

*Journey School
A California Public Charter School*

*March 14, 2020
SPECIAL MEETING MINUTES
Approved March 26, 2020*

6:00 p.m.

Via Teleconference

CONFERENCE CALL LINE: 857-232-0158, conference access code: 292582

www.journeyschool.net

BOARD MEMBERS:

Anna Brown, Council President: Present

Julie Chiaverini, Council Vice President: Present

VACANT, Council Treasurer

Richard Martin, Council Secretary: Present

Jeannie Lee, Educational Trustee Member: Present

Meggan Bunce, Parent Cabinet Member: Present

Administrators Gavin Keller and Shelley Kelly, administrative consultant Franci Sassin and staff members Amanda Simmons, Laura Bujjoni, Gaylen Corbett and Grace LaHatt were present.

A SPECIAL NOTE DUE TO THE TELECONFERENCE METHOD WAS MADE TO GIVE INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS

NOTE: This meeting was noticed and held in accordance with the guidelines and flexibility from the Governor's Executive Order #N-25-20, due to a statewide public health emergency.

AGENDA ITEM	
1	<i>Call to Order and Roll Call and review of teleconference procedures</i> The meeting was called to order at 6:03 pm. All participants were able to hear each other. The Council members were informed that all votes would take place via roll call.
2	<i>Approval of Agenda</i> <i>NOTE: The order of the agenda may be changed without prior notice to the public.</i> There was a motion to approve the agenda, which was seconded and approved unanimously.

3	<p>PUBLIC COMMENT: <i>Reminder: Please fill-out a speaker card; see policy above for guidelines</i></p> <p>Faculty member Laura Bujjoni, representing the Journey Teachers’ Association, requested to participate in closed session to provide input to the Council on behalf of the teachers.</p>
4	<p>CLOSED SESSION:</p> <p>PUBLIC HEALTH EMERGENCY (Pursuant to Government Code § 54957(a))</p> <p>There was a motion to go into closed session which was seconded and approved unanimously. The following were invited into closed session based on their work in the matters discussed:</p> <p>Gavin Keller Shelley Kelly Amanda Simmons Laura Bujjoni</p> <p>The Council entered into closed session at 6:15 pm by leaving the public conference call line and using a separate conference call line for closed session.</p> <p>The Council adjourned from closed session and returned to the public conference call line for open session at 7:05 pm</p>
5	<p>Report Out of Closed Session (if any)</p> <p>There was no reportable action from closed session.</p>
6	<p>School Operations:</p> <p>A. Discussion and Actions related to response to COVID 19 public health situation, including but not limited to school closure, staff issues, school calendar etc.</p> <p>Gavin Keller presented a recommendation to the Council regarding the various considerations under the current public health situation, including guidance from the CDE, the Governor, OCDE and CUSD. He prepared a summary of the various recommendations and facts that have been issued in the past week. He is recommending that Journey School follow a similar plan to that which CUSD has decided upon. This is particularly important since Journey works with CUSD for food services and services to Special Education students. Because there are multiple facets to this situation the Council decided to take a series of related actions to implement the school’s response to this rapidly emerging situation. Gavin recommended changing the school calendar to move spring break to March 16-20 from the original dates of April 6-10, and then implementing a school closure from March 23 through April 10. Following receipt of further guidance from CDE, he recommends that the school work to implement some type of distance learning during the closure so that students would be able to have some type of educational experiences in the coming weeks. He noted that it would be important to be sure that students with disabilities are able to be served appropriately for any educational services being provided to all students. The Council also discussed the potential impacts on staff and the desire to minimize this whenever possible. Gavin reported on the fiscal implications of the various options that the school has. He also mentioned that administration is currently planning for certain crucial school operations, such as the annual enrollment lottery, to be held virtually. At this time, the scheduled</p>

charter renewal is expected to go forward at the CUSD regular Board meeting on March 18 and there will then be an additional 45 days to enter into a renewal MOU to address the CUSD staff recommendations.

The following actions were taken:

1. There was a motion to change the school calendar so that spring break is moved to March 16 through 20, with the last day of school remaining the same. The motion was seconded and approved unanimously.
2. There was a motion to close the school from March 23 through April 10, and to consider implementation, at the discretion of the School Executive Director, of some type of distance learning during that time, based on the guidance from CDE and with consideration for the provision of Special Education services. The motion was seconded and approved unanimously.
3. There was a motion to approve paying all Journey School employees per their normal work schedule during the closure dates, and for the administration to attempt to mitigate any fiscal hardship for individual employees due to the change in the calendar, and that the expectations for employee work responsibilities, including where and when to report for work, will remain flexible to adapt to the changing circumstances. The motion was seconded and approved unanimously.
4. There was a motion to direct administration to submit the Form J13A to the CDE in order to provide relief to the school for various requirements related to the school closure. The motion was seconded and approved unanimously.

7 Adjournment

The meeting was adjourned at 7:47 pm. The next regularly scheduled Board meeting is for March 26, and the meeting may be held in person, telephonically, or through a hybrid method, depending on the public health circumstances at that time. In addition, it is possible the Council will call another special meeting if needed.