
- An ability to assign more than one rating per question
- Hovering comment box
- Suggestion was made for the following rating scale: 1 not met, 2 approaching, 3 met, 4

exceeding

- Strategic goals were not defined.
- There seemed to be too many questions/a lot of questions. Maybe indicating how many at the beginning or progress indicator would help as people fill it out.
- The Council recommended taking students out of an evaluation survey

The Council asked that administrative continue to refine the evaluation tool with input from the Council prior to sharing with other stakeholders

B. *Council Meeting Schedule: Consideration of change to schedule of regular meetings, in particular for February meeting.**

The Council Meeting Calendar was discussed and was decided to leave it unchanged so no action was taken.

C. *Conflict of Interest Annual Filing*: Reminder about annual filing, available now online, and due no later than April 1.

Gavin briefly reviewed the requirements of the annual filing .

10 **Adjournment:** The meeting was adjourned at 9:24 pm.

****Items that are expected to have back up materials provided prior to or at the meeting are indicate with an asterisk. Other items may also have back up materials provided.***