

Journey School
A California Public Charter School

October 27, 2016

REGULAR MEETING MINUTES

Approved December 8, 2016

6:00 p.m.

At Journey School
27102 Foxborough
Aliso Viejo, CA 92656
In the Journey School Office
(949) 448-7232
www.journeyschool.net

Michael Corbo, Council President: Present, arrived at 6:30 pm
Susan Toma-Berge, Council Vice President: Present
Anna Brown, Council Treasurer: Present
Kara McCann, Council Secretary: Present
Judy Levinsohn, Council Member: Present
Lisa O'Neill, Parent Cabinet Member: Present, arrived at 6:10 pm
Jill Murphy, Educational Trustee Member: Present
Julie Chiaverini, Council Member: Present

Administrative staff members Gavin Keller and Franci Sassin. Larry Tamayo joined the meeting for the items related to his role.

	AGENDA ITEM
1	Call to Order, Roll Call and Review of Norms/Roles The meeting was called to order at 6:08 pm.
2	Inspirational Passage Julie Chiaverini read passages from several Shel Silverstein poems.

3	<p>Approval of Agenda*</p> <p>NOTE: The order of the agenda may be changed without prior notice to the public.</p> <p>There were no changes. There was a motion to approve the agenda which was seconded and approved unanimously.</p>
4	<p>PUBLIC COMMENT:</p> <p>Parent Ross Chun made a comment to the Council regarding Measure M, the CUSD bond measure on the November ballot. He distributed a list of items to the Council that are from the CUSD project regarding facilities, specifically for the Foxborough site. He reported to the Council that the Aliso Viejo City Council recently voted to approve a resolution opposing the measure but he was personally opposed to that action because he had participated in the community stakeholder meetings held by CUSD, which was designed to help work on solutions for facilities for the district. The bond was recommended by the workgroup to finance needed upgrades to facilities district wide.</p> <p>He informed the board that repairs for the campus that Journey leases is included in the Master Plan list for repairs and upgrades if the bond passes. He reviewed the list of items on that list for Journey School. If the bond passes, it will be important for the parents to be involved in the implementation, for example, by working with the Citizen Oversight Committee. He commented that the state bond, if passed, would also potentially allow state matching funds. He commented on the fiscal impact to taxpayers and homeowners. The list of projects is focused on health and safety priorities first.</p> <p>Bob Bunyan from the Aliso Viejo Community Foundation spoke to the Council. He participated in the stakeholder meetings for the CUSD facilities planning. He commented that the criticisms of the bond are not well informed and are in some cases misleading. He supports the CUSD bond measure.</p>
5	<p>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</p> <p>A. Approval of Minutes*: Minutes from meeting of September 22, 2016.</p> <p>B. Ratify Short Term version of Master Agreement*: For use when a student in the regular program needs to be on Short Term Independent Study. The previously approved Master Agreement for Independent Study program has been modified to use in these situations and board ratification is needed.</p> <p>There was a motion to approve the consent agenda items which was seconded and approved unanimously.</p>

INFORMATION ITEMS: Reports**A. Faculty Update:** *Update on Faculty activities.*

Jill Murphy reported on some of the projects going on in the grades, such as the money unit in 3rd grade where students set up a marketplace. There are faculty who will be attending a November conference for additional training. There is an increased commitment to the EcoLiteracy program this year, with new energy to live up to the Green Ribbon School goals. There are also ways that the Compassionate Campus program is worked into the implementation of EcoLiteracy. There are also a lot of fall and harvest activities going on.

B. Parent Cabinet Update: *Update on Parent Cabinet activities*

Harvest Faire is coming up on November 5 and requires a lot of volunteers. The Book Faire through Scholastic will open at Harvest Faire and will continue for a couple weeks. The Parent Cabinet is following up on trying out an electronic payment system for field trips.

C. Administrative Update*: *Report from School Director, including new school lunch vendor, upcoming events, preparation for CUSD site visit, impact of FLSA rule change, information on local ballot Measure M and possible impact on Journey facilities, etc.*

Gavin Keller reported on various items. Enrollment has started out around 472, of which 19 are in the Independent Study program. The IS program is going very well, mostly it is kindergarten students but there are a few 1st and 2nd students as well. Field trips are scheduled for the fall for IS families, and the processes are going smoothly so far. The program has attracted a few families who do not want to have their children immunized.

The Close the Gap fundraising campaign is underway. Over 200 families of around a total of 350 families have made pledges. There is about \$6,000 expected per month from current pledges. Approximately 1/3 of the funds pledged have not been sent to the school yet so there will be further follow up by the school.

The CUSD oversight visit, using a new process, will take place next week. It has been a lot of work to prepare for it. The facility portion already took place. That visit resulted in a playground safety audit which showed that much of the equipment should be replaced.

The Mathematics program in Middle School, *Go Math*, is being implemented and is going well. The school is working closely with the OCDE math consultant. The program does a lot of problem based learning vs. just procedural math skills. There is more skill based grouping being done for middle school students, with 5 different groups for the three grades.

The Education Director and PedCo are working on the Early Literacy program for the primary grades,

	<p>which will allow teachers to have more resources to develop their curriculum and assessments.</p> <p>The Digital Media Literacy program is doing well, the founder of the program and the Ed. Director are presenting at Twitter headquarters on the program.</p> <p>D. <i>Financial Report*</i>: Review of September financials</p> <p>Larry Tamayo presented the fiscal information. This month he provided a “dashboard refresh” that gives a summary of how the funding factors work for the school. He reviewed the revenue forecast and the lower “one time” funding which resulted in about \$9,000 less revenue this year. It is still early in the year but there are no concerns at this time.</p>
7	<p>AUDIT COMMITTEE: A committee of the full board</p> <p>A. <i>Audit Report*</i>: Review and acceptance of draft audit report from 2015-16 fiscal year</p> <p>The Council reviewed the draft audit report. They commended ExED and the school business staff for their diligence in keeping up with everything in terms of compliance and controls. There is a window for possible changes if needed, as the audit is due to the state and local agencies on December 15.</p> <p>There was a motion to accept the audit, which was seconded and approved unanimously.</p>
8	<p>BOARD DISCUSSION/ACTION ITEMS: School Operations</p> <p>A. <i>CalTeach Agreement*</i>: Discuss and ratify agreement with CalTeach for teachers with intern credentials.</p> <p>The was a correction from the board pointing out that the Agreement is actually with CalStateTEACH, not CalTeach. This program allows a teacher without a full credential to work as an intern and be an active teacher while earning their credential. The school is obligated to provide support, observation and mentoring. Journey has current teachers who have successfully completed the program. There were questions about the program and how to address issues.</p> <p>There motion to ratify the agreement with CalStateTEACH, which was seconded and the motion passed with one abstention. Susan Toma-Berge abstained since she used to work for the program.</p>
9	<p>Adjournment</p> <p>The meeting was adjourned at 7:25 pm.</p>

****Items that are expected to have back up materials provided prior to or at the meeting are indicate with an asterisk. Other items may also have back up materials provided.***