

Journey School
A California Public Charter School

January 23, 2020

REGULAR MEETING MINUTES

Approved February 27, 2020

6:00 p.m.

At Journey School
27102 Foxborough
Aliso Viejo, CA 92656
In the Journey School Office
(949) 448-7232
www.journeyschool.net

BOARD MEMBERS:

Anna Brown, Council President: Present
Julie Chiaverini, Council Vice President: Present
VACANT, Council Treasurer
Richard Martin, Council Secretary: Present
Jeannie Lee, Educational Trustee Member: Present
Meggan Bunce, Parent Cabinet Member: Present, arrived at 6:40 pm.

Administrative staff present: Gavin Keller
Administrative consultants present: Franci Sassin as well as Larry Tamayo (for financial items)
Faculty member Laura Bujjoni was present.

AGENDA ITEM	
1	Call to Order and Roll Call The meeting was called to order at 6:03 pm.
2	Resignation of Council Member There was a motion to accept the resignation of Council member Lorraine Donovan, which was seconded and approved unanimously. The Council President will make sure she receives a certificate of appreciation for her service.

3	<p>Inspirational Passage</p> <p>Meggan Bunce read a passage from Abraham Maslow about choosing growth and overcoming fear.</p>
4	<p>Approval of Agenda*</p> <p>NOTE: The order of the agenda may be changed without prior notice to the public.</p> <p>There was a motion to approve the agenda, which was seconded and approved unanimously.</p>
5	<p>PUBLIC COMMENT: Reminder: Please fill-out a speaker card; see policy above for guidelines</p> <p>Parent Amy Capelle addressed the Council regarding Measure I which will be on the March 3 ballot , and which is concerning a facilities bond for Capistrano Unified School District. She is inquiring about what efforts can take place at Journey School to help parents understand and build support for the measure.</p>
6	<p>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</p> <ul style="list-style-type: none"> A. Approval of Minutes*: Minutes from meeting of December 5, 2019. B. School Accountability Report Card*: Approval of annual SARC, reporting on 2018-19 school year to be posted online. C. LUMA with AVCA *: Ratification of Use Agreement with Aliso Viejo for use of local fields for remainder of 19-20 school year. D. Renewal of agreement with National Benefit Services for 403(b) Plans*: Renewal of annual agreement. E. 2019-20 Staffing Plan Update*: Approval of updates to current staffing plan. F. LCAP Federal Addendum*: Ratification of final version of Federal Addendum required as part of federal funding. <p>Item C was removed from consent for discussion.</p> <p>There was a motion to approve the remaining items on the consent agenda, which was seconded and approved unanimously.</p> <p>Discussion on ITEM C: Board members had several questions about the AVCA standard requirements and the arrangements Journey has made to use the fields. In particular, the residency and age requirements were discussed, as well as exactly which fields were included in the agreement.</p> <p>There was a motion to approve Item C, the LUMA with AVCA, which was seconded and approved unanimously.</p>

INFORMATION ITEMS: Reports**A. Faculty Update:** *Update on Faculty activities.*

Jeannie Lee reported on the Compassionate Campus initiative and the work with Kim John Payne. There has been a great positivity on campus. There was a lot of work to start the intense initiatives but it is paying off already.

Grades are due for mid year.

Faculty member Laura Bujjoni reported on discussions of professional development for the summer. There is an international conference in Chicago related to the 100th anniversary of Waldorf Education, which also coincides with the 20th anniversary of Journey School. Some staff members will be attending this conference, which will include elements from both public and private Waldorf inspired conferences, which are usually held separately. She reported on the use of "little ones" dolls and how they are used as tools, especially for social-emotional learning. Each child receives their doll which is tailored to provide a support tool for that particular student. The dolls stay at school during the kindergarten year. Parents assist the teachers in sewing them, so it is also a community building process.

B. Parent Cabinet Update: *Update on Parent Cabinet activities*

Amy Capelle reported that Parent Cabinet has had great attendance at the meetings this year. Topics include planning the auction on March 28. They are looking at how to increase the number of attendees above 200. The theme is Journey's 20th anniversary. Tickets go on sale next week for \$85 per person. Read-a-thon has started. Parent Cabinet has approved \$60K per year for the next two to three years for the Waldorf Certification program. In addition they will be funding a new stage and chairs for the MPR and shade structures. There are three open leadership positions for 20-21: VP, Council Advisory and Communications. Parent Cabinet is sponsoring "Breakfast with Buddies" to sell breakfast items at the lunch tables to raise money as well as have community bonding time. This will take place every other week.

C. Administrative Update*: *Report from School Director, including update on facilities, air quality and remediation efforts, California Healthy Youth Act, Waldorf Education 100 year anniversary, Foundation meeting, Mission/Vision statement, etc.*

Gavin Keller reported on some highlights from his written report. Regarding facilities, CUSD accepted the estimated ADA projections but as a next step the district and school have agreed to start an alternative solution negotiations instead of a Prop 39 agreement. The goal would be for a five year lease but there are many issues to work out for long term to make sure the space will be sufficient for the school. The school bond measure could help to support this financially. The district will be providing additional info about how the bond money would support the Foxborough site based on the Williams

report prepared previously. A CUSD board member will be doing a presentation to the community about the bond. The top priorities from the report are roofs, HVAC, siding, phone systems, etc.

Gavin reported on the implementation of the California Healthy Youth Act. The school is finalizing a contract with Leslie Dixon, a specialist in this area to present the curriculum. First will be a session with parents. The required content will be split up over 6th, 7th and 8th with about 5 hours of content each year, and the material will be oriented to the development of each age group.

The school is working on developing a Waldorf Certification program that Journey school would offer to its staff, as well as considering opening it to other teachers in the area to help pay for the program. The private programs offered can cost \$20,000 so it is difficult for teachers or the school to afford. Parent Cabinet is willing to provide some initial funds to support the development, as well as the Journey School Foundation, so initially it should not cost the school anything. The most critical issue will be finding the trainers for the program.

There was another crime in the area so the school has implemented safety measures and is sharing video footage with law enforcement.

*D. **Financial Report***: Review of November and December financials, plus January Governor's Budget.*

Larry Tamayo presented a report about the financials. While enrollment and ADA dropped in December, the average ADA at P1 is still above budgeted and the overall rate of attendance is still high. The projected net income is showing higher than budget. The cash balance is healthy. The funding amounts in future years is anticipated to be very flat, with COLA increases only. Larry reported on the Governor's January budget proposal. The increase in COLA is lower than what was built into the multi-year budget originally. There are some one time funds, especially for teacher training and recruitment. At this time there is no relief for the increases in PERS/STRS. Larry will start working with Gavin on developing the 20-21 budget including LCAP priorities and expects to have the draft budget ready in May.

8 SCHOOL OPERATIONS (Discussion/Action):

*A. **Charter Renewal Update***: Ratification of final charter renewal document(s) as submitted to CUSD on January 15, plus update on renewal timeline and steps.*

The charter was submitted on January 15 at the CUSD Board meeting. Gavin worked with staff, legal counsel and board member Julie Chiaverini to finalize the charter documents to submit. The public hearing will be Feb 5 at 6 pm. Gavin has been strategizing with a group on who will speak, plus the school will have a 10 minute presentation first. Part of that will be a video that blends footage that explains Waldorf education using the "Waldorf 100" video with Journey School footage. CUSD will provide staff input in a staff report, which may result in changes to the charter. The vote will be on

	<p>March 18.</p> <p>There was a motion to ratify the charter document, as submitted to CUSD, which was seconded and approved unanimously.</p> <p><i>B. School Dashboard Review*: Review of school performance during 2018-19 on Dashboard Accountability system.</i></p> <p>Gavin reported on the improvement from 2017-18 to 2018-19 which resulted in higher “colors” on the Dashboard in most areas. He highlighted some of the areas for the board in his report. Subgroup improvement took place in the numerically significant subgroups. Areas of improvement have been captured in the changes to LCAP priorities and goals.</p>
9	<p>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</p> <p><i>A. Council Positions: Discussion of Council positions and composition for 2020</i></p> <p>The Council now has five members due to the resignation of one board member. Julie Chiaverini is planning to leave at the end of her term in June. There is a new parent who served on a Waldorf school board at another school who is interested. There was some discussion about the new roles of advisory positions which would potentially start in July. The council will consider this topic again next month. It was noted that quorum of the council is now three board members.</p> <p><i>B. Council Calendar*: Review of Council meeting calendar for remainder of 19-20 school year with consideration of change to date of June meeting.</i></p> <p>Gavin Keller reported on various activities at the school during June, including training and conferences. Julie Chiaverini will be gone for the April meeting. Meggan Bunce will always only be able to arrive at 6:30 pm. The Council decided not to take action, as there was no reason to change the calendar of regular meetings at this time.</p> <p><i>C. Executive Director Evaluation Cycle: Review of progress on annual goals.</i></p> <p>Gavin Keller reported on progress towards his annual goals. He reported on various professional development opportunities staff have had, including OCDE trainings, Special Education trainings, and Kim John Payne’s seminars. One very big effort is the Waldorf Certification training program being developed. As far as establishing partnerships outside the school community, he has attended some of the CCSA events such as regional meetings. He has worked to maintain the positive relationship with the Irvine Master Gardeners group. He has extended invitations to CUSD Trustees to visit the school. He has engaged Moulton Niguel Water District for campus water saving enhancements and field trips.</p>
10	<p>Adjournment</p> <p>The meeting was adjourned at 8:37 pm.</p>

**Items that are expected to have back up materials provided prior to or at the meeting are indicate with an asterisk. Other items may also have back up materials provided.*