

Journey School
A California Public Charter School

Tuesday, February 27, 2025

REGULAR MEETING MINUTES
Approved March 27, 2025

6:00 p.m.

At Journey School, 27102 Foxborough, Aliso Viejo, CA 92656
(949) 448-7232
www.journeyschool.net

The meeting was live streamed via Zoom at
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnIC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240 Passcode: 92629
One tap mobile +16694449171,,86025029240#,,,,*92629# US

BOARD MEMBERS:

Amy Capelle, Council President - PRESENT until 8:00 p.m.
Melissa Dahlin, Council Vice President - PRESENT
Margaret Moodian, Council Secretary - PRESENT
Michael Allbee, Board Treasurer - PRESENT
Jeannie Lee, Board Member - PRESENT

ADVISORY POSITIONS:

Faculty Advisor - Lindsey Ponzo - PRESENT
Parent Cabinet Advisor - Renalani Moodley - PRESENT

	AGENDA ITEM	SPONSOR
1	Call to Order and Roll Call - The meeting was called to order at 6:04 p.m.	Amy Capelle
2	Inspirational Passage - Renalani shared an inspirational passage by Emily Perl Kingsley.	Renalani Moodley
3	Approval of Agenda* <i>Gavin noted that Item D from the Consent Agenda has already been approved. Melissa made a motion to approve the agenda with Consent Item D removed. Mike seconded the motion and it was unanimously approved.</i>	Amy Capelle

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	NOTE: The order of the agenda may be changed without prior notice to the public.	
4	PUBLIC COMMENT: Alicia Cordova thanked council for their governance of the school and for the Parent Advisory Committee.	
5	<p>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</p> <p>A. Approval of Minutes*: Minutes from regular meeting January 22, 2025.</p> <p>B. 990 - Tax Exempt Returns and Filings*: Approval of draft of the federal and state tax returns for Journey School for the year ended 6/30/24</p> <p>C. Second Interim Financial Report*: Approval of second interim report, with fiscal information through January, 2025, due by March 15.</p> <p>D. Consolidated Application*: Approval of ConApp reports for winter reporting cycle.</p> <p>E. Union Negotiations*: Presentation of articles in the Collective Bargaining Agreement that Journey School intends to negotiate with Journey Teacher Association.</p> <p>Mike made a motion to approve the consent agenda. Melissa seconded the motion and it was unanimously approved.</p>	Amy Capelle
6.	<p>SCHOOL OPERATIONS: Discussion/Action</p> <p>A. 2024-2025 Local Control and Accountability Plan*: Gavin shared the midyear update and review of progress towards goals, actions and expenditures. He shared updates about the Hearth, counseling and nurse office staffing, temporary Independent Study, our elementary TOSA, PEDCO work, and more. Amy asked if there's a way to document progress towards benchmarks for each grade level, and perhaps if the TOSA's could help. Gavin shared insight on what would be involved in creating that for our Waldorf curriculum. Having Earthroots and Farmer Brandon align their curriculum with science standards has improved student progress in that subject. Grades teachers have also focused on improving science instruction. Renalani asked if there is a plan to improve math scores. Gavin noted the TOSA's assistance and efforts to make sure teachers use the math curriculum provided.</p> <p>B. Comprehensive School Safety Plan* (CSSP): Page 20 of the CSSP needs to be updated to reflect current communication technology and backup systems. Also Gavin suggests adding the additional drafts of handouts shared with board members as part of our CSSP to help parents understand our emergency plans. Renalani suggested printing the QR code on the dismissal tags. Amy suggested also creating a magnet for parents to put on their refrigerators. Jeannie made a motion to approve the CSSP with the suggested changes to page 20. Mike seconded the motion and it was unanimously approved.</p>	Gavin Keller

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	<p>C. Title IX Policy*: Gavin reviewed updates to the existing policy in accordance with a reversion in laws back to 2020 regulations. Margaret made a motion to approve the Title IX Policy as amended. Melissa seconded the motion and it was unanimously approved.</p> <p>D. Client Services Agreement*: Gavin shared the agreement with Inclusive Learning Partners to support the Special Education department for specific IEPs and student needs. ILP will provide a behavioral technician who will work under the supervision of Journey School. Margaret made a motion to approve the client service agreement. Mike seconded the motion and it was unanimously approved.</p> <p>E. Schedule of Board Meetings*: Review of annual meeting dates and discussion of a possible shift of meeting dates in May and June. The meetings will be held on Tuesday, May 27th and Monday, June 16th. Margaret made a motion to approve the schedule as amended. Jeannie seconded the motion and it was unanimously approved.</p>	
7.	<p>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</p> <p>A. California Charter School Conference: Amy and Margaret will attend the conference.</p> <p>B. Strategic Planning: Gavin explained the process that the teachers used to contribute to the S.W.O.T. analysis and determine which areas are top priorities. Amy reviewed the plan to reconcile the analysis done by teachers, the board, and the Alliance. The group discussed each of the priority items such as facilities, assessment, staff sustainability, funding, transitional kindergarten, and specialty programming.</p> <p>C. School Director Evaluation Cycle*: Gavin shared his progress towards his informal goals for 2024-25.</p> <p>D. Conflict of Interest Form 700: Gaylen shared a reminder of the April 1st deadline for filing annual Form 700s with the County of Orange.</p>	<p>Amy Capelle</p> <p>Shelley Kelley</p> <p>Gavin Keller</p> <p>Gaylen Corbett</p>
8.	<p>INFORMATION ITEMS: Reports</p> <p>A. Financial Update*: Larry reported on January financials. He informed the board that Federal IDA funds of \$95k have not been confirmed by the state, so those funds have been removed from the financial report. He reviewed grants that may be received next year, but have not been approved yet. Margaret asked about federal funding. Larry indicated that Journey received approximately \$150k from federal funding.</p> <p>B. Faculty Update: Lindsey shared a faculty update noting how the Independent Study teachers are benefiting from each other's student assessments and using that data to fill gaps in curriculum. She shared some of the challenges that IS teachers face including parent perception of what the program offers. She noted that perhaps the school should be more clear when informing parents about the program before they enroll.</p>	<p>Larry Tamayo</p> <p>Lindsey Ponzo</p> <p>Renalani Moodley</p> <p>Lindsey Ponzo</p>

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	<p>C. Parent Cabinet Update: Renalani shared an update on Parent Cabinet activities including Read-a-Thon success, Journey socks, and the auction. She said parents have questions about definitions of tardiness.</p> <p>D. Administrative Update: Report from School Director, including an update on school events, enrollment lottery, attendance, food services and becoming a school food authority (SFA). Lindsey noted that there is interest among faculty to assist as a committee with the process of shaping next year's lunch program. Gavin would prefer to find a vendor that would serve as our SFA which would alleviate the burden of staffing and administrative duties for the school. In regards to middle school climate, Gavin and Shelley are investigating various behaviors in 7th and 8th grades, and look forward to working with students to help them understand the impacts of their behaviors, and will encourage all students to be up-standers. Part of this effort will include a middle school field trip to the Museum of Tolerance. Renalani suggested that administrators look into Executive Function on the Classroom. There will also be outreach to parents, and small group work with students who are central to the issues. A Student Growth indicator has recently been added to the CA Dashboard. Gavin shared insight on how the results for this indicator are calculated.</p>	<p>Renalani Moodley</p> <p>Gavin Keller</p>
9	<p>Adjournment Melissa made a motion to adjourn the meeting. Jeannie seconded the motion and it was unanimously approved.</p>	<p>Mike Allbee</p>

*Agenda publicly posted at Journey School on February 24, 2025, and on the school website at www.journeyschool.net *Items that are expected to have back up materials provided prior to or at the meeting are indicated with an asterisk. Other items may also have back up materials provided.*